



**CITY COUNCIL**  
MEETING MINUTES  
REGULAR MEETING  
MAY 5, 2026

**CALL TO ORDER**

The City Council of the City of Stephenville, Texas, convened on Tuesday, May 5, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**Council Present:**

City Council Mayor Lonn Reisman  
City Council Place 1 LeAnn Durfey  
City Council Place 2 Gerald Cook  
City Council Place 3 Mark McClinton  
City Council Place 4 Dean Parr  
City Council Place 5 Maddie Smith  
City Council Place 7 Nick Robinson  
City Council Place 8 Alan Nix

**Council Absent:**

City Council Place 6 David Basket

**Others Attending:**

Jason King, City Manager  
Randy Thomas, City Attorney  
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 05:30 PM.

**PLEDGES OF ALLEGIANCE**

Council Member Dean Parr led the pledges to the flags of the United States and the State of Texas.

**INVOCATION**

John Barnes with Timber Ridge Church voiced the invocation.

**PRESENTATIONS AND RECOGNITIONS**

3. **Proclamation Recognizing Tarleton State University Texan Cheer**

Mayor Reisman read the following proclamation recognizing the 2025-2026 Tarleton State University Texan Cheer:

WHEREAS, the Tarleton State University Texan Cheer Team has long exemplified excellence, discipline, school spirit, and outstanding athletic achievement, serving as proud ambassadors of Tarleton State University and the City of Stephenville; and

WHEREAS, through countless hours of practice, unwavering commitment, teamwork, and dedication, the members of the Texan Cheer Team have demonstrated the highest standards of performance both on and off the competition floor; and

WHEREAS, in 2026, the Texan Cheer Team continued its tradition of excellence by earning two national championship titles totaling six for the program, further cementing Tarleton State University's reputation as one of the premier collegiate spirit programs in the nation; and

WHEREAS, these championship titles reflect not only exceptional athletic talent, but also the leadership of the coaching staff, the support of the university community, and the determination and perseverance of each student-athlete; and

WHEREAS, the accomplishments of the Texan Cheer Team bring great pride and distinction to Tarleton State University, the City of Stephenville, and the entire State of Texas, inspiring current and future Texans to pursue excellence in all endeavors; and

WHEREAS, the City Council and citizens of Stephenville wish to publicly recognize and celebrate the outstanding success, dedication, and spirit displayed by the 2026 Tarleton State University Texan Cheer Team;

NOW, THEREFORE, We, City Council of the City of Stephenville, Texas, do hereby proclaim recognition of the 2026 TARLETON STATE UNIVERSITY TEXAN CHEER TEAM for their two National Championship Titles and extend sincere congratulations and best wishes for continued success in the years to come.

Proclamation was received by Coach Blaine Hamilton and other Tarleton Cheer Staff.

**Mayor Reisman announced a Mayoral Proclamation Recognizing the 57<sup>th</sup> Annual Municipal Clerk's Week. He read the following proclamation:**

WHEREAS, the profession of municipal clerks is essential to the effective functioning of local government in Texas, ensuring transparency, accountability, and the smooth operation of municipal services; and

WHEREAS, the office of municipal clerk is the oldest among public servants; and

WHEREAS, Texas Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality while serving as the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Texas municipal clerks serve as the official record-keepers, managing vital documents, conducting municipal elections, providing legislative support, and ensuring

compliance with laws and regulations in cities across Texas; and

WHEREAS, municipal clerks demonstrate exceptional dedication, professionalism, and integrity in their work, often going above and beyond to serve their communities and facilitate the effective governance of local governments; and

WHEREAS, the Texas Municipal Clerks Association (TMCA) represents more than 1,100 municipal clerks who contribute significantly to the success and efficiency of local government throughout the state of Texas; and

WHEREAS, Municipal Clerks Week provides an opportunity to recognize and celebrate the invaluable work of municipal clerks, acknowledge their vital contributions to public service, and highlight the important role they play in the day-to-day operations of our cities; and

WHEREAS, it is fitting that the City of Stephenville take this opportunity to honor and thank Sarah Lockenour for her ongoing dedication, knowledge, and tireless service.

