



AGENDA

CALL TO ORDER

PLEDGES OF ALLEGIANCE

INVOCATION

PRESENTATIONS AND RECOGNITIONS

1. Presentation by Mayor's Youth Council 2025-2026 Historian
2. 2025-2026 Mayor's Youth Council Recognition
3. Proclamation Recognizing Tarleton State University Texan Cheer
4. Proclamation Recognizing the 80th Anniversary of the Stephenville Rotary Club
5. Presentation by Chad Decker and the Cowboy Capital Pro Rodeo Association

CITIZENS GENERAL DISCUSSION

REGULAR AGENDA

6. Consider Approval of the Resolution Accepting the Certification of Unopposed Candidates and the Order of Cancellation for the 2026 Special Election issued March 3, 2026, and Declaring the Results of the 2026 Special Election
7. Administer Oaths of Office to Newly Elected City Council Place 3 and Place 7

PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

8. Application No.: RZ 2026-9624

Applicant Tammy Mayo is Requesting Approval of a Rezone of Property Located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)

9. Public Hearing

Application No.: RZ 2026-9624

10. Consider Approval of an Ordinance Rezoning Property Located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)

11. Application No.: RZ 2026-9625

Applicant Tammy Mayo is Requesting Approval of a Rezone of Property Located at 195 E Park St, Parcel

R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)

12. **Public Hearing**

Application No.: RZ 2026-9625

13. Consider Approval of an Ordinance Rezoning Property Located at 195 E Park St, Parcel R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Retail and Commercial (B-2) to Integrated Housing (R-2.5)

14. **Application No.: RZ 2026-9653**

Applicant Venigno Mascorro, is Requesting Approval of a Rezone of Property Located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)

15. **Public Hearing**

Application No.: RZ 2026-9653

16. Consider Approval of an Ordinance Resoning Property Located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)

17. **Application No.: Thoroughfare Plan UPDATE 2026**

Consider Updating the City's Thoroughfare Plan/Harbin Road Extension

18. **Public Hearing**

Application No.: Thoroughfare Plan UPDATE 2026

19. Consider Approval of Ordinance Revising the City's Thoroughfare Plan/Harbin Road Extension

DEVELOPMENT SERVICES COMMITTEE

Gerald Cook, Chair

20. Development Services Committee Report - April 21, 2026

21. Consider an Ordinance Granting the Municipal Court Jurisdiction on Health and Safety and Nuisance Abatement Ordinances

PARKS AND LEISURE SERVICES COMMITTEE

Lonn Reisman, Chair

22. Parks and Leisure Services Committee Report - April 21, 2026

23. Consider Approval of Contract with Sullivan Contracting Services

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

24. Public Works Committee Report - April 21, 2026

25. Consider Approval of Agreement with SmartCover (Badger Meter, Inc.) for the Nix Well Field SCADA Implementation Project

26. Consider Approval of the Professional Services Agreement with Kimley-Horn for the Graham-Estes Stormwater Drainage Improvements Project

27. Consider Approval of Additional Funding for Water Meter Replacements in FY 25-26

PUBLIC HEALTH AND SAFETY COMMITTEE

Dean Parr, Chair

28. Public Health and Safety Committee Report – April 21, 2026
29. Consider Approval of MOA, Multi-Jurisdictional Special Operations Group

FINANCE COMMITTEE

David Baskett, Chair

30. Finance Committee Report - April 21, 2026
31. Consider Approval of an Ordinance Amending the City of Stephenville Annual Operating Budget for Fiscal Year Ending September 30, 2026

FINANCIAL REPORTS

Monica Harris, Director of Finance

32. Monthly Budget Report for the Period Ending March 31, 2026
33. Quarterly Investment Report for the Period Ending March 31, 2026

CONSENT AGENDA

34. Consider Approval of Minutes from April 7, 2026 - Regular Meeting
35. Consider Approval of Minutes from April 21, 2026 - Special Meeting
36. Consider Acceptance of the 2025 City Park Sewer Improvements Project
37. Consider Acceptance of the West Long Street Reconstruction Project

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

38. **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: **Deputy City Secretary**
39. **Section 551.072 Deliberation Regarding Real Property** — to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **A0495 LAWRENCE WILLIAM; A0356 JOHN HOWARD; A0804 M R WILLIAMS SURVEY and HANCOCK C. SMITH SURVEY, A-681; THE J.W. SURVEY, A-37; THE M.J. LEECH SURVEY, A-506; THE W.D. RICHARDSON SURVEY, A-672; AND THE M.S. CROW SURVEY, A-1035**
40. **Section 551.087 Deliberation Regarding Economic Development Negotiations** —
 - **PROJECT PENN**
 - **PROJECT PILGRIM**
 - **PROJECT PLATYPUS**
 - **PROJECT DIGIT**
 - **PROJECT HARVEST**
 - **PROJECT STANLEY**
 - **PROJECT WILBUR**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

ADJOURN

EXECUTIVE SESSION NOTICE

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.



**CITY OF STEPHENVILLE RECOGNIZING THE
2025-2026 TARLETON STATE UNIVERSITY TEXAN CHEER**

WHEREAS, the Tarleton State University Texan Cheer Team has long exemplified excellence, discipline, school spirit, and outstanding athletic achievement, serving as proud ambassadors of Tarleton State University and the City of Stephenville; and

WHEREAS, through countless hours of practice, unwavering commitment, teamwork, and dedication, the members of the Texan Cheer Team have demonstrated the highest standards of performance both on and off the competition floor; and

WHEREAS, in 2026, the Texan Cheer Team continued its tradition of excellence by earning two national championship titles totaling six for the program, further cementing Tarleton State University's reputation as one of the premier collegiate spirit programs in the nation; and

WHEREAS, these championship titles reflect not only exceptional athletic talent, but also the leadership of the coaching staff, the support of the university community, and the determination and perseverance of each student-athlete; and

WHEREAS, the accomplishments of the Texan Cheer Team bring great pride and distinction to Tarleton State University, the City of Stephenville, and the entire State of Texas, inspiring current and future Texans to pursue excellence in all endeavors; and

WHEREAS, the City Council and citizens of Stephenville wish to publicly recognize and celebrate the outstanding success, dedication, and spirit displayed by the 2026 Tarleton State University Texan Cheer Team;

NOW, THEREFORE, We, City Council of the City of Stephenville, Texas, do hereby proclaim recognition of the

2026 TARLETON STATE UNIVERSITY TEXAN CHEER TEAM

for their two National Championship Titles and extend sincere congratulations and best wishes for continued success in the years to come.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Stephenville, Texas, to be affixed this 5th day of May 2026.

PASSED AND APPROVED this 5th day of May 2026.

Lonn Reisman, Mayor

LeAnn Durfey, Place 1

Gerald Cook, Place 2

Dean Parr, Place 4

Maddie Smith, Place 5

David Baskett, Place 6

Alan Nix, Place 8



**PROCLAMATION RECOGNIZING THE
80TH ANNIVERSARY OF THE STEPHENVILLE ROTARY CLUB**

WHEREAS, the Stephenville Rotary Club proudly celebrates 80 years of dedicated service to the Stephenville community in May 2026, marking eight decades of unwavering commitment to improving the lives of others; and

WHEREAS, since its founding in 1946, the Stephenville Rotary Club has exemplified the Rotary International motto, “Service Above Self,” through acts of leadership, volunteerism, and civic responsibility that have strengthened our community, our nation, and our world; and

WHEREAS, for eighty years, the members of the Stephenville Rotary Club have devoted their time, talents, and resources to supporting local initiatives, educational opportunities, youth leadership development, charitable outreach, and community betterment projects that have positively impacted generations of citizens; and

WHEREAS, the Stephenville Rotary Club has extended its service beyond local boundaries by contributing to national and international humanitarian efforts, advancing peace, promoting health and wellness, supporting education, and working to improve the quality of life for people across the globe; and

WHEREAS, the Club’s enduring legacy of service, fellowship, integrity, and leadership continues to inspire others to engage in meaningful community involvement and uphold the values that make Stephenville a stronger and more compassionate city; and

WHEREAS, it is fitting that the City of Stephenville recognize and celebrate the remarkable contributions of the Stephenville Rotary Club and honor its 80-year tradition of selfless service and community leadership;

NOW, THEREFORE, I, Lonn Reisman, Mayor of the City of Stephenville, Texas, do hereby proclaim May 2026 as

STEPHENVILLE ROTARY CLUB 80TH ANNIVERSARY

in Stephenville, Texas, and encourage all citizens to join in recognizing and celebrating the Rotary Club’s outstanding legacy of 80 years of Service Above Self to our community, our nation, and our world.

IN WITNESS WHEREOF, I have hereby set my hand and caused to be affixed the seal of the City of Stephenville, Texas, this 5th day of May 2026.

Lonn Reisman, Mayor of Stephenville

RESOLUTION NO. 2026-R-_____

A RESOLUTION ACCEPTING THE CERTIFICATION OF UNOPPOSED CANDIDATES AND ORDER OF CANCELLATION FOR THE 2026 SPECIAL ELECTION ISSUED MARCH 3, 2026, AND DECLARING THE RESULTS OF THE 2026 SPECIAL ELECTION

WHEREAS, the City Council of the City of Stephenville finds that the candidates were unopposed for election to office for the Special Election scheduled to be held on May 2, 2026, through the attached Certification of Unopposed Candidates issued March 3, 2026; and

WHEREAS, the City Council of the City of Stephenville finds that the Special Election for Position 3 (unexpired term) and Place 7 (unexpired term) was cancelled through the attached Order of Cancellation issued March 3, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

Section 1: The City of Stephenville City Council hereby accepts the Certification of Unopposed Candidates and approves the Order of Cancellation issued March 3, 2026.

Section 2: Therefore, the following candidates have been certified as unopposed and are hereby election as follows:

City Council Place 3 (unexpired term)	Mark McClinton
City Council Place 7 (unexpired term)	Nick Robinson

Said above-named parties are hereby declared duly elected to said respective offices, subject to the taking of their oaths of office as provided by the laws of the State of Texas and the Charter of the City of Stephenville, Texas.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Jason King, City Manager
Reviewed

Randy Thomas, City Attorney
Approved as to form and legality

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL
SUBDIVISIONS (NOT COUNTY)**

To: Presiding Officer of Governing Body

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the Special Election scheduled to be held on May 2, 2026.

List offices and names of candidates:

Offices	Candidates
City Council Place 3 (unexpired term)	Mark McClinton
City Council Place 7 (unexpired term)	Nick Robinson

**CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

Al: Presidente de la entidad gobernante

Como autoridad responsable de preparar la papeleta oficial, certifico por la presente que los siguientes candidatos no tienen oposición para la elección a cargos públicos previstos para el 2 de mayo de 2026.

Lista de cargos y nombres de los candidatos:

Cargo(s)	Candidato(s)
Ayuntamiento Plaza 3 (término no vencido)	Mark McClinton
Ayuntamiento Plaza 7 (término no vencido)	Nick Robinson


Signature (Firma)

Sarah Lockenour

Printed name (Nombre en letra de molde)

City Secretary

Title (*Puesto*)

March 3, 2026 5:00 pm

Date of signing (Fecha de firma)

ORDER OF CANCELLATION

The Stephenville City Council hereby cancels the Special Election scheduled to be held on May 2, 2026, in accordance with Section 2.053(a) of the Texas Election code. The following candidates have been certified as unopposed and are hereby elected as follows:

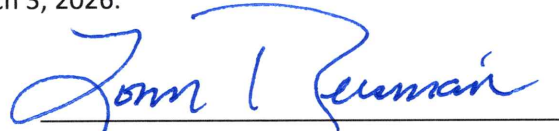
Offices	Candidates
City Council Place 3 (unexpired term)	Mark McClinton
City Council Place 7 (unexpired term)	Nick Robinson

ORDEN DE CANCELACIÓN

El Ayuntamiento de Stephenville cancela por la presente la elección especial prevista para el 2 de mayo de 2026, de acuerdo con la Sección 2.053(a) del código electoral de Texas. Los siguientes candidatos han sido certificados como sin oposición y son elegidos de la siguiente manera:

Cargos	Candidatos
Ayuntamiento Plaza 3 (término no vencido)	Mark McClinton
Ayuntamiento Plaza 7 (término no vencido)	Nick Robinson

Date of adoption (Fecha de adopción): March 3, 2026.



Lon Reisman
Mayor (Alcalde Interino)

STAFF REPORT



SUBJECT: ACCEPTING CERTIFICATION OF UNOPPOSED CANDIDATES AND THE ORDER OF CANCELLATION FOR THE 2026 SPECIAL ELECTION AND DECLARING THE RESULTS OF THE 2026 SPECIAL ELECTION

DEPARTMENT: Administration

STAFF CONTACT: Sarah Lockenour, City Secretary

RECOMMENDATION:

A CERTIFICATE OF UNOPPOSED CANDIDATES WAS ISSUED MARCH 3, 2026 BY THE CITY SECRETARY. FOLLOWING THAT CERTIFICATE CITY COUNCIL CANCELED THE SPECIAL ELECTION.

UNOPPOSED CANDIDATES WERE MARK MCCLINTON, PLACE 3 FOR THE UNEXPIRED TERM AND NICK ROBINSON, PLACE 7 FOR THE UNEXPIRED TERM.

STAFF REQUESTS COUNCIL APPROVE THE RESOLUTION CERTIFICATION OF UNOPPOSED CANDIDATES AND THE ORDER OF CANCELLATION FOR THE 2026 SPECIAL ELECTION AND DECLARING THE RESULTS OF THE 2026 SPECIAL ELECTION

The City of Stephenville plans to contract with Erath County for this election.

STAFF REPORT



SUBJECT: Application No.: RZ 2026-9624

Applicant Tammy Mayo is requesting approval of a rezone of property located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from (B-2), Retail and Commercial, to (R-2.5) Integrated Housing.

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

RECOMMENDATION:

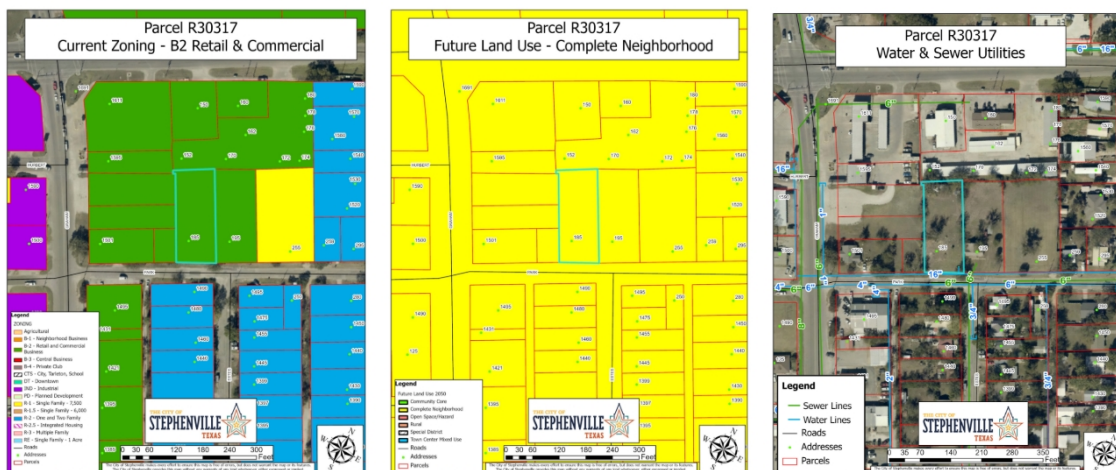
The Planning and Zoning Commission convened April 15, 2026, and by a unanimous vote of 7-0, recommended the City Council approve the rezoning request.

BACKGROUND:

Mr. and Mrs. Mayo are requesting the rezone to allow the construction of single-family residences. If the rezone is approved, the Mayo's will submit a preliminary site-plan for development review. A subsequent replat will likely be presented once development details are determined.

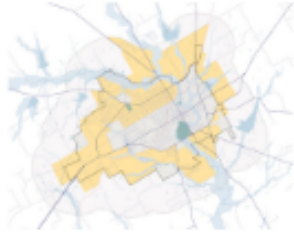
A six-inch and 16" water main as well as a six-inch sanitary sewer main is located in Park St.

The rezone request, if approved, aligns with the Future Land Use designation of "Complete Neighborhood" according to Comprehensive Plan "Stephenville 2050."



Complete Neighborhood

The Complete Neighborhood land use accommodates a mix of uses at a moderate density. A mix of housing types is encouraged to accommodate a range of residents. Local retail and service businesses are located on active corridors and parks and green spaces are integrated within the district.



Sec. 154.05.8 Integrated housing district (R-2.5).

5.8.A Description. This integrated residential housing district provides for medium-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, patio homes, condominiums and townhomes. Generally, this district is for developments resulting in individually platted homes or dwelling units and generally, owner occupied. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the aesthetic and functional well being of the intended district environment. The Integrated Housing District will be applicable to for all Residential Districts, B-1 Neighborhood Business District (B-1), Central Business District (B-3), and Downtown District (DT).

5.8.B Permitted Uses.

1. Single-family detached dwelling, limited to occupancy by a family having no more than four individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than four unrelated individuals;
2. Two-to-four family dwellings, with each family limited as in division (1) above;
3. Townhouse dwellings, with each family limited as in division (1) above;
4. Condominium dwellings, with each family limited as in division (1) above;

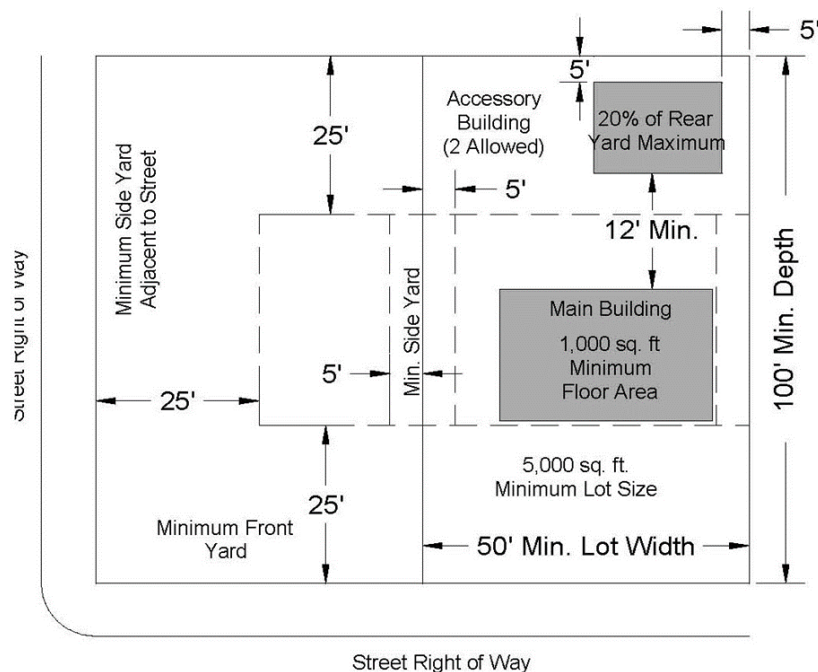
5.8.C Conditional Uses.

1. Home occupation;
2. Common facilities as the principal use of one or more platted lots in a subdivision;
3. Adult and/or children's day care centers;
4. Foster group home; and
5. Residence hall.

5.8.D Height, Area, Yard and Lot Coverage Requirements.

- A. Single family dwelling.

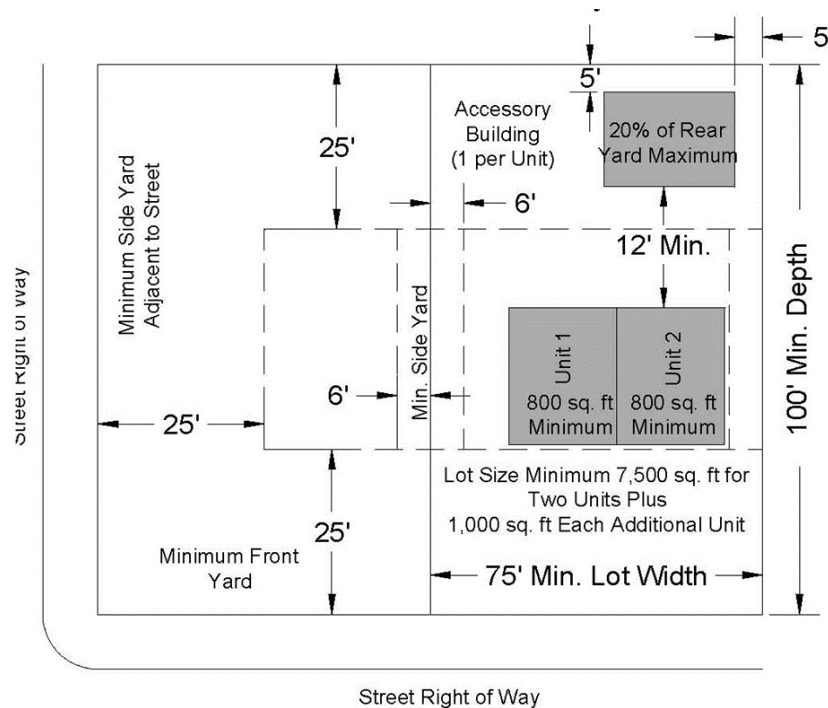
1. Minimum lot area: 3,000 ft².
2. Minimum lot width and lot frontage: 50 feet.
3. Minimum lot depth: 60 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Single family dwelling: 1,000 ft².
8. Accessory buildings:
 - a. Maximum accessory buildings coverage of rear yard: 20%.
 - b. Maximum number of accessory buildings: one.
 - c. Minimum depth of side setback: five feet.
 - d. Minimum depth of rear setback: five feet.
 - e. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



B. Two-to-four family.

1. Minimum lot area: 7,500 ft² for two dwelling units, plus 1,000 ft² for each additional dwelling unit.
2. Minimum lot width and lot frontage: 75 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.

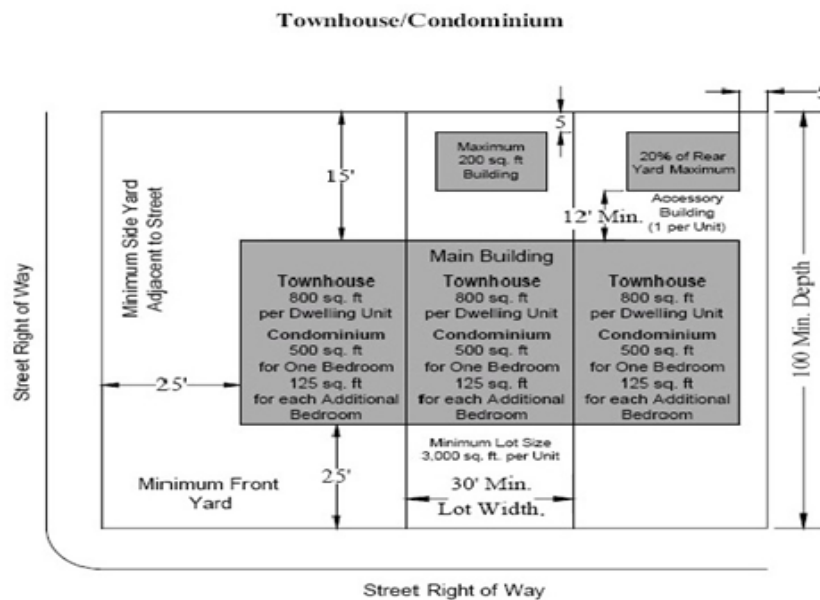
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: six feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Minimum area of each dwelling unit: 800 ft².
8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



C. Townhouse/Condominium.

1. Minimum lot area: 3,000 ft² per unit.
2. Minimum average lot width and lot frontage: 30 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: five feet.

- b. Corner lot: 15 feet from intersecting side street.
- 7. Building size:
 - a. Maximum building coverage as a percentage of lot area: 40%
 - b. Minimum area of each Townhouse dwelling unit: 800 ft².
 - c. Minimum area of each Condominium of each dwelling unit: 500 ft² for one bedroom or less, plus 125 ft² of floor area for each additional bedroom.
- 8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
- 9. Maximum height of structures: 35 feet.
- 10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
- 11. Maximum density of Townhome or Condominium Housing within the R-2.5 District shall not exceed 14 units per acres with each unit platted separately.



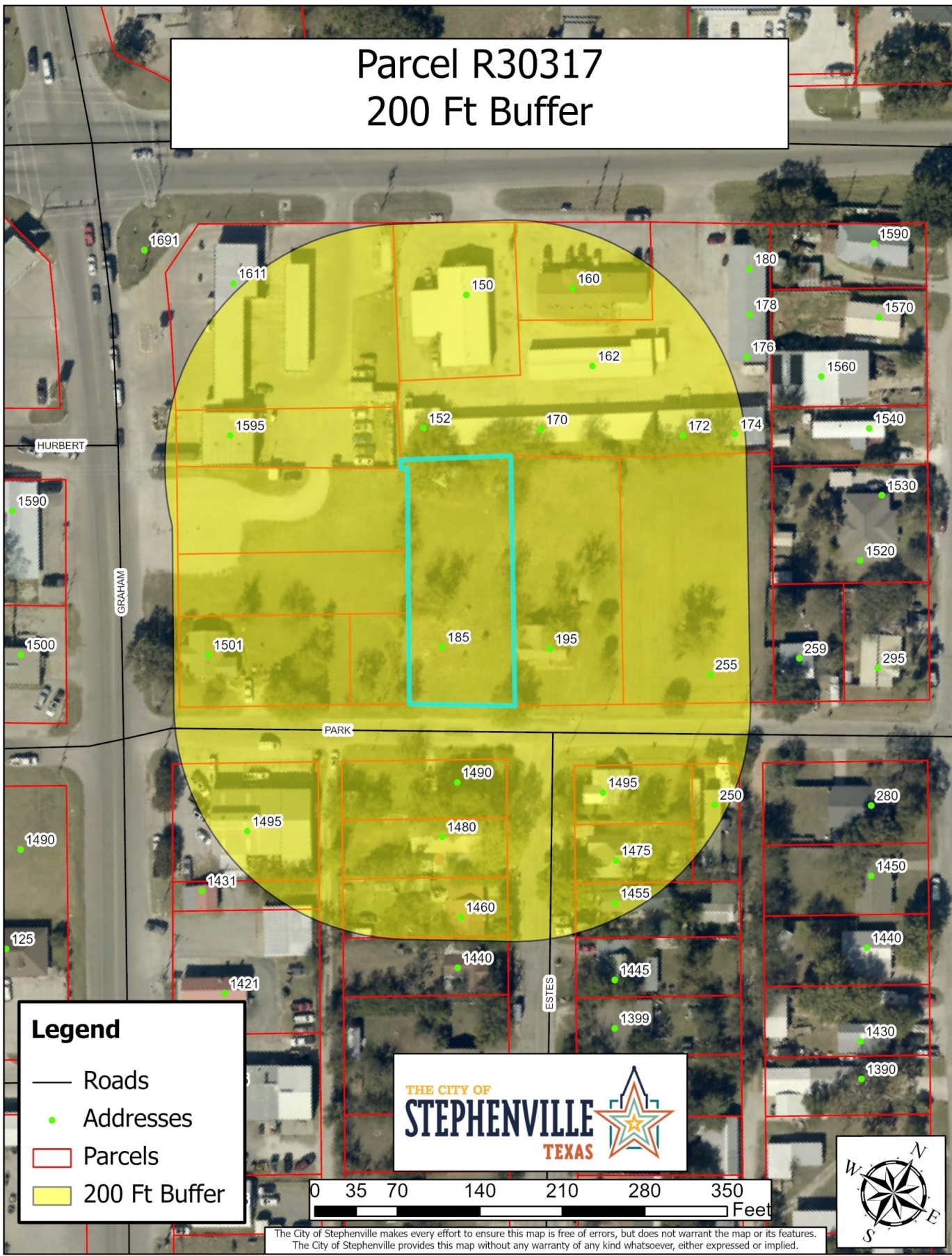
5.8.E Parking Regulations. Lots in this District shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in Section 154.11 *Parking spaces for vehicles* of this ordinance.

(Ord. No. 2021-O-28, § 1, passed 9-7-2021; Ord. No. 2023-O-03, § 1, passed 1-3-2023; Am. Ord. 2024-O-33, § 1, passed 11-5-2024)

ALTERNATIVES:

- 1) Accept the recommendation of the Planning and Zoning Commission and approve the rezoning request.
- 2) Deny the rezoning request.

Parcel R30317 200 Ft Buffer



The City of Stephenville makes every effort to ensure this map is free of errors, but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.

Parcel R30317

Current Zoning - B2 Retail & Commercial



Legend

ZONING

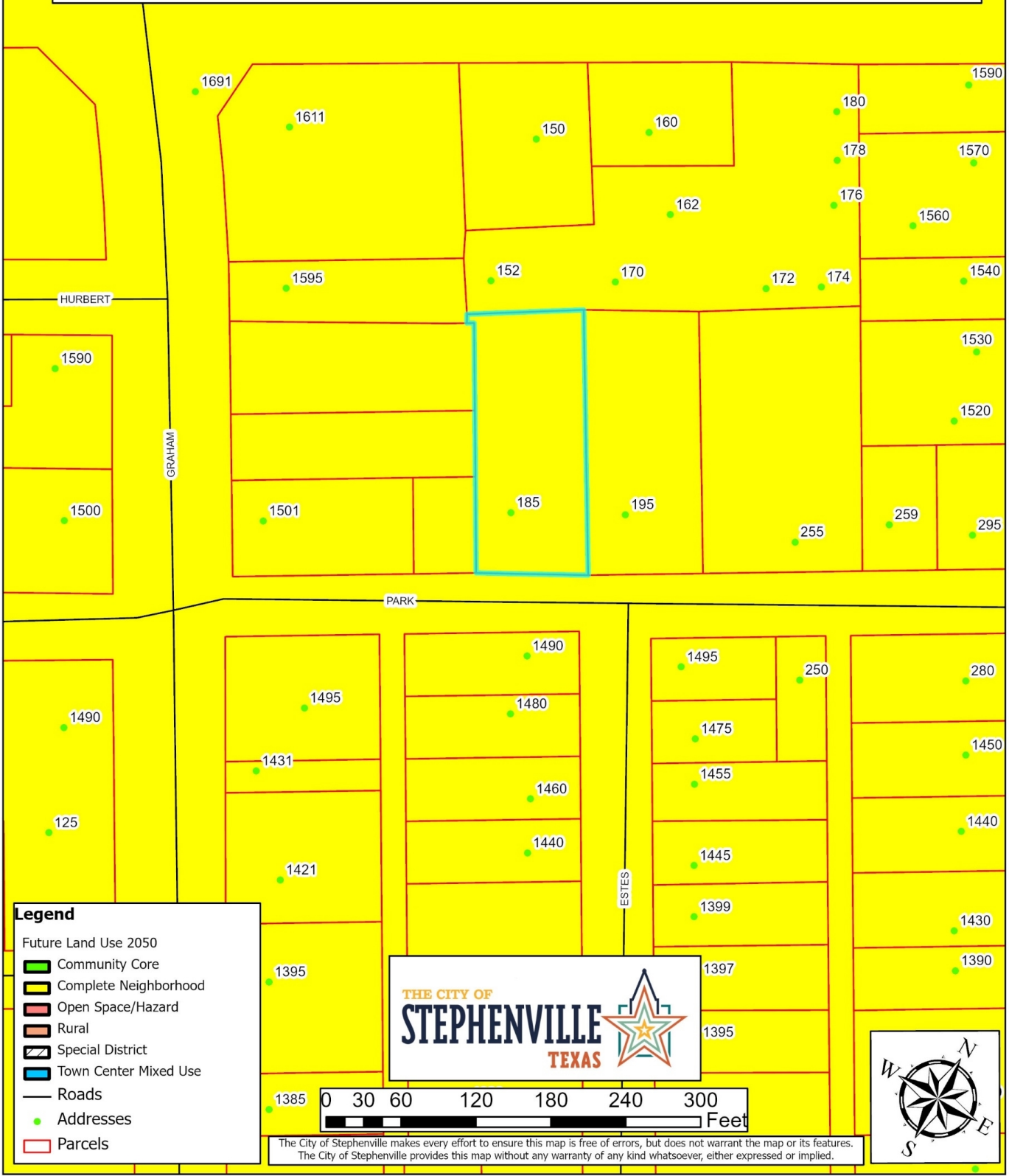
- Agricultural
- B-1 - Neighborhood Business
- B-2 - Retail and Commercial Business
- B-3 - Central Business
- B-4 - Private Club
- CTS - City, Tarleton, School
- DT - Downtown
- IND - Industrial
- PD - Planned Development
- R-1 - Single Family - 7,500
- R-1.5 - Single Family - 6,000
- R-2 - One and Two Family
- R-2.5 - Integrated Housing
- R-3 - Multiple Family
- RE - Single Family - 1 Acre
- Roads
- Addresses
- Parcels



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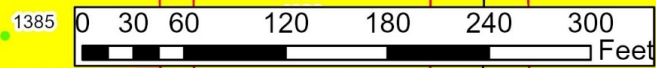
Parcel R30317

Future Land Use - Complete Neighborhood



Legend

- Future Land Use 2050
- Community Core
- Complete Neighborhood
- Open Space/Hazard
- Rural
- Special District
- Town Center Mixed Use
- Roads
- Addresses
- Parcels



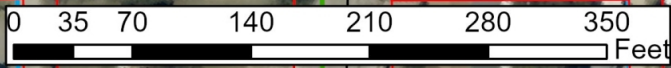
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Parcel R30317 Water & Sewer Utilities



Legend

- Sewer Lines
- Water Lines
- Roads
- Addresses
- Parcels



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Parcel ID R30317

200 Ft Buffer

Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000028852	1480 ESTES	AGUILAR JOSE TEODORO	1480 N ESTES	STEPHENVILLE	TX	76401
R000028851	1460 ESTES	ALFARO DEONIL	1397 CLEVELAND	STEPHENVILLE	TX	76401
R000028869	1475 ESTES	ANGEL CARLOS URIEL ARANDA	1475 ESTES	STEPHENVILLE	TX	76401
R000028840	1431 N GRAHAM	ANTHONY CLARK D & VICKI J	759 JERRY LUCY RD	LONGVIEW	TX	75603
R000028841	1421 N GRAHAM	ANTHONY CLARK D & VICKI J	759 JERRY LUCY RD	LONGVIEW	TX	75603
R000028868	250 E PARK STREET	BARRERA JOSE LUIS	257 W COLLEGE	STEPHENVILLE	TX	76401
R000028838	1495 N GRAHAM	BLED SOE BRIANNA NISHEA AND BRANNDON PARKER BLED SOE	1207 PRAIRIE WIND	STEPHENVILLE	TX	76401
R000030312	0 PARK STREET	CHILDRESS REVOCABLE TRUST & AMBER LONG	1132 ELK RIDGE DR	STEPHENVILLE	TX	76401
R000030311	1501 N GRAHAM	CHILDRESS REVOCABLE TRUST & AMBER LONG	1132 ELK RIDGE DR	STEPHENVILLE	TX	76401
R000028850	1440 ESTES	DELACRUZ JOSE & ROSALINDA	1440 N ESTES	STEPHENVILLE	TX	76401-0000
R000074198	160 E FM8	HARPOLE WILLIAM MATTHEW & SHANNA	371 LAKE POINT DR	GORDON	TX	76453-4827
R000030318	195 E PARK STREET	MAYO TAMMY	1411 GROESBECK	STEPHENVILLE	TX	76401
R000030317	185 E PARK STREET	MAYO TAMMY	1411 GROESBECK	STEPHENVILLE	TX	76401
R000030309	162 E FM8	MITCHELL RENTALS INC	PO BOX 1736	STEPHENVILLE	TX	76401
R000030320	255 PARK STREET	MONK GARRETT & CHRISTINA MONK	1365 INGLEWOOD	STEPHENVILLE	TX	76401
R000028853	1490 ESTES	NEWBY ROBERT W & TRACY L NEWBY	430 E LONG ST	STEPHENVILLE	TX	76401
R000030314	1595 N GRAHAM	OHM SHIVAM SHAKTI HIYA, LLC	3311 SW WILSHIRE BLVD	JOSHUA	TX	76058
R000030315	1611 N GRAHAM	OHM SHIVAM SHAKTI HIYA, LLC	3311 SW WILSHIRE BLVD	JOSHUA	TX	76058
R000028870	1445 ESTES	RAMIREZ SAMUEL	1445 ESTES	STEPHENVILLE	TX	76401
R000078417	150 E FM8	SLEMMONS RONNIE & LISA SLEMMONS	PO BOX 2445	STEPHENVILLE	TX	76401
R000030313	1585 N GRAHAM	TAYLOR DEAN	P O BOX 137	STEPHENVILLE	TX	76401
R000030319	1555 N GRAHAM	TAYLOR LAWRENCE DEAN & GLORIA	PO BOX 137	STEPHENVILLE	TX	76401-0000
R000028867	1495 ESTES	WILSON HELEN	365 CR258	DUBLIN	TX	76446

ORDINANCE NO. 2026-O-_____

AN ORDINANCE REZONING THE LAND DESCRIBED RETAIL AND COMMERCIAL (B-2) TO INTEGRATED HOUSING (R-2.5)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:

All that lot, tract or parcel of land legally described as follows:

Property Located at 185 E Park St, Parcel R30317, being BLK 138; LOT 7 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas

is hereby rezoned and the zoning classification changed from the classification of Retail and Commercial (B-2) to Integrated Housing (R-2.5), in accordance with the Zoning Ordinance of the City of Stephenville.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

STAFF REPORT



SUBJECT: Application No.: RZ 2026-9625

Applicant Tammy Mayo is requesting approval of a rezone of property located at 195 E Park St, Parcel R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from (B-2), Retail and Commercial, to (R-2.5) Integrated Housing.

