



MINUTES

- CALL TO ORDER:** The meeting was called to order at 12:09pm.
- Board Members Present:** Tracy Gifford, Shannon Truesdell, Austin Brown, Hardy Hampton, Brandon Johnson
- Board Members Absent:** Ricky Thurman, Devan Hanson
- City Staff Present:** Sean Clemmons, Airport Manager; Jason King, City Manager
- Others Attending:** Todd Downs, Stephenville Aviation; Bill Smith, Stephenville Aviation; York Gill, General Public; Hunter Meinzer, General Public

REGULAR AGENDA

1. Board Membership Changes
 - Brandon Johnson is the new Place 7 Airport Advisory Board Member
 - Brandon was appointed after the City council revised the Airport Advisory Board ordinance for eligibility.
 - It used to state: "At least four members of the Board must be residents of the city; those not residing in the city must be residents of Erath County."
 - It now states: "All board members shall be residents of Erath County."
2. Approval of the Previous Meeting's Minutes
 - S. Truesdell made a motion to approve the January 30th meeting's minutes, seconded by T. Gifford.
 - Motion passed unanimously
3. Runway Extension – Update
 - February 3, City Council awarded the Longley Driveway contract to Jay Mills Construction (JMC).
 - March 16, Public Works notified KSA that the city received all the necessary documents from JMC and is ready to hold the pre-construction meeting.
 - March 16, the City sent TxDOT Aviation the request for reimbursement for the Airport Layout Plan (ALP) project.
 - March 17, Christian Cox with TxDOT Aviation sent the ALP diagrams to J. King for a final signature from the Airport Sponsor.
 - March 24, TxDOT Aviation informed the City the ALP has been approved.
 - March 25, Pre-Con meeting was held; construction to begin April 8, with substantial completion by July 7.
 - J. King shared the update that the start date will likely be moved to mid-April.
4. Fly-in Results
 - The weather turned against us.
 - We had 1 airplane, a Beechcraft Twin Bonanza, N3581B
 - We will try again June 6th.
 - J. King shared that several people reached out to him expressing their disappointment that the event had to be cancelled but understood why and asked if there would be a makeup day. He shared that trying again the same day as Moo-La Fest would be a good idea so the crowd would come to the airport in the morning, then the park in the afternoon.
 - J. King also shared that the Car show will be holding their 10-year anniversary at the courthouse that day instead of the airport.
 - S. Clemmons shared that one family drove all the way from Alice for the event on March 6. Another person called him earlier that week from Mission wanting to be a farmer's market vendor at the upcoming event.
5. 2026 World Cup
 - AT&T stadium is one of the 16 venues for the world cup in North America.
 - The games will be held June 11–19.

- The FAA's Fort Worth Airspace office reached out to all the airports in the DFW area to inquire about ramp space, aircraft weight restrictions, and prior permission landing/parking.
- I informed the FAA we can easily park a combination of 12 aircraft like turboprops and/or very light jets (VLJs).

6. Manager's Report

- S. Clemmons shared data for aircraft operations and courtesy car use from January and February 2026. J. King asked what the reason for the increased aircraft operations would be compared to prior years. B. Johnson stated that he thinks it's increased because of more word-of-mouth advertising from the previous fly-ins and the groups that fly here to eat at Hard Eight Barbecue and Castillo's. S. Clemmons shared that most of the increased aircraft operations are from Lively Aviation.
- January 30, the new owner of N26AJ reached out to tell me he bought the salvaged airframe from the insurance company and will arrange to remove N26AJ from the airfield.
- February 9, the broken faucet in the hangar row 3400 bathroom was replaced.
- February 10, the sticking doors to the terminal bay and Lively Aviation's office were repaired.
- February 10, replaced Broken piece of sidewalk by hangar row 3400.
- February 24, DBT Transportation Services did the triennial inspection of the AWOS.
- March 17, the new owner of N26AJ plans on removing the airplane sometime the week of April 13.
- March 18, the TxDOT contracted inspector finished his inspection of the airport. He had nothing major.
- The ALP diagrams have been put on the city website after they were approved by TxDOT.
- March 31–April 3, Sean will attend the 44th Texas Aviation Conference in Frisco.
- April 12–15, Sean will attend the American Association of Airport Executives' South Central Chapter conference in El Paso.
- March 26, the base radio was replaced.
- Hangar Inspections will begin in May.

7. Next Meeting Date – May 29th


CITIZENS GENERAL DISCUSSION

- J. King shared that once construction on the Longley driveway begins; he'll notify Dan Harmon with TxDOT Aviation so they can be more prepared for the runway extension project.

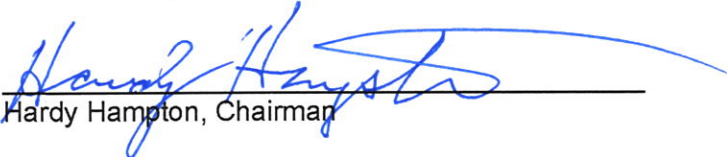
ADJOURN:

- T. Gifford made a motion to adjourn, seconded by A. Brown.
- Motion passed unanimously, and the meeting was adjourned at 12:45pm.

ATTEST:



 Tracy Gifford, Secretary



 Hardy Hampton, Chairman