Now, therefore, I, Lon Reisman, Mayor, on behalf of the City Council of the City of Stephenville, do hereby proclaim the week of May 3, 2026, as MUNICIPAL CLERKS WEEK IN THE CITY OF STEPHENVILLE and encourage all residents to recognize the important work of Sarah Lockenour and join in celebrating her contributions to our community.

Proclamation was received by City Secretary Sarah Lockenour.

**Mayor Reisman announced a Mayoral Proclamation Recognizing Public Servants Wee. He read the following proclamation:**

Whereas the week of May 3 through May 9, 2026, is designated as "Public Service Recognition Week," honoring the individuals who serve in federal, state, and local government and provide essential services that communities rely on every day; and

Whereas Public Service Recognition Week provides an opportunity to recognize the valuable contributions of public servants and to celebrate their commitment to serving communities at all levels of government; and

Whereas millions of individuals dedicate their careers to public service in cities, counties, states, and federal agencies across the United States and around the world; and Whereas public servants play a vital role in supporting strong communities by maintaining infrastructure, delivering critical services, and fostering conditions that support economic vitality and quality of life; and

Whereas public servants work diligently each day to protect the health, safety, and well-being of the communities they serve, often responding to challenges and emergencies with professionalism and care; and

Whereas public service is a noble calling that requires dedication, integrity, and a commitment to the public good; and

Whereas the City Council of the City of Stephenville commends the dedication and professionalism of the City of Stephenville staff, whose daily efforts enhance the quality of life for residents and contribute to making Stephenville an exceptional community;

Now, therefore, I, Lonn Reisman, Mayor, on behalf of the City Council of the City of Stephenville, do hereby recognize and honor the contributions of all public servants by officially proclaiming May 3 – May 9, 2026, as Public Service Recognition Week and encourage all residents of Stephenville to recognize and appreciate the individuals who serve their community each day.

**4. Proclamation Recognizing the 80th Anniversary of the Stephenville Rotary Club**

Mayor Reisman read the following proclamation recognizing the 80th anniversary of the Stephenville Rotary Club:

WHEREAS, the Stephenville Rotary Club proudly celebrates 80 years of dedicated service to the Stephenville community in May 2026, marking eight decades of unwavering commitment to improving the lives of others; and

WHEREAS, since its founding in 1946, the Stephenville Rotary Club has exemplified the Rotary International motto, "Service Above Self," through acts of leadership, volunteerism, and civic responsibility that have strengthened our community, our nation, and our world; and

WHEREAS, for eighty years, the members of the Stephenville Rotary Club have devoted their time, talents, and resources to supporting local initiatives, educational opportunities, youth leadership development, charitable outreach, and community betterment projects that have positively impacted generations of citizens; and

WHEREAS, the Stephenville Rotary Club has extended its service beyond local boundaries by contributing to national and international humanitarian efforts, advancing peace, promoting health and wellness, supporting education, and working to improve the quality of life for people across the globe; and

WHEREAS, the Club's enduring legacy of service, fellowship, integrity, and leadership continues to inspire others to engage in meaningful community involvement and uphold the values that make Stephenville a stronger and more compassionate city; and

WHEREAS, it is fitting that the City of Stephenville recognize and celebrate the remarkable contributions of the Stephenville Rotary Club and honor its 80-year tradition of selfless service and community leadership;

NOW, THEREFORE, I, Lonn Reisman, Mayor of the City of Stephenville, Texas, do hereby proclaim May 2026 as STEPHENVILLE ROTARY CLUB 80TH ANNIVERSARY in Stephenville, Texas, and encourage all citizens to join in recognizing and celebrating the Rotary Club's outstanding legacy of 80 years of Service Above Self to our community, our nation, and our world.

Proclamation was received by Stephenville Rotary Club members March Beach-McGuire and Judge Chili Alexander.

1. **Presentation by Mayor's Youth Council 2025-2026 Historian**

Mayor's Youth Council Historian Charlay Ware presented over the 2025-2026 program.