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

RECOMMENDATION:

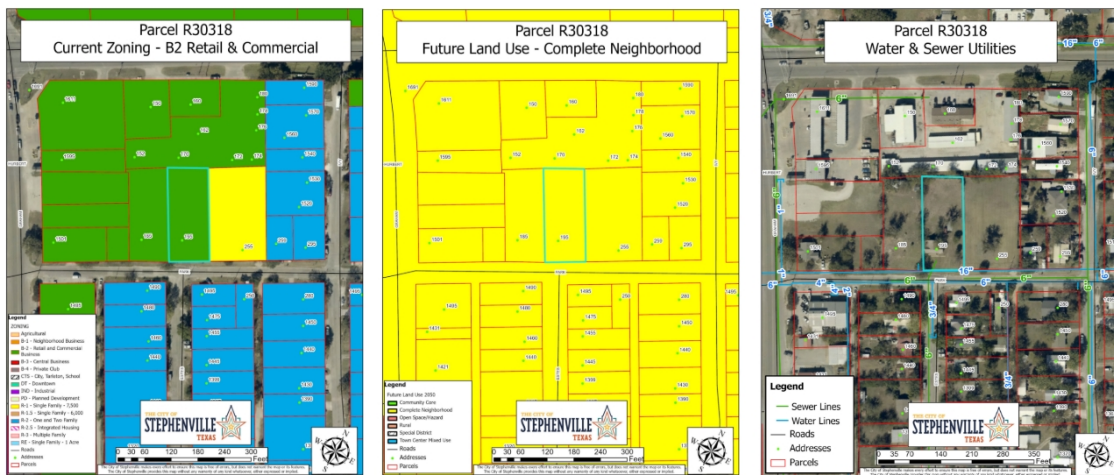
The Planning and Zoning Commission convened April 15, 2026, and by a unanimous vote of 7-0, recommended the City Council approve the rezoning request.

BACKGROUND:

Mr. and Mrs. Mayo are requesting the rezone to allow the construction of single-family residences. If the rezone is approved, the Mayo's will submit a preliminary site-plan for development review. A subsequent replat will likely be presented once development details are determined.

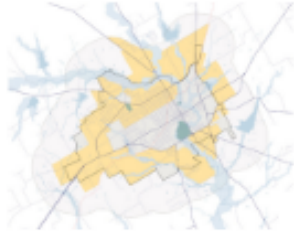
A six-inch and 16" water main as well as a six-inch sanitary sewer main is located in Park St.

The rezone request, if approved, aligns with the Future Land Use designation of "Complete Neighborhood" according to Comprehensive Plan "Stephenville 2050."



Complete Neighborhood

The Complete Neighborhood land use accommodates a mix of uses at a moderate density. A mix of housing types is encouraged to accommodate a range of residents. Local retail and service businesses are located on active corridors and parks and green spaces are integrated within the district.



Sec. 154.05.8 Integrated housing district (R-2.5).

5.8.A Description. This integrated residential housing district provides for medium-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, patio homes, condominiums and townhomes. Generally, this district is for developments resulting in individually platted homes or dwelling units and generally, owner occupied. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the aesthetic and functional well being of the intended district environment. The Integrated Housing District will be applicable to for all Residential Districts, B-1 Neighborhood Business District (B-1), Central Business District (B-3), and Downtown District (DT).

5.8.B Permitted Uses.

1. Single-family detached dwelling, limited to occupancy by a family having no more than four individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than four unrelated individuals;
2. Two-to-four family dwellings, with each family limited as in division (1) above;
3. Townhouse dwellings, with each family limited as in division (1) above;
4. Condominium dwellings, with each family limited as in division (1) above;

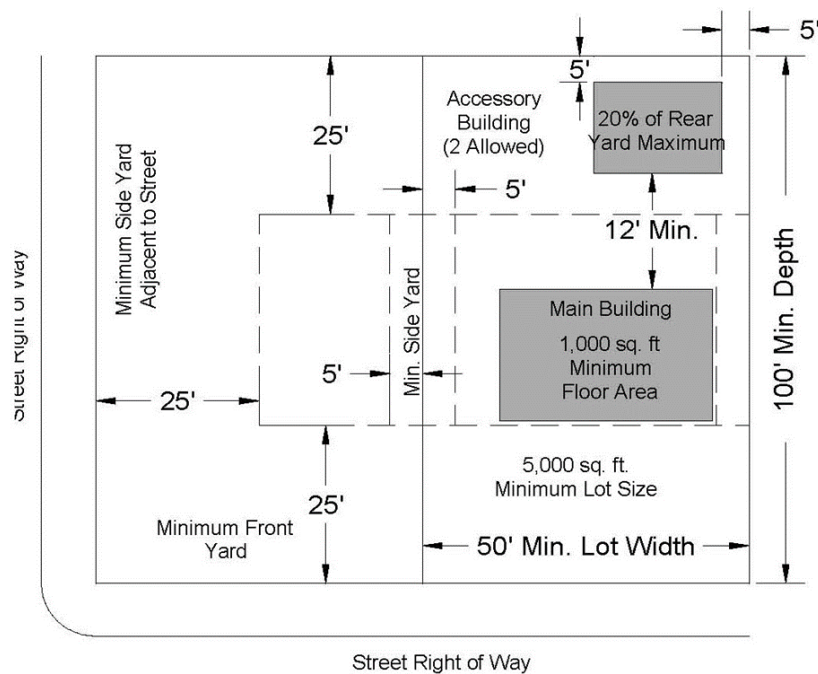
5.8.C Conditional Uses.

1. Home occupation;
2. Common facilities as the principal use of one or more platted lots in a subdivision;
3. Adult and/or children's day care centers;
4. Foster group home; and
5. Residence hall.

5.8.D Height, Area, Yard and Lot Coverage Requirements.

- A. Single family dwelling.

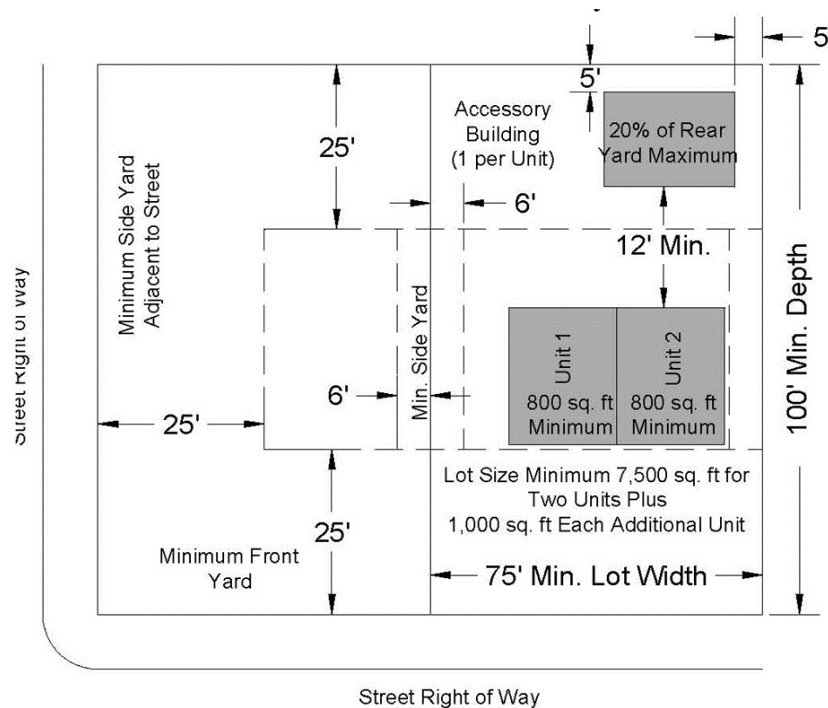
1. Minimum lot area: 3,000 ft².
2. Minimum lot width and lot frontage: 50 feet.
3. Minimum lot depth: 60 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Single family dwelling: 1,000 ft².
8. Accessory buildings:
 - a. Maximum accessory buildings coverage of rear yard: 20%.
 - b. Maximum number of accessory buildings: one.
 - c. Minimum depth of side setback: five feet.
 - d. Minimum depth of rear setback: five feet.
 - e. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



B. Two-to-four family.

1. Minimum lot area: 7,500 ft² for two dwelling units, plus 1,000 ft² for each additional dwelling unit.
2. Minimum lot width and lot frontage: 75 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.

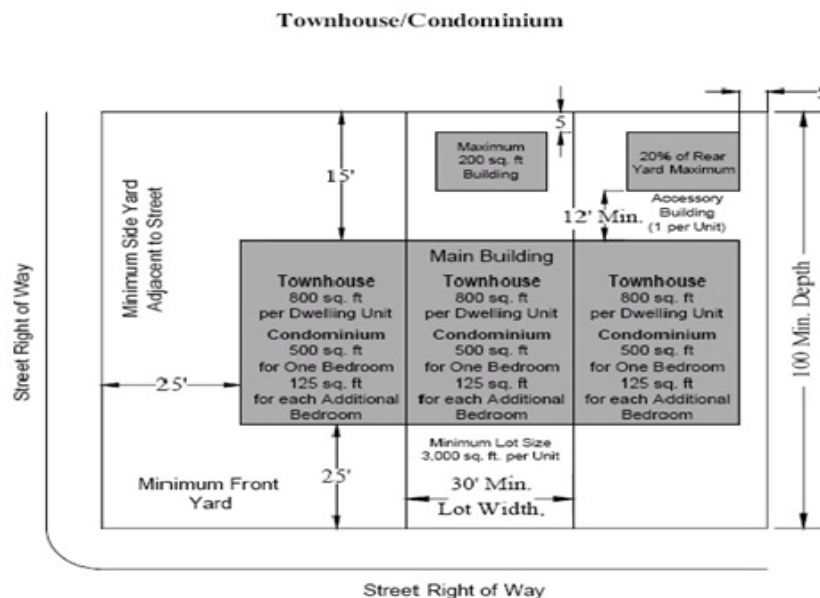
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: six feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Minimum area of each dwelling unit: 800 ft².
8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



C. Townhouse/Condominium.

1. Minimum lot area: 3,000 ft² per unit.
2. Minimum average lot width and lot frontage: 30 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: five feet.

- b. Corner lot: 15 feet from intersecting side street.
- 7. Building size:
 - a. Maximum building coverage as a percentage of lot area: 40%
 - b. Minimum area of each Townhouse dwelling unit: 800 ft².
 - c. Minimum area of each Condominium of each dwelling unit: 500 ft² for one bedroom or less, plus 125 ft² of floor area for each additional bedroom.
- 8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
- 9. Maximum height of structures: 35 feet.
- 10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
- 11. Maximum density of Townhome or Condominium Housing within the R-2.5 District shall not exceed 14 units per acres with each unit platted separately.



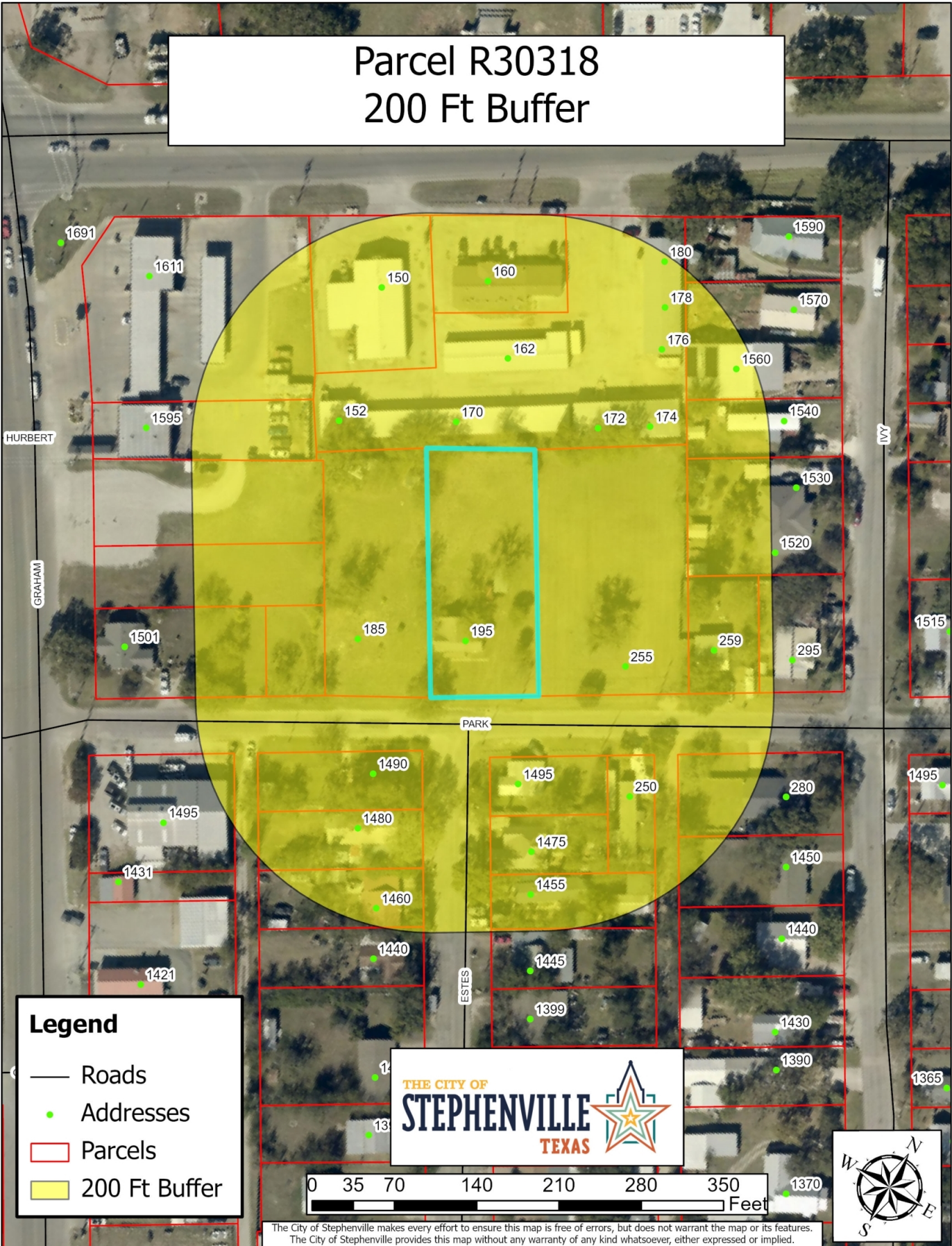
5.8.E Parking Regulations. Lots in this District shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in Section 154.11 *Parking spaces for vehicles* of this ordinance.

(Ord. No. 2021-O-28, § 1, passed 9-7-2021; Ord. No. 2023-O-03, § 1, passed 1-3-2023; Am. Ord. 2024-O-33, § 1, passed 11-5-2024)

ALTERNATIVES:

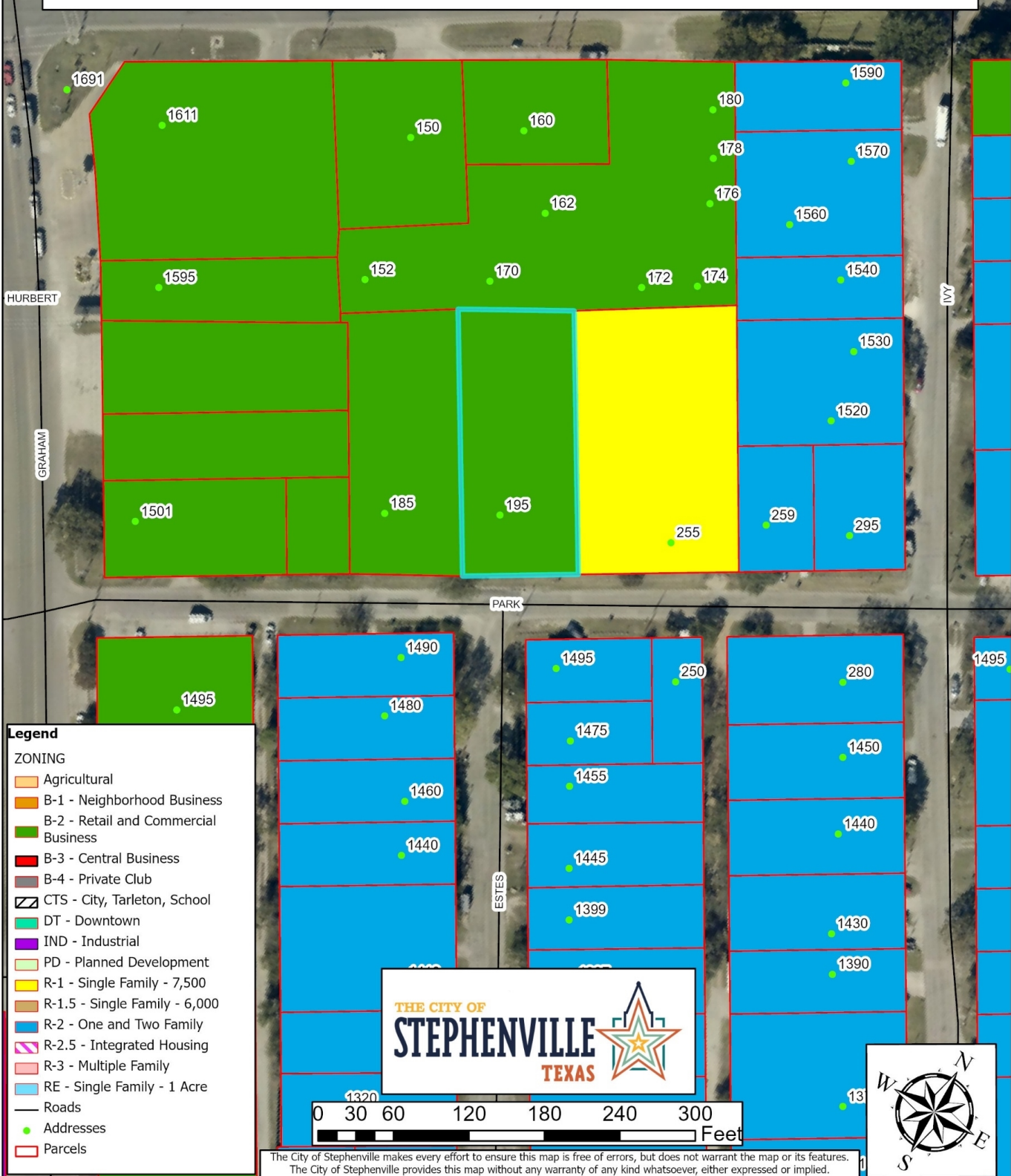
- 1) Accept the recommendation of the Planning and Zoning Commission and approve the rezoning request.
- 2) Deny the rezoning request.

Parcel R30318 200 Ft Buffer



Parcel R30318

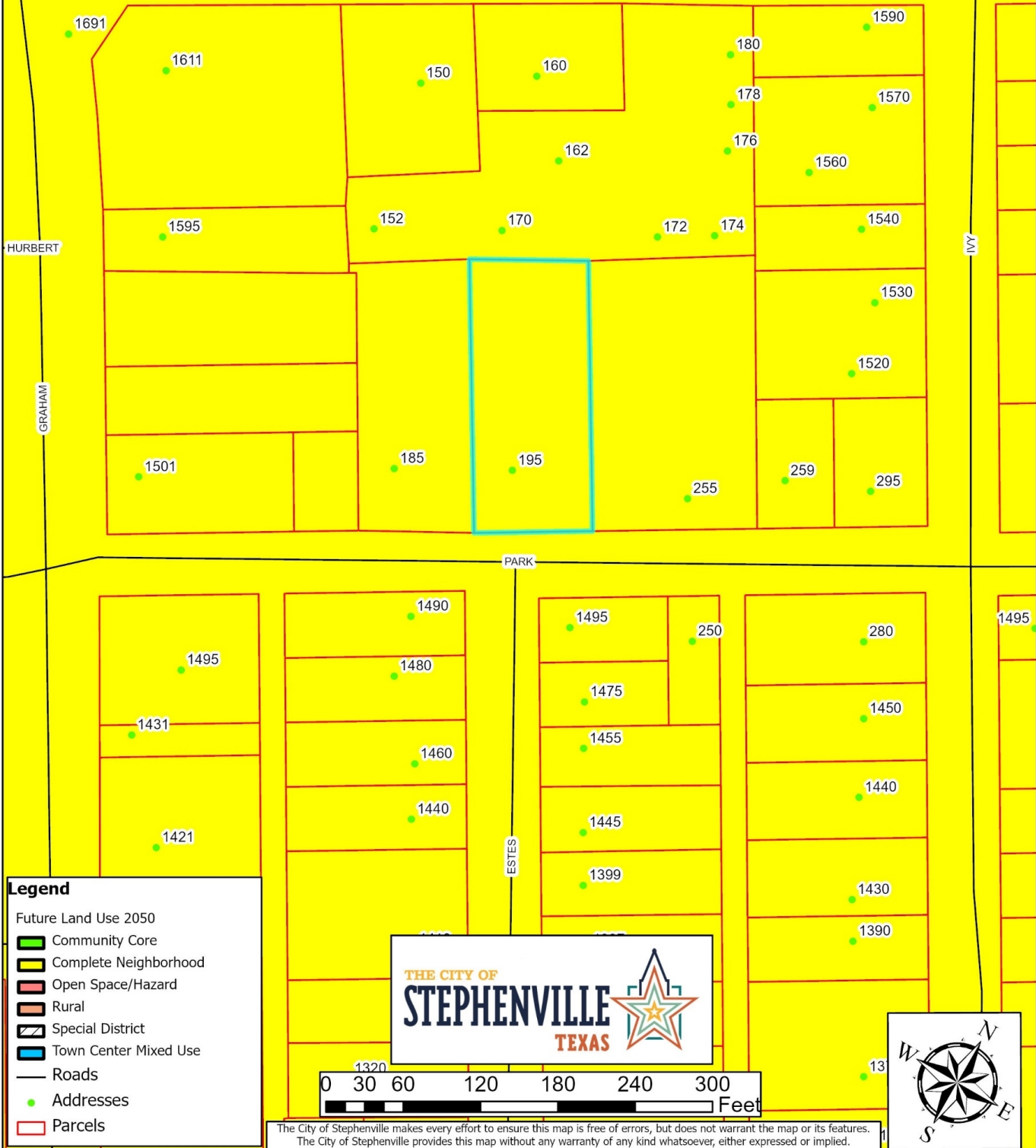
Current Zoning - B2 Retail & Commercial



The City of Stephenville makes every effort to ensure this map is free of errors, but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.

Parcel R30318

Future Land Use - Complete Neighborhood

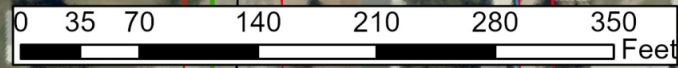


Parcel R30318 Water & Sewer Utilities



Legend

- Sewer Lines
- Water Lines
- Roads
- Addresses
- Parcels



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Parcel ID R30318

200 Ft Buffer

Address

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000028852	1480 ESTES	AGUILAR JOSE TEODORO	1480 N ESTES	STEPHENVILLE TX		76401
R000028851	1460 ESTES	ALFARO DEONIL	1397 CLEVELAND	STEPHENVILLE TX		76401
R000028869	1475 ESTES	ANGEL CARLOS URIEL ARANDA	1475 ESTES	STEPHENVILLE TX		76401
R000028868	250 E PARK STREET	BARRERA JOSE LUIS	257 W COLLEGE	STEPHENVILLE TX		76401
R000028838	1495 N GRAHAM	BLED SOE BRIANNA NISHEA AND BRANNDON PARKER BLED SOE	1207 PRAIRIE WIND	STEPHENVILLE TX		76401
R000028890	1590 IVY	BOASE GARY L	1590 N IVY	STEPHENVILLE TX		76401-0000
R000028881	1450 IVY	BOSTIC ROBERT & ERIKA BOSTIC	220 CR470	DE LEON TX		76444
R000030312	0 PARK STREET	CHILDRESS REVOCABLE TRUST & AMBER LONG	1132 ELK RIDGE DR	STEPHENVILLE TX		76401
R000030311	1501 N GRAHAM	CHILDRESS REVOCABLE TRUST & AMBER LONG	1132 ELK RIDGE DR	STEPHENVILLE TX		76401
R000028887	1540 IVY	CYNOWSKI PAUL GEORGE (ESTATE) & BETTY JOE RICKARD	1540 IVY	STEPHENVILLE TX		76401
R000028850	1440 ESTES	DELACRUZ JOSE & ROSALINDA	1440 N ESTES	STEPHENVILLE TX		76401-0000
R000074198	160 E FM8	HARPOLE WILLIAM MATTHEW & SHANNA	371 LAKE POINT DR	GORDON TX		76453-4827
R000030318	195 E PARK STREET	MAYO TAMMY	1411 GROESBECK	STEPHENVILLE TX		76401
R000030317	185 E PARK STREET	MAYO TAMMY	1411 GROESBECK	STEPHENVILLE TX		76401
R000030309	162 E FM8	MITCHELL RENTALS INC	PO BOX 1736	STEPHENVILLE TX		76401
R000028884	259 PARK STREET	MONK ADIRENNE CAMILLE	2805 GLADIOUS LN	DALLAS TX		75233
R000030320	255 PARK STREET	MONK GARRETT & CHRISTINA MONK	1365 INGLEWOOD	STEPHENVILLE TX		76401
R000028853	1490 ESTES	NEWBY ROBERT W & TRACY L NEWBY	430 E LONG ST	STEPHENVILLE TX		76401
R000030314	1595 N GRAHAM	OHM SHIVAM SHAKTI HIYA, LLC	3311 SW WILSHIRE BLVD	JOSHUA TX		76058
R000030315	1611 N GRAHAM	OHM SHIVAM SHAKTI HIYA, LLC	3311 SW WILSHIRE BLVD	JOSHUA TX		76058
R000028871	1455 ESTES	RAMIREZ BUPBERTO MENDEZ	1455 ESTES	STEPHENVILLE TX		76401
R000028870	1445 ESTES	RAMIREZ SAMUEL	1445 ESTES	STEPHENVILLE TX		76401
R000028882	280 PARK STREET	RANGEL ALMA & JESUS RANGEL	280 E PARK	STEPHENVILLE TX		76401
R000028883	295 E PARK STREET	ROJAS RICHARD	PO BOX 581	LA PRYOR TX		78872
R000028886	1530 IVY	SANCHEZ REYNOLD	1530 IVY	STEPHENVILLE TX		76401
R000078417	150 E FM8	SLEMMONS RONNIE & LISA SLEMMONS	PO BOX 2445	STEPHENVILLE TX		76401
R000028889	1570 IVY	SMITH CRAIG	1570 N IVY ST	STEPHENVILLE TX		76401
R000030313	1585 N GRAHAM	TAYLOR DEAN	P O BOX 137	STEPHENVILLE TX		76401
R000030319	1555 N GRAHAM	TAYLOR LAWRENCE DEAN & GLORIA	PO BOX 137	STEPHENVILLE TX		76401-0000
R000028867	1495 ESTES	WILSON HELEN	365 CR258	DUBLIN TX		76446

ORDINANCE NO. 2026-O-_____

AN ORDINANCE REZONING THE LAND DESCRIBED RETAIL AND COMMERCIAL (B-2) TO INTEGRATED HOUSING (R-2.5)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:

All that lot, tract or parcel of land legally described as follows:

Property Located at 195 E Park St, Parcel R30318, being BLK 138; LOT 8 & 9 of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas

is hereby rezoned and the zoning classification changed from the classification of Retail and Commercial (B-2) to Integrated Housing (R-2.5), in accordance with the Zoning Ordinance of the City of Stephenville.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

STAFF REPORT



SUBJECT: Application No.: RZ 2026-9653

Applicant Venigno Mascorro is requesting approval of a rezone of property located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas from (I), Industrial, to (R-2.5) Integrated Housing.

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

RECOMMENDATION:

The Planning and Zoning Commission convened April 15, 2026, and voted 3-4 to deny the rezoning request. Because the motion did not receive the majority vote necessary to recommend denial, the item moves forward to City Council without a recommendation.

BACKGROUND:

Mr. Mascorro desires to build a single-family residence on the property.

A six-inch water main is located in Old Granbury Road. Sewer is in the vicinity; however, private easements and a private lift station will likely be required to connect due to location and topography of the property. Alternatively, an on-site sewerage system may be authorized by the city through the waiver process.

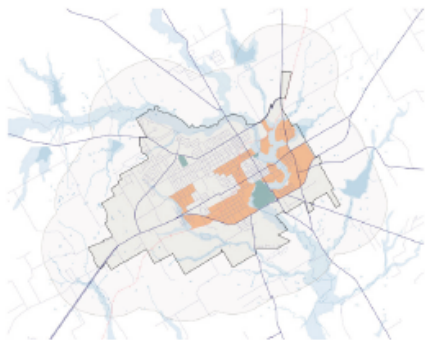
The rezone request, if approved, aligns with the Future Land Use designation of “Community Core” according to Comprehensive Plan “Stephenville 2050.”



FUTURE LAND USE

Community Core

The Community Core land use accommodates a mix of uses at a medium density. Diverse housing types are encouraged to support a range of residents. Local businesses, such as grocery stores, cafes, and local offices cater to the needs of the nearby residents and parks and green spaces provide recreational opportunities.



Sec. 154.05.8 Integrated housing district (R-2.5).

5.8.A Description. This integrated residential housing district provides for medium-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, patio homes, condominiums and townhomes. Generally, this district is for developments resulting in individually platted homes or dwelling units and generally, owner occupied. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the aesthetic and functional well being of the intended district environment. The Integrated Housing District will be applicable to for all Residential Districts, B-1 Neighborhood Business District (B-1), Central Business District (B-3), and Downtown District (DT).

5.8.B Permitted Uses.