2. **2025-2026 Mayor's Youth Council Recognition**

Mayor Reisman and City Secretary Sarah Lockenour recognized the following 2025-2026 Mayor's Youth Council participants:

Addison Meneses, Allie Shaw, Braelyn Lewis, Brooks Thompson, Caleb Sliger, Caroline Brown, Charlay Ware, Dane Heller, Ella Shaw, Evan Greenhaw, Frances Sustaita, Hannah Derington, Hudson Musick, Kenley Pack, Kolton Dearth, Omkar Kannan, Piper Baskett, Titus Hubbard

5. **Presentation by Chad Decker and the Cowboy Capital Pro Rodeo Association**

Chad Decker, CCPRA Founding President, and James Andre, CCPRA President, presented the City of Stephenville with the PRCA Texas Circuit Rodeo of the Year Buckle earned for the 2025 rodeo.

**CITIZENS GENERAL DISCUSSION**

Vincent Molina of Georgetown addressed the Council regarding utility HEROs.

Bruce Delator, 1595 Glenwood, addressed the Council regarding the Memorial Day commemoration.

**REGULAR AGENDA**

6. **Consider Approval of the Resolution Accepting the Certification of Unopposed Candidates and the Order of Cancellation for the 2026 Special Election issued March 3, 2026, and Declaring the Results of the 2026 Special Election**

City Secretary Sarah Lockenour presented this item.

A certificate of unopposed candidates was issued on March 3, 2026, by the City Secretary. Following that certificate, City Council canceled the Special Election.

Unopposed candidates were Mark McClinton, place 3 for the unexpired term, and Nick Robinson, place 7 for the unexpired term.

Staff requests that the Council approve the resolution certification of unopposed candidates, and the order of cancellation for the 2026 Special Election and declaring the results of the 2026 Special Election.

MOTION by Alan Nix, second by Maddie Smith, to approve Resolution No. 2026-R-11 accepting the Certification of Unopposed Candidates and the Order of Cancellation for the 2026 Special Election and declaring the results of the 2026 Special Election. MOTION CARRIED unanimously.

7. **Administer Oaths of Office to Newly Elected City Council Place 3 and Place 7**

City Secretary Sarah Lockenour administered Oaths of Office to new Council Members Mark McClinton, Place 3 and Nick Robinson, Place 7.

**PLANNING AND ZONING COMMISSION**

**8. Application No.: RZ 2026-9624**

**Applicant Tammy Mayo is Requesting Approval of a Rezone of Property Located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)**

Director of Development Services Steve Killen presented the item to Council.

Mr. and Mrs. Mayo are requesting the rezone to allow the construction of single-family residences. If the rezone is approved, the Mayo's will submit a preliminary site-plan for development review. A subsequent replat will likely be presented once development details are determined.

A six-inch and 16" water main as well as a six-inch sanitary sewer main is located in Park St.

The rezone request, if approved, aligns with the Future Land Use designation of "Complete Neighborhood" according to Comprehensive Plan "Stephenville 2050."

The Planning and Zoning Commission convened April 15, 2026, and by a unanimous vote of 7-0, recommended the City Council approve the rezoning request.

**9. Public Hearing  
Application No.: RZ 2026-9624**

Mayor Lonn Reisman entered into a Public Hearing at 6:07 PM.

No one spoke in favor or opposition regarding this rezone.

Mayor Lonn Reisman closed the Public Hearing at 6:08 PM.

**10. Consider Approval of an Ordinance Rezoning Property Located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)**

MOTION by Alan Nix, second by Gerald Cook, to approve Ordinance No. 2026-O-09 rezoning property located at 185 E Park St. as presented. MOTION CARRIED unanimously.

**11. Application No.: RZ 2026-9625**

**Applicant Tammy Mayo is Requesting Approval of a Rezone of Property Located at 195 E Park St, Parcel R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)**

Director of Development Services Steve Killen presented the item to Council.

Mr. and Mrs. Mayo are requesting the rezone to allow the construction of single-family residences. If the rezone is approved, the Mayo's will submit a preliminary site-plan for

development review. A subsequent replat will likely be presented once development details are determined.

A six-inch and 16" water main as well as a six-inch sanitary sewer main is located in Park St.

The rezone request, if approved, aligns with the Future Land Use designation of "Complete Neighborhood" according to Comprehensive Plan "Stephenville 2050."

The Planning and Zoning Commission convened April 15, 2026, and by a unanimous vote of 7-0, recommended the City Council approve the rezoning request.

**12. Public Hearing**  
**Application No.: RZ 2026-9625**

Mayor Lonn Reisman entered into a Public Hearing at 6:10 pm.

No one spoke in favor or opposition regarding this rezone.

Mayor Lonn Reisman closed the Public Hearing at 6:10 pm.

**13. Consider Approval of an Ordinance Rezoning Property Located at 195 E Park St, Parcel R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)**

MOTION by Gerald Cook, second by Nick Robinson, to approve Ordinance No. 2026-R-10 rezoning property located at 195 E. Park St. as presented. MOTION CARRIED unanimously.

**14. Application No.: RZ 2026-9653**

**Applicant Venigno Mascorro, is Requesting Approval of a Rezone of Property Located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)**

Director of Development Services Steve Killen presented the item to Council.

Mr. Mascorro desires to build a single-family residence on the property.

A six-inch water main is located in Old Granbury Road. Sewer is in the vicinity; however, private easements and a private lift station will likely be required to connect due to location and topography of the property. Alternatively, an on-site sewerage system may be authorized by the city through the waiver process.

The rezone request, if approved, aligns with the Future Land Use designation of "Community Core" according to Comprehensive Plan "Stephenville 2050."

The Planning and Zoning Commission convened April 15, 2026, and voted 3-4 to deny the rezoning request. Because the motion did not receive the majority vote necessary to recommend denial, the item moves forward to City Council without a recommendation.

**15. Public Hearing**  
**Application No.: RZ 2026-9653**

Mayor Lonn Reisman entered into a Public Hearing at 6:20 PM.

Mr. Ben Moscarro, 625 Old Granbury Road, spoke in opposition of the rezone.

Mayor Lonn Reisman closed the Public Hearing at 6:22 PM.

16. **Consider Approval of an Ordinance Resoning Property Located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)**

With the lack of a motion, the rezone dies.

17. **Application No.: Thoroughfare Plan UPDATE 2026  
Consider Updating the City's Thoroughfare Plan/Harbin Road Extension**

Director of Development Services Steve Killen presented the item to Council.

Staff presented a proposed modification of the Thoroughfare Plan to better align the Harbin Road extension for the future development of properties south and west of the current Harbin Road access point. If approved, the Thoroughfare Plan included in the Stephenville 2050 Plan would be revised accordingly.

The Planning and Zoning Commission convened April 15, 2026, and by a vote of 4-3, recommended the City Council reject the proposed modification of the Thoroughfare Plan.

18. **Public Hearing  
Application No.: Thoroughfare Plan UPDATE 2026**

Mayor Lonn Reisman entered into a Public Hearing at 6:29 PM.

Malcolm Kanute with Keewaydin Development, 755 FM 1824, Hico, spoke regarding the update.

Mayor Lonn Reisman closed the Public Hearing at 6:32 PM.

19. **Consider Approval of Ordinance Revising the City's Thoroughfare Plan/Harbin Road Extension**

MOTION by Nick Robinson to reject the ordinance revising the City's Thoroughfare Plan/Harbin Road Extension. Motion died with lack of second.

MOTION by Gerald Cook, second by Alan Nix, to approve Ordinance No. 2026-O-11 revising the City's Thoroughfare Plan/Harbin Road Extension as presented. MOTION CARRIED with the following roll call vote:

Place 1 - yes  
Place 2 - yes  
Place 3 - yes  
Place 4 - yes  
Place 5 - no  
Place 7 - no  
Place 8 - no

## **DEVELOPMENT SERVICES COMMITTEE**

20. **Development Services Committee Report - April 21, 2026**

Committee Chair Gerald Cook presented the Development Services Committee Report from April 21, 2026.