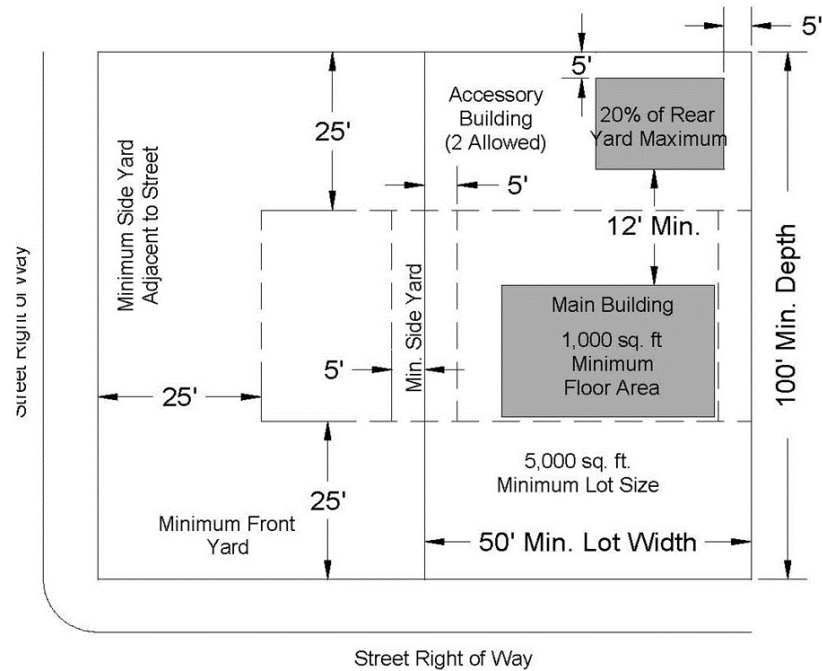
1. Single-family detached dwelling, limited to occupancy by a family having no more than four individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than four unrelated individuals;
2. Two-to-four family dwellings, with each family limited as in division (1) above;
3. Townhouse dwellings, with each family limited as in division (1) above;
4. Condominium dwellings, with each family limited as in division (1) above;

5.8.C Conditional Uses.

1. Home occupation;
2. Common facilities as the principal use of one or more platted lots in a subdivision;
3. Adult and/or children's day care centers;
4. Foster group home; and
5. Residence hall.

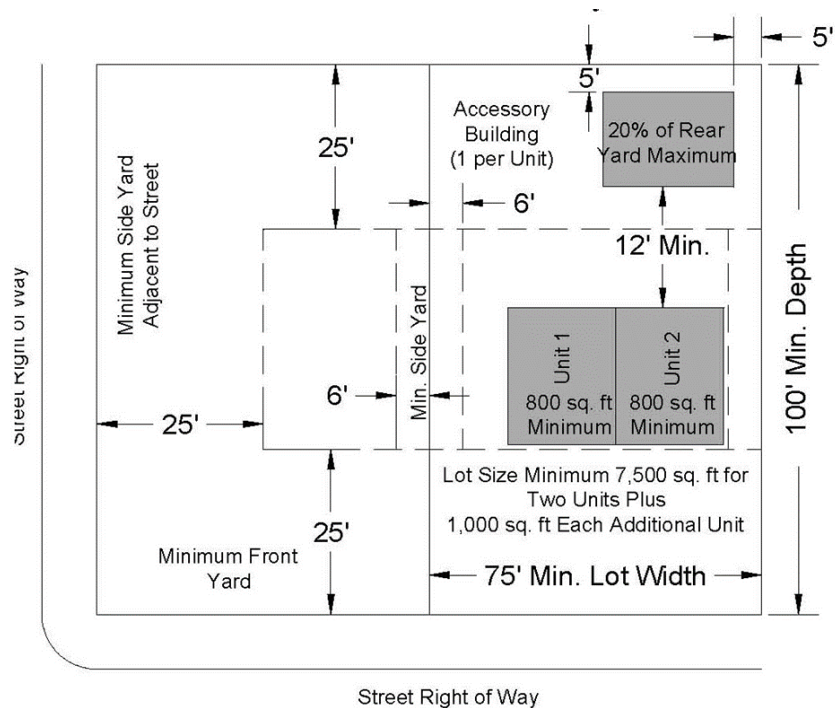
5.8.D Height, Area, Yard and Lot Coverage Requirements.

- A. Single family dwelling.
 1. Minimum lot area: 3,000 ft².
 2. Minimum lot width and lot frontage: 50 feet.
 3. Minimum lot depth: 60 feet.
 4. Minimum depth of front setback: 15 feet.
 5. Minimum depth of rear setback: 15 feet.
 6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 15 feet from intersecting side street.
 7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Single family dwelling: 1,000 ft².
 8. Accessory buildings:
 - a. Maximum accessory buildings coverage of rear yard: 20%.
 - b. Maximum number of accessory buildings: one.
 - c. Minimum depth of side setback: five feet.
 - d. Minimum depth of rear setback: five feet.
 - e. Minimum depth from the edge of the main building: 12 feet.
 9. Maximum height of structures: 35 feet.
 10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



B. Two-to-four family.

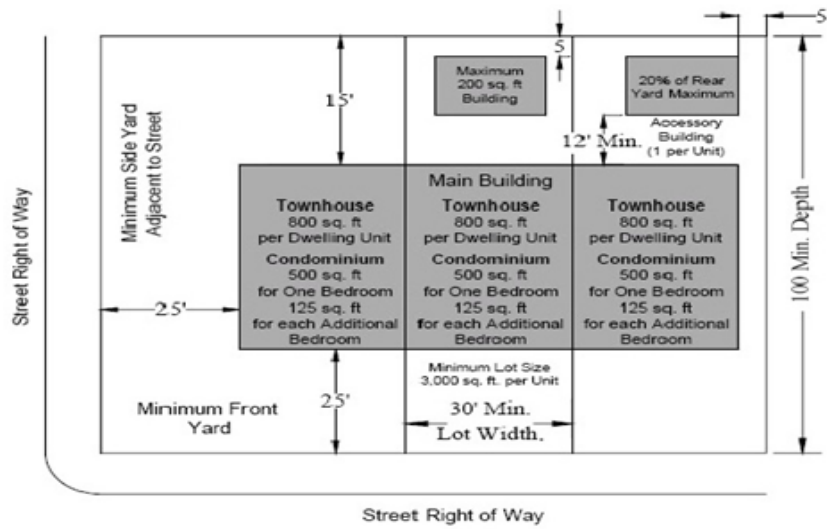
1. Minimum lot area: 7,500 ft² for two dwelling units, plus 1,000 ft² for each additional dwelling unit.
2. Minimum lot width and lot frontage: 75 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: six feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Minimum area of each dwelling unit: 800 ft².
8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



C. Townhouse/Condominium.

1. Minimum lot area: 3,000 ft² per unit.
2. Minimum average lot width and lot frontage: 30 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
 - a. Maximum building coverage as a percentage of lot area: 40%
 - b. Minimum area of each Townhouse dwelling unit: 800 ft².
 - c. Minimum area of each Condominium of each dwelling unit: 500 ft² for one bedroom or less, plus 125 ft² of floor area for each additional bedroom.
8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
11. Maximum density of Townhome or Condominium Housing within the R-2.5 District shall not exceed 14 units per acres with each unit platted separately.

Townhouse/Condominium



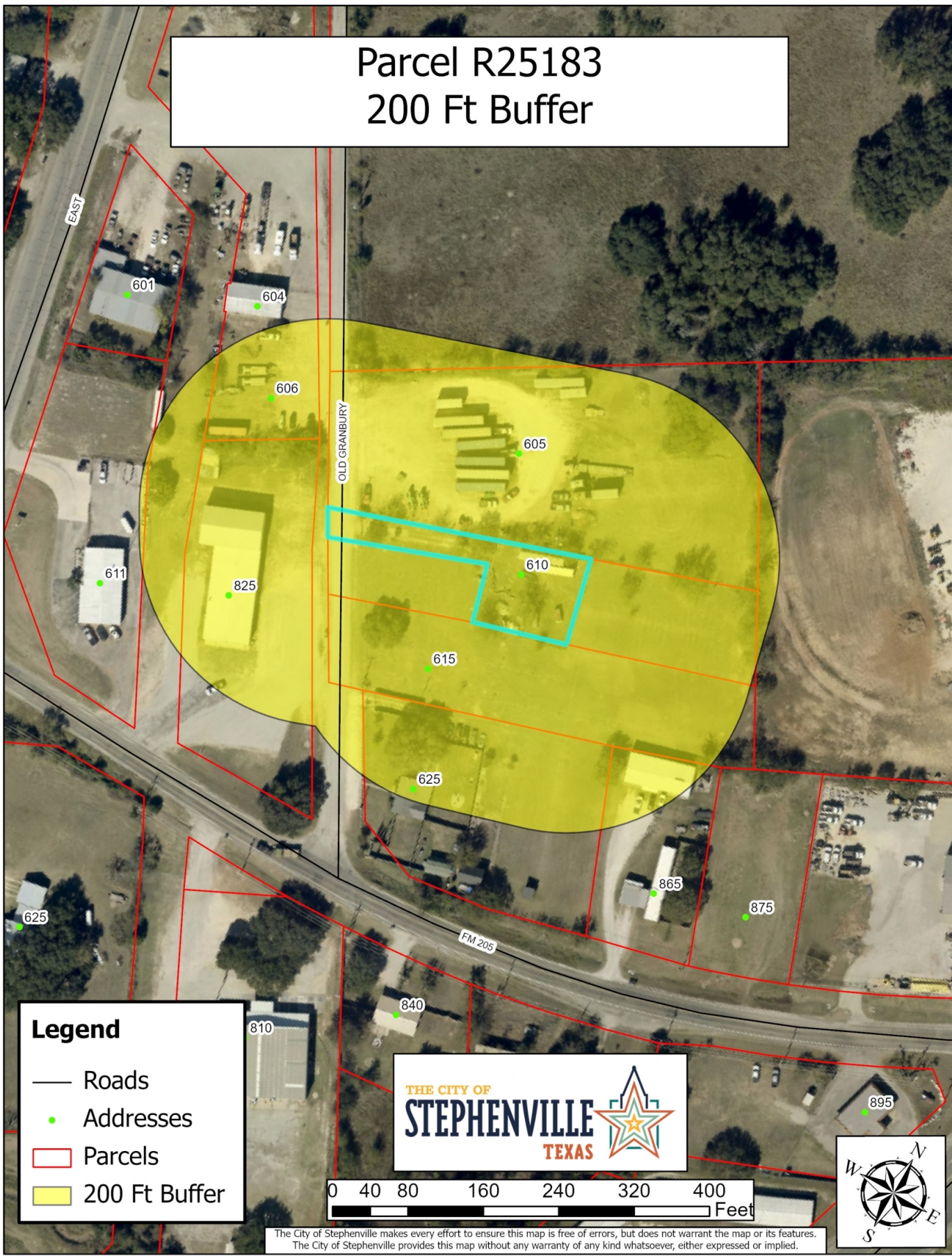
5.8.E Parking Regulations. Lots in this District shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in Section 154.11 *Parking spaces for vehicles* of this ordinance.

(Ord. No. 2021-O-28, § 1, passed 9-7-2021; Ord. No. 2023-O-03, § 1, passed 1-3-2023; Am. Ord. 2024-O-33, § 1, passed 11-5-2024)

ALTERNATIVES:

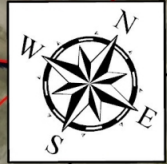
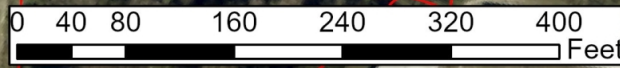
- 1) Approve the rezoning request.
- 2) Deny the rezoning request.

Parcel R25183 200 Ft Buffer



Legend

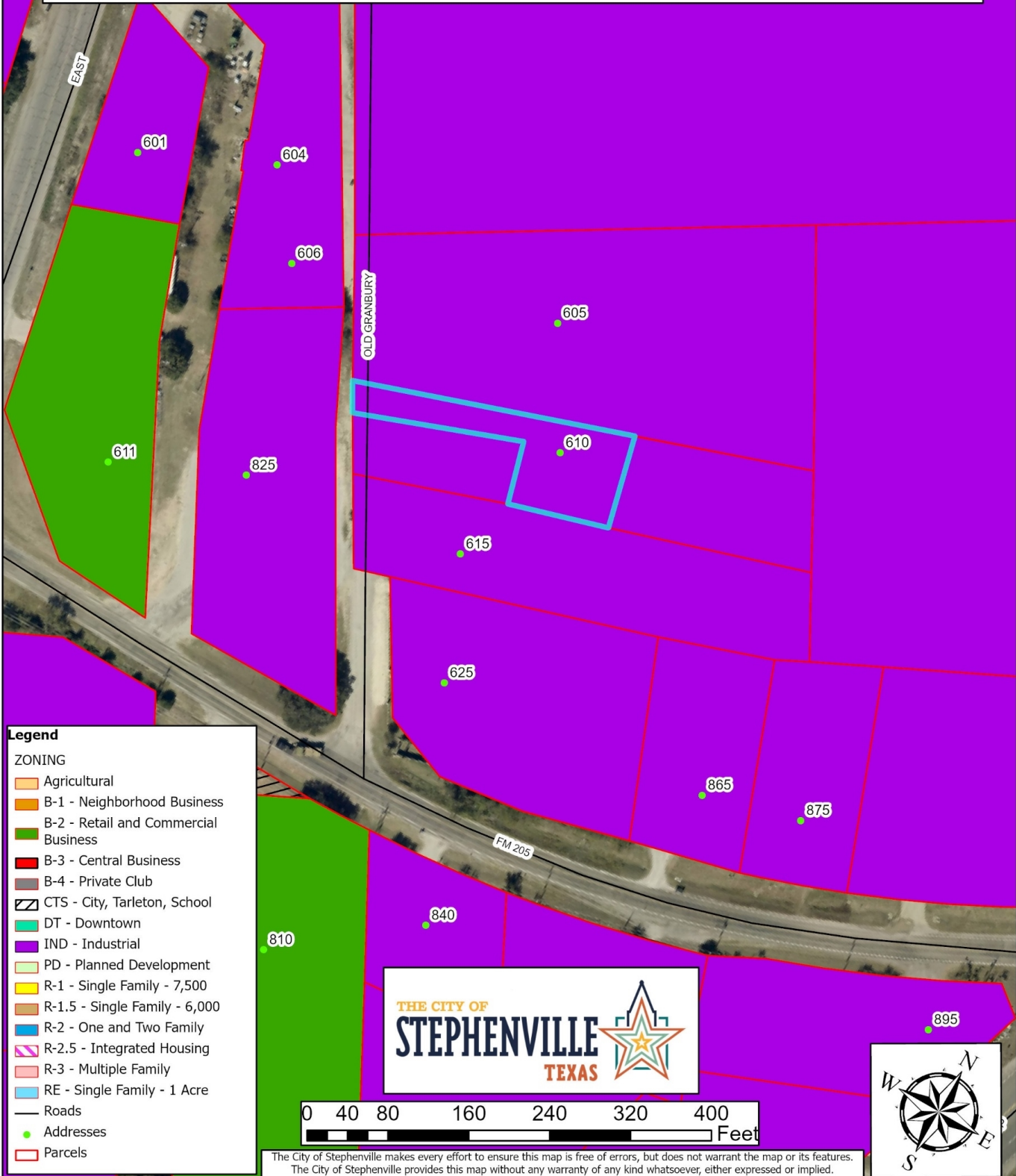
- Roads
- Addresses
- ▭ Parcels
- ▭ 200 Ft Buffer



The City of Stephenville makes every effort to ensure this map is free of errors, but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.

Parcel R25183

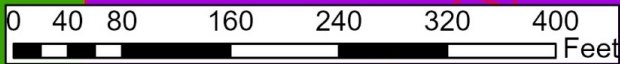
Current Zoning - IND Industrial



Legend

ZONING

- Agricultural
- B-1 - Neighborhood Business
- B-2 - Retail and Commercial Business
- B-3 - Central Business
- B-4 - Private Club
- CTS - City, Tarleton, School
- DT - Downtown
- IND - Industrial
- PD - Planned Development
- R-1 - Single Family - 7,500
- R-1.5 - Single Family - 6,000
- R-2 - One and Two Family
- R-2.5 - Integrated Housing
- R-3 - Multiple Family
- RE - Single Family - 1 Acre
- Roads
- Addresses
- Parcels



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Parcel R25183

Future Land Use - Community Core



Legend

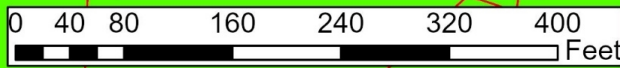
Future Land Use 2050

- Community Core
- Complete Neighborhood
- Open Space/Hazard
- Rural
- Special District
- Town Center Mixed Use

Roads

Addresses

Parcels



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Parcel ID R25183

200 Ft Buffer

Address

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000029832	825 FM205	825 FM 205, LLC	190 FOREST CT	ALEDO	TX	76008
R000024991	525 EAST ROAD	BURRIS JUDY K	279 CR567	STEPHENVILLE	TX	76401
R000025211	935 E SOUTH LOOP	CRAZY H PROPERTIES LLC	PO BOX 653	STEPHENVILLE	TX	76401
R000025212	865 FM205	HENDRIX ROBERT JR & DONNA S	238 CR569	STEPHENVILLE	TX	76401
R000067981	0 OLD GRANBURY RD	MASCORRO DAVID	PO BOX 1109	STEPHENVILLE	TX	76401
R000067967	0 OLD GRANBURY RD	MASCORRO DAVID	PO BOX 1109	STEPHENVILLE	TX	76401
R000025122	625 OLD GRANBURY RD	MASCORRO DAVID & MARY	PO BOX 1109	STEPHENVILLE	TX	76401
R000064144	0 OLD GRANBURY RD	MASCORRO DAVID & MARY	PO BOX 1109	STEPHENVILLE	TX	76401
R000025221	0 OLD GRANBURY RD	MASCORRO DAVID & MARY	PO BOX 1109	STEPHENVILLE	TX	76401
R000025183	610 OLD GRANBURY RD	MASCORRO VENIGNO	1090 NORTH RACE	STEPHENVILLE	TX	76401
R000029838	604 OLD GRANBURY RD	R & N LIGHT PROPERTIES LLC	PO BOX 226	STEPHENVILLE	TX	76401
R000029833	611 EAST ROAD	WALKER JAMES H	1350 CR268	GUSTINE	TX	76455-1501

ORDINANCE NO. 2026-O-_____

AN ORDINANCE REZONING THE LAND DESCRIBED INDUSTRIAL (I) TO INTEGRATED HOUSING (R-2.5)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:

All that lot, tract or parcel of land legally described as follows:

Property Located at 610 Old Granbury Rd., Parcel R25183, being BLK 160; LOT 11 (PT. OF) of the S2600 CITY ADDITION of the City of Stephenville, Erath County, Texas

is hereby rezoned and the zoning classification changed from the classification of Industrial (I) to Integrated Housing (R-2.5), in accordance with the Zoning Ordinance of the City of Stephenville.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

STAFF REPORT



SUBJECT: Consider Proposed Modification of the Thoroughfare Plan

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

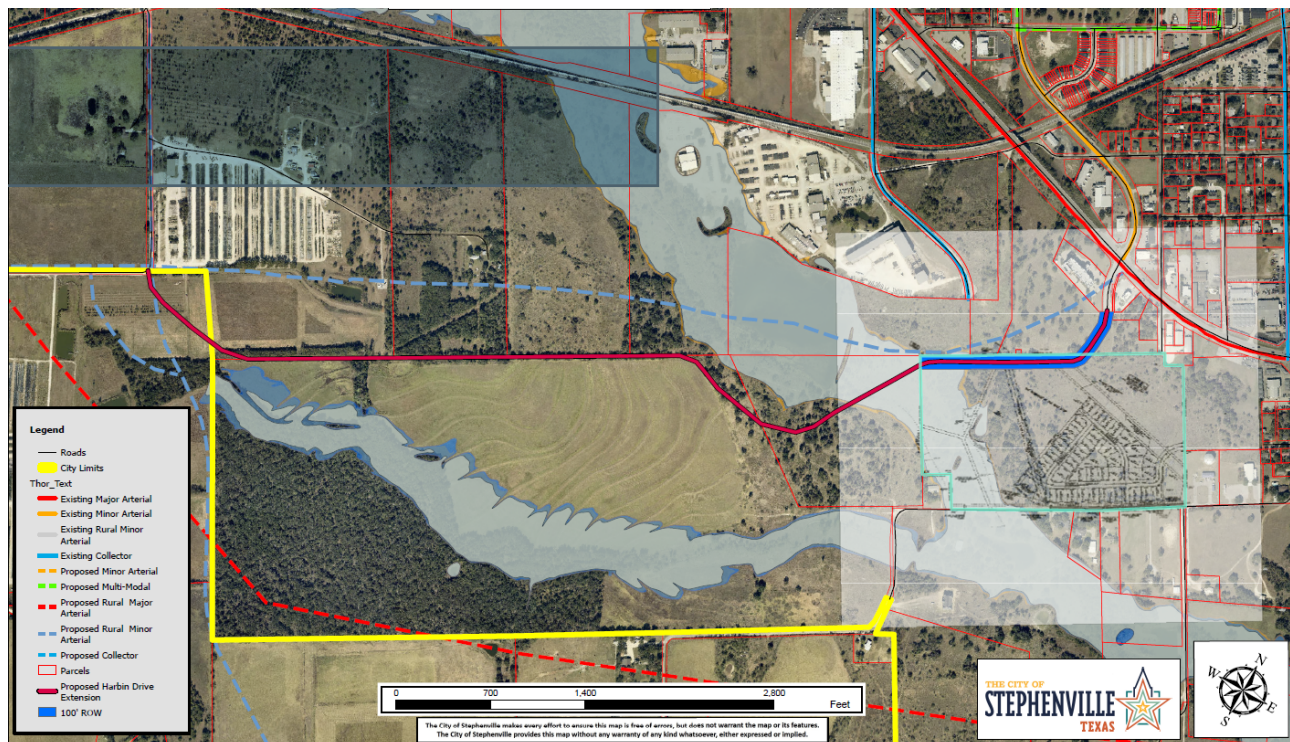
RECOMMENDATION:

The Planning and Zoning Commission convened April 15, 2026, and by a vote of 4-3, recommended the City Council reject the proposed modification of the Thoroughfare Plan.

BACKGROUND:

Staff presented a proposed modification of the Thoroughfare Plan to better align the Harbin Road extension for the future development of properties south and west of the current Harbin Road access point. If approved, the Thoroughfare Plan included in the Stephenville 2050 Plan would be revised accordingly.

Images of the existing alignment and proposed are pasted below:



ALTERNATIVES:

- 1) Accept the recommendation of the Planning and Zoning Commission and reject the proposed modification of the Thoroughfare Plan.

2) Accept the proposed modification of the Thoroughfare Plan.

ORDINANCE NO. 2026-O-_____

**AN ORDINANCE AMENDING THE CITY OF STEPHENVILLE 2050 COMPREHENSIVE PLAN
SECTION 3.6 TRANSPORTATION**

WHEREAS, the City of Stephenville, Texas, has engaged in the process of improving the City's plan for the physical development of said City; and

WHEREAS, as part of that process, the city of Stephenville has engaged the services of Lionheart Places, to revise and update the 2030 Comprehensive Plan for said City and to prepare a Comprehensive Plan for the future development of said City; and

WHEREAS, an Advisory Committee composed of twenty-five community members with various levels of education and involvement was appointed; and

WHEREAS, citizen participation in the process was secured through community wide workshops that were open to the public;

WHEREAS, the Planning & Zoning Commission provided guidance throughout the process; and

WHEREAS, guided by such community effort as well as its technical expertise, Lionheart Places has prepared a Comprehensive Plan for said City; and

WHEREAS, the City of Stephenville 2050 Comprehensive Plan was adopted by City Council August 20, 2024, as prepared by Lionheart Places through Ordinance No. 2024-O-22; and

WHEREAS, the Planning and Zoning Commission convened April 15, 2026, and by a vote of 4-3, recommended the City Council reject the proposed modification of the Thoroughfare Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Stephenville, Texas:

SECTION 1.

That the Comprehensive Plan for Stephenville, Texas, prepared for said City by Lionheart Places of Austin, Texas, and bearing the date of August 20, 2024, a copy of which shall be kept on file in the office of the City Secretary for said City, is hereby amended to modify the Thoroughfare Plan to better align the Harbin Road extension for the future development of properties south and west of the current Harbin Road access point (Exhibit A).

SECTION 2.

That this Ordinance shall be in effect immediately from and after its passage and publication as provided by law.

PASSED AND APPROVED this 5th day of May 2026.

Lonn Reisman, Mayor

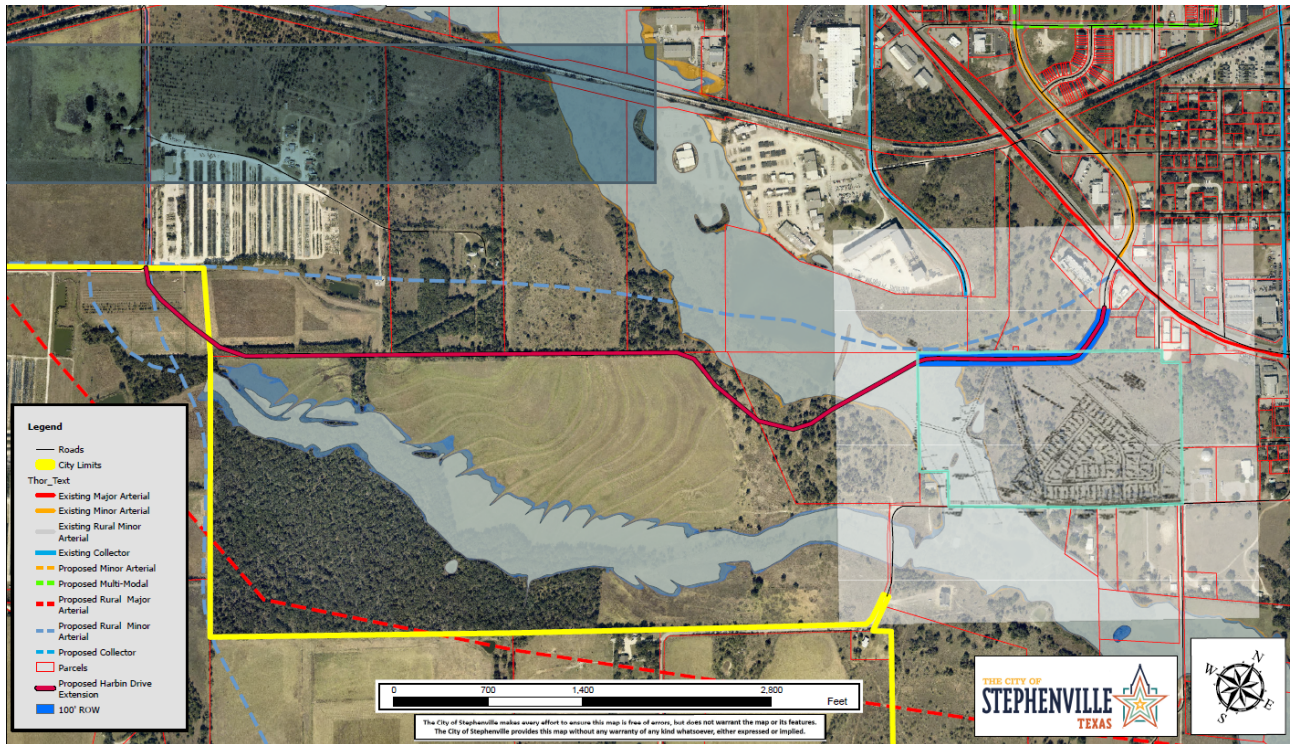
ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

EXHIBIT A





COMMITTEE REPORT

REPORT TYPE: Development Services Committee Report

MEETING: April 21, 2026

Present: Council members: Gerald Cook, Chair, LeAnn Durfey, Maddie Smith, Brandon Greenhaw,

Absent: None

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

DISCUSSION REGARDING THE REGULATION OF VAPE SHOPS

The Development Services Committee convened April 21, 2026, to review proposed regulations relating to vape shops. Chief of Police Dan Harris presented information relating to existing vape shops, and police activity involving vape products and minors. Steve Killen, Director of Development Services, provided highlights of the draft ordinance.

ACTION TAKEN:

Councilman Cook, Committee Chair, requested direction from the Committee. The Committee assigned staff to perform additional research and return to the May, 2026 Committee meeting with a more detailed draft for review and discussion.

DISCUSSION REGARDING S.B. 304 AND AMENDMENTS TO GOVERNMENT CODE SEC 29.003

Steve Killen, Director of Development Services, provided the following report:

S.B. 304 became effective September 1, 2025, amending Section 29.003 of the Government Code. Now, per TML, “a city’s governing body can authorize a non-municipal court of record by ordinance to handle civil cases involving local nuisance and health and safety ordinance violations. This includes being able to issue search warrants to investigate violations, assess civil penalties, order injunctive relief to abate the violations, and issue seizure warrants allowing the city to enter a property to abate the violations at the owner’s expense.”

City staff met on this item along with the Municipal Court Judge and City Attorney. Based on those discussions and subsequent research, granting the court this authority would allow more efficient enforcement procedures related to dangerous or substandard structures, junked vehicles, high weeds, accumulated refuse, unsanitary premises, and other nuisances that pose a threat to public health or safety.

If so directed by the Committee, staff will prepare an ordinance for City Council consideration that grants the municipal court:

- (1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A (Dangerous Structures), Chapter 214 (Municipal Regulation of Housing and Other Structures), Local Government Code, or Subchapter E (Junked Vehicles: Public Nuisance; Abatement),

(2) concurrent jurisdiction with a district court or a county court at law under Subchapter B (Municipal Health and Safety Ordinances), Chapter 54 (Enforcement of Municipal Ordinances), Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and

(3) authority to issue search warrants for the purpose of investigating health and safety or nuisance abatement ordinance violation and seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

Section 29.003 of the Government Code is provided below:

Sec. 29.003. JURISDICTION. (a) A municipal court, including a municipal court of record, shall have exclusive original jurisdiction within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction in all criminal cases that:

(1) arise under:

(A) the ordinances of the municipality; or

(B) a resolution, rule, or order of a joint board operating an airport under Section [22.074](#), Transportation Code; and

(2) are punishable by a fine not to exceed:

(A) \$2,000 in all cases arising under municipal ordinances or resolutions, rules, or orders of a joint board that govern fire safety, zoning, or public health and sanitation, other than the dumping of refuse;

(B) \$4,000 in cases arising under municipal ordinances that govern the dumping of refuse; or

(C) \$500 in all other cases arising under a municipal ordinance or a resolution, rule, or order of a joint board.

(a-1) The governing body of a municipality by ordinance may provide that the court has:

(1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter [A](#), Chapter [214](#), Local Government Code, or Subchapter [E](#), Chapter [683](#), Transportation Code;

(2) concurrent jurisdiction with a district court or a county court at law under Subchapter [B](#), Chapter [54](#), Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and

(3) authority to issue:

(A) search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation; and

(B) seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

(b) The municipal court has concurrent jurisdiction with the justice court of a precinct in which the municipality is located in all criminal cases arising under state law that arise within the municipality's territorial limits or property owned by the municipality located in the municipality's extraterritorial jurisdiction and that:

(1) are punishable only by a fine, as defined in Subsection (c); or

(2) arise under Chapter [106](#), Alcoholic Beverage Code, and do not include confinement as an authorized sanction.

(c) In this section, an offense which is punishable by "fine only" is defined as an offense that is punishable by fine and such sanctions, if any, as authorized by statute not consisting of confinement in jail or imprisonment.

(d) The fact that a conviction in a municipal court has as a consequence the imposition of a penalty or sanction by an agency or entity other than the court, such as a denial, suspension, or revocation of a privilege, does not affect the original jurisdiction of the municipal court.

(e) The municipal court has jurisdiction in the forfeiture and final judgment of all bail bonds and personal bonds taken in criminal cases of which the court has jurisdiction.

(f) This section does not affect the powers given exclusively to a joint board operating an airport under Section [22.074](#)(d), Transportation Code.

(g) Repealed by Acts 2019, 86th Leg., R.S., Ch. 372 (H.B. [1631](#)), Sec. 6(1), eff. June 2, 2019.

(h) A municipality with a population of 1.19 million or more and another municipality contiguous to that municipality may enter into an agreement providing concurrent jurisdiction for the municipal courts of either jurisdiction for all criminal cases arising from offenses under state law that are:

(1) committed on the boundary of those municipalities or in one or both of the following areas:

(A) within 200 yards of that boundary; or

(B) within 2.25 miles of that boundary on a segment of highway in the state highway system that traverses a major water supply reservoir; and

(2) punishable by fine only.

(i) A municipality may enter into an agreement with a contiguous municipality or a municipality with boundaries that are within one-half mile of the municipality seeking to enter into the agreement to establish concurrent jurisdiction of the municipal courts in the municipalities and provide original jurisdiction to a municipal court in which a case is brought as if the municipal court were located in the municipality in which the case arose, for:

(1) all cases in which either municipality has jurisdiction under Subsection (a) or (b); and

(2) cases that arise under Section [821.022](#), Health and Safety Code, or Section [65.003](#)(a), Family Code.

Action Taken:

The Committee, by unanimous vote, directed staff to prepare an ordinance for consideration by the full City Council at the May 5, 2026 Regular City Council meeting.



STAFF REPORT

SUBJECT: Municipal Court Jurisdiction on Health and Safety and Nuisance Abatement Ordinances
DEPARTMENT: Development Services
STAFF CONTACT: Steve Killen, Director

RECOMMENDATION:

To grant the Municipal Court jurisdiction of Health and Safety and Nuisance Abatement Ordinances per Section 29.003 of the Government Code.

BACKGROUND:

S.B. 304 became effective September 1, 2025, amending Section 29.003 of the Government Code. Now, per TML, “a city’s governing body can authorize a non-municipal court of record by ordinance to handle civil cases involving local nuisance and health and safety ordinance violations. This includes being able to issue search warrants to investigate violations, assess civil penalties, order injunctive relief to abate the violations, and issue seizure warrants allowing the city to enter a property to abate the violations at the owner’s expense.”

City staff met on this item along with the Municipal Court Judge and City Attorney. Based on those discussions and subsequent research, granting the court this authority would allow more efficient enforcement procedures related to dangerous or substandard structures, junked vehicles, high weeds, accumulated refuse, unsanitary premises, and other nuisances that pose a threat to public health or safety.