*Item 1: Discussion Regarding the Regulation of Vape Shops*

The Development Services Committee convened April 21, 2026, to review proposed regulations relating to vape shops. Chief of Police Dan Harris presented information relating to existing vape shops, and police activity involving vape products and minors. Steve Killen, Director of Development Services, provided highlights of the draft ordinance.

Councilman Cook, Committee Chair, requested direction from the Committee. The Committee assigned staff to perform additional research and return to the May, 2026 Committee meeting with a more detailed draft for review and discussion.

*Item 2: Discussion Regarding S.B. 304 and Amendments to Government Code Sec 29.003*

S.B. 304 became effective September 1, 2025, amending Section 29.003 of the Government Code. Now, per TML, "a city's governing body can authorize a non-municipal court of record by ordinance to handle civil cases involving local nuisance and health and safety ordinance violations. This includes being able to issue search warrants to investigate violations, assess civil penalties, order injunctive relief to abate the violations, and issue seizure warrants allowing the city to enter a property to abate the violations at the owner's expense."

City staff met on this item along with the Municipal Court Judge and City Attorney. Based on those discussions and subsequent research, granting the court this authority would allow more efficient enforcement procedures related to dangerous or substandard structures, junked vehicles, high weeds, accumulated refuse, unsanitary premises, and other nuisances that pose a threat to public health or safety.

If so directed by the Committee, staff will prepare an ordinance for City Council consideration that grants the municipal court:

- (1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A (Dangerous Structures), Chapter 214 (Municipal Regulation of Housing and Other Structures), Local Government Code, or Subchapter E (Junked Vehicles: Public Nuisance; Abatement),
- (2) concurrent jurisdiction with a district court or a county court at law under Subchapter B (Municipal Health and Safety Ordinances), Chapter 54 (Enforcement of Municipal Ordinances), Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and
- (3) authority to issue search warrants for the purpose of investigating health and safety or nuisance abatement ordinance violation and seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

The Committee, by unanimous vote, directed staff to prepare an ordinance for consideration by the full City Council at the May 5, 2026 Regular City Council meeting.

**21. Consider an Ordinance Granting the Municipal Court Jurisdiction on Health and Safety and Nuisance Abatement Ordinances**

MOTION by Gerald Cook, second by Alan Nix, to approve Ordinance No. 2026-O-12 granting the Municipal Court Jurisdiction on Health and Safety and Nuisance Abatement Ordinances as presented. MOTION CARRIED unanimously.

**PARKS AND LEISURE SERVICES COMMITTEE**

**22. Parks and Leisure Services Committee Report - April 21, 2026**

Director of Parks and Leisure Services Daron Trussell presented the Parks and Leisure Services Committee Report from April 21, 2026.

*Item 1: Consider Approval of Contract with Sullivan Contracting Services*

The Splashville building sustained damage during a winter storm event, necessitating repairs to restore functionality and preserve the facility. Sullivan Contracting Services LLC has provided a repair estimate of \$55,625.

Due to the evolving nature of both the facility's needs and potential future use considerations, the project will be sequenced in a manner that allows for flexibility. This approach enables staff to evaluate each repair component and determine whether certain items should be completed or potentially removed from the scope as decisions are made.

Staff will continue to coordinate with Texas Municipal League adjusters to assess the claim and pursue any additional eligible reimbursements should project scope adjustments warrant further review.

Consider approval of a contract with Sullivan Contracting Services LLC for repairs to the Splashville building following damage sustained during a recent winter storm. The total estimated cost for repairs is \$55,625. To date, the City has received \$41,219.13 from the insurance claim associated with this damage.

The total estimated project cost is \$55,625, with \$41,219.13 already received through the insurance claim. Staff will work closely with Sullivan Contracting Services LLC and Texas Municipal League to minimize any additional financial impact to the City. Efforts will be made to ensure that costs beyond the claim amount are limited and justified based on necessary repairs and approved scope adjustments.

During the Parks and Leisure Services Committee meeting on April 21, 2026, the Parks and Leisure Committee voted unanimously to approve a contract with Sullivan Contractors LLC for repairs at Splashville.

**23. Consider Approval of Contract with Sullivan Contracting Services**

MOTION by Alan Nix, second by Nick Robinson, to approve the contract with Sullivan Contracting Services as presented. MOTION CARRIED unanimously.

**PUBLIC WORKS COMMITTEE**

**24. Public Works Committee Report - April 21, 2026**

Committee Chair Alan Nix presented the Public Works Committee Report from April 21, 2026.

*Item 1: Consider Proposal for SCADA Implementation in Nix Well Field*

Mr. Nix presented a proposal from SmartCover to implement the budgeted Supervisory Control and Data Acquisition project for the five new wells in the Nix Well Field. It was noted the existing wells and pump stations operate under a proprietary software code network, designed by this same company, that allows the city's wells to be centrally controlled and monitored for efficiency and reliability, and to operate in coordination with the city's existing wells. It was also noted the adopted FY25-26 budget allocated \$120,000 for this project and the proposal is \$118,069.00 and includes the proprietary design, programming, installation, and commissioning of the equipment and the associated automation required to monitor and control the five newest wells on the same system as the city's other wells. Mr. Nix further noted the implementation timeline is 210 days.

Following discussion, a motion was made by Mr. Nix, seconded by Mr. Cook, to forward a positive recommendation to the full council to approve the SCADA proposal as presented.

The committee voted unanimously to forward a positive recommendation to the full council to approve the SCADA proposal as presented.

*Item 2: Consider the Professional Services Agreement for the Graham-Estes Stormwater Drainage Improvements Project*

A proposal from Kimley-Horn and Associates, Inc. was presented by Mr. Nix to address the stormwater drainage along Graham Avenue to Estes Avenue. City Manager Jason King noted the project location is adjacent to Ms. Betty Hale's property and has been an ongoing drainage issue. It was noted the adopted FY25-26 budget allocated \$100,000 for this project and the proposal is \$95,000 to design the replacement system for the existing undersized storm drain system, including a survey, hydraulic analysis, exhibits, and opinions of probable construction cost as well as construction plans and specifications. The implementation timeline is 195 days.

Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Cook, to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

The committee voted to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

*Item 3: Consider Funding for Additional Water Meter Replacements in FY 25-26*

Mr. Nix presented a request for additional FY25-26 funding to replace failing water meters and the associated components. It was noted two Customer Service positions were approved in the FY 25-26 budget to address the growing need for proactive maintenance and replacement of aging and failing water meters. Finance Director, Monica Harris touched on this item in the Finance Committee and City Manger, Mr. King reiterated the accurate reading of water usage is critical to the city's revenue generation.

Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Parr, to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

The committee voted to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

25. **Consider Approval of Agreement with SmartCover (Badger Meter, Inc.) for the Nix Well Field SCADA Implementation Project**

MOTION by Alan Nix, second by Nick Robinson, to authorize moving forward with SmartCover to begin the implementation for the supervisory control and data system for wells 1-5. MOTION CARRIED unanimously.

26. **Consider Approval of the Professional Services Agreement with Kimley-Horn for the Graham-Estes Stormwater Drainage Improvements Project**

MOTION by Alan Nix, second by Mark McClinton, to authorize staff to enter into a Professional Service Agreement with Kimley-Horn for engineering and design services associated with the Graham-Estes Stormwater Drainage Improvement Project. MOTION CARRIED unanimously.

27. **Consider Approval of Additional Funding for Water Meter Replacements in FY 25-26**

MOTION by Alan Nix, second by Maddie Smith, to approve the additional funding for the Water Meter Replacements as presented in the Committee Report. MOTION CARRIED unanimously.

**PUBLIC HEALTH AND SAFETY COMMITTEE**

28. **Public Health and Safety Committee Report – April 21, 2026**

Committee Chair Dean Parr presented the Public Health and Safety Committee Report from April 21, 2026.