If so directed by the Committee, staff will prepare an ordinance for City Council consideration that grants the municipal court:

- (1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter A (Dangerous Structures), Chapter 214 (Municipal Regulation of Housing and Other Structures), Local Government Code, or Subchapter E (Junked Vehicles: Public Nuisance; Abatement),
- (2) concurrent jurisdiction with a district court or a county court at law under Subchapter B (Municipal Health and Safety Ordinances), Chapter 54 (Enforcement of Municipal Ordinances), Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and

(3) authority to issue search warrants for the purpose of investigating health and safety or nuisance abatement ordinance violation and seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

Section 29.003 of the Government Code is provided below:

Sec. 29.003. JURISDICTION. (a) A municipal court, including a municipal court of record, shall have exclusive original jurisdiction within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction in all criminal cases that:

(1) arise under:

(A) the ordinances of the municipality; or

(B) a resolution, rule, or order of a joint board operating an airport under Section [22.074](#), Transportation Code; and

(2) are punishable by a fine not to exceed:

(A) \$2,000 in all cases arising under municipal ordinances or resolutions, rules, or orders of a joint board that govern fire safety, zoning, or public health and sanitation, other than the dumping of refuse;

(B) \$4,000 in cases arising under municipal ordinances that govern the dumping of refuse; or

(C) \$500 in all other cases arising under a municipal ordinance or a resolution, rule, or order of a joint board.

(a-1) The governing body of a municipality by ordinance may provide that the court has:

(1) civil jurisdiction for the purpose of enforcing municipal ordinances enacted under Subchapter [A](#), Chapter [214](#), Local Government Code, or Subchapter [E](#), Chapter [683](#), Transportation Code;

(2) concurrent jurisdiction with a district court or a county court at law under Subchapter [B](#), Chapter [54](#), Local Government Code, within the municipality's territorial limits and property owned by the municipality located in the municipality's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances; and

(3) authority to issue:

(A) search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation; and

(B) seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

(b) The municipal court has concurrent jurisdiction with the justice court of a precinct in which the municipality is located in all criminal cases arising under state law that arise within the municipality's territorial limits or property owned by the municipality located in the municipality's extraterritorial jurisdiction and that:

(1) are punishable only by a fine, as defined in Subsection (c); or

(2) arise under Chapter [106](#), Alcoholic Beverage Code, and do not include confinement as an authorized sanction.

(c) In this section, an offense which is punishable by "fine only" is defined as an offense that is punishable by fine and such sanctions, if any, as authorized by statute not consisting of confinement in jail or imprisonment.

(d) The fact that a conviction in a municipal court has as a consequence the imposition of a penalty or sanction by an agency or entity other than the court, such as a denial, suspension, or revocation of a privilege, does not affect the original jurisdiction of the municipal court.

(e) The municipal court has jurisdiction in the forfeiture and final judgment of all bail bonds and personal bonds taken in criminal cases of which the court has jurisdiction.

(f) This section does not affect the powers given exclusively to a joint board operating an airport under Section [22.074](#)(d), Transportation Code.

(g) Repealed by Acts 2019, 86th Leg., R.S., Ch. 372 (H.B. [1631](#)), Sec. 6(1), eff. June 2, 2019.

(h) A municipality with a population of 1.19 million or more and another municipality contiguous to that municipality may enter into an agreement providing concurrent jurisdiction for the municipal courts of either jurisdiction for all criminal cases arising from offenses under state law that are:

(1) committed on the boundary of those municipalities or in one or both of the following areas:

(A) within 200 yards of that boundary; or

(B) within 2.25 miles of that boundary on a segment of highway in the state highway system that traverses a major water supply reservoir; and

(2) punishable by fine only.

(i) A municipality may enter into an agreement with a contiguous municipality or a municipality with boundaries that are within one-half mile of the municipality seeking to enter into the agreement to establish concurrent jurisdiction of the municipal courts in the municipalities and provide original jurisdiction to a municipal court in which a case is brought as if the municipal court were located in the municipality in which the case arose, for:

(1) all cases in which either municipality has jurisdiction under Subsection (a) or (b); and

(2) cases that arise under Section [821.022](#), Health and Safety Code, or Section [65.003](#)(a), Family Code.

Acts 1985, 69th Leg., ch. 480, Sec. 1, eff. Sept. 1, 1985. Amended by Acts 1987, 70th Leg., ch. 148, Sec. 2.32(a), eff. Sept. 1, 1987; Acts 1987, 70th Leg., ch. 641, Sec. 1, eff. Sept. 1, 1987; Acts 1987, 70th Leg., ch. 680, Sec. 3, eff. Sept. 1, 1987; Acts 1991, 72nd Leg., ch. 108, Sec. 7, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 449, Sec. 2, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 533, Sec. 3, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1013, Sec. 40, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 611, Sec. 1, eff. Sept. 1, 1999; Acts 1999, 76th Leg., ch. 660, Sec. 1, eff. June 18, 1999; Acts 2001, 77th Leg., ch. 1122, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 1149 (S.B. [1119](#)), Sec. 3, eff. September 1, 2007.

Acts 2009, 81st Leg., R.S., Ch. 230 (S.B. [1504](#)), Sec. 3, eff. September 1, 2009.

Acts 2011, 82nd Leg., R.S., Ch. 76 (H.B. [984](#)), Sec. 1, eff. May 19, 2011.

Acts 2015, 84th Leg., R.S., Ch. 680 (H.B. [274](#)), Sec. 2, eff. September 1, 2015.

Acts 2015, 84th Leg., R.S., Ch. 935 (H.B. [2398](#)), Sec. 30, eff. September 1, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1154 (S.B. [631](#)), Sec. 2, eff. June 19, 2015.

Acts 2017, 85th Leg., R.S., Ch. 1004 (H.B. [1264](#)), Sec. 3, eff. September 1, 2017.

Acts 2019, 86th Leg., R.S., Ch. 372 (H.B. [1631](#)), Sec. 6(1), eff. June 2, 2019.

Acts 2021, 87th Leg., R.S., Ch. 934 (H.B. [3774](#)), Sec. 3.05, eff. September 1, 2021.

Acts 2025, 89th Leg., R.S., Ch. 23 (S.B. [304](#)), Sec. 1, eff. September 1, 2025.

ORDINANCE NO. 2026-O-_____

AN ORDINANCE OF THE CITY OF STEPHENVILLE TEXAS, PROVIDING FOR MUNICIPAL COURT CIVIL JURISDICTION TO ENFORCE HEALTH AND SAFETY AND NUISANCE ABATEMENT ORDINANCES; AUTHORIZING THE ISSUANCE OF SEARCH AND SEIZURE WARRANTS; PROVIDING FOR CONCURRENT JURISDICTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:

SECTION 1. Authority

This ordinance is adopted pursuant to the authority granted by Texas Government Code

§ 29.003(a-1) as added by S.B. 304 (89th Leg.), and

SECTION 2. Granting of Civil Jurisdiction

(a) The Municipal Court of the City of Stephenville is hereby granted civil jurisdiction for the purpose of enforcing the City’s health and safety and nuisance abatement ordinances, including but not limited to ordinances relating to:

- Dangerous or substandard buildings and structures;
- Accumulation of refuse, debris, or stagnant water;
- High weeds and grass;
- Junked vehicles;
- Unsanitary or unsafe premises; and
- Any similar condition declared by ordinance that constitutes a nuisance or jeopardizes public health or safety.

(b) The municipal court shall have the power to hear and determine such civil matters, issue civil penalties, and enter orders necessary to abate, enjoin, or remedy the violation as authorized by state law or city ordinance.

SECTION 3. Search and Seizure Warrants

(a) Pursuant to Section 29.003(a-1)(2) and (3), Government Code, the Municipal Court is authorized to issue:

1. Search warrants for the purpose of investigating violations of the City’s health, safety, or nuisance abatement ordinances; and
2. Seizure warrants for the purpose of securing, removing, or demolishing offending property and

removing debris from premises as part of an abatement action.

(b) All warrants issued under this section shall comply with the requirements of the Texas Code of Criminal Procedure, this ordinance, and applicable constitutional standards of due process.

SECTION 4. Concurrent Jurisdiction

The Municipal Court shall have concurrent jurisdiction with the district court or county court at law, as provided in Section 29.003(a-1), Government Code, for:

- Matters arising within the corporate limits of the City; and
- Matters involving property owned by the City that is located within the City's extraterritorial jurisdiction (ETJ).

SECTION 5. Procedures and Rules

(a) Proceedings under this ordinance shall be conducted in accordance with rules adopted by the municipal court consistent with due process of law, and may include:

- Notice to the property owner, lienholder, or occupant by certified mail or personal service;
- Opportunity for hearing;
- Entry of findings and civil judgments; and
- Assessment of costs and administrative penalties as provided by ordinance or law.

(b) The City Attorney or designee is authorized to appear and prosecute or defend actions under this ordinance on behalf of the City.

SECTION 6. Implementation

The City Manager, City Attorney, and Municipal Court Judge are hereby directed to develop appropriate administrative policies, forms, and procedures to implement this ordinance and to coordinate enforcement with Code Enforcement and Building Standards staff.

SECTION 7. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid, such holding shall not affect the validity of the remaining portions.

SECTION 8. Repealer

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict only.

SECTION 9. Effective Date

This ordinance shall take effect upon final passage and publication as required by law, whichever occurs later.

PASSED AND APPROVED this 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason M. King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality



COMMITTEE REPORT

SUBJECT: Consider approval of Contract with Sullivan Contracting Services

DEPARTMENT: Parks and Leisure Services

STAFF CONTACT: Daron Trussell, Director of Parks and Leisure Services

SUMMARY:

Consider approval of a contract with Sullivan Contracting Services LLC for repairs to the Splashville building following damage sustained during a recent winter storm. The total estimated cost for repairs is \$55,625. To date, the City has received \$41,219.13 from the insurance claim associated with this damage.

COMMITTEE RECOMENDATION:

During the Parks and Leisure Services Committee meeting on April 21, 2026, the Parks and Leisure Committee voted unanimously to approve a contract with Sullivan Contractors LLC for repairs at Splashville.

BACKGROUND:

The Splashville building sustained damage during a winter storm event, necessitating repairs to restore functionality and preserve the facility. Sullivan Contracting Services LLC has provided a repair estimate of \$55,625.

Due to the evolving nature of both the facility's needs and potential future use considerations, the project will be sequenced in a manner that allows for flexibility. This approach enables staff to evaluate each repair component and determine whether certain items should be completed or potentially removed from the scope as decisions are made.

Staff will continue to coordinate with Texas Municipal League adjusters to assess the claim and pursue any additional eligible reimbursements should project scope adjustments warrant further review.

FISCAL IMPACT SUMMARY:

The total estimated project cost is \$55,625, with \$41,219.13 already received through the insurance claim. Staff will work closely with Sullivan Contracting Services LLC and Texas Municipal League to minimize any additional financial impact to the City. Efforts will be made to ensure that costs beyond the claim amount are limited and justified based on necessary repairs and approved scope adjustments.



Customer

Sullivan Contracting Services
104 E Rd
Stephenville, TX
76401, US
(254) 434-2324

Prepared By:
Keaton Trinkle

keaton@scs-tx.com

City of Stephenville
298 W Washington St
Stephenville, TX
76401, US

Daron Trussell

dtrussell@stephenvilletx.gov

Project: City of Stephenville Splashville Repairs- TIPS

Scope of Work

TIPS RCSP 250504 Job Order Contracting

ATTENTION: (Daron Trussell & Troy Jones)

This proposal includes the following:

Pricing & scope of work based on site walk. Base price includes plumbing repairs, HVAC repairs, block demo & block installation that we were able to identify at the time of the site-walk. Due to the extent of the damages we are unable to identify that these are all of the necessary repairs. We will have to repair all of the leaks that we can see and then turn the water back on to see if there are any more leaks.

Plumbing: \$19,029.70

- To repair all of the identified leaks including copper line above head, in walls & toilets.
- Remove and dispose of existing drinking fountain by restrooms.
- Furnish & install new Elkay ADA by-level drinking fountain. No bottle filler.

Plumbing Unit Pricing for Additional Leaks Found in Copper Lines after Initial Repairs are Made:

1/2"-1": \$365.96/leak

1 1/4"-2": \$512.34/leak

HVAC: \$731.91

- To provide all necessary labor & materials to replace/repair damaged HVAC duct, boots & grills in the office.

Electrical: \$20,859.48

- To provide the necessary labor and materials to remove water damaged light fixtures, switches and breakers.
- To replace all with new fixtures.
- Includes:



- One Mobilization for All Demo
- Second Mobilization for All Trim Out
- The New Fixtures to be LED
- Removal and Disposal if the Existing Fixtures

Sheetrock Repairs & Paint: \$12,515.69

- To furnish all necessary labor & materials to repair sheetrock ceilings in the office, breakroom & concession area.
- To furnish & install insulation above office ceiling.
- To tape, bed and texture sheetrock patches to match existing.
- To paint ceilings and walls in the office.
- To paint ceilings only in the breakroom & concession area.
- To prep & paint one truss in the restroom that had the paint blown off of it.

Masonry: \$2,488.50

- To demo & replace approximately (30) CMU blocks where necessary for plumbing repairs.

Price for Additional Block Demo: \$109.79/hr

Price for Additional Block Replacement: \$292.76/hr + material.

Exclusions:

- Taxes

Excluded (-)

1. After Hours, Design, Electrical, HVAC, Plumbing, Fire Sprinkler/Alarm, Permitting, Testing, any items not listed above.
2. Price excludes any owner mandated COVID-19 Testing, Procedures, and/or changes to normal work practices not covered above.
3. Due to current volatility in the market, proposal has potential to only be guaranteed for 30 days

Notes

Summary

Subtotal	\$54,268.56
Bonding	\$1,356.71

\$55,625.27

Accepted By

Date

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Public Works Committee
COMMITTEE REPORT



MEETING: Public Works Committee Meeting – 21 APR 2025
Present: P8 Alan Nix, Chair; P2 Gerald Cook, P4 Dean Parr; P6 David Baskett
Absent: None
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

Agenda Item 1: Consider Proposal for SCADA Implementation in Nix Well Field

Discussion: Mr. Nix presented a proposal from SmartCover to implement the budgeted Supervisory Control and Data Acquisition project for the five new wells in the Nix Well Field.
It was noted the existing wells and pump stations operate under a proprietary software code network, designed by this same company, that allows the city’s wells to be centrally controlled and monitored for efficiency and reliability, and to operate in coordination with the city’s existing wells.
It was also noted the adopted FY25-26 budget allocated \$120,000 for this project and the proposal is \$118,069.00 and includes the proprietary design, programming, installation, and commissioning of the equipment and the associated automation required to monitor and control the five newest wells on the same system as the city’s other wells. Mr. Nix further noted the implementation timeline is 210 days.

Committee Action: Following discussion, a motion was made by Mr. Nix, seconded by Mr. Cook, to forward a positive recommendation to the full council to approve the SCADA proposal as presented.

Recommendation: The committee voted unanimously to forward a positive recommendation to the full council to approve the SCADA proposal as presented.

Agenda Item 2: Consider the Professional Services Agreement for the Graham-Estes Stormwater Drainage Improvements Project

Discussion: A proposal from Kimley-Horn and Associates, Inc. was presented by Mr. Nix to address the stormwater drainage along Graham Avenue to Estes Avenue. City Manager Jason King noted the project location is adjacent to Ms. Betty Hale’s property and has been an ongoing drainage issue.
It was noted the adopted FY25-26 budget allocated \$100,000 for this project and the proposal is \$95,000 to design the replacement system for the existing undersized storm drain system, including a survey, hydraulic analysis, exhibits, and opinions of probable construction cost as well as construction plans and specifications. The implementation timeline is 195 days.

Committee Action: Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Cook, to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

Recommendation: The committee voted to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

Agenda Item 3: Consider Funding for Additional Water Meter Replacements in FY 25-26

Discussion: Mr. Nix presented a request for additional FY25-26 funding to replace failing water meters and the associated components.
It was noted two Customer Service positions were approved in the FY 25-26 budget to address the growing need for proactive maintenance and replacement of aging and failing water meters. Finance Director, Monica Harris touched on this item in the Finance Committee and City Manger, Mr. King reiterated the accurate reading of water usage is critical to the city’s revenue generation.

Committee Action: Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Parr, to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.

Recommendation: The committee voted to forward a positive recommendation to the full council to approve the proposal with Kimley-Horn as presented.



Data Flow Systems is now part of SmartCover (A Badger Meter Brand)

March 16, 2026

QUOTE NO. 260316-01-RDTW

**NIX WELLS 1-5
STEPHENVILLE, TX**

SUMMARY OF SCOPE

DFS will provide or modify five RTUs as described below to control and/or monitor processes and associated equipment, as identified in this proposal. Materials, automation and field services included in this proposal are listed per RTU below.

This quote is based on a direct sale to Utility. If Contractor/Engineer project management is required, approximately \$23,000 will be added to total pricing shown below.

This quote included Distributed Control Logic for automation design. PLC programming, for each RTU included below. On-Site Startup services and project documentation is included in this quote. The scope of this project involves complete re-programming and re-organization of site telemetry to align with current Data Flow Systems (DFS) Systems Engineering best practices with multiple goals:

- Improve communication loop times for better radio loop performance and system responsiveness.
- Programming and documentation following DFS Systems Engineering commented code structures and value scaling best practices to allow for straightforward long-term support.
- Removing complex undocumented dependencies of interconnected server logic.
- Re-organizing RTU communication mapping to match physical I/O, allowing the use of a DFS PLC Bypass module for emergent operation or troubleshooting.

SITE DETAILS

NIX WELL 1- RTU038 (\$20,000.00)

Enclosure: 16x23x7 4X 316 SS White RTU 204 Wall mount w/ Latch, DFS

Finish: White

Mounting location: Recommended on Legs of Rohn 25G

System ID: STEPHE-1

Communications: Radio (protocol:, freq: 217.875 MHz) to CTU

Antenna: Mounted by others at least 21 feet, oriented to 283 degrees Magnetic

PLC: Yes

Panel Mount OIT: No

UL - 508A: No

Control Panel Materials:

Qty	Item
1	MBP-3
1	Power Supply Module
1	Telemetry Interface Module
1	Programmable Logic Controller (800)
1	PLC Bypass Card
1	Digital Control Module 4 Output

1	Analog Monitor Module
1	Battery, 7 Amp hour
2	Relay, 6mm, 110 VAC
1	Relay, 14mm, 110 VAC
1	Single Phase Surge Suppressor
1	Transient Filter Shield
1	DC Bias Surge Protector
3	Signal Surge Protector, 1 Channel
1	Terminal Block Switch, On/Off
1	Circuit Breaker, 15A
1	Coaxial Surge Protector

Provided Field Instrumentation:

Qty	Item
None	

RF & Antenna Materials

Qty	Item
1	4' x 1" Glue-Type Heat Shrink
20	Band-it 9" coated SS cable tie
50	DFS RTC-400 LMR400-DB / foot
2	DFS RTC-400 coax connectors
1	FCC Licensing Services
1	RTA209 – VHF (217-220 MHz) 9.2 db Yagi

Hardwired IO Summary:

	Digital Inputs (DI)	Digital Outputs (DO)	Analog Inputs (AI)	Analog Outputs (AO)
Wired	5	1	3	0
Spare	1	1	1	0

Hardwired IO List:

Digital Inputs			
HOA AUTO	PHASE MONITOR STATUS	WELL PUMP FAULT	WELL RUN STATUS
WIRED SPARE			
Digital Outputs			
WELL PUMP CALL			
Analog Inputs			
DISTRIBUTION PRESSURE	WELL FLOW	WELL SHAFT LEVEL	
Analog Outputs			
None			

Process: Well Control

Instruments: Flow Meter, Distribution Pressure, Well Shaft Level, Remote PV Airport GST Level

Devices: Well Pump

Automation:

The Well will utilize On and Off setpoints using the remote Airport GST as the Process Variable. A selector on the custom screen will allow the operator to select between Summer or Winter operation. Each mode of operation will have dedicated On and Off setpoints.

A user-adjustable timer will prevent the well from being called again for X amount of time through automation after its previous automatic cycle has ended. The On Delay timer will also be user-adjustable and will be initially set to the default value of 10 seconds.

Lockouts & Alarms:

Lockouts include:

- Phase Loss

Alarms include:

- Fail to Start
- Fail to Stop
- Low Distribution Pressure
- High Distribution Pressure
- Low Well Depth
- High Well Depth
- AC Power Loss – set up in server configuration.
- DC Power Loss – set up in server configuration.

Additional Site Details:

- PLC Project should allow for the same project to be used at any of the NIX WELL SITES.
- Custom graphical displays of telemetry/project data will be built in a style specific to the utility.

Field Conduit and Wiring:

- Conduit and wiring from Well Pump Panel to DFS RTU, and all required Instrumentation shall be provided by others. Instrumentation shall be the responsibility of others. DFS expects to be provided with the required instrumentation engineering unit scaling by the Utility.

Field Services:

Type

- Integration Survey
- Wire Termination (1 person)
- SCADA & Automation
- Commissioning & Training
- Punchlist Resolution

NIX WELL 2 - RTU039 (\$20,000.00)

Enclosure: 16x23x7 4X 316 SS White RTU 204 Wall mount w/ Latch, DFS

Finish: White

Mounting location: Recommended on Legs of Rohn 25G

System ID: STEPHE-1

Communications: Radio (protocol:, freq: 217.875 MHz) Digipeater Nix 4

Antenna: Mounted by others at least 35 feet, oriented to 284 degrees Magnetic

PLC: Yes

Panel Mount OIT: No

UL - 508A: No

Control Panel Materials:

Qty	Item
1	MBP-3
1	Power Supply Module
1	Telemetry Interface Module
1	Programmable Logic Controller (800)
1	PLC Bypass Card
1	Digital Control Module 4 Output
1	Analog Monitor Module
1	Battery, 7 Amp hour
2	Relay, 6mm, 110 VAC
1	Relay, 14mm, 110 VAC
1	Single Phase Surge Suppressor
1	Transient Filter Shield

1	DC Bias Surge Protector
3	Signal Surge Protector, 1 Channel
1	Terminal Block Switch, On/Off
1	Circuit Breaker, 15A
1	Coaxial Surge Protector

Provided Field Instrumentation:

Qty	Item
None	

RF & Antenna Materials

Qty	Item
1	4' x 1" Glue-Type Heat Shrink
20	Band-it 9" coated SS cable tie
50	DFS RTC-400 LMR400-DB / foot
2	DFS RTC-400 coax connectors
1	FCC Licensing Services
1	RTA209 – VHF (217-220 MHz) 9.2 db Yagi

Hardwired IO Summary:

	Digital Inputs (DI)	Digital Outputs (DO)	Analog Inputs (AI)	Analog Outputs (AO)
Wired	5	1	3	0
Spare	1	1	1	0

Hardwired IO List:

Digital Inputs			
HOA AUTO	PHASE MONITOR STATUS	WELL PUMP FAULT	WELL RUN STATUS
WIRED SPARE			

Digital Outputs			
WELL PUMP CALL			

Analog Inputs			
DISTRIBUTION PRESSURE	WELL FLOW	WELL SHAFT LEVEL	

Analog Outputs			
None			

Process: Well Control

Instruments: Flow Meter, Distribution Pressure, Well Shaft Level, Remote PV Airport GST Level

Devices: Well Pump

Automation:

The Well will utilize On and Off setpoints using the remote Airport GST as the Process Variable. A selector on the custom screen will allow the operator to select between Summer or Winter operation. Each mode of operation will have dedicated On and Off setpoints.

A user-adjustable timer will prevent the well from being called again for X amount of time through automation after its previous automatic cycle has ended. The On Delay timer will also be user-adjustable and will be initially set to the default value of 10 seconds.

Lockouts & Alarms:

Lockouts include:

- Phase Loss

Alarms include:

- Fail to Start
- Fail to Stop
- Low Distribution Pressure
- High Distribution Pressure
- Low Well Depth

- High Well Depth
- AC Power Loss – set up in server configuration.
- DC Power Loss – set up in server configuration.

Additional Site Details:

- PLC Project should allow for the same project to be used at any of the NIX WELL SITES.
- Custom graphical displays of telemetry/project data will be built in a style specific to the utility.

Field Conduit and Wiring:

- Conduit and wiring from Well Pump Panel to DFS RTU, and all required Instrumentation shall be provided by others. Instrumentation shall be the responsibility of others. DFS expects to be provided with the required instrumentation engineering unit scaling by the Utility.

Field Services:

Type

- Integration Survey
- Wire Termination (1 person)
- SCADA & Automation
- Commissioning & Training
- Punchlist Resolution

NIX WELL 3 - RTU040 (\$20,000.00)

Enclosure: 16x23x7 4X 316 SS White RTU 204 Wall mount w/ Latch, DFS

Finish: White

Mounting location: Recommended on Legs of Rohn 25G

System ID: STEPHE-1

Communications: Radio (protocol:, freq: 217.875 MHz) to CTU

Antenna: Mounted by others at least 35 feet, oriented to 282 degrees Magnetic

PLC: Yes

Panel Mount OIT: No

UL - 508A: No

Control Panel Materials:

Qty	Item
1	MBP-3
1	Power Supply Module
1	Telemetry Interface Module
1	Programmable Logic Controller (800)
1	PLC Bypass Card
1	Digital Control Module 4 Output
1	Analog Monitor Module
1	Battery, 7 Amp hour
2	Relay, 6mm, 110 VAC
1	Relay, 14mm, 110 VAC
1	Single Phase Surge Suppressor
1	Transient Filter Shield
1	DC Bias Surge Protector
3	Signal Surge Protector, 1 Channel
1	Terminal Block Switch, On/Off
1	Circuit Breaker, 15A
1	Coaxial Surge Protector

Provided Field Instrumentation:

Qty	Item
None	

RF & Antenna Materials

Qty	Item
1	4' x 1" Glue-Type Heat Shrink
20	Band-it 9" coated SS cable tie
50	DFS RTC-400 LMR400-DB / foot
2	DFS RTC-400 coax connectors
1	FCC Licensing Services
1	RTA209 – VHF (217-220 MHz) 9.2 db Yagi

Hardwired IO Summary:

	Digital Inputs (DI)	Digital Outputs (DO)	Analog Inputs (AI)	Analog Outputs (AO)
Wired	5	1	3	0
Spare	1	1	1	0

Hardwired IO List:

Digital Inputs			
HOA AUTO	PHASE MONITOR STATUS	WELL PUMP FAULT	WELL RUN STATUS
WIRED SPARE			

Digital Outputs			
WELL PUMP CALL			

Analog Inputs			
DISTRIBUTION PRESSURE	WELL FLOW	WELL SHAFT LEVEL	

Analog Outputs			
None			

Process: Well Control

Instruments: Flow Meter, Distribution Pressure, Well Shaft Level, Remote PV Airport GST Level

Devices: Well Pump

Automation:

The Well will utilize On and Off setpoints using the remote Airport GST as the Process Variable. A selector on the custom screen will allow the operator to select between Summer or Winter operation. Each mode of operation will have dedicated On and Off setpoints.

A user-adjustable timer will prevent the well from being called again for X amount of time through automation after its previous automatic cycle has ended. The On Delay timer will also be user-adjustable and will be initially set to the default value of 10 seconds.

Lockouts & Alarms:**Lockouts include:**

- Phase Loss

Alarms include:

- Fail to Start
- Fail to Stop
- Low Distribution Pressure
- High Distribution Pressure
- Low Well Depth
- High Well Depth
- AC Power Loss – set up in server configuration.
- DC Power Loss – set up in server configuration.

Additional Site Details:

- PLC Project should allow for the same project to be used at any of the NIX WELL SITES.

- Custom graphical displays of telemetry/project data will be built in a style specific to the utility.

Field Conduit and Wiring:

- Conduit and wiring from Well Pump Panel to DFS RTU, and all required Instrumentation shall be provided by others. Instrumentation shall be the responsibility of others. DFS expects to be provided with the required instrumentation engineering unit scaling by the Utility.

Field Services:

Type

Integration Survey
 Wire Termination (1 person)
 SCADA & Automation
 Commissioning & Training
 Punchlist Resolution

NIX WELL 4 - RTU041 (\$20,000.00)

Enclosure: 16x23x7 4X 316 SS White RTU 204 Wall mount w/ Latch, DFS

Finish: White

Mounting location: Recommended on Legs of Rohn 25G

System ID: STEPHE-1

Communications: Radio (protocol:, freq: 217.875 MHz) Digipeater @ Nix 2

Antenna: Mounted by others at least 21 feet, oriented to 284 degrees Magnetic

PLC: Yes

Panel Mount OIT: No

UL - 508A: No

Control Panel Materials:

Qty	Item
1	MBP-3
1	Power Supply Module
1	Telemetry Interface Module
1	Programmable Logic Controller (800)
1	PLC Bypass Card
1	Digital Control Module 4 Output
1	Analog Monitor Module
1	Battery, 7 Amp hour
2	Relay, 6mm, 110 VAC
1	Relay, 14mm, 110 VAC
1	Single Phase Surge Suppressor
1	Transient Filter Shield
1	DC Bias Surge Protector
3	Signal Surge Protector, 1 Channel
1	Terminal Block Switch, On/Off
1	Circuit Breaker, 15A
1	Coaxial Surge Protector

Provided Field Instrumentation:

Qty	Item
None	

RF & Antenna Materials

Qty	Item
1	4' x 1" Glue-Type Heat Shrink
20	Band-it 9" coated SS cable tie

50	DFS RTC-400 LMR400-DB / foot
2	DFS RTC-400 coax connectors
1	FCC Licensing Services
1	RTA209 – VHF (217-220 MHz) 9.2 db Yagi

Hardwired IO Summary:

	Digital Inputs (DI)	Digital Outputs (DO)	Analog Inputs (AI)	Analog Outputs (AO)
Wired	5	1	3	0
Spare	1	1	1	0

Hardwired IO List:

Digital Inputs			
HOA AUTO	PHASE MONITOR STATUS	WELL PUMP FAULT	WELL RUN STATUS
WIRED SPARE			

Digital Outputs			
WELL PUMP CALL			

Analog Inputs			
DISTRIBUTION PRESSURE	WELL FLOW	WELL SHAFT LEVEL	

Analog Outputs			
None			

Process: Well Control**Instruments:** Flow Meter, Distribution Pressure, Well Shaft Level, Remote PV Airport GST Level**Devices:** Well Pump**Automation:**

The Well will utilize On and Off setpoints using the remote Airport GST as the Process Variable. A selector on the custom screen will allow the operator to select between Summer or Winter operation. Each mode of operation will have dedicated On and Off setpoints.

A user-adjustable timer will prevent the well from being called again for X amount of time through automation after its previous automatic cycle has ended. The On Delay timer will also be user-adjustable and will be initially set to the default value of 10 seconds.

Lockouts & Alarms:**Lockouts include:**

- Phase Loss

Alarms include:

- Fail to Start
- Fail to Stop
- Low Distribution Pressure
- High Distribution Pressure
- Low Well Depth
- High Well Depth
- AC Power Loss – set up in server configuration.
- DC Power Loss – set up in server configuration.

Additional Site Details:

- PLC Project should allow for the same project to be used at any of the NIX WELL SITES.
- Custom graphical displays of telemetry/project data will be built in a style specific to the utility.

Field Conduit and Wiring:

- Conduit and wiring from Well Pump Panel to DFS RTU, and all required Instrumentation shall be provided by others. Instrumentation shall be the responsibility of others. DFS expects to be provided with the required instrumentation engineering unit scaling by the Utility.

Field Services:

Type

- Integration Survey
- Wire Termination (1 person)
- SCADA & Automation
- Commissioning & Training
- Punchlist Resolution

NIX WELL 5 - RTU042 (\$20,000.00)

Enclosure: 16x23x7 4X 316 SS White RTU 204 Wall mount w/ Latch, DFS

Finish: White

Mounting location: Recommended on Legs of Rohn 25G

System ID: STEPHE-1

Communications: Radio (protocol:, freq: 217.875 MHz) to CTU

Antenna: Mounted by others at least 35 feet, oriented to 278 degrees Magnetic

PLC: Yes

Panel Mount OIT: No

UL - 508A: No

Control Panel Materials:

Qty	Item
1	MBP-3
1	Power Supply Module
1	Telemetry Interface Module
1	Programmable Logic Controller (800)
1	PLC Bypass Card
1	Digital Control Module 4 Output
1	Analog Monitor Module
1	Battery, 7 Amp hour
2	Relay, 6mm, 110 VAC
1	Relay, 14mm, 110 VAC
1	Single Phase Surge Suppressor
1	Transient Filter Shield
1	DC Bias Surge Protector
3	Signal Surge Protector, 1 Channel
1	Terminal Block Switch, On/Off
1	Circuit Breaker, 15A
1	Coaxial Surge Protector

Provided Field Instrumentation:

Qty	Item
None	

RF & Antenna Materials

Qty	Item
1	4' x 1" Glue-Type Heat Shrink
20	Band-it 9" coated SS cable tie
50	DFS RTC-400 LMR400-DB / foot
2	DFS RTC-400 coax connectors
1	FCC Licensing Services
1	RTA209 – VHF (217-220 MHz) 9.2 db Yagi

Hardwired IO Summary:

	Digital Inputs (DI)	Digital Outputs (DO)	Analog Inputs (AI)	Analog Outputs (AO)
Wired	5	1	3	0
Spare	1	1	1	0

Hardwired IO List:

Digital Inputs			
HOA AUTO	PHASE MONITOR STATUS	WELL PUMP FAULT	WELL RUN STATUS
WIRED SPARE			

Digital Outputs			
WELL PUMP CALL			

Analog Inputs			
DISTRIBUTION PRESSURE	WELL FLOW	WELL SHAFT LEVEL	

Analog Outputs			
None			

Process: Well Control

Instruments: Flow Meter, Distribution Pressure, Well Shaft Level, Remote PV Airport GST Level

Devices: Well Pump

Automation:

The Well will utilize On and Off setpoints using the remote Airport GST as the Process Variable. A selector on the custom screen will allow the operator to select between Summer or Winter operation. Each mode of operation will have dedicated On and Off setpoints.