Chief Harris requested approval of a new revised Memorandum of Agreement (MOA) with the Region 8 Special Operations Group. The Stephenville Police Department joined the Multi-Jurisdictional Special Operations Group (Region 8 SOG) in 2010 and are currently operating under a previously signed MOA. The new MOA is an updated version requiring new signatures from the Chief of Police and City Manager.

The agreement includes an approved budgeted item of \$15,000 annually.

The committee voted unanimously to forward the new Memorandum of Agreement for the Multi-Jurisdictional Special Operations Group (Region 8 SOG) to the full council with a positive recommendation.

29. **Consider Approval of MOA, Multi-Jurisdictional Special Operations Group**

MOTION by Dean Parr, second by LeAnn Durfey, to approve the MOA as presented in the Committee Report. MOTION CARRIED unanimously.

**FINANCE COMMITTEE**

30. **Finance Committee Report - April 21, 2026**

Committee Member Gerald Cook presented the Finance Committee Report from April 21, 2026.

Staff presented the recommended budget amendments for fiscal year ending September 30, 2026, explaining that most of the budget adjustments were to carry over unspent-encumbered funds from fiscal year 2024-2025 and to adjust project budgets to reflect the actual amount expended in FY 2024-2025 and the remaining balance for FY 2025 2026.

New budget items will affect fund balance in the following funds:

- General Fund - Fund Balance will decrease \$603,151
- Water and Wastewater Fund - Fund Balance will decrease \$281,250
- Hotel Occupancy Tax Fund - Fund Balance will decrease \$6,570

The motion was made by David Baskett and seconded by Brandon Greenhaw to positively recommend the budget amendments to Council for approval. The motion passed unanimously.

**31. Consider Approval of an Ordinance Amending the City of Stephenville Annual Operating Budget for Fiscal Year Ending September 30, 2026**

MOTION by Gerald Cook, second by Mark McClinton, to approve Ordinance No. 2026-O-13 amending the City of Stephenville Annual Operating Budget for fiscal year ending September 30, 2026 as presented in the Committee Report. MOTION CARRIED unanimously.

**FINANCIAL REPORTS**

**32. Monthly Budget Report for the Period Ending March 31, 2026**

Director of Finance Monica Harris presented the monthly budget report as follows:

In reviewing the financial statements ending March 31, 2026, the financial indicators are overall as or better than anticipated.

*Property Tax Collections:* We received \$219k in property taxes in the month of March, resulting in a \$605k increase in the funds collected last fiscal year to date. The amount collected is 99% of the \$8.3 million budget, which is \$95k more than anticipated.

*Sales and Use Tax:* We received \$935k in sales tax in March, resulting in \$482k or 9% more than the funds collected last fiscal year to date. The amount collected is 57.5% of the \$9.6 million budget, which is \$535k more than anticipated.

*Revenue (by fund):* Of the \$35 million revenue received to date, 48% was received in the General Fund, 29% was received in the Water/Wastewater Fund, 10% was received in the Capital Projects Fund, 6% was received in the Landfill Fund, 2% was received in the Storm Water Drainage Fund, and 2% was received in the Airport Fund. The remaining funds received 1% or less.

*Revenue (budget vs. actual):* We received 67% of the total budgeted revenue through March, which is \$1.3 million more than anticipated due to taxes and charges for services.

*Revenue (prior year comparison):* We received \$7.7 million more revenue through March than last fiscal year to date due to taxes, charges for services, debt proceeds, and interfund transfers.

*Expenditures (by fund):* Of the \$28 million spent to date, 54% was expended in the General Fund, 30% was expended in the Water/Wastewater Fund, 6% was expended in the Landfill Fund, 4% was expended in the Debt Service Fund, and 3% was expended in the Stormwater Drainage Fund. The remaining funds spent 1% or less of the total expenditures.

*Expenditures (budget vs. actual):* We have expended 44% of the total budgeted expenditures through March, which is \$10 million less than anticipated due to personnel, contractual, capital outlay, debt service, and interfund transfers.