A user-adjustable timer will prevent the well from being called again for X amount of time through automation after its previous automatic cycle has ended. The On Delay timer will also be user-adjustable and will be initially set to the default value of 10 seconds.

Lockouts & Alarms:

Lockouts include:

- Phase Loss

Alarms include:

- Fail to Start
- Fail to Stop
- Low Distribution Pressure
- High Distribution Pressure
- Low Well Depth
- High Well Depth
- AC Power Loss – set up in server configuration.
- DC Power Loss – set up in server configuration.

Additional Site Details:

- PLC Project should allow for the same project to be used at any of the NIX WELL SITES.
- Custom graphical displays of telemetry/project data will be built in a style specific to the utility.

Field Conduit and Wiring:

- Conduit and wiring from Well Pump Panel to DFS RTU, and all required Instrumentation shall be provided by others. Instrumentation shall be the responsibility of others. DFS expects to be provided with the required instrumentation engineering unit scaling by the Utility.

Field Services:

Type

- Integration Survey
- Wire Termination (1 person)
- SCADA & Automation
- Commissioning & Training
- Punchlist Resolution

PROJECT DETAILS

DFS Scope of Work:

DFS will assemble, program, and or modify control panels and or automation programming and custom screens as described above and then test them in our facility. After testing is complete, DFS will ship above described RTUs and or RTU upgrades to the location designated by the customer. Any listed antenna system will be installed by DFS unless otherwise indicated above.

Panel construction and or modifications will maintain standard DFS materials and wiring practices unless noted otherwise.

Any conduit provided by DFS will be flex or rigid PVC, unless otherwise noted.

DFS will complete all configurations at the central site and provide on-site start-up services and operator training unless otherwise indicated above.

Submittals and O&M Manuals will be distributed via electronic mail in Adobe PDF format. This quote includes (3) printed and bound copies of the Submittal, (3) printed and bound copies of the O&M Manual (including a USB flash drive with electronic copy and all applicable PLC and or server logic code) as well as a set of waterproof as-built drawings (when applicable) for each RTU. Additional printed Submittal, O&M Manual or drawing set copies are available at \$35.00 each. For projects consisting of programming only with no panel manufacturing or modification, this quotation may be used for approval in lieu of a submittal. Please feel free to contact DFS with any questions concerning this project or changes in your telemetry system.

Trip Schedule: (\$10,290.00)

The following trips are provided to perform the associated Field Services:

Type	Trips
Integration Survey	1
Wire Termination (1 person)	1
SCADA & Automation	1
Commissioning & Training	1
Punchlist Resolution	1

Site Readiness

It is the responsibility of others to ensure that site(s) are ready for scheduled work and to coordinate the presence of technical personnel or specialists required for support to be on site or readily available. Additional trips and/or site-services resulting from the lack of site readiness may be billed on a time and material basis.

Standard System Operation Methodologies:

DFS standard methodologies employed throughout the utility’s current control system will be used to maintain operational continuity.

Each device controlled will be done so using software device controllers. Software device controllers have operator defined Min, Max, and Manual Control set points as well as a Current status in addition to the device controller basic and operational criteria. The Min and Max set points define in percent the range the devices are permitted to operate during the automatic process. The Manual Control set point defines the device operation when called to operate in manual. The Manual Control set point is overridden when the device is made available to the automatic process.

When applicable, rate or speed of a device will be governed using the process controller in the process description.

When the process variable instrument registers a value to operate a device based on the Start operation set point, in excess of 10 seconds, the assigned device will be called to operate. The device will continue to operate until a Stop operation set point value had been obtained in excess of 10 seconds. When multiple devices are required to operate, each device will function in a similar manner.

Device controllers with automatic algorithms will maintain the following basic and operational criteria. Each device will be monitored for Local/Remote (HOA in Auto equals "Remote") and Run Status if available. If a controlled device is not equipped with a HOA switch it will always be considered in Remote. If a controlled device is not equipped with a Run Status it will always be considered as operating correctly. The controls for each device will include a Manual/Auto and either a Stop/Start, Open/Close or other appropriate control. The digital input from the device's HOA determines its availability for control by the SCADA system, "Remote" being the permissive signal for SCADA control. The software Manual/Auto control dictates whether the device will be controlled manually or automatically via SCADA. A device is considered available to the automatic process when it is in "Remote" and "Auto" and the device has not failed. A device is deemed "failed" when it has been called to operate by the automatic process and the device status indication has not operated as expected in excess of 30 seconds. To clear a device fail condition, simply place the device back into "Manual" or "Local" until the condition has cleared.

All set points residing in the PLC will have default factory values when shipped. The set points can then be modified by an operator via SCADA or available HMIs as needed. New set point values will be retained in the PLC in the event of a power cycle.

GRAPHICAL DISPLAYS

Custom graphical displays of telemetry/project data will be built in a **style specific to the utility**. The screen/displays will show basic process flow and instrumentation placement relative to this flow, with device control and status represented consistent in style with other custom HMI screens on the utility's HyperSCADA server. HMI screens are developed during the programming phase of a project. A copy of the HMI screens, if applicable, will be submitted for review upon completion. If the utility has adopted a graphical standard other than DFS Systems Engineering Style, contact the Badger Meter project coordinator to provide examples.

Radio Study

Radio Study General Exception - The antenna requirements are based on our radio study. Actual calculations of the radio study data are performed by DFS software using proprietary algorithms and trade secrets, these calculations will not be provided. Radio summary of information and topological studies are general in nature and will be provided under this proposal during the submittal process when requested.

Additional Details

Hardwired I/O Requirements:

- a. All digital inputs to the DFS RTU will be of a dry contact type, terminal connections to be provided by the MCC manufacture/contractor/customer.
- b. DFS digital inputs utilize a 24 VDC battery backed bias. In cases where voltage drop from long wire runs makes 24 VDC impractical or where existing monitoring of contacts is done with 120 VAC, 120 VAC will be used.
- c. Mixing of multiple sources of power will not be permitted.
- d. All digital outputs from DFS RTU will be dry contacts and provide for 120VAC at 10amp capacity.
- e. All analog input signals will be 4-20mA (preferred) or 0-5VDC, and use Shielded Cable.
- f. 4-20 mA signals at minimum to provide 500-ohm impedance drive.
- g. All pulse inputs to be dry contact and mechanically operated.

- h. All penetrations must be made to the bottom of the enclosure unless coordinated with DFS prior to submittal completion.
- i. The field terminal blocks in the DFS RTU provide for stranded wire with a maximum size of 12AWG.

Utility Submittal Involvement

A submittal copy will be issued to the utility for review during the submittal phase. Inputs from the utility are expected to be included with submittal comments and/or approval.

Work to be Performed by Utility/Others:

- a. Ensure 120 VAC power is near the location of the DFS RTU for connection to power.
- b. Make site and personnel available to operate system as needed when work is scheduled.
- c. All required instrumentation devices either exist or shall be provided and installed by others.
- d. All Antenna Mounting Structures shall be furnished and installed by others.
- e. Mounting of RTU enclosures to include running conduit and wiring from existing Pump Control Panel shall be performed by others.
- f. Grounding of the RTU shall be performed in accordance with Badger Meter's grounding procedures by others.

Miscellaneous: (\$220.00)

Qty	Item
1	Base Page

Spare Parts: (\$7,559.00)

Qty	Item
1	PSM
1	TIM
1	PLC800
1	DCM-4 Out
1	AMM
4	6mm, 110 VAC SPDT, 6A
2	14mm, 110 VAC SPDT, 16A
1	SPS-001
1	TFS-001
1	CITEL, DS220S-24DC
5	ASI, 1x Analog, DIN
5	Fuse, 1 Amp
5	Fuse, 2 Amp
5	Fuse, 4 Amp
5	Fuse, 10 Amp
1	Polyphaser

Lead Time

Submittal: Approximately 60 days, after acceptance of order and any required documentation.

Equipment: Approximately 150 days, after receipt of approved submittal.

Pricing & Terms:

This quotation totals **\$118,069.00**. Pricing assumes credit approval by DFS and is based on DFS's general terms & conditions governing quotations and performance. This proposal will be honored for 90 days. DFS will submit an invoice for each activity and payment schedule is as follows:

25% Mobilization (upon submittal approval)

55% Delivery of Product

15% Start Up

5% Completion of Punch List items

DAVIS BACON WAGES DO NOT APPLY.**QUOTATION NOTES:**

1. Only those items and services specifically listed above are included in this quotation.
2. All applicable taxes must be added to the quotation total.
3. All items shipped will be billed at the time of shipment. Shipping is included.
4. The estimated lead times are subject to change based on component availability, global supply chain constraints, or credit review.
5. This quotation is made subject to the terms and conditions found on the following link:
<https://www.badgermeter.com/legal-and-compliance/>
6. A surcharge of 3% will be added on all invoices paid using MasterCard and/or Visa credit cards.
7. Pricing stipulates that: (a) Badger Meter crews will have access to work site(s) to perform their work during all daylight hours, seven (7) days a week, including holidays, and (b) worksite(s) are accessible by conventional two-wheel drive vehicles.
8. This quotation specifies that the Purchaser accepts our current insurance provider(s) and policy coverage. Insurance information is available upon request.
9. Badger Meter prefers that our Standard Agreement of Sale be adopted as the contract establishing the terms under which we will participate in this project.
10. Unless explicitly stated in this quotation, the Purchaser or Owner is responsible for obtaining all necessary permits, drawings, and certificates required for the project. Quotations do not include any required permitting, sealed drawings, or associated fees.
11. Badger Meter employees will not enter "Confined Spaces" and/or "Permit-Required Confined Spaces" as OSHA defines. Others shall perform any such requirement.
12. All electrical equipment to be accessed by Badger Meter employees must be temporarily removed from service during the performance of their scope of work.
13. Badger Meter will file FCC license application(s) for each radio site upon receipt of the order. If an order is canceled, the FCC license fees will remain payable at \$500.00 per radio site.
14. Badger Meter will coordinate the RTU radio address directly with the UTILITY/END-USER to ensure adherence to any existing numbering scheme and to consider methods for achieving optimal polling loop efficiency.
15. All Badger Meter supplied TCU and RTU204 stainless-steel enclosures are painted white with "Polane® T Polyurethane Enamel" to meet internal heat requirements, as well as providing superior appearance and durability. This quotation takes exception to any specification for powder-coating (Polane will be utilized). Our warranty does not require sunshields and/or air conditioning and shall not be supplied under this scope, regardless of specification.
16. Antenna requirements are based on radio studies performed by Badger Meter. The calculations are proprietary software algorithms and other trade secrets that are considered confidential. Radio study "summaries" and topographical maps are general and can be provided during the submittal process when requested.
17. This quotation outlines responsibilities that fall under the Purchaser. The Purchaser must ensure the site is adequately prepared for Badger Meter when work is requested. If the site is not prepared, if any additional work is required due to incomplete tasks that are the responsibility of others, or if the Purchaser requests extra work, these will be billed on a time-and-materials basis and may require a return trip charge of at least \$2,500.00.
18. If a Purchaser cancels any onsite service less than five (5) business days before the service, a cancellation

charge of at least \$2,500.00 will be invoiced to the Purchaser.

19. This quotation is formatted and priced for direct purchase from the Utility. If this scope is to be purchased by others, a revised quote is required to cover additional project administration charges. These additional charges cover routine contractor/developer requirements such as contract management, submittal preparation, project coordination, owner notices, etc.

Committee Meeting

STAFF REPORT



SUBJECT: Nix Well Field SCADA Project
MEETING: Committee Meeting - 21 APR 2026
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams, P.E., CFM

RECOMMENDATION:

Staff recommends approval of the agreement with SmartCover for the implementation of a Supervisory Control and Data Acquisition (SCADA) system for Nix Wells 1–5. Staff further recommends that this procurement be approved as proprietary for the purchase and installation. A Sole Source Letter from SmartCover is attached.

BACKGROUND:

The five newest water wells in the Nix Well Field became active in 2025 and are currently operated and controlled separately from the city's 30 other active water wells. These wells need to be incorporated into the city's existing SCADA network to order to ensure reliable, efficient, and centralized control in coordination with the city's other wells.

PROJECT:

The attached proposal outlines the proprietary design, programming, installation, and commissioning of Remote Terminal Units (RTUs) and the associated automation required to monitor and control the five newest wells on the same system as the city's other wells. This will allow the system to be operated more efficiently as each well has unique production characteristics, changing with demand, season, and system balance with other wells.

The anticipated implementation timeline is 210 calendar days.

FISCAL IMPACT SUMMARY:

The attached proposal from SmartCover provides a total cost for the Nix Well Field SCADA system implementation of \$118,069.00 including equipment, programming, field services, commissioning, and training. The SCADA project for these wells was reviewed in budget discussions and the adopted FY25-26 budget allocated \$120,000 specifically for this project.

ALTERNATIVES:

The following alternatives are provided for council consideration:

1. Do not approve the proposal as presented;

ADVANTAGES:

Approval of the proposal for proprietary design and installation allows the work to be completed more quickly, and cost effectively as Data Flow Systems, Inc. (now SmartCover) designed the city's current SCADA system. This will ensure seamless integration with the city's current SCADA network without the time and cost of re-developing a SCADA interface.

The proposal is \$1,931.00 under budget.

Utilizing the same system architecture allows for faster deployment, reduced troubleshooting complexity, and improved long-term system support.

DISADVANTAGES:

No disadvantages have been identified.

ATTACHMENTS:

[SmartCover Proposal](#)

April 13, 2026

Michael Shelton, P.E., AICP
City Engineer
City of Stephenville
298 W Washington St.
Stephenville, Texas 76401

Re: Professional Services Agreement – Graham St. to Estes Ave. Drainage Improvements

Dear Mr. Shelton,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this letter agreement (the “Agreement”) to the City of Stephenville (“Client” or “City”) for providing engineering services for the Graham St. to Estes Drainage Improvements. (“Project”).

Project Understanding

The City desires to evaluate the existing drainage conditions of the Graham Street/State Highway 108 (SH108) culvert and downstream storm drain infrastructure towards Estes Ave. Consultant will coordinate with the Texas Department of Transportation (TxDOT) and Fort Worth and Western Railroad (FWWR) for permitting requirements. Consultant will provide construction documents and easement documents, if required, for the proposed storm drain improvements.

Scope of Services

Consultant will provide the services specifically set forth below.

Task 1 – Storm Drain Routing Study

The Consultant will provide the following professional services:

A. Data Collection

- a. The Consultant will facilitate data collection with Client staff. The City shall provide existing record drawings and drainage models. Consultant may rely on provided data but shall verify critical information necessary for design. Consultant remains responsible for accuracy of final design.

B. Alignment Evaluation

- a. The Consultant will analyze two routes for the upstream portion of Graham Street Storm extension of the triple barrel 5'x5' Reinforced Concrete Box (RCB) storm system installed by TxDOT. This evaluation will evaluate routing the storm drain/open channel through the Hale property as the first alternative. The second alternative will evaluate the alignment through the Elm and/or Estes right-of-way for the storm drain. The Consultant will evaluate these options using LiDAR topography during this stage of the design project.
- b. The Consultant will document the hydraulic capacity of the two alternatives. Both systems are anticipated to have the same starting flow from the upstream junction box installed by TxDOT.

- c. The Consultant will prepare two (2) alignment exhibits, opinion of probable construction costs (OPCC), and a short narrative discussing the two alternatives for City review and feedback. The exhibit will identify any permanent or temporary easements needed for this project.

Deliverables:

- A. Storm Drain Alignment Exhibits (PDF)
- B. Alignment Narrative (PDF)
- C. OPCC (PDF)

Services/Deliverables provided by the City:

- A. GIS Data
- B. Previous Record Drawings, Drainage models and Studies in the area

Task 2 – Storm Drain Construction Plans

The Consultant will provide the following professional services:

- A. Storm Drain Construction Plans
 - a. The Consultant will design approximately 700 linear feet of storm drain or open channel from the existing junction box installed by TxDOT to the existing channel at the south end of Estes Avenue. The construction plans will consist of the following sheets:
 - i. Cover Sheet (1 Sheet)
 - ii. General Notes (1 Sheet)
 - iii. Storm/Channel Plan and Profile Sheets (2-3 Sheets)
 - iv. Storm/Channel Details (1-2 Sheets)
 - v. Drainage Area Map (1 Sheet)
 - vi. Supporting Hydraulic Calculations (1-2 Sheets)
 - vii. Erosion Control Sheet (1 Sheet)
 - viii. Utility Repair Plans (if needed)
 - b. The Consultant will evaluate the total flow coming to the storm drain system and compare this to the Freese and Nichols Records and TxDOT Records. It is not anticipated that the system installed is undersized but should the Consultant’s peak flow for the 100-year storm event be higher than previously studied, the Consultant will design the storm extension based upon capacity of the upstream system.
 - c. The Consultant as part of this task will obtain topographic survey for the design alternative through a subconsultant. Consultant will provide right-of-entry (ROE) forms to property owners prior to entering private property. Upon preparation and delivery of ROE notices, City will assist with acquiring ROE, if necessary.
 - i. The survey will consist of performing cross sections every 50 feet and will include the location of the property/right of way lines. The surveyor will stake the right of way for the franchise utilities. Other subtasks in the scope consist of:
 - 1. Establish horizontal control points.
 - 2. Establish a vertical control benchmark circuit as needed throughout the project.

3. Set horizontal and vertical control points, which shall be based on NAD 83 and NAVD 88.
4. Perform a survey to identify and locate existing topographic elements within the project limits consisting of the following:
 - a. Property corner monumentation
 - b. Existing pavement, curbs, sidewalks, barrier free ramps, etc.
 - c. Driveways
 - d. Existing storm drain inlets, manholes, junction boxes (including culvert sizes and invert elevations)
 - e. Outfalls and erosion control
 - f. Existing driveway culverts and swales
 - g. Utility manholes, vaults, water valves, water meters, sprinkler heads, telephone poles, power poles, utility markers, other public utilities, and franchise utilities
 - h. Signs (excluding temporary signs)
 - i. Buildings and permanent structures
 - j. Retaining walls
 - k. Landscaping
 - l. Fence limits and material types (excluding temporary fences)
 - m. Other applicable physical features that could impact design
5. Prepare a final topographic drawing in digital format (including contours and breaklines) showing the features located in the field and an ASCII coordinate file of the points located in the field.

- d. It is not anticipated that this project will be constructed within the 2026 Fiscal Year. The Consultant will finalize the construction plans with signed and sealed construction drawings for the City. Technical specifications and applicable TxDOT standard specifications will be provided to the City. No Project Manual, bidding, or construction services will be performed as part of the base contract. City will provide project manual.

Task 3 – Permitting and Coordination

The Consultant will provide the following professional services:

- A. Coordination with TxDOT
 - a. The Consultant will coordinate with TxDOT for the proposed storm drain improvements that connect to the existing junction box.
 - b. The Consultant will prepare up to one (1) exhibit for the City to coordinate with TxDOT.
- B. Coordination with Fort Worth and Western Railroad (FWWR)

- a. The Consultant will coordinate with FWWR for the proposed storm drain improvements on the outfall near Estes Avenue.
- b. The Consultant will prepare up to one (1) exhibit for the City to coordinate with FWWR.
- C. The task is budgeted at an assumed 60 hours of effort. Consultant will prepare all design-related materials required for permit applications. City will act as applicant unless otherwise noted.

Task 4 – Easement Exhibit A Preparation (if needed)

The Consultant will prepare up to two (2) Exhibit A easement documents if needed for the project. Consultant will not be providing any easement acquisition services as part of this task.

Additional Services

Any services or effort not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Consultant will not proceed with Additional Services prior to receiving written authorization from the City. Additional services we can provide include, but are not limited to, the following:

- A. Property and/or Easement Acquisition Services
- B. A 2D hydraulic modeling analysis.
- C. Project Manual/Specification Preparation
- D. Project Bidding Services
- E. Construction Phase Services
- F. Attendance at Public Meetings beyond those specifically included in the Scope of Services referenced above.
- G. Assisting Client or Contractor in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, will be furnished by Consultant on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- H. Accompanying the Client's personnel when meeting with the Texas Commission on Environmental Quality, U.S. Environmental Protection Agency or other regulatory agencies during the course of the Project. Consultant will assist the Client's personnel on an as-needed basis in preparing compliance schedules, progress reports, and providing general technical support for the Client's compliance efforts.
- I. Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- J. Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction of the Project, including the preparation of engineering data and reports for assistance to the Client.

Schedule

Consultant is authorized to commence work on the Project upon execution of this Agreement and agrees to complete the services in accordance with the following:

- TASK 1: Storm Drain Routing Study – 45 calendar days after notice to proceed and receipt of necessary City record documents to perform the evaluation.
- TASK 2: Storm Drain Construction Plans – 150 days after City Direction and Receipt of Topographic survey.

Fee and Expenses

Consultant will perform the services in Task 1 and 2 for the total lump sum fee below. Individual task amounts are informational only. All permitting, application, bid advertising and similar project fees will be paid directly by the Client. Should the Client request Consultant to advance any such project fees on the Client's behalf, a separate invoice for such fees, with a fifteen percent (15%) markup, will be immediately issued to and paid by the Client.

Basic Professional Services:

Task 1 – Storm Drain Routing Study	<u>\$ 10,000.00</u>
Task 2 – Storm Drain Construction Plans	<u>\$ 65,000.00</u>
Total Basic Professional Services Fee	\$ 75,000.00 Not to exceed

The Engineer will perform the Services in Tasks 3 and 4 on a labor fee plus expense basis as shown below. Labor fee will be billed on an hourly basis.

Additional Services: Shall be performed only upon written authorization form the Client.

Task 3 – Permitting and Coordination	<u>\$ 15,000.00</u>
Task 4 – Easement Exhibit A Preparation (if needed)	<u>\$ 5,000.00</u>
Total Additional Services Labor Fee:	\$ 20,000.00 Not to exceed

Total Budgetary Fee:	\$ 95,000.00 Not to exceed
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Lump sum fee will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 45 days of your receipt of the invoice and should include the invoice number and Consultant project number.

As to Task 3 and 4, a percentage of labor fee (6%) will be added to each invoice to cover certain other expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage (this is included in the budgeted amounts above). Administrative time related to the project will be billed hourly. This allocation is already included in the tasks.

Kimley-Horn and Associates, Inc.

Hourly Labor Rate Schedule

Classification	Rate
Analyst (EIT, Acct.)	\$230
Professional (Design Engineer, Sr. Acct.)	\$295
Senior Professional I (Project Engineer)	\$340
Senior Professional II (Senior Engineer)	\$380
Senior Technical Support (Senior CAD Operator)	\$280
Support Staff (Admin)	\$150
Technical Support (CAD Operator)	\$155

Effective through December 31, 2026

Subject to adjustment thereafter

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract

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Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, "Consultant" shall refer to Kimley-Horn and Associates, Inc., and "Client" shall refer to City of Stephenville, Texas.

Consultant, in an effort to expedite invoices and reduce paper waste, submits invoices via email in an Adobe PDF format. Please include the invoice number and Consultant project number with all payments. Invoices will include labor detail (hours) by billing classification and employee name for hourly services tasks only. Please provide the following information:

- ✓ Please email all invoices to publicworksadmin@stephenvilletx.gov

To proceed with the services, please have an authorized person sign this Agreement below and return to us. We will commence services only after we have received a fully-executed agreement. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

We appreciate the opportunity to provide these services. Please contact me if you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Signed: 

Printed Name: Dylan Swoboda, P.E.

Title: Project Manager

Signed: 

Printed Name: Bradley J. Hill

Title: Regional Contract Lead

City of Stephenville, Texas

Signed: _____

Printed Name: _____

Title: _____

Attachment – Standard Provisions (Modified)

KIMLEY-HORN AND ASSOCIATES, INC.
STANDARD PROVISIONS (MODIFIED)

- 1) **Kimley-Horn's Scope of Services and Additional Services.** Kimley-Horn will perform only the services specifically described in this Agreement ("Services"). Any services that are not set forth in the scope of Services described herein will constitute additional services ("Additional Services"). If requested by the Client and agreed to by Kimley-Horn, Kimley-Horn will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay Kimley-Horn for any Additional Services an amount based upon Kimley-Horn's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
- 2) **Client's Responsibilities.** In addition to other responsibilities herein or imposed by law, the Client shall:
 - a. Designate in writing a person to act as its representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
 - b. Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project and all standards of development, design, or construction.
 - c. Provide Kimley-Horn all available studies, plans, or other documents pertaining to the project, such as surveys, engineering data, environmental information, etc., all of which Kimley-Horn may rely upon.
 - d. Arrange for access to the site and other property as required for Kimley-Horn to provide its services.
 - e. Review all documents or reports presented by Kimley-Horn and communicate decisions pertaining thereto within a reasonable time so as not to delay Kimley-Horn.
 - f. Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary.
 - g. Obtain any independent accounting, legal, insurance, cost estimating, and feasibility services required by Client.
 - h. Give prompt written notice to Kimley-Horn whenever the Client becomes aware of any development that affects Kimley-Horn's services or any defect or noncompliance in any aspect of the project.
- 3) **Period of Services.** Unless otherwise stated herein, Kimley-Horn will begin work after receipt of a properly executed copy of this Agreement. This Agreement assumes conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that Kimley-Horn does not control. If such delay or suspension extends for more than six months, Kimley-Horn's compensation shall be renegotiated.
- 4) **Method of Payment.** Client shall pay Kimley-Horn as follows:
 - a. Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 30 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by Kimley-Horn and applied against the final invoice. Interest will be added to accounts not paid within 30 days at the maximum rate allowed by law. If the Client fails to make any payment due under this or any other agreement within 45 days after Kimley-Horn's transmittal of its invoice, Kimley-Horn may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid.
 - b. The Client will remit all payments electronically to:

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104
Account Number: 2073089159554
ABA#: 121000248
 - c. The Client will send the project number, invoice number and other remittance information by e-mail to payments@kimley-horn.com at the time of payment.
 - d. If the Client relies on payment or proceeds from a third party to pay Kimley-Horn and Client does not pay Kimley-Horn's invoice within 60 days of receipt, Kimley-Horn may communicate directly with such third party to secure payment.
 - e. If the Client objects to an invoice, it must advise Kimley-Horn in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
 - f. If Kimley-Horn initiates legal proceedings to collect payment, it shall recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at Kimley-Horn's normal hourly billing rates, of the time devoted to such proceedings by its employees.
 - g. The Client agrees that the payment to Kimley-Horn is not subject to any contingency or condition. Kimley-Horn may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and

satisfaction of any disputed debt and without prejudicing any right of Kimley-Horn to collect additional amounts from the Client.

- 5) **Use of Deliverables.** All documents, data, and other deliverables prepared by Kimley-Horn are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this project or on any other project. Any modifications by the Client to any of Kimley-Horn's deliverables, or any reuse of the deliverables without written authorization by Kimley-Horn will be at the Client's sole risk and without liability to Kimley-Horn, and the Client shall indemnify, defend and hold Kimley-Horn harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. Kimley-Horn's electronic files and source code remain the property of Kimley-Horn and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the deliverables prepared by Kimley-Horn, the hardcopy shall govern.
- 6) **Intellectual Property.** Intentionally Removed.
- 7) **Opinions of Cost.** Because Kimley-Horn does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. Kimley-Horn cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Kimley-Horn's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.
- 8) **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. Kimley-Horn shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by Kimley-Horn as a result of such termination.
- 9) **Standard of Care.** The standard of care applicable to Kimley-Horn's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by Kimley-Horn's performance of services, and it is agreed that Kimley-Horn is not a fiduciary with respect to the Client.
- 10) **LIMITATION OF LIABILITY.** IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO THE CLIENT AND KIMLEY-HORN, THE RISKS ARE ALLOCATED SUCH THAT, TO THE FULLEST EXTENT ALLOWED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THIS AGREEMENT OR THE EXISTENCE OF APPLICABLE INSURANCE COVERAGE, THAT THE TOTAL LIABILITY, IN THE AGGREGATE, OF KIMLEY-HORN AND KIMLEY-HORN'S OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND SUBCONSULTANTS TO THE CLIENT OR TO ANYONE CLAIMING BY, THROUGH OR UNDER THE CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, ATTORNEYS' FEES (INCLUDING ATTORNEYS' FEES OTHERWISE RECOVERABLE UNDER TEX. CIV. PRAC. & REM. CODE § 38.001), OR DAMAGES WHATSOEVER ARISING OUT OF OR IN ANY WAY RELATED TO THE SERVICES UNDER THIS AGREEMENT FROM ANY CAUSES, INCLUDING BUT NOT LIMITED TO, THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR ANY WARRANTY, EXPRESS OR IMPLIED, OF KIMLEY-HORN OR KIMLEY-HORN'S OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND SUBCONSULTANTS, SHALL NOT EXCEED TWICE THE TOTAL COMPENSATION RECEIVED BY KIMLEY-HORN UNDER THIS AGREEMENT OR \$50,000, WHICHEVER IS GREATER. HIGHER LIMITS OF LIABILITY MAY BE NEGOTIATED FOR ADDITIONAL FEE. THIS SECTION IS INTENDED SOLELY TO LIMIT THE REMEDIES AVAILABLE TO THE CLIENT OR THOSE CLAIMING BY OR THROUGH THE CLIENT, AND NOTHING IN THIS SECTION SHALL REQUIRE THE CLIENT TO INDEMNIFY KIMLEY-HORN.
- 11) **Mutual Waiver of Consequential Damages.** In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
- 12) **Construction Costs.** Under no circumstances shall Kimley-Horn be liable for extra costs or other consequences due to changed or unknown conditions or related to the failure of contractors to perform work

in accordance with the plans and specifications. Kimley-Horn shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before Kimley-Horn has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.

- 13) Certifications.** All requests for Kimley-Horn to execute certificates, lender consents, or other third-party reliance letters must be submitted to Kimley-Horn at least 14 days prior to the requested date of execution. Kimley-Horn shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which Kimley-Horn does not have actual knowledge, or that would cause Kimley-Horn to violate applicable rules of professional responsibility.
- 14) Dispute Resolution.** All claims arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 15) Hazardous Substances and Conditions.** Kimley-Horn shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Kimley-Horn's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. Kimley-Horn will notify the Client of unanticipated hazardous substances or conditions of which Kimley-Horn actually becomes aware. Kimley-Horn may stop affected portions of its services until the hazardous substance or condition is eliminated.
- 16) Construction Phase Services.**

 - a. If Kimley-Horn prepares construction documents and Kimley-Horn is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against Kimley-Horn in any way connected thereto.
 - b. Kimley-Horn shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall Kimley-Horn have any authority or responsibility to stop or direct the work of any contractor. Kimley-Horn's visits will be for the purpose of observing construction and reporting to the Client whether the contractors' work generally conforms to the construction documents prepared by Kimley-Horn. Kimley-Horn neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.
 - c. Kimley-Horn is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and its means and methods; that the contractor shall indemnify the Client and Kimley-Horn for all claims and liability arising out of job site accidents; and that the Client and Kimley-Horn shall be made additional insureds under the contractor's general liability insurance policy.
- 17) No Third-Party Beneficiaries; Assignment and Subcontracting.** This Agreement gives no rights or benefits to anyone other than the Client and Kimley-Horn, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and Kimley-Horn. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Kimley-Horn, without the written consent of Kimley-Horn. Kimley-Horn reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If Kimley-Horn exercises this right, Kimley-Horn will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.
- 18) Confidentiality.** The Client consents to the use and dissemination by Kimley-Horn of photographs of the project and to the use by Kimley-Horn of facts, data and information obtained by Kimley-Horn in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, Kimley-Horn shall use reasonable care to maintain the confidentiality of that material.
- 19) Miscellaneous Provisions.** This Agreement is to be governed by the law of the State of Texas. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by Kimley-Horn. If Client requires Kimley-Horn to

register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Kimley-Horn or this Agreement. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

- 20) Additional Schedule Requirements.** Kimley-Horn acknowledges that time is of the essence in performing this Agreement. Kimley-Horn and Client agree that the amount of loss, damages, or harm likely to be incurred as a result of Kimley-Horn's delay is incapable or difficult to precisely estimate, and therefore Kimley-Horn and Client desire to stipulate the amount of such loss, damages, or harm. *Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control.* Kimley-Horn and Client further agree that the liquidated damages specified herein are not a penalty but rather bear a reasonable relationship to, and is not plainly or grossly disproportionate to, the probable loss likely to be incurred by Client as a result of Kimley-Horn's delay. Failure of Kimley-Horn to complete *its services with the project* in accordance with the schedule will result in liquidated damages of \$100.00 per consecutive *business day for an unexcused delay in performing the services*, until the final deliverables are submitted. *Such liquidated damages shall not exceed 5% of Kimely-Horn's total fee received by the City.* If Kimley-Horn's services are delayed through no fault of Kimley-Horn, Kimley-Horn shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may include, but are not limited to, delays in Client or regulatory reviews, delays on the flow of information to be provided to Kimley-Horn, governmental approvals, permits and easement acquisition, etc. These delays may result in an adjustment to compensation as outlined in this Scope of Work. In the event the Client is considering assessing liquidated damages against Kimley-Horn, the Client will promptly notify Kimley-Horn in writing and schedule a meeting with Kimley-Horn to review the project schedule before any assessments are made against Kimley-Horn.

Public Works Department
STAFF REPORT



SUBJECT: Graham to Estes Stormwater Drainage Project – Professional Services Proposal
MEETING: Public Works Committee Meeting – 21 APR 2026
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends entering into a professional services agreement with Kimley-Horn and Associates, Inc. for engineering design services associated with the Graham St. to Estes Ave. Drainage Improvements project as approved in the adopted FY24-25 budget.

BACKGROUND:

The City of Stephenville continues to evaluate and improve stormwater infrastructure to address localized drainage issues and ensure system capacity for future development.

The area between Graham Avenue (SH 108) and Estes Avenue includes existing culvert infrastructure installed by TxDOT within the right-of-way, as well as undersized drainage piping of various materials installed decades ago by the property owner which requires material and sizing improvements.

PROJECT:

Kimley-Horn and Associates, Inc. has submitted a professional services agreement to provide engineering services for the evaluation and design of drainage improvements from Graham Avenue to Estes Avenue with a proposed scope of services that includes a drainage analysis to replace the existing undersized storm drain system, including a hydraulic analysis, exhibits, and opinions of probable construction cost as well as construction plans and specifications.

The design schedule anticipates completion of the drainage analysis within approximately 45 days and construction plans within approximately 150 days following direction from the city and receipt of project survey data.

Bidding and construction phase services are not included in this agreement but may be authorized by formal action when the construction is funded.

A copy of the proposed Professional Services Agreement is attached to this report.

A copy of the proposed Professional Services Agreement is attached to this memo.

FISCAL IMPACT SUMMARY:

The agreement provides for the preparation of construction drawings and detailed specifications for a total not-to-exceed cost of \$95,000 and includes an analysis, construction plans, and specifications for a construction-ready project.

The approved FY24-25 budget allocated \$100,000 for professional design services specifically for this project.

The construction cost will be estimated and provided based on the design.

ALTERNATIVES:

The following alternatives are provided for consideration:

1. Do not perform the design.
2. Recommend a different firm.

ADVANTAGES:

Approval of the proposed agreement is \$5,000 under the approved, allocated project budget.

Approval of the agreement allows the city to move forward with designing critical drainage improvements in a known problem area.

DISADVANTAGES:

There are no known disadvantages to proceeding as described above.

ATTACHMENTS:

[Graham to Estes Stormwater Drainage Improvements Project – Professional Services Agreement](#)

Public Works Department

STAFF REPORT



SUBJECT: Funding for Additional Water Meter Replacements
MEETING: Public Works Committee Meeting - 21 APR 2026
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams, P.E., CFM

RECOMMENDATION:

Staff recommends approval of a \$120,000 allocation from utility reserves to the Customer Service Maintenance account to provide an additional inventory of water meters and associated equipment.

This inventory will support the two new Customer Service positions approved in the FY25-26 budget and will be used for the replacement of failing water meter infrastructure to ensure billing accuracy and system reliability.

BACKGROUND:

As part of the adopted FY25-26 budget, two additional Customer Service positions were approved to address the growing need for proactive maintenance and replacement of aging water meters. A significant number of meters currently in service are approaching or have exceeded their useful life, resulting in decreased accuracy, increased maintenance issues, and revenue loss.

PROJECT:

The requested funding, if supported and approved, will be used to procure a seed stock inventory of water meters and associated parts, including but not limited to radios, wiring, transmitters, meter boxes, and other necessary components.

The inventory will enable the newly approved Customer Service staff to perform timely replacements of malfunctioning or inaccurate water meters. Establishment of an updated baseline inventory will allow staff to efficiently respond to failing meters and implement a systematic replacement approach to support a dedicated, ongoing replacement program.

The program priority will be to identify and replace failing meters in the system as it moves forward with updating meters in the system to improve measurement accuracy, reduce service disruptions, and ensure customers are billed fairly for water usage.

FISCAL IMPACT SUMMARY:

The Finance Department has confirmed the \$120,000 in additionally requested funds for this project is available in utility reserves, which would result an unrestricted, positive cash balance in excess of \$32,000 after allocation for this FY.

ALTERNATIVES:

The following alternatives are provided for council consideration:

1. Do not support approval the allocation as presented;

ADVANTAGES:

Approval of the allocation will allow for the immediate establishment of a dedicated meter replacement program, improving overall system accuracy and operational efficiency.

Proactively replacing failing meters will help ensure accurate billing and reduce revenue loss.

DISADVANTAGES:

Delaying the establishment of inventory may result in continued inaccuracies in metering and potential inefficiencies in service response.

ATTACHMENTS:

[None](#)

ITEM REPORT

To: City Council

From: Dan Harris, Chief

Subject: Public Health and Safety Committee Report – April 21, 2026

Department/Office: City Secretary

Summary:

Chief Harris requested approval of a new revised Memorandum of Agreement (MOA) with the Region 8 Special Operations Group. The Stephenville Police Department joined the Multi-Jurisdictional Special Operations Group (Region 8 SOG) in 2010 and are currently operating under a previously signed MOA. The new MOA is an updated version requiring new signatures from the Chief of Police and City Manager.

Recommended Action:

The committee voted unanimously to forward the new Memorandum of Agreement for the Multi-Jurisdictional Special Operations Group (Region 8 SOG) to the full council with a positive recommendation.

Budget:

The agreement includes an approved budgeted item of \$15,000 annually.

Attachments:

None

MEMORANDUM OF AGREEMENT

CREATING MULTI-JURISDICTIONAL SPECIAL OPERATIONS GROUP

This Memorandum of Agreement, which shall establish the operating procedures for a Multi-Jurisdictional Special Operations Group (hereinafter the “SOG”), is executed by and between the City of Granbury, the City of Stephenville, Hood County, and Somervell County (hereinafter collectively the “Agencies”). The Agencies jointly and separately agree to abide by the terms and provisions of the Memorandum of Agreement and their respective Region 8 Special Operations Group Policies and Procedures Manual, if any, during the existence of the SOG.

PURPOSE AND MISSION

The purpose of this Memorandum of Agreement is to formally adopt the procedures established by the Agencies for operating a jointly run Multi-Jurisdictional Special Operations Group (Formally established by Memorandum of Agreement in 2010).

The mission of the SOG shall be to provide a professionally designated and trained Law Enforcement team whose members are recruited, selected, trained, assigned, and equipped to resolve critical incidents that involve a threat to public safety that would otherwise exceed the capabilities of traditional Law Enforcement First Responders and/or investigative units.

GENERAL AGREEMENTS

A. COMPOSITION AND COMMAND

The Agencies agree to assign Officers as necessary to the SOG as determined by the agency head. Each Officer, once assigned to the SOG, will remain under the control and direction of the SOG Commander in accordance with the SOG’s adopted Policy and Procedure Manual during all training activities and callouts. Each Officer, once assigned to the SOG, will be subject to personal and professional standards in accordance with the SOG’s adopted Policy and Procedure Manual at all times. Each Agency reserves the right to make changes in its personnel who are assigned to the SOG at any time, including the total number of personnel assigned to the SOG. The Agencies will ensure the SOG is staffed according to NTOA’s Tactical Response and Operations Standards for Law Enforcement Agencies at a minimum of a tier 3 tactical response team. The Commander of the SOG shall be designated by a majority vote of the Board of Directors and will operate under the direction of the Board of Directors. The Board of Directors will have oversight authority to direct, train, and assign personnel in accordance with the Team’s Policy and Procedure Manual. Prior to a member being assigned to the SOG by an agency, the member must meet selection standards outlined in the SOG’s Policy and Procedure Manual. On-scene command of the SOG will rest the incident commander assigned by the requesting agency activating the SOG. Operational command of the SOG will remain with the SOG Commander or his/her designee. The SOG Commander or his/her designee will assume responsibility for the conduct of the SOG and shall oversee

tactical operations of the scene until the scene has been rendered safe and released to the local jurisdiction authorities. All operations will be conducted in accordance with SOG's Policy and Procedure Manual.

B. POLICY AND DIRECTION

The policy and direction of the SOG will be the joint responsibility of the Board of Directors with the assistance of the SOG Commander. The policy manual will be written by SOG Leadership and will be formally adopted by majority vote of the Board of Directors. The policy manual will be reviewed annually and updated as necessary. Any change to the policy manual must be approved by the Board of Directors. The Board of Directors shall be comprised of the head of each individual agency, or a person designated by the agency head to fill the position on the Board. If a participating agency head appoints a person to serve on the Board, then that person will have the full voting authority of the agency head in regard to all matters related to the operation of the SOG. The agency head will designate this appointment in writing to the SOG Commander and Board of Directors.

C. SOG ACTIVATION, LIABILITY AND INVESTIGATIVE GUIDELINES

Activation of the SOG will be the responsibility of the agency head (or their designee) with jurisdictional control of the incident and will require board notification and verbal approval from each member or their designee. The agency with jurisdictional control of the incident will assign incident command and maintain operational control of the SOG. The agency with jurisdiction is responsible for providing incident command and maintaining operational control of the SOG while the SOG Commander maintains tactical command. The agency with jurisdictional control will assume legal liability for the incident and for members of the SOG utilized during the incident and shall indemnify all SOG members from all participating jurisdictions. After the SOG has responded and secured an incident, the agency with jurisdiction over the scene will be responsible for processing the crime scene. The SOG will assist as necessary when requested to the extent possible. If the SOG is involved in the use of deadly force incident, the authority for investigating the incident will fall to the Texas Rangers Division of the Texas Department of Public Safety.

D. COOPERATION BETWEEN AGENCIES

To the extent possible, all SOG activity will be joint activity with no agency acting independently of the other agencies.

E. OPERATIONAL PROBLEMS

Operational problems, whether disciplinary, equipment, or tactical, will be mutually addressed and resolved by the SOG leadership and/or the Board of Directors. Ideally, it is agreed that resolution of the operational problems will be at the lowest level possible; however, all disciplinary issues will result in a notification sent to the attention of the Board of Directors. The Board of Directors may appoint an internal affairs detective to investigate any disciplinary incident and report back to the Board of Directors with their findings. Any problem not resolved by the SOG leadership and Board of Directors will be referred to the agency heads of the respective agencies.

F. EQUIPMENT

Equipment acquisition will occur jointly with each agency contributing equal monetary amounts each year. An inventory of all SOG equipment will be conducted quarterly, and each individual agency's equipment will be labelled. In the event the SOG is dissolved, the equipment shall be returned to the purchasing agency. In the event one or more agencies funds are utilized to purchase a single item, agency ownership will be identified in writing prior to purchase.

G. SOG MEMBER TRAINING

The agencies recognize the need for all personnel assigned to the SOG to engage in training. As a minimum standard, every SOG member will train for 16 hours each month and one week annually in accordance with NTOA's TROS (Tactical Response and Operations Standard for Law Enforcement Agencies). Crisis Negotiation Team Members will train each quarter for a minimum of 40 hours annually. Schedules will be determined by SOG leadership and emailed/posted to the Board of Directors.

H. PRESS RELEASES

Press releases and/or the release of information to the media will be made by the agency retaining jurisdiction over the location where the event occurred. They shall be in accordance with the releasing agency's established media release policy. No information pertaining to the SOG itself will be released to the media without the approval of all the Agencies acting through the Board of Directors.

I. BUDGET

The Agencies agree to commit to an annual contribution of at least \$15,000.00 each for the forecasting of equipment, training, ammunition, and maintenance of equipment. Each agency will retain control of the \$15,000.00 contribution and allocate the funds in accordance with the annual approved budget. Before January 15th of each year the SOG Commander will present recommended budget expenditures to the Board of Directors. All budget expenditures will be approved by majority vote of the Board of Directors.

Budget contributions will not begin until October 1st of each fiscal year. The SOG Commander or his/her designee will provide the purchasing agency with the approved invoices in accordance with the annual approved budget. The SOG Commander will ensure the budget includes sufficient ammunition to allow SOG members to shoot at least once quarterly at a minimum rate of 100 rounds of pistol and rifle ammunition per quarter. Additionally, snipers will fire 10 rounds of match grade ammunition per month and qualify quarterly. SOG members will qualify annually on all assigned weapons platforms.

J. EFFECTIVE DATE/TERMINATION/VENUE

It is agreed that this Memorandum of Agreement shall become effective upon the execution of this Memorandum by all parties and shall remain in effect as agreed by the Agencies. Should any agency no longer desire to be a party to this Memorandum, said agency can terminate its obligations under the Memorandum by providing a written notice of termination to all of the participating Agencies sixty (60) days prior to the date of termination. Further, this agreement may be terminated by all participating Agencies at any time by a majority vote of the Board of Directors.

Each participating Agency agrees to provide comprehensive general liability and health insurance for its Officers and to cover its Officers' actions and activities with regards to the Team.

Should any section, paragraph, clause or sentence of this Memorandum be held to be in derivation of law, said section, paragraph, clause or sentence shall be excised, and this Memorandum shall continue in full force and effect as if the offending section, paragraph, clause or sentence did not exist.

Venue for any disputes arising under this Memorandum shall be in a court of competent Jurisdiction in Hood County, Texas.

Signed this _____ day of _____ 20 ____.

Paul M. Galvan, Jr.
Granbury Chief of Police

Chris Coffman
City Manager, City of Granbury

Dan Harris, Jr.
Stephenville Chief of Police

Jason King
City Manager, City of Stephenville

Alan West
Somervell County Sheriff

Danny L. Chambers
Somervell County Judge

Roger Deeds
Hood County Sherriff

Ron Massingill
Hood County Judge

REPORT TYPE: Finance Committee Report

MEETING: April 21, 2026

Present: David Baskett, chair; Gerald Cook, Brandon Greenhaw, Dean Parr

Absent: none

DEPARTMENT: Finance

STAFF CONTACT: Monica Harris

CONSIDER APPROVAL OF BUDGET AMENDMENTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2026

Staff presented the recommended budget amendments for fiscal year ending September 30, 2026, explaining that most of the budget adjustments were to carry over unspent-encumbered funds from fiscal year 2024-2025 and to adjust project budgets to reflect the actual amount expended in FY 2024-2025 and the remaining balance for FY 2025-2026.

New budget items will affect fund balance in the following funds:

- General Fund - Fund Balance will decrease \$603,151
- Water and Wastewater Fund - Fund Balance will decrease \$281,250
- Hotel Occupancy Tax Fund - Fund Balance will decrease \$6,570

The motion was made by David Baskett and seconded by Brandon Greenhaw to positively recommend the budget amendments to Council for approval. The motion passed unanimously.

ORDINANCE NO. 2026-O-XX

AN ORDINANCE PROVIDING BUDGET AMENDMENT FOR THE REMAINDER OF THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026.

WHEREAS, it is necessary to amend the 2025-26 fiscal year budget to adjust revenues and expenditures as reflected on the attached pages and incorporated herein by reference.

The attached budget amendment for the fiscal year beginning October 1, 2025, and ending September 30, 2026, was duly presented to the City Council by the City Manager and a public notice was posted in the Stephenville City Hall.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

SECTION 1. That the amended appropriations and anticipated revenues for the fiscal year beginning October 1, 2025, and ending September 30, 2026, for the support of the general government of the City of Stephenville, Texas, be amended and fixed for the remainder of the fiscal year ending September 30, 2026, with the revenues and expenditures shown.

SECTION 2. That the amended budget is hereby approved in all respects and adopted as the City's budget for the remainder of the fiscal year ending September 30, 2026.

PASSED and **APPROVED** this the 5th day of May, 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason M. King,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

City of Stephenville
Statement of Activities All Funds
FY 2025-2026

	General Fund	Water Sewer Fund	Landfill Fund	Airport Fund	Storm Water Fund	Hotel Occupancy Tax Fund	Debt Service Fund	Capital Project Fund	TIF Special Revenue Fund	Non--Major Special Revenue Funds	Primary Government Total	Discrete Component Unit
Fund Balance 10/01	\$ 20,489,533	\$ 61,665,817	\$ 4,534,924	\$ 9,277,423	\$ 12,522,410	\$ 2,383,511	\$ 275,341	\$ 4,481,456	\$ 158,594	\$ 278,575	\$ 116,067,584	\$ 1,398,919
Revenues												
Taxes	18,421,659	-	-	-	-	1,018,274	252,480	-	869,565	-	20,561,978	772,000
Licenses & Permits	485,088	1,000	-	-	20,000	-	-	1,500	-	-	507,588	-
Fines & Forfeitures	233,440	-	-	-	-	-	-	-	-	21,380	254,820	-
Intergovernmental	617,318	-	-	100,000	-	-	-	-	-	3,350	720,668	-
Service Charges	1,189,705	13,022,592	1,775,175	128,610	1,454,904	69,754	-	12,500	-	-	17,653,240	-
Other Revenue	669,908	3,568,020	1,062,850	489,124	40,000	80,000	7,000	140,000	6,000	6,720	6,069,622	18,000
Total Revenue	21,617,118	16,591,612	2,838,025	717,734	1,514,904	1,168,028	259,480	154,000	875,565	31,450	45,767,916	790,000
Transfers In	1,763,925	194,631	-	597,064	-	-	821,450	3,755,949	-	-	7,133,019	-
Transfers Out	(4,353,013)	(1,328,450)	(189,858)	-	(440,248)	-	-	-	(821,450)	-	(7,133,019)	-
Expenditures												
Personnel Costs	15,907,063	2,503,732	348,995	97,064	-	70,583	-	-	-	-	18,927,437	394,200
Operating Expenditures	8,097,798	5,506,521	359,302	228,119	331,251	773,197	700	-	-	47,644	15,344,532	197,800
Economic Development Programs	-	-	-	-	-	-	-	-	-	-	-	160,000
Capital Expenditures	1,460,354	8,784,741	1,302,175	914,941	438,500	46,570	-	7,380,473	-	15,000	20,342,754	38,000
Debt Service	703,120	3,657,886	464,970	-	486,588	137,050	1,100,025	-	-	-	6,549,639	-
Total Expenditures	26,168,335	20,452,880	2,475,442	1,240,124	1,256,339	1,027,400	1,100,725	7,380,473	-	62,644	61,164,362	790,000
Net Revenues over(under) Expenditures	(7,140,305)	(4,995,087)	172,725	74,674	(181,683)	140,628	(19,795)	(3,470,524)	54,115	(31,194)	(15,396,446)	-
Invested in Capital Assets	-	8,784,741	1,302,175	914,941	438,500	-	-	-	-	-	11,440,357	-
Capital Assets Depreciation	-	(1,696,595)	(217,696)	(120,887)	(356,996)	-	-	-	-	-	(2,392,174)	-
Reduction in Debt	-	2,085,000	352,112	-	370,000	-	-	-	-	-	2,807,112	-
Estimated Fund Balance 9/30	\$ 13,349,228	\$ 65,843,876	\$ 6,144,240	\$ 10,146,151	\$ 12,792,231	\$ 2,524,139	\$ 255,546	\$ 1,010,932	\$ 212,709	\$ 247,381	\$ 112,526,433	\$ 1,398,919
Estimated Cash Balance 10/1	\$ 17,737,540	\$ 10,699,700	\$ 3,902,518	\$ 868,168	\$ 1,350,785	\$ 2,226,642	\$ 274,535	\$ 4,558,420	\$ 187,067	\$ 290,946	\$ 42,096,321	\$ 1,078,693
Net Revenues over(under) Expenditures	(7,140,305)	(4,995,087)	172,725	74,674	(181,683)	140,628	(19,795)	(3,470,524)	54,115	(31,194)	(15,396,446)	-
Estimated Cash Balance 9/30	10,597,235	5,704,613	4,075,243	942,842	1,169,102	2,367,270	254,740	1,087,896	241,182	259,752	26,699,875	1,078,693
Restricted:												
Operational Reserve	6,001,215	2,002,563	177,074	81,296	82,813	210,945	-	-	-	-	8,555,906	174,219
Debt Service	602,659	3,669,052	407,505	-	487,628	138,425	254,740	-	-	-	5,560,009	-
Airport Improvement	500,000	-	-	-	-	-	-	-	-	-	500,000	-
Grant Match	150,000	-	-	-	-	-	-	-	-	-	150,000	-
Fire Pumper Truck	400,000	-	-	-	-	-	-	-	-	-	400,000	-
Sports Venue Tax	-	-	-	-	-	535,983	-	-	-	-	535,983	-
Historical Preservation	-	-	-	-	-	152,741	-	-	-	-	152,741	-
Tourism and Visitor Bureau	-	-	-	-	-	1,329,176	-	-	-	-	1,329,176	-
College St-Belknap to Columbia	-	-	-	-	-	-	-	144,900	-	-	144,900	-
Capital Projects	-	-	-	-	-	-	-	942,996	-	-	942,996	-
Tax Increment Financing Projects	-	-	-	-	-	-	-	-	241,182	-	241,182	-
Child Safety	-	-	-	-	-	-	-	-	-	5,012	5,012	-
Court Technology	-	-	-	-	-	-	-	-	-	35,529	35,529	-
Court Building Security	-	-	-	-	-	-	-	-	-	31,035	31,035	-
Public Safety	-	-	-	-	-	-	-	-	-	188,176	188,176	-
SEDA Facility	-	-	-	-	-	-	-	-	-	-	-	25,000
Development Agreement	-	-	-	-	-	-	-	-	-	-	-	15,000
Economic Development Growth Fund	-	-	-	-	-	-	-	-	-	-	-	220,000
Community Development Growth Fund	-	-	-	-	-	-	-	-	-	-	-	455,000
Economic Development	-	-	-	-	-	-	-	-	-	-	-	189,474
Estimated Unrestricted Cash Balance 9/30	\$ 2,943,361	\$ 32,998	\$ 3,490,664	\$ 861,546	\$ 598,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,927,230	\$ -



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000276	COUNCIL ADOPTED	Expenditures for new Development Services offices	5/5/2026

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-203-53330.00000	COMPUTER SUPPLIES	Expenditures for new Development Services offices	117,471	1,973	119,444
01-801-52311.00000	RENTAL	Expenditures for new Development Services offices	-	31,873	31,873
01-801-52510.00000	UTILITIES	Expenditures for new Development Services offices	-	3,000	3,000
01-801-53140.00000	OFFICE SUPPLIES	Expenditures for new Development Services offices	2,100	17,508	19,608
01-801-54210.00000	BUILDING MAINTENANCE	Expenditures for new Development Services offices	-	23,288	23,288

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000277	COUNCIL ADOPTED	Unanticipated building improvements for City Hall	5/5/2026

Summary Description:

2nd floor bathroom exhaust fans \$2,350
 Power Connection for Server room \$5,156
 Power Connection for A/C feeding Server room \$7,577
 Power connections were alternative to generator; grant of \$75K would not cover \$217K - \$341K cost.

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-105-55200.00000	BUILDING IMPROVEMENTS	Unanticipated building improvements for City Hall	-	15,083	15,083

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000278	COUNCIL ADOPTED	Carryover encumbered and unspent funds from FY 25	5/5/2026

Summary Description:

PO 2025-13796 Quality Floors Replace MSC flooring
 PO 2025-13802 Coots Painting & Construction to paint MSC

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-106-55200.00000	BUILDING IMPROVEMENTS	Carryover FY 24-25 unspent capital budget	22,500	52,572	75,072

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000279	COUNCIL ADOPTED	Carryover encumbered and unspent funds from FY 25	5/5/2026

Budget Adjustment Register

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Summary Description:

Tyler Executime Time and Attendance PO 2023-12425

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-201-54160.00000	COMPUTER MAINTENANCE	Carryover encumbered but unspent funds from FY 25	128,356	35,403	163,759
01-201-55160.00000	COMPUTER EQUIPMENT	Carryover encumbered but unspent funds from FY 25	-	35,330	35,330

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000280	COUNCIL ADOPTED	Increase in allocation - Appraisal District Budget	5/5/2026

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-204-52532.00000	OUTSIDE PROF.-ECAD	Increase in allocation - Appraisal District Budget	240,832	11,235	252,067



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000281	COUNCIL ADOPTED	Weather related damages to Splashville	5/5/2026

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-45200.00000	INSURANCE PROCEEDS	Weather related damages to Splashville	-	(41,219)	(41,219)
01-507-54210.00000	BUILDING MAINTENANCE	Weather related damages to Splashville	10,000	41,219	51,219

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000282	COUNCIL ADOPTED	TIFMAS deployments Oct 2025 through January 2026	5/5/2026

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-43500.00000	GRANTS	TIFMAS deployments Oct 2025 through January 2026	-	(284,653)	(284,653)
01-601-51120.00000	OVERTIME	TIFMAS deployments Oct 2025 through January 2026	464,017	192,816	656,833
01-601-52590.00000	DEPLOYMENT COSTS	TIFMAS deployments Oct 2025 through January 2026	-	20,837	20,837
01-601-54110.00000	VEHICLE MAINTENANCE	TIFMAS deployments Oct 2025 through January 2026	75,000	71,000	146,000

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000283	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026

Summary Description: PO 2025-13379 Motorola Solutions Rapid Notification Upgrade

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-601-54160.00000	COMPUTER MAINTENANCE	Carryover encumbered but unspent funds FY 25	29,060	6,220	35,280

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000284	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026

Summary Description: PO 2025-13773 Galls LLC Body Armor (grant)

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-701-53161.00000	BODY ARMOR	Carryover encumbered but unspent funds FY 25	-	18,213	18,213

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000285	COUNCIL ADOPTED	Adjust Tax Note Series 2026 issuance	5/5/2026

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-002-55281.00000	WATER TANKS	Adjust Tax Note Series 2026 issuance	3,110,750	187,336	3,298,086
02-45600.00000	BOND PROCEEDS	Adjust Tax Note Series 2026 issuance	(3,000,000)	(240,000)	(3,240,000)
02-901-56110.00000	ISSUE COSTS	Adjust Tax Note Series 2026 issuance	-	52,664	52,664

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000286	COUNCIL ADOPTED	Reclassify maintenance to capital improvement	5/5/2026

Summary Description: Dunson Well #1

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-001-54235.00000	WATER FACILITY MAINTENANCE	Reclassify maintenance to capital improvement	200,000	(19,432)	180,568
02-001-55235.00000	WELLS	Reclassify maintenance to capital improvement	-	19,432	19,432



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000287	COUNCIL ADOPTED	Carryover encumbered and unspent funds from FY 25				5/5/2026
Summary Description: PO 2025-13777 NewGen Strategies Water and Sewer rate study						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-020-52531.00000	OUTSIDE PROFESSIONALS	Carryover encumbered but unspent funds from FY 25	27,500	20,951	48,451

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000288	COUNCIL ADOPTED	Insurance proceeds from damage to Airport Terminal				5/5/2026
Summary Description:						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
04-040-54210.00000	BUILDING MAINTENANCE	Insurance proceeds from damage to Airport Terminal	1,000	35,769	36,769
04-45200.00000	INSURANCE PROCEEDS	Insurance proceeds from damage to Airport Terminal	-	(35,769)	(35,769)

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000289	COUNCIL ADOPTED	Website module and configuration for online sales				5/5/2026
Summary Description:						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
07-070-54160.00000	COMPUTER MAINTENANCE	Website module and configuration for online sales	-	6,570	6,570

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000290	COUNCIL ADOPTED	Additional funds to replace aging meters & radios				5/5/2026
Summary Description:						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-003-54236.00000	METER MAINTENANCE	Additional funds to replace aging meters & radios	108,147	120,000	228,147

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000291	COUNCIL ADOPTED	Carryover over encumbered and unspent funds FY 25				5/5/2026
Summary Description: PO 2023-12323 Jacob and Martin LLC Courthouse Brick Street Project Design \$52,031 PO 2024-13213 Jay Mills Contracting City Park Parking Lot Resurfacing Phase I \$12,875						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-402-55250.00000	STREETS	Carryover over encumbered and unspent funds FY 25	-	64,906	64,906

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000292	COUNCIL ADOPTED	Carryover unspent funds from FY 25				5/5/2026
Summary Description: Bosque River Trail Repairs						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-501-55272.00000	PARK IMPROVEMENTS	Carryover unspent funds from FY 25	105,000	75,000	180,000

Adjustment Number	Budget Code	Description				Adjustment Date
BA0000293	COUNCIL ADOPTED	Carryover unspent funds FY 25				5/5/2026
Summary Description: LED Lighting Retrofit \$3,000 New Accessible Ramp \$10,000						

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-504-55200.00000	BUILDING IMPROVEMENTS	Carryover unspent	12,000	13,000	25,000



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000294	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026
Summary Description: PO 2025-13547 Martin's Office Supply Acoustic Panel for Legacy Center			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-506-55200.00000	BUILDING IMPROVEMENTS	Carryover encumbered and unspent funds FY 25	-	6,760	6,760

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000295	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026
Summary Description: Patrol vehicles and upfitting Upfitting ASO Truck			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-701-55110.00000	VEHICLE	Carryover encumbered and unspent funds FY 25	279,930	148,073	428,003

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000296	COUNCIL ADOPTED	Increase carryover for unspent bond proceeds	5/5/2026
Summary Description:			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-000-55276.20220	WATER & SEWER LINE IMPROVE	Increase carryover for unspent bond proceeds	91,927	580,855	672,782

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000297	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026
Summary Description: PO 2025-13456 Provenance Engineering Lillian Pump Station Phase II Professional Services \$108,050 less \$90,750 already carried over in budget			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-002-55281.00000	WATER TANKS	Carryover encumbered and unspent funds FY 25	3,110,750	17,300	3,128,050

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000298	COUNCIL ADOPTED	City Park Sewer Improvements	5/5/2026
Summary Description: Council approved award of bid 3350 12/2/2025			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-011-55270.00000	SEWERLINE IMPROVEMENTS	City Park Sewer Improvements	-	161,250	161,250

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000299	COUNCIL ADOPTED	Carryover encumbered and unspent fund FY 25	4/16/2026
Summary Description: PO 2022-11946 Parkhill Smith & Cooper EastSide Sewer Phase I \$13,408 PO 10709 Public Management Eastside Sewer Phase I \$2,500 PO 2023-12455 MH Civil Constructors Eastside Sewer Phase I \$779,806			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-011-55270.20180	SEWER LINE REPLACEMENT	Carryover encumbered and unspent fund FY 25	1,750,000	795,714	2,545,714

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000300	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026
Summary Description: PO 2025-13275 Provenance Engineering City Park 21-inch Sewer Line Replacement Professional Services			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-011-55276.00000	WATER&SEWER LINE REPLACEM	Carryover encumbered and unspent funds FY 25	-	4,750	4,750



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000301	COUNCIL ADOPTED	Carryover encumbered and unspent fund FY 25	5/5/2026		
Summary Description:					
PO 2024-12825 Provenance Engineering WWTP Equipment Replacement \$20,120					
PO 2025-13760 Smith Pump Co Removal and Inspection of Self-Priming Pump \$7,625					
PO 2025-13767 Aims Companies Cleaning of WWTP Aeration Basins \$24,700					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
02-012-55140.00000	EQUIPMENT MAINTENANCE	Carryover encumbered and unspent fund FY 25	1,320,000	52,445	1,372,445

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000302	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026		
Summary Description:					
PO 2024-13214 Provenance Engineering Chamberlin Improvements Professional Services \$4,750					
PO 2024-13215 Provenance Engineering River Drainage Project Professional Services \$3,750					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
05-050-55231.00000	STORM WATER DRAINAGE CONS	Carryover encumbered and unspent funds FY 25	430,000	8,500	438,500

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000303	COUNCIL ADOPTED	Carryover encumbered and unspent fund FY 25	5/5/2026		
Summary Description:					
Unspent 2022 bond proceeds and interest for Ballfield Project					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-501-55272.00000	PARK IMPROVEMENTS	Carryover encumbered and unspent fund FY 25	-	937,953	937,953

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000304	COUNCIL ADOPTED	Carryover encumbered and unspent funds FY 25	5/5/2026		
Summary Description:					
Police traffic unit motorcycle trailer					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
13-130-55140.00000	OTHER EQUIPMENT	Carryover encumbered and unspent funds FY 25	-	15,000	15,000

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000305	COUNCIL ADOPTED	Preliminary Development Budget for City Hall	5/5/2026		
Summary Description:					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
01-900-59010.00000	TRANSFER OUT TO CAPITAL PRO	Preliminary Development Budget for City Hall	3,256,758	499,191	3,755,949
10-102-55210.00000	BUILDINGS	Preliminary Development Budget for City Hall	-	499,191	499,191
10-49000.00000	TRANSFERS FROM OTHER FUND:	Preliminary Development Budget for City Hall	(3,256,758)	(499,191)	(3,755,949)

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000306	COUNCIL ADOPTED	Carryover encumbered but unspent funds FY 25	5/5/2026		
Summary Description:					
PO 2025-13411 KSA Engineering Airport Layout Plan					

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
04-040-55230.20250	AIRPORT IMPROVEMENTS	Carryover encumbered but unspent funds FY 25	-	32,918	32,918



Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
COUNCIL ADOPTED	COUNCIL ADOPTED	01-105-55200.00000	BUILDING IMPROVEMENTS	-	15,083	15,083
		01-106-55200.00000	BUILDING IMPROVEMENTS	22,500	52,572	75,072
		01-201-54160.00000	COMPUTER MAINTENANCE	128,356	35,403	163,759
		01-201-55160.00000	COMPUTER EQUIPMENT	-	35,330	35,330
		01-203-53330.00000	COMPUTER SUPPLIES	117,471	1,973	119,444
		01-204-52532.00000	OUTSIDE PROF.-ECAD	240,832	11,235	252,067
		01-402-55250.00000	STREETS	-	64,906	64,906
		01-43500.00000	GRANTS	-	(284,653)	(284,653)
		01-45200.00000	INSURANCE PROCEEDS	-	(41,219)	(41,219)
		01-501-55272.00000	PARK IMPROVEMENTS	105,000	75,000	180,000
		01-504-55200.00000	BUILDING IMPROVEMENTS	12,000	13,000	25,000
		01-506-55200.00000	BUILDING IMPROVEMENTS	-	6,760	6,760
		01-507-54210.00000	BUILDING MAINTENANCE	10,000	41,219	51,219
		01-601-51120.00000	OVERTIME	464,017	192,816	656,833
		01-601-52590.00000	DEPLOYMENT COSTS	-	20,837	20,837
		01-601-54110.00000	VEHICLE MAINTENANCE	75,000	71,000	146,000
		01-601-54160.00000	COMPUTER MAINTENANCE	29,060	6,220	35,280
		01-701-53161.00000	BODY ARMOR	-	18,213	18,213
		01-701-55110.00000	VEHICLE	279,930	148,073	428,003
		01-801-52311.00000	RENTAL	-	31,873	31,873
		01-801-52510.00000	UTILITIES	-	3,000	3,000
		01-801-53140.00000	OFFICE SUPPLIES	2,100	17,508	19,608
		01-801-54210.00000	BUILDING MAINTENANCE	-	23,288	23,288
		01-900-59010.00000	TRANSFER OUT TO CAPITAL PROJ	3,256,758	499,191	3,755,949
		02-000-55276.20220	WATER & SEWER LINE IMPROVEMENT	91,927	580,855	672,782
		02-001-54235.00000	WATER FACILITY MAINTENANCE	200,000	(19,432)	180,568
		02-001-55235.00000	WELLS	-	19,432	19,432
		02-002-55281.00000	WATER TANKS	3,110,750	204,636	3,315,386
		02-003-54236.00000	METER MAINTENANCE	108,147	120,000	228,147
		02-011-55270.00000	SEWERLINE IMPROVEMENTS	-	161,250	161,250
		02-011-55270.20180	SEWER LINE REPLACEMENT	1,750,000	795,714	2,545,714
		02-011-55276.00000	WATER&SEWER LINE REPLACEMENT	-	4,750	4,750
		02-012-55140.00000	EQUIPMENT MAINTENANCE	1,320,000	52,445	1,372,445
		02-020-52531.00000	OUTSIDE PROFESSIONALS	27,500	20,951	48,451
		02-45600.00000	BOND PROCEEDS	(3,000,000)	(240,000)	(3,240,000)
		02-901-56110.00000	ISSUE COSTS	-	52,664	52,664
		04-040-54210.00000	BUILDING MAINTENANCE	1,000	35,769	36,769
		04-040-55230.20250	AIRPORT IMPROVEMENTS	-	32,918	32,918
		04-45200.00000	INSURANCE PROCEEDS	-	(35,769)	(35,769)
		05-050-55231.00000	STORM WATER DRAINAGE CONSTRUCT	430,000	8,500	438,500
		07-070-54160.00000	COMPUTER MAINTENANCE	-	6,570	6,570
		10-102-55210.00000	BUILDINGS	-	499,191	499,191
		10-49000.00000	TRANSFERS FROM OTHER FUNDS	(3,256,758)	(499,191)	(3,755,949)
		10-501-55272.00000	PARK IMPROVEMENTS	-	937,953	937,953
		13-130-55140.00000	OTHER EQUIPMENT	-	15,000	15,000
Grand Total:				5,525,590	3,812,834	9,338,424