*Expenditures (prior year comparison):* We spent \$3.9 million more in expenditures through March than last fiscal year to date due to personnel, operating, and transfers related to capital outlay.

*SEDA Revenue Comparison: SEDA has received 57% of budgeted revenue through March, which is \$36k more than last fiscal year to date due to taxes and \$42k more than anticipated due to taxes and interest.*

*SEDA Expenditure Comparison: SEDA has spent an overall 51% of budgeted expenditures through March, which is \$18k more than last fiscal year to date due to contractual and \$12k less than anticipated due to equipment maintenance and capital outlay.*

**33. Quarterly Investment Report for the Period Ending March 31, 2026**

Finance Director Monica Harris presented the Quarterly Investment Report of the period ending March 31, 2026.

The City of Stephenville's total market value of cash and investments on March 31, 2026, was \$49,832,322, a \$5.5 million dollar increase over the quarter ending December 31, 2025. This is allocated 5% in demand accounts, less than 1% in cash/money market accounts, 5% in Certificates of Deposits, 33% in TexStar investment pool, and 56% in TexPool investment pool.

Cash and investment accounts earned \$431K in interest for the quarter. The average yield to maturity for all account types for the quarter was 3.58%. The average yield to maturity for investment accounts for the quarter was 3.65%. The average yield to maturity for a 3-month treasury bill for the quarter was 3.59%. The average weighted maturity in days of the portfolio was 8.35 days.

**CONSENT AGENDA**

MOTION by Maddie Smith, second by LeAnn Durfey, to approve the Consent Agenda as presented. MOTION CARRIED unanimously.

- 34. Consider Approval of Minutes from April 7, 2026 - Regular Meeting**
- 35. Consider Approval of Minutes from April 21, 2026 - Special Meeting**
- 36. Consider Acceptance of the 2025 City Park Sewer Improvements Project**
- 37. Consider Acceptance of the West Long Street Reconstruction Project**

**COMMENTS BY CITY MANAGER**

**COMMENTS BY COUNCIL MEMBERS**

**EXECUTIVE SESSION**

Mayor Lonn Reisman recessed the Regular City Council meeting at 7:19 PM and entered into Executive Session at 7:24 PM.

Mayor Lonn Reisman adjourned the Executive Session at 8:42 PM and reconvened the Regular City Council meeting at 8:44 PM.

- 38. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Deputy**

**City Secretary**

39. **Section 551.072 Deliberation Regarding Real Property — to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in A0495 LAWRENCE WILLIAM; A0356 JOHN HOWARD; A0804 M R WILLIAMS SURVEY and HANCOCK C. SMITH SURVEY, A-681; THE J.W. SURVEY, A-37; THE M.J. LEECH SURVEY, A-506; THE W.D. RICHARDSON SURVEY, A-672; AND THE M.S. CROW SURVEY, A-1035**
40. **Section 551.087 Deliberation Regarding Economic Development Negotiations —**
- **PROJECT PENN**
  - **PROJECT PILGRIM**
  - **PROJECT PLATYPUS**
  - **PROJECT DIGIT**
  - **PROJECT HARVEST**
  - **PROJECT STANLEY**
  - **PROJECT WILBUR**


**ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

**39. Section 551.072 Deliberation Regarding Real Property — to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in A0495 LAWRENCE WILLIAM; A0356 JOHN HOWARD; A0804 M R WILLIAMS SURVEY and HANCOCK C. SMITH SURVEY, A-681; THE J.W. SURVEY, A-37; THE M.J. LEECH SURVEY, A-506; THE W.D. RICHARDSON SURVEY, A-672; AND THE M.S. CROW SURVEY, A-1035**

MOTION by Alan Nix, second by Mark McClinton, to approve the land exchange agreement as discussed in Executive Session. MOTION CARRIED unanimously.

**ADJOURN**

Mayor Lonn Reisman adjourned the meeting at 08:44 PM.

  
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Lonn Reisman, Mayor

ATTEST:

  
\_\_\_\_\_  
Sarah Lockenour, City Secretary