City of Stephenville

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15722 - Budget Amendments 1 FY 25-26

Fund Summary

Fund	Before	Adjustment	After
Budget Code:COUNCIL ADOPTED - COUNCIL ADOPTED Fiscal: 2025-2026			
01	4,743,024	1,058,628	5,801,652
02	3,608,324	1,753,265	5,361,589
04	1,000	32,918	33,918
05	430,000	8,500	438,500
07	-	6,570	6,570
10	(3,256,758)	937,953	(2,318,805)
13	-	15,000	15,000
Grand Total:	5,525,590	<u>3,812,834</u>	9,338,424

STAFF REPORT

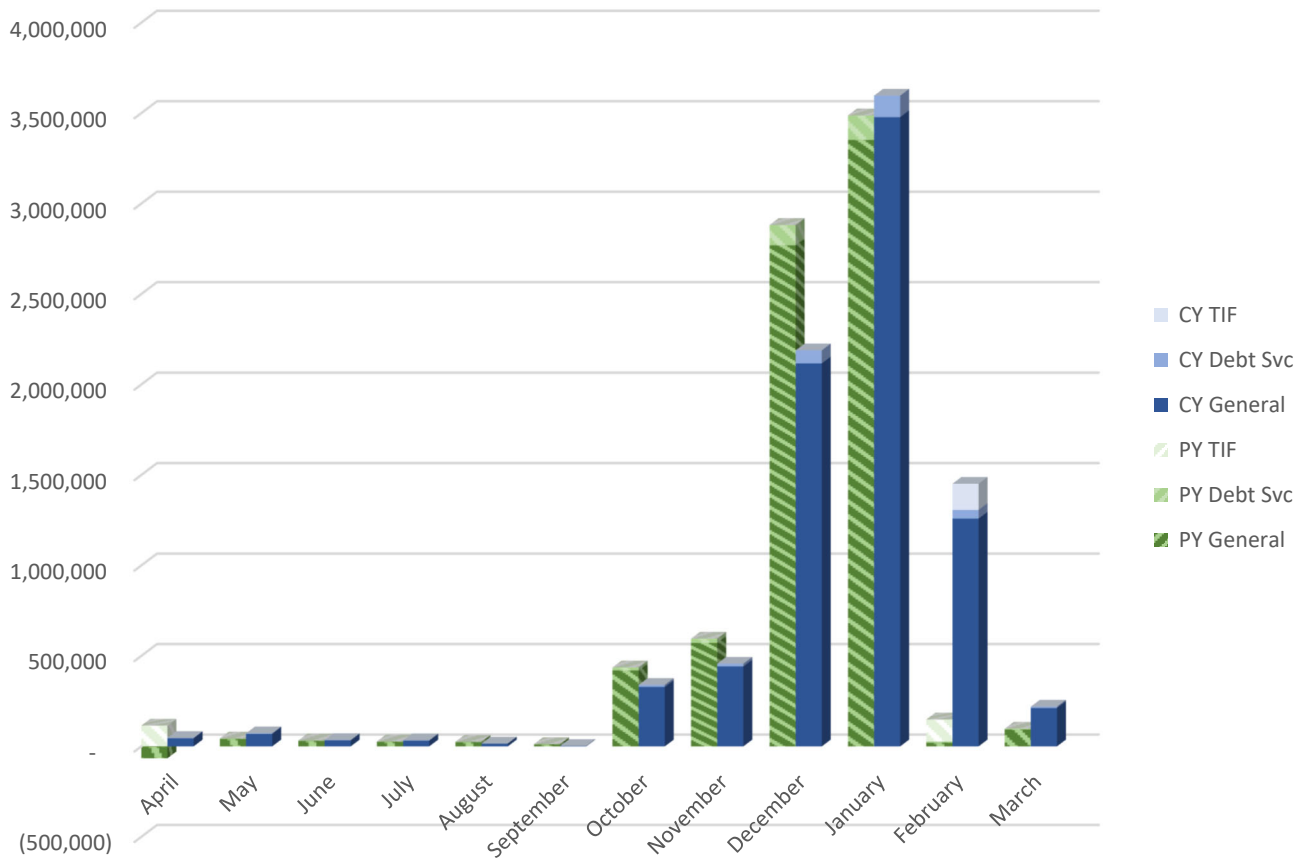


SUBJECT: Monthly Budget Report for the Period Ending March 31, 2026
DEPARTMENT: Finance
STAFF CONTACT: Monica Harris

BACKGROUND:

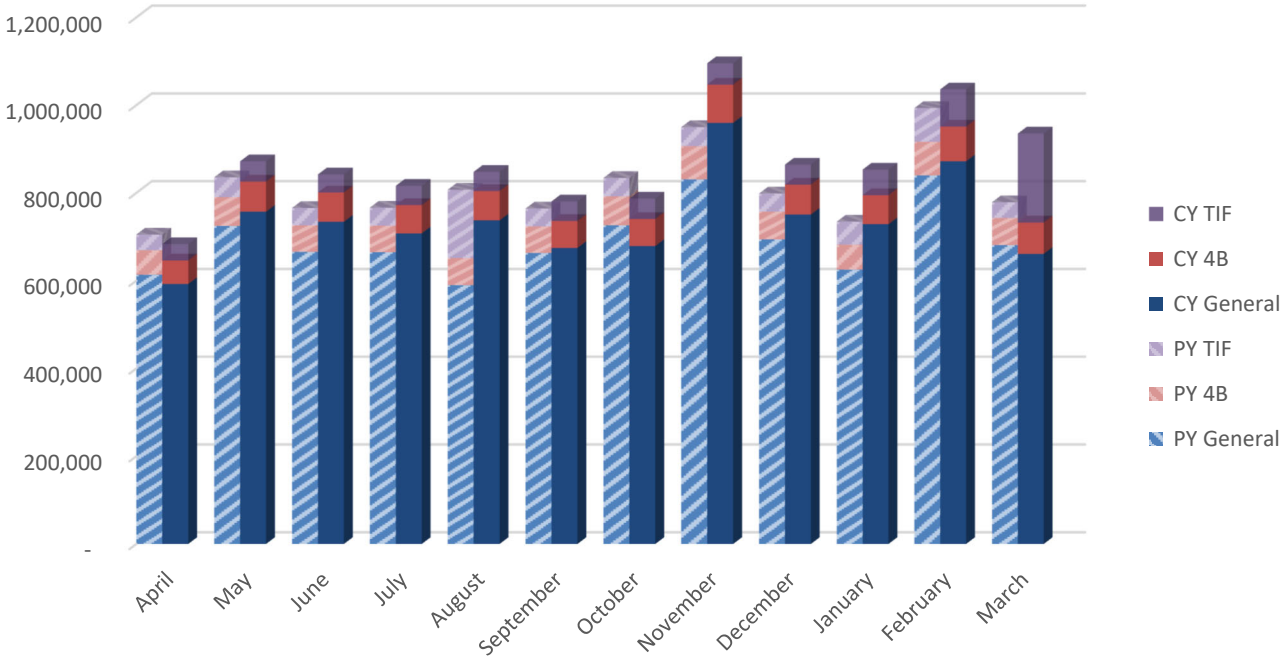
In reviewing the financial statements ending March 31, 2026, the financial indicators are overall as or better than anticipated.

Property Tax Collections
 2 year 12 month rolling comparison

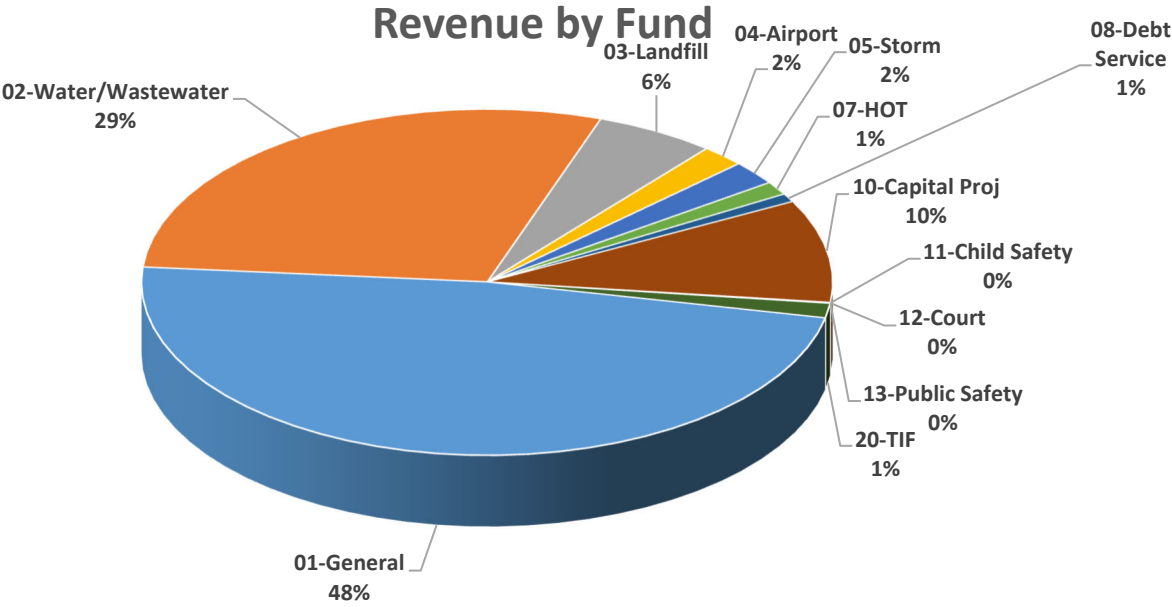


We received \$219k in property taxes in the month of March, resulting in a \$605k increase in the funds collected last fiscal year to date. The amount collected is 99% of the \$8.3 million budget, which is \$95k more than anticipated.

Sales and Use Tax 2 year 12 month rolling comparison

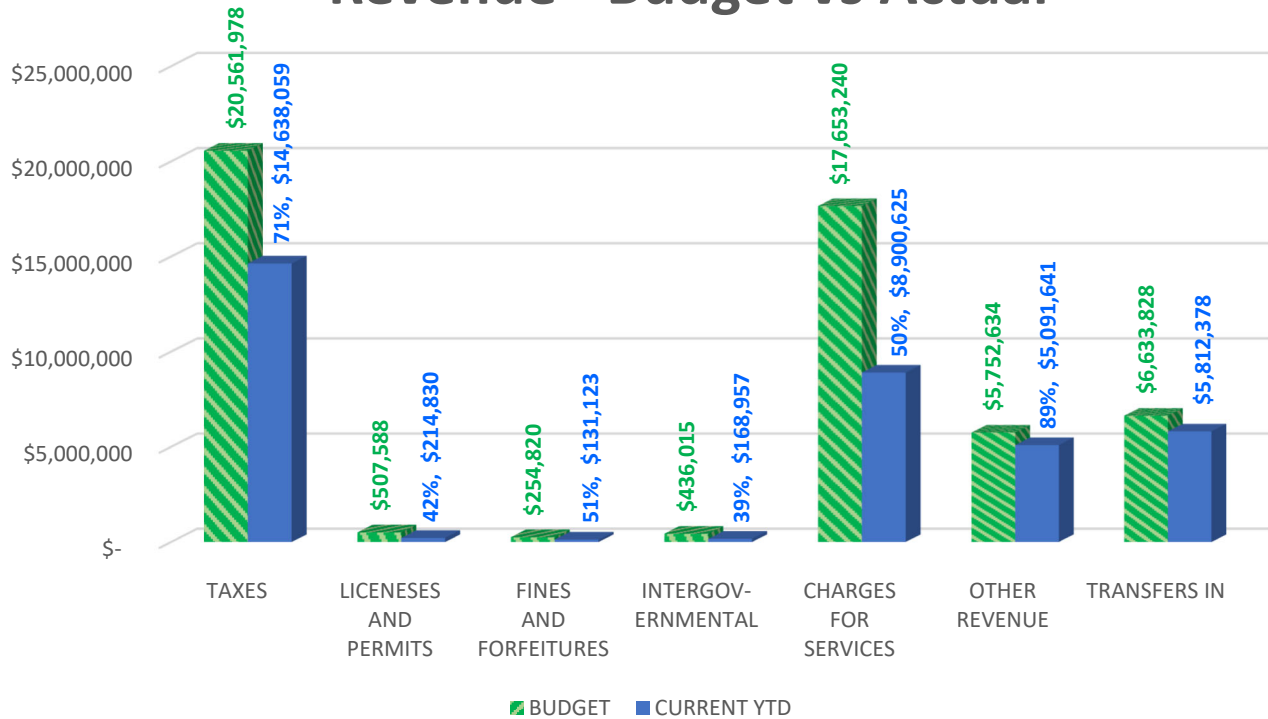


We received \$935k in sales tax in March, resulting in \$482k or 9% more than the funds collected last fiscal year to date. The amount collected is 57.5% of the \$9.6 million budget, which is \$535k more than anticipated.



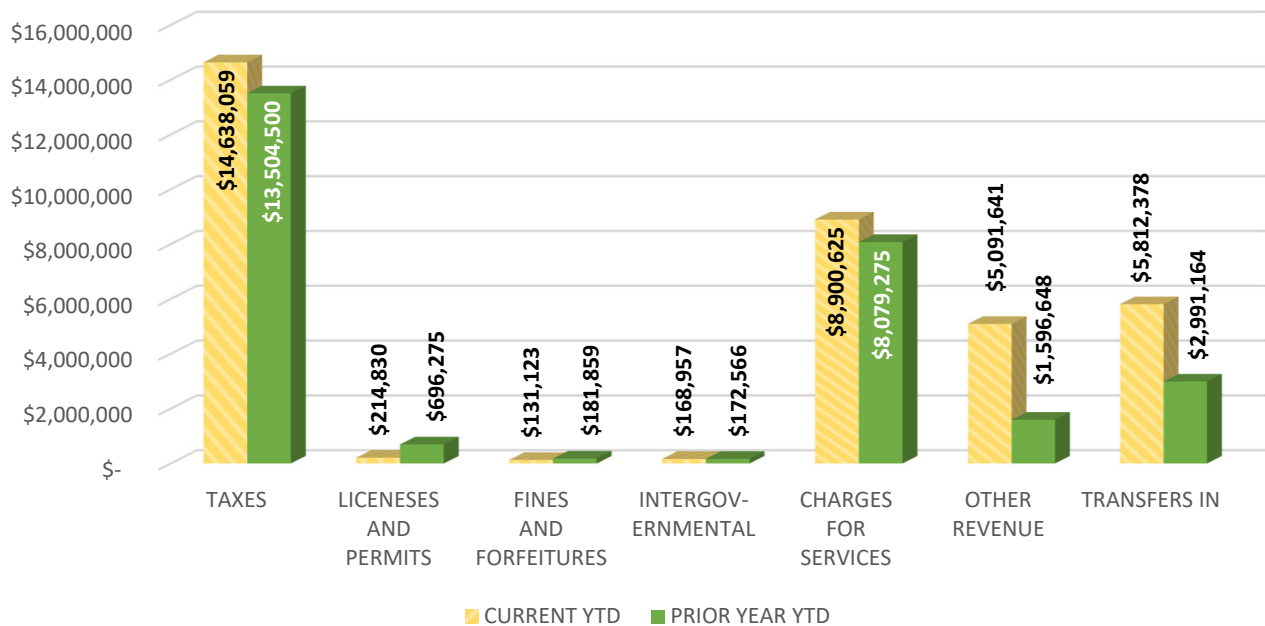
Of the \$35 million revenue received to date, 48% was received in the General Fund, 29% was received in the Water/Wastewater Fund, 10% was received in the Capital Projects Fund, 6% was received in the Landfill Fund, 2% was received in the Storm Water Drainage Fund, and 2% was received in the Airport Fund. The remaining funds received 1% or less.

Revenue - Budget vs Actual

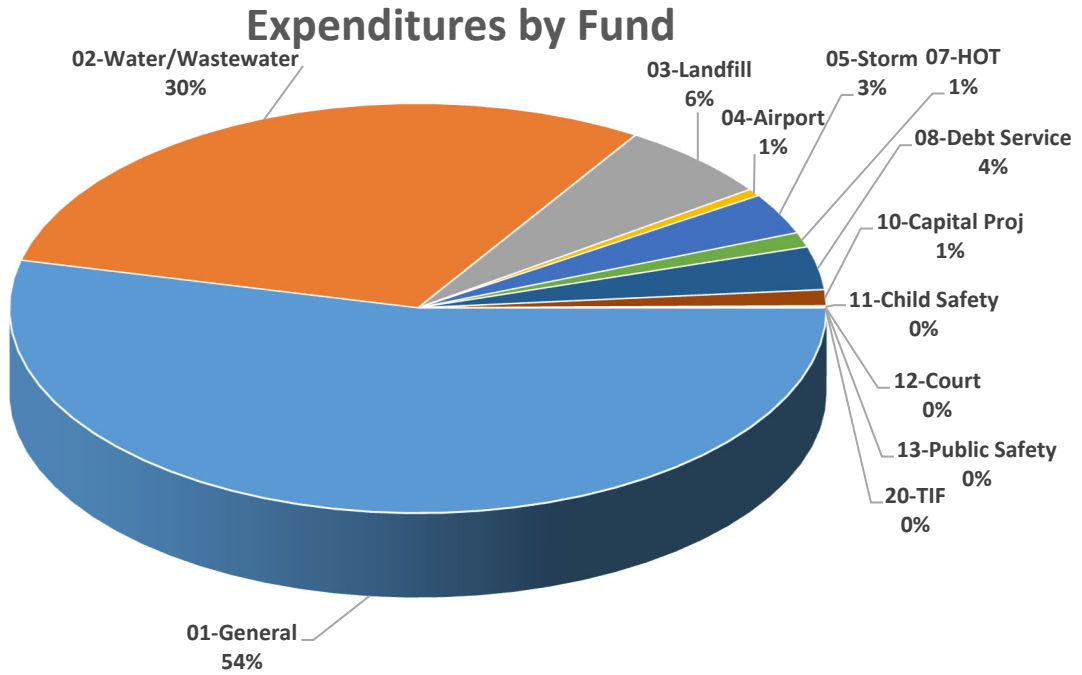


We received 67% of the total budgeted revenue through March, which is \$1.3 million more than anticipated due to taxes and charges for services.

Revenue - Prior Year Comparison

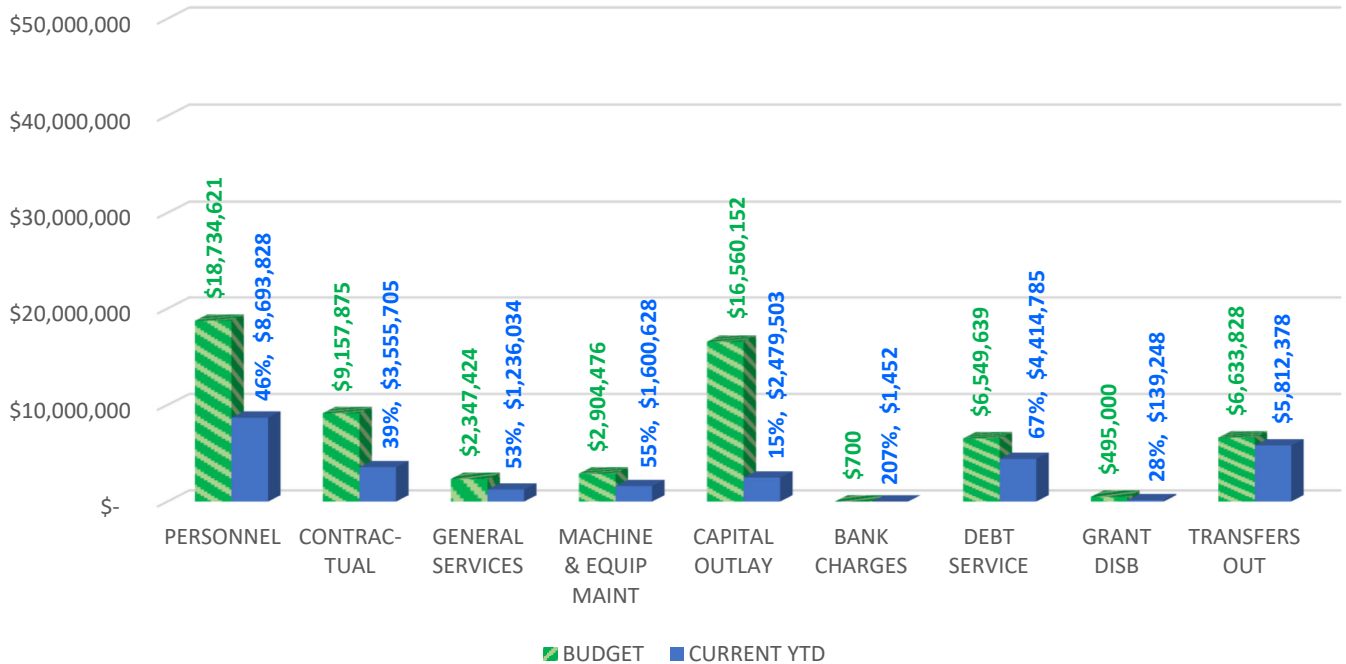


We received \$7.7 million more revenue through March than last fiscal year to date due to taxes, charges for services, debt proceeds, and interfund transfers.



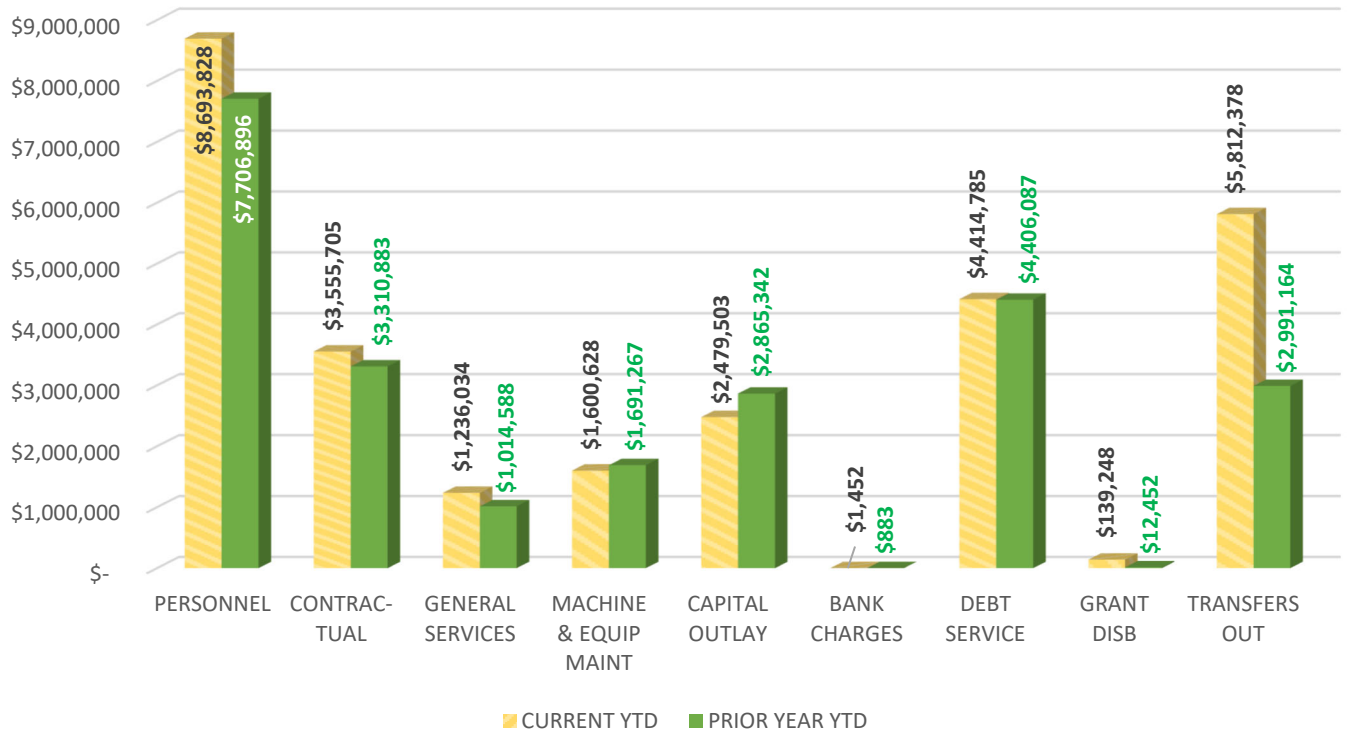
Of the \$28 million spent to date, 54% was expended in the General Fund, 30% was expended in the Water/Wastewater Fund, 6% was expended in the Landfill Fund, 4% was expended in the Debt Service Fund, and 3% was expended in the Stormwater Drainage Fund. The remaining funds spent 1% or less of the total expenditures.

Expenditures - Budget vs Actual



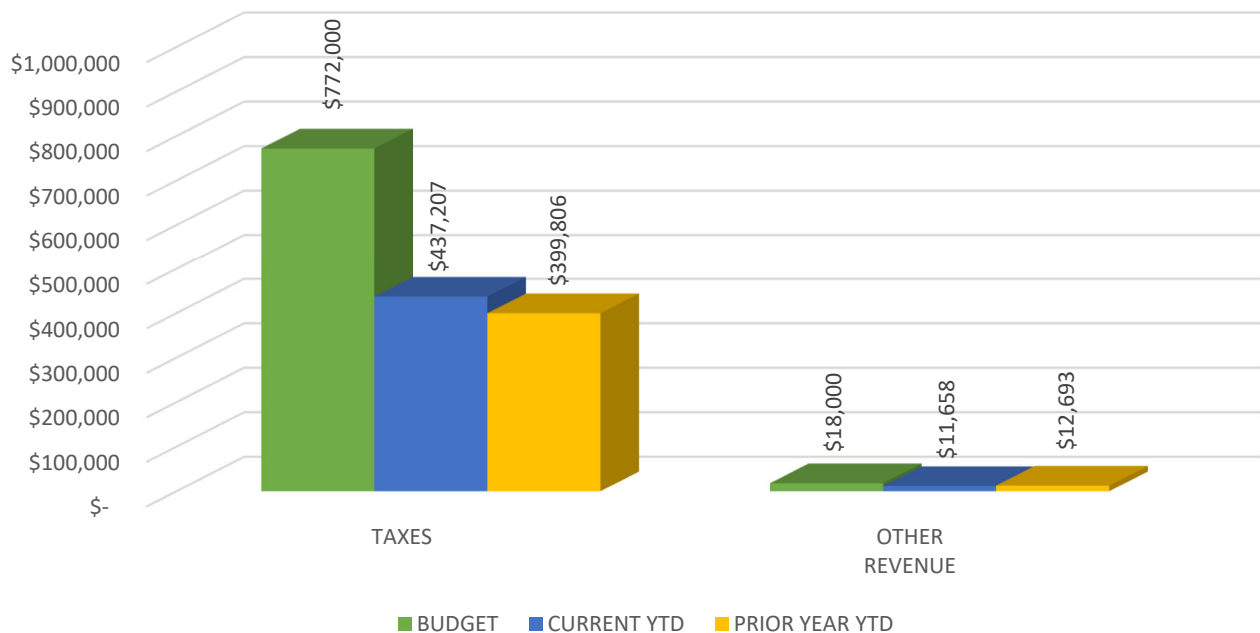
We have expended 44% of the total budgeted expenditures through March, which is \$10 million less than anticipated due to personnel, contractual, capital outlay, debt service, and interfund transfers.

Expenditures - Prior Year Comparison



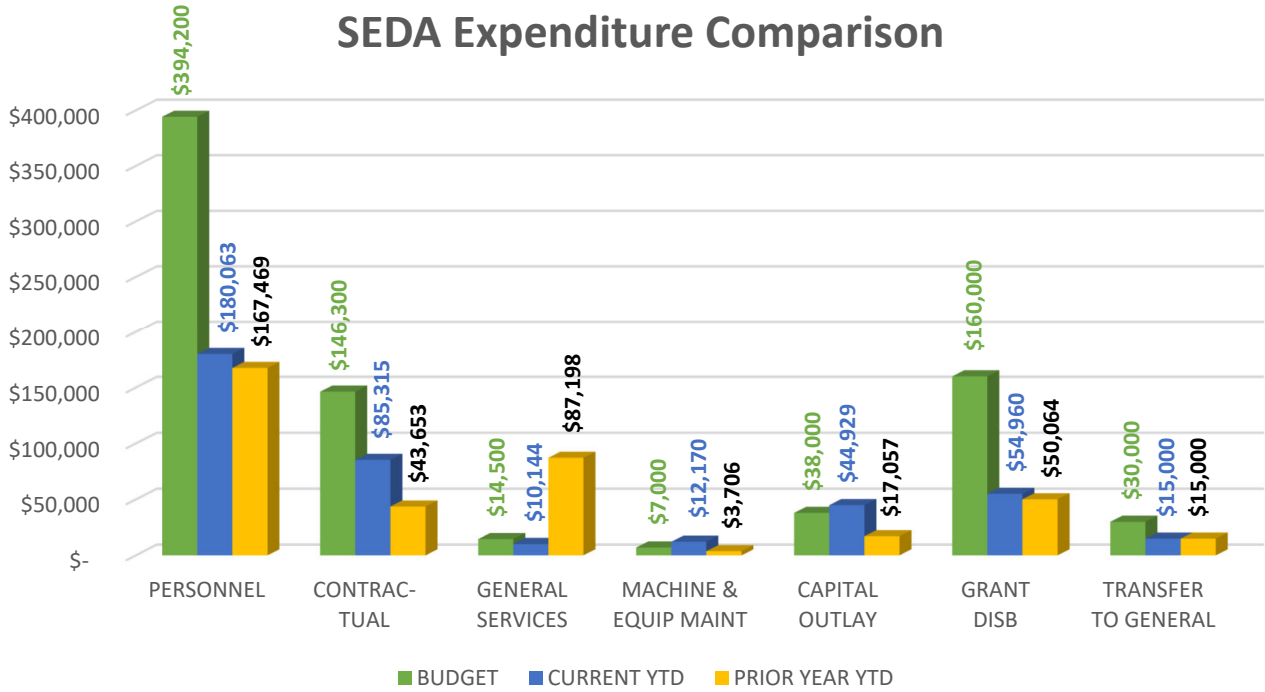
We spent \$3.9 million more in expenditures through March than last fiscal year to date due to personnel, operating, and transfers related to capital outlay.

SEDA Revenue Comparison



SEDA has received 57% of budgeted revenue through March, which is \$36k more than last fiscal year to date due to taxes and \$42k more than anticipated due to taxes and interest.

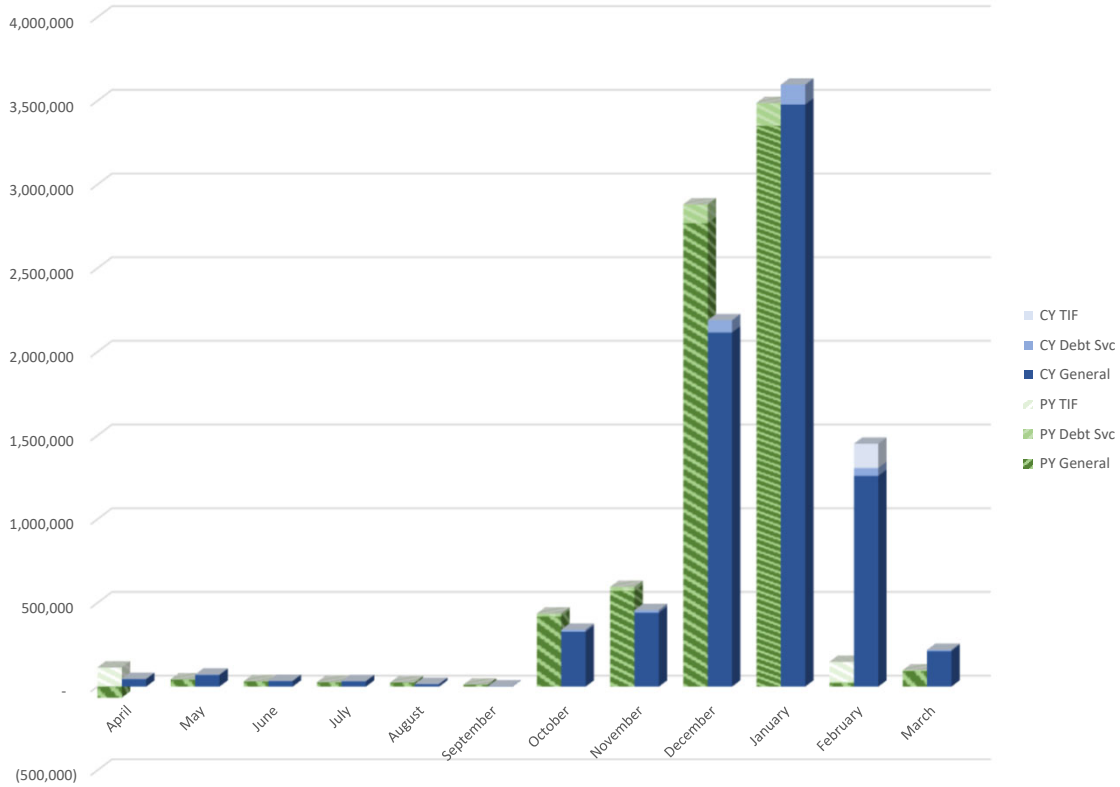
SEDA Expenditure Comparison



SEDA has spent an overall 51% of budgeted expenditures through March, which is \$18k more than last fiscal year to date due to contractual and \$12k less than anticipated due to equipment maintenance and capital outlay.



Property Tax Collections
2 year 12 month rolling comparison



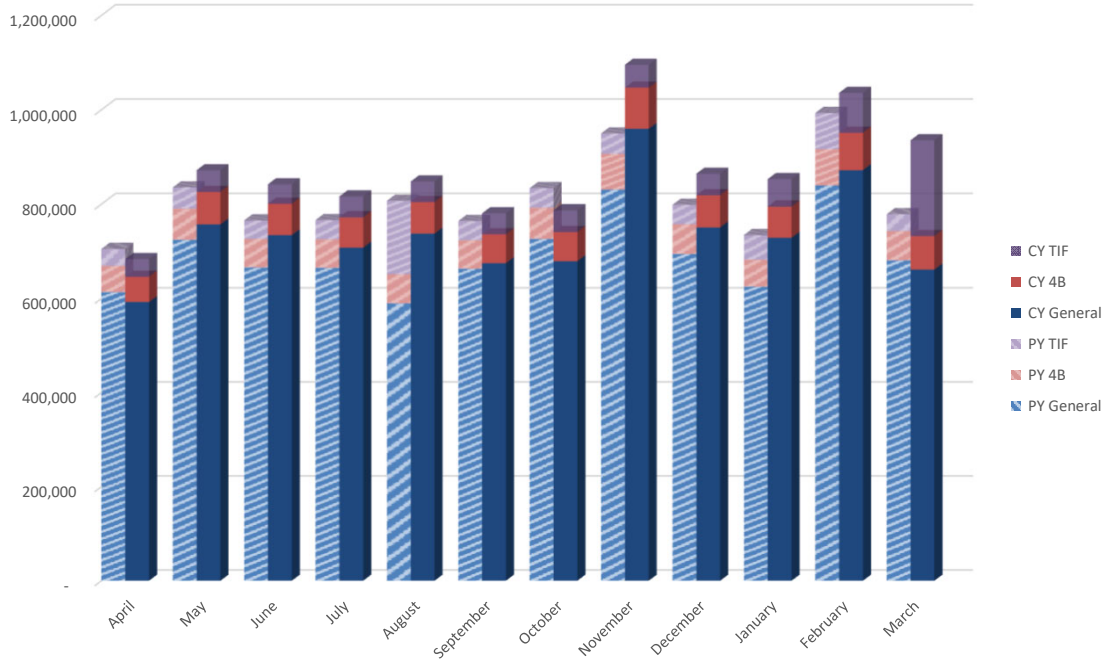
Month	General Fund	Debt Svc	TIF	Total	Month	General Fund	Debt Svc	TIF	Total
Apr-24	(64,868)	2,038	112,569	49,740	Apr-25	44,997	1,671	-	46,668
May-24	42,319	1,798	-	44,117	May-25	69,035	3,018	-	72,053
Jun-24	31,592	1,335	-	32,927	Jun-25	33,214	1,309	-	34,523
Jul-24	26,485	1,127	-	27,612	Jul-25	31,861	1,235	-	33,097
Aug-24	24,665	1,029	-	25,693	Aug-25	15,271	618	-	15,889
Sep-24	12,040	580	-	12,620	Sep-25	2,309	95	-	2,404
Oct-24	419,463	16,988	-	436,451	Oct-25	328,693	11,233	-	339,926
Nov-24	572,344	23,175	-	595,519	Nov-25	441,635	15,363	-	456,998
Dec-24	2,769,471	112,240	-	2,881,711	Dec-25	2,116,585	72,262	-	2,188,848
Jan-25	3,351,878	135,722	-	3,487,600	Jan-26	3,477,872	118,667	-	3,596,539
Feb-25	21,399	6,171	120,967	148,537	Feb-26	1,258,978	47,885	144,533	1,451,396
Mar-25	93,741	4,036	-	97,777	Mar-26	212,301	7,219	-	219,520
12 month total				<u>7,840,303</u>	12 month total				<u>8,457,860</u>
Oct 2024-Mar 2025				<u>7,647,595</u>	Oct 2025-Mar 2026				<u>8,253,226</u>
FY 2024-2025 Total				7,852,251	FY 2025-2026 Budget				8,348,434

Collection to date as percentage of fiscal year total 97.39%

Collection to date as percentage of fiscal year budget 98.86%



Sales and Use Tax
2 year 12 month rolling comparison



Month	General	4B	TIF	Total	Month	General	4B	TIF	Total	% Change +/-
Apr-24	613,466	55,770	36,003	705,239	Apr-25	592,310	53,846	37,288	683,444	-3.09%
May-24	724,651	65,877	45,017	835,545	May-25	757,090	68,826	46,109	872,024	4.37%
Jun-24	665,869	60,534	39,286	765,689	Jun-25	734,178	66,744	41,323	842,245	10.00%
Jul-24	665,181	60,471	40,825	766,477	Jul-25	707,782	64,344	44,173	816,299	6.50%
Aug-24	589,750	61,970	155,514	807,234	Aug-25	737,417	67,038	43,579	848,033	5.05%
Sep-24	663,362	60,306	40,724	764,391	Sep-25	674,670	61,334	44,644	780,649	2.13%
Oct-24	726,284	66,026	41,726	834,036	Oct-25	678,926	61,721	46,386	787,033	-5.64%
Nov-24	831,028	75,548	43,386	949,962	Nov-25	959,624	87,239	48,669	1,095,531	15.32%
Dec-24	694,219	63,111	41,377	798,707	Dec-25	750,664	68,242	45,676	864,582	8.25%
Jan-25	625,250	56,841	52,434	734,525	Jan-26	728,657	66,242	58,244	853,142	16.15%
Feb-25	840,039	76,367	76,939	993,345	Feb-26	872,043	79,277	84,667	1,035,987	4.29%
Mar-25	681,045	61,913	35,849	778,807	Mar-26	661,184	71,352	202,837	935,373	20.10%
12 month total				<u>9,733,956</u>	12 month total				<u>10,414,341</u>	6.99%
Oct 2024-Mar 2025				<u>5,089,381</u>	Oct 2025-Mar 2026				<u>5,571,648</u>	9.48%
FY 2024-2025 Total				9,932,074	FY 2025-2026 Budget				9,682,020	
Collection to date as percentage of fiscal year total				51.24%	Collection to date as percentage of fiscal year budget				57.55%	



Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
TAXES	1,158,575.40	873,931.38	284,644.02	13,503,773.79	12,811,969.04	691,804.75	73	18,421,659.00	(4,917,885.21)	27
LICENSES AND PERMITS	47,565.34	53,609.18	(6,043.84)	206,108.36	286,702.47	(80,594.11)	42	485,088.00	(278,979.64)	58
FINES AND FORFEITURES	7,099.38	10,567.73	(3,468.35)	119,322.37	108,004.49	11,317.88	51	233,440.00	(114,117.63)	49
INTERGOVERNMENTAL	10,430.58	300.00	10,130.58	160,178.52	51,800.00	108,378.52	48	332,665.00	(172,486.48)	52
CHARGES FOR SERVICES	113,752.06	107,302.98	6,449.08	586,421.23	502,598.58	83,822.65	49	1,189,705.00	(603,283.77)	51
OTHER REVENUE	125,708.30	56,641.03	69,067.27	455,118.35	256,681.24	198,437.11	72	628,689.00	(173,570.65)	28
TRANSFER	0.00	0.00	0.00	1,763,925.00	1,763,925.00	0.00	100	1,763,925.00	0.00	0
TOTAL REVENUE	1,463,131.06	1,102,352.30	360,778.76	16,794,847.62	15,781,680.82	1,013,166.80	73	23,055,171.00	(6,260,323.38)	27
EXPENSE SUMMARY										
CITY COUNCIL	10,423.28	14,998.07	4,574.79	112,070.40	106,002.85	(6,067.55)	58	192,126.00	(80,055.60)	42
CITY MANAGER	25,913.44	37,285.41	11,371.97	220,325.82	246,077.43	25,751.61	45	488,975.00	(268,649.18)	55
CITY SECRETARY	14,619.39	15,730.42	1,111.03	167,160.31	153,569.84	(13,590.47)	65	255,665.00	(88,504.69)	35
EMERGENCY MANAGEMENT	311.27	1,078.14	766.87	11,960.77	18,318.82	6,358.05	55	21,660.00	(9,699.23)	45
MUNICIPAL BUILDING	5,085.32	11,798.33	6,713.01	56,599.92	80,330.06	23,730.14	40	143,052.00	(86,452.08)	60
MUNICIPAL SERVICES CTR	8,526.76	10,730.43	2,203.67	82,637.69	96,439.01	13,801.32	50	163,814.00	(81,176.31)	50
HUMAN RESOURCES	28,897.06	28,715.55	(181.51)	138,570.83	179,946.44	41,375.61	38	365,366.00	(226,795.17)	62
DOWNTOWN	8,717.85	15,312.96	6,595.11	75,469.83	95,832.89	20,363.06	40	190,914.00	(115,444.17)	60
FINANCE	74,030.26	57,232.69	(16,797.57)	505,162.08	498,571.42	(6,590.66)	61	828,915.00	(323,752.92)	39
INFORMATION TECHNOLOGY	28,958.71	48,389.34	19,430.63	480,269.60	373,234.43	(107,035.17)	71	673,635.00	(193,365.40)	29
TAX	64,839.06	0.00	(64,839.06)	248,626.68	243,394.64	(5,232.04)	82	302,832.00	(54,205.32)	18
LEGAL COUNSEL	12,768.98	13,312.35	543.37	57,453.66	78,946.92	21,493.26	36	160,053.00	(102,599.34)	64
MUNICIPAL COURT	16,808.59	14,632.48	(2,176.11)	92,471.06	91,430.84	(1,040.22)	51	182,355.00	(89,883.94)	49
STREET MAINTENANCE	150,069.48	98,874.73	(51,194.75)	480,979.34	811,437.92	330,458.58	37	1,305,726.00	(824,746.66)	63
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

Budget Variance Report
Fund: 01 - GENERAL FUND

As Of: 03/31/2026

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	134,859.87	316,473.96	181,614.09	978,837.87	1,425,337.30	446,499.43	38	2,585,664.00	(1,606,826.13)	62
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	20,550.67	35,395.73	14,845.06	140,942.01	165,404.21	24,462.20	45	315,611.00	(174,668.99)	55
SENIOR CENTER	24,251.02	21,752.71	(2,498.31)	139,434.62	143,169.63	3,735.01	50	279,958.00	(140,523.38)	50
AQUATIC CENTER	2,987.78	5,351.95	2,364.17	26,576.24	38,936.05	12,359.81	37	71,585.00	(45,008.76)	63
FIRE DEPARTMENT	423,693.49	395,484.23	(28,209.26)	2,943,259.36	2,830,518.24	(112,741.12)	54	5,489,940.00	(2,546,680.64)	46
POLICE DEPARTMENT	561,671.99	730,881.23	169,209.24	3,721,192.59	4,874,903.24	1,153,710.65	37	10,087,902.00	(6,366,709.41)	63
DEVELOPMENT SERVICES	63,995.88	74,735.47	10,739.59	400,928.27	495,307.23	94,378.96	41	972,988.00	(572,059.73)	59
CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
GIS	37,273.38	7,527.18	(29,746.20)	77,394.51	81,310.89	3,916.38	59	130,425.00	(53,030.49)	41
TRANSFERS	0.00	0.00	0.00	3,853,822.00	3,853,822.00	0.00	98	3,927,687.00	(73,865.00)	2
TOTAL EXPENSE	1,719,253.53	1,955,693.36	236,439.83	15,012,145.46	16,982,242.30	1,970,096.84	52	29,136,848.00	14,124,702.54	48
REVENUE OVER/(UNDER) EXPENDITURE	(256,122.47)	(853,341.06)	597,218.59	1,782,702.16	(1,200,561.48)	2,983,263.64		(6,081,677.00)	(20,385,025.92)	

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	184.06	(184.06)	0.00	544.20	(544.20)	0	1,000.00	(1,000.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	1,037,643.99	926,826.97	110,817.02	6,523,562.99	6,121,836.00	401,726.99	50	13,022,592.00	(6,499,029.01)	50
OTHER REVENUE	35,176.14	28,236.23	6,939.91	3,402,589.98	3,158,826.03	243,763.95	102	3,328,020.00	74,569.98	-2
TRANSFER	0.00	0.00	0.00	194,631.00	194,631.00	0.00	100	194,631.00	0.00	0
TOTAL REVENUE	1,072,820.13	955,247.26	117,572.87	10,120,783.97	9,475,837.23	644,946.74	61	16,546,243.00	(6,425,459.03)	39
EXPENSE SUMMARY										
UTILITIES ADMINISTRATION	103,889.54	114,746.04	10,856.50	564,540.93	775,003.57	210,462.64	37	1,510,101.00	(945,560.07)	63
WATER PRODUCTION	69,172.05	102,027.06	32,855.01	833,162.42	874,828.11	41,665.69	56	1,494,421.00	(661,258.58)	44
WATER DISTRIBUTION	31,145.22	320,469.32	289,324.10	311,404.16	1,942,050.38	1,630,646.22	8	3,876,632.00	(3,565,227.84)	92
CUSTOMER SERVICE	96,550.88	48,301.00	(48,249.88)	376,171.76	333,123.55	(43,048.21)	59	635,836.00	(259,664.24)	41
WASTEWATER COLLECTION	88,172.41	181,317.25	93,144.84	503,662.64	1,123,992.04	620,329.40	23	2,227,920.00	(1,724,257.36)	77
WASTEWATER TREATMENT	103,068.48	234,115.45	131,046.97	762,159.88	1,445,347.70	683,187.82	27	2,850,753.00	(2,088,593.12)	73
BILLING & COLLECTION	141,105.65	106,985.33	(34,120.32)	738,167.36	685,557.09	(52,610.27)	56	1,307,414.00	(569,246.64)	44
NON-DEPARTMENTAL	83,936.44	72,071.89	(11,864.55)	4,350,821.29	5,027,765.53	676,944.24	74	5,884,988.00	(1,534,166.71)	26
TOTAL EXPENSE	717,040.67	1,180,033.34	462,992.67	8,440,090.44	12,207,667.97	3,767,577.53	43	19,788,065.00	11,347,974.56	57
REVENUE OVER/(UNDER) EXPENDITURE	355,779.46	(224,786.08)	580,565.54	1,680,693.53	(2,731,830.74)	4,412,524.27		(3,241,822.00)	(17,773,433.59)	

Budget Variance Report

As Of: 03/31/2026

Fund: 03 - SANITARY LANDFILL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
CHARGES FOR SERVICES	170,549.17	146,806.97	23,742.20	955,157.70	789,420.30	165,737.40	54	1,775,175.00	(820,017.30)	46
OTHER REVENUE	12,120.05	10,104.00	2,016.05	1,010,884.95	992,342.00	18,542.95	95	1,062,850.00	(51,965.05)	5
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	182,669.22	156,910.97	25,758.25	1,966,042.65	1,781,762.30	184,280.35	69	2,838,025.00	(871,982.35)	31
<u>EXPENSE SUMMARY</u>										
LANDFILL	55,494.68	71,680.72	16,186.04	1,731,421.69	1,932,208.16	200,786.47	65	2,665,300.00	(933,878.31)	35
TOTAL EXPENSE	55,494.68	71,680.72	16,186.04	1,731,421.69	1,932,208.16	200,786.47	65	2,665,300.00	933,878.31	35
REVENUE OVER/(UNDER) EXPENDITURE	127,174.54	85,230.25	41,944.29	234,620.96	(150,445.86)	385,066.82		172,725.00	(1,805,860.66)	

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	100,000.00	(100,000.00)	100
CHARGES FOR SERVICES	8,161.13	9,071.29	(910.16)	80,234.79	73,665.31	6,569.48	62	128,610.00	(48,375.21)	38
OTHER REVENUE	0.00	0.00	0.00	35,768.75	0.00	35,768.75	8	453,355.00	(417,586.25)	92
TRANSFER	0.00	0.00	0.00	597,064.00	597,064.00	0.00	100	597,064.00	0.00	0
TOTAL REVENUE	8,161.13	9,071.29	(910.16)	713,067.54	670,729.31	42,338.23	56	1,279,029.00	(565,961.46)	44
EXPENSE SUMMARY										
AIRPORT	16,121.96	94,923.57	78,801.61	161,177.89	590,817.20	429,639.31	14	1,171,437.00	(1,010,259.11)	86
TOTAL EXPENSE	16,121.96	94,923.57	78,801.61	161,177.89	590,817.20	429,639.31	14	1,171,437.00	1,010,259.11	86
REVENUE OVER/(UNDER) EXPENDITURE	(7,960.83)	(85,852.28)	77,891.45	551,889.65	79,912.11	471,977.54		107,592.00	(1,576,220.57)	

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	3,132.10	2,695.35	436.75	8,721.51	7,969.04	752.47	44	20,000.00	(11,278.49)	56
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	124,728.12	119,967.07	4,761.05	750,088.32	721,992.03	28,096.29	52	1,454,904.00	(704,815.68)	48
OTHER REVENUE	3,222.34	3,296.00	(73.66)	25,153.31	17,232.00	7,921.31	63	40,000.00	(14,846.69)	37
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	131,082.56	125,958.42	5,124.14	783,963.14	747,193.07	36,770.07	52	1,514,904.00	(730,940.86)	48
EXPENSE SUMMARY										
STORM WATER DRAINAGE	15,215.48	63,412.20	48,196.72	912,455.27	1,244,856.20	332,400.93	54	1,688,087.00	(775,631.73)	46
TOTAL EXPENSE	15,215.48	63,412.20	48,196.72	912,455.27	1,244,856.20	332,400.93	54	1,688,087.00	775,631.73	46
REVENUE OVER/(UNDER) EXPENDITURE	115,867.08	62,546.22	53,320.86	(128,492.13)	(497,663.13)	369,171.00		(173,183.00)	(1,506,572.59)	

Budget Variance Report

As Of: 03/31/2026

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
TAXES	89,648.83	114,985.76	(25,336.93)	391,957.28	372,088.60	19,868.68	38	1,018,274.00	(626,316.72)	62
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	1,155.00	4,720.70	(3,565.70)	2,965.00	23,470.70	(20,505.70)	4	69,754.00	(66,789.00)	96
OTHER REVENUE	7,756.30	6,504.00	1,252.30	44,904.77	31,416.00	13,488.77	56	80,000.00	(35,095.23)	44
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	98,560.13	126,210.46	(27,650.33)	439,827.05	426,975.30	12,851.75	38	1,168,028.00	(728,200.95)	62
EXPENSE SUMMARY										
TOURISM	109,628.73	63,314.45	(46,314.28)	327,672.33	584,163.46	256,491.13	32	1,020,830.00	(693,157.67)	68
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	109,628.73	63,314.45	(46,314.28)	327,672.33	584,163.46	256,491.13	32	1,020,830.00	693,157.67	68
REVENUE OVER/(UNDER) EXPENDITURE	(11,068.60)	62,896.01	(73,964.61)	112,154.72	(157,188.16)	269,342.88		147,198.00	(1,421,358.62)	

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	7,219.00	4,165.92	3,053.08	272,629.09	246,799.17	25,829.92	108	252,480.00	20,149.09	-8
OTHER REVENUE	732.54	769.30	(36.76)	5,040.69	3,622.50	1,418.19	72	7,000.00	(1,959.31)	28
TRANSFER	0.00	0.00	0.00	0.00	691,225.00	(691,225.00)	0	821,450.00	(821,450.00)	100
TOTAL REVENUE	7,951.54	4,935.22	3,016.32	277,669.78	941,646.67	(663,976.89)	26	1,080,930.00	(803,260.22)	74
<u>EXPENSE SUMMARY</u>										
DEBT SERVICE	0.00	0.00	0.00	949,775.00	949,775.00	0.00	86	1,100,725.00	(150,950.00)	14
TOTAL EXPENSE	0.00	0.00	0.00	949,775.00	949,775.00	0.00	86	1,100,725.00	150,950.00	14
REVENUE OVER/(UNDER) EXPENDITURE	7,951.54	4,935.22	3,016.32	(672,105.22)	(8,128.33)	(663,976.89)		(19,795.00)	(954,210.22)	

Fund: 10 - CAPITAL PROJECTS FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	0.00	0.00	0.00	1,205.85	(1,205.85)	0	1,500.00	(1,500.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	0.00	0.00	2,194.50	4,532.43	(2,337.93)	18	12,500.00	(10,305.50)	82
OTHER REVENUE	24,246.03	11,172.00	13,074.03	100,140.71	66,948.00	33,192.71	72	140,000.00	(39,859.29)	28
TRANSFER	0.00	0.00	0.00	3,256,758.00	3,256,758.00	0.00	100	3,256,758.00	0.00	0
TOTAL REVENUE	24,246.03	11,172.00	13,074.03	3,359,093.21	3,329,444.28	29,648.93	98	3,410,758.00	(51,664.79)	2
EXPENSE SUMMARY										
CITY MANAGER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
STREET MAINTENANCE	43,832.50	245,179.30	201,346.80	79,150.94	1,471,075.80	1,391,924.86	3	2,943,329.00	(2,864,178.06)	97
PARKS & RECREATION	0.00	249,900.00	249,900.00	278,025.44	1,499,400.00	1,221,374.56	9	3,000,000.00	(2,721,974.56)	91
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	43,832.50	495,079.30	451,246.80	357,176.38	2,970,475.80	2,613,299.42	6	5,943,329.00	5,586,152.62	94
REVENUE OVER/(UNDER) EXPENDITURE	(19,586.47)	(483,907.30)	464,320.83	3,001,916.83	358,968.48	2,642,948.35		(2,532,571.00)	(5,637,817.41)	

Budget Variance Report

As Of: 03/31/2026

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	1,395.73	574.37	821.36	4,660.23	3,602.49	1,057.74	75	6,250.00	(1,589.77)	25
OTHER REVENUE	72.06	61.34	10.72	402.02	292.80	109.22	56	720.00	(317.98)	44
TOTAL REVENUE	1,467.79	635.71	832.08	5,062.25	3,895.29	1,166.96	73	6,970.00	(1,907.75)	27
EXPENSE SUMMARY										
CHILD SAFETY	0.00	0.00	0.00	21,645.00	22,050.00	405.00	98	22,050.00	(405.00)	2
TOTAL EXPENSE	0.00	0.00	0.00	21,645.00	22,050.00	405.00	98	22,050.00	405.00	2
REVENUE OVER/(UNDER) EXPENDITURE	1,467.79	635.71	832.08	(16,582.75)	(18,154.71)	1,571.96		(15,080.00)	(2,312.75)	

Budget Variance Report

As Of: 03/31/2026

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	1,737.94	1,260.32	477.62	7,140.16	7,561.92	(421.76)	47	15,130.00	(7,989.84)	53
OTHER REVENUE	216.83	165.20	51.63	1,260.62	756.60	504.02	63	2,000.00	(739.38)	37
TOTAL REVENUE	1,954.77	1,425.52	529.25	8,400.78	8,318.52	82.26	49	17,130.00	(8,729.22)	51
EXPENSE SUMMARY										
COURT TECHNOLOGY	0.00	0.00	0.00	7,708.80	14,833.00	7,124.20	52	14,833.00	(7,124.20)	48
TOTAL EXPENSE	0.00	0.00	0.00	7,708.80	14,833.00	7,124.20	52	14,833.00	7,124.20	48
REVENUE OVER/(UNDER) EXPENDITURE	1,954.77	1,425.52	529.25	691.98	(6,514.48)	7,206.46		2,297.00	(15,853.42)	

Budget Variance Report

As Of: 03/31/2026

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	8,778.47	0.00	8,778.47	8,778.47	3,350.00	5,428.47	262	3,350.00	5,428.47	-162
OTHER REVENUE	650.23	409.60	240.63	3,973.68	2,001.60	1,972.08	99	4,000.00	(26.32)	1
TOTAL REVENUE	9,428.70	409.60	9,019.10	12,752.15	5,351.60	7,400.55	173	7,350.00	5,402.15	-73
<u>EXPENSE SUMMARY</u>										
PUBLIC SAFETY	11,354.50	0.00	(11,354.50)	12,292.67	10,761.00	(1,531.67)	114	10,761.00	1,531.67	-14
TOTAL EXPENSE	11,354.50	0.00	(11,354.50)	12,292.67	10,761.00	(1,531.67)	114	10,761.00	(1,531.67)	-14
REVENUE OVER/(UNDER) EXPENDITURE	(1,925.80)	409.60	(2,335.40)	459.48	(5,409.40)	5,868.88		(3,411.00)	6,933.82	

Budget Variance Report

As Of: 03/31/2026

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	41,524.19	41,704.78	(180.59)	469,698.35	472,794.91	(3,096.56)	54	869,565.00	(399,866.65)	46
OTHER REVENUE	463.03	530.40	(67.37)	6,403.05	2,439.00	3,964.05	107	6,000.00	403.05	-7
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	41,987.22	42,235.18	(247.96)	476,101.40	475,233.91	867.49	54	875,565.00	(399,463.60)	46
<u>EXPENSE SUMMARY</u>										
TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00	691,225.00	691,225.00	0	821,450.00	(821,450.00)	100
TOTAL EXPENSE	0.00	0.00	0.00	0.00	691,225.00	691,225.00	0	821,450.00	821,450.00	100
REVENUE OVER/(UNDER) EXPENDITURE	41,987.22	42,235.18	(247.96)	476,101.40	(215,991.09)	692,092.49		54,115.00	(1,220,913.60)	

Budget Variance Report

As Of: 03/31/2026

Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	74,487.44	59,289.60	15,197.84	437,206.88	398,506.40	38,700.48	57	772,000.00	(334,793.12)	43
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
OTHER REVENUE	1,716.62	1,503.00	213.62	11,657.79	8,445.60	3,212.19	65	18,000.00	(6,342.21)	35
TOTAL REVENUE	76,204.06	60,792.60	15,411.46	448,864.67	406,952.00	41,912.67	57	790,000.00	(341,135.33)	43
<u>EXPENSE SUMMARY</u>										
SEDA	54,766.41	73,476.94	18,710.53	402,581.64	414,629.64	12,048.00	51	790,000.00	(387,418.36)	49
TOTAL EXPENSE	54,766.41	73,476.94	18,710.53	402,581.64	414,629.64	12,048.00	51	790,000.00	387,418.36	49
REVENUE OVER/(UNDER) EXPENDITURE	21,437.65	(12,684.34)	34,121.99	46,283.03	(7,677.64)	53,960.67		0.00	(728,553.69)	



City of Stephenville

Prior-Year Comparative Income Statement Group Summary

For the Period Ending 03/31/2026

Category	2024-2025 March Activity	2025-2026 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - GENERAL FUND								
Revenue								
40 - TAXES	904,251.25	1,158,575.40	254,324.15	28.13%	12,428,054.96	13,503,773.79	1,075,718.83	8.66%
41 - LICENSES AND PERMITS	96,443.10	47,565.34	-48,877.76	-50.68%	685,264.50	206,108.36	-479,156.14	-69.92%
42 - FINES AND FORFEITURES	28,324.34	7,099.38	-21,224.96	-74.94%	169,854.66	119,322.37	-50,532.29	-29.75%
43 - INTERGOVERNMENTAL	31,613.67	10,430.58	-21,183.09	-67.01%	163,762.10	160,178.52	-3,583.58	-2.19%
44 - CHARGES FOR SERVICES	107,035.45	113,752.06	6,716.61	6.28%	547,261.61	586,421.23	39,159.62	7.16%
45 - OTHER REVENUE	111,168.79	125,708.30	14,539.51	13.08%	968,316.77	455,118.35	-513,198.42	-53.00%
49 - TRANSFER	0.00	0.00	0.00	0.00%	1,637,591.00	1,763,925.00	126,334.00	7.71%
Revenue Total:	1,278,836.60	1,463,131.06	184,294.46	14.41%	16,600,105.60	16,794,847.62	194,742.02	1.17%
Expense								
Department: 101 - CITY COUNCIL								
51 - PERSONNEL	2,153.00	1,937.70	215.30	10.00%	12,340.09	11,035.82	1,304.27	10.57%
52 - CONTRACTUAL	34,097.09	8,124.80	25,972.29	76.17%	147,194.25	99,419.32	47,774.93	32.46%
53 - GENERAL SERVICES	509.86	360.78	149.08	29.24%	3,377.32	1,615.26	1,762.06	52.17%
Department 101 - CITY COUNCIL Total:	36,759.95	10,423.28	26,336.67	71.65%	162,911.66	112,070.40	50,841.26	31.21%
Department: 102 - CITY MANAGER								
51 - PERSONNEL	32,787.80	25,442.08	7,345.72	22.40%	209,527.55	208,306.30	1,221.25	0.58%
52 - CONTRACTUAL	2,194.27	471.36	1,722.91	78.52%	11,570.79	10,612.24	958.55	8.28%
53 - GENERAL SERVICES	183.42	0.00	183.42	100.00%	754.98	1,407.28	-652.30	-86.40%
Department 102 - CITY MANAGER Total:	35,165.49	25,913.44	9,252.05	26.31%	221,853.32	220,325.82	1,527.50	0.69%
Department: 103 - CITY SECRETARY								
51 - PERSONNEL	13,292.86	13,999.60	-706.74	-5.32%	83,409.46	87,469.38	-4,059.92	-4.87%
52 - CONTRACTUAL	407.38	294.79	112.59	27.64%	13,449.59	15,573.92	-2,124.33	-15.79%
53 - GENERAL SERVICES	236.90	325.00	-88.10	-37.19%	349.42	953.00	-603.58	-172.74%
54 - MACHINE & EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00%	54,624.20	63,164.01	-8,539.81	-15.63%
Department 103 - CITY SECRETARY Total:	13,937.14	14,619.39	-682.25	-4.90%	151,832.67	167,160.31	-15,327.64	-10.10%
Department: 104 - EMERGENCY MANAGEMENT								
52 - CONTRACTUAL	460.54	311.27	149.27	32.41%	14,709.67	11,960.77	2,748.90	18.69%
Department 104 - EMERGENCY MANAGEMENT Total:	460.54	311.27	149.27	32.41%	14,709.67	11,960.77	2,748.90	18.69%
Department: 105 - MUNICIPAL BUILDING								
51 - PERSONNEL	2,187.57	2,287.12	-99.55	-4.55%	14,646.20	15,210.69	-564.49	-3.85%
52 - CONTRACTUAL	2,601.41	1,814.20	787.21	30.26%	20,603.50	17,828.68	2,774.82	13.47%
53 - GENERAL SERVICES	393.51	584.72	-191.21	-48.59%	4,454.75	3,646.90	807.85	18.13%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	March Variance				YTD Variance			
	2024-2025 March Activity	2025-2026 March Activity	Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	Favorable / (Unfavorable)	Variance %
54 - MACHINE & EQUIPMENT MAI	12,160.37	399.28	11,761.09	96.72%	29,441.12	17,563.65	11,877.47	40.34%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	2,350.00	-2,350.00	0.00%
Department 105 - MUNICIPAL BUILDING Total:	17,342.86	5,085.32	12,257.54	70.68%	69,145.57	56,599.92	12,545.65	18.14%
Department: 106 - MUNICIPAL SERVICES CTR								
51 - PERSONNEL	4,960.05	1,524.76	3,435.29	69.26%	31,171.17	20,962.02	10,209.15	32.75%
52 - CONTRACTUAL	2,476.56	1,793.71	682.85	27.57%	19,783.86	15,387.49	4,396.37	22.22%
53 - GENERAL SERVICES	-1,083.21	4,853.32	-5,936.53	-548.05%	2,382.88	918.43	1,464.45	61.46%
54 - MACHINE & EQUIPMENT MAI	3,751.00	354.97	3,396.03	90.54%	5,053.37	2,693.32	2,360.05	46.70%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	42,676.43	-42,676.43	0.00%
Department 106 - MUNICIPAL SERVICES CTR Total:	10,104.40	8,526.76	1,577.64	15.61%	58,391.28	82,637.69	-24,246.41	-41.52%
Department: 107 - HUMAN RESOURCES								
51 - PERSONNEL	6,696.42	12,526.89	-5,830.47	-87.07%	63,706.35	89,816.97	-26,110.62	-40.99%
52 - CONTRACTUAL	11,677.86	16,367.75	-4,689.89	-40.16%	52,541.48	48,583.52	3,957.96	7.53%
53 - GENERAL SERVICES	76.21	2.42	73.79	96.82%	292.63	170.34	122.29	41.79%
Department 107 - HUMAN RESOURCES Total:	18,450.49	28,897.06	-10,446.57	-56.62%	116,540.46	138,570.83	-22,030.37	-18.90%
Department: 108 - DOWNTOWN								
51 - PERSONNEL	5,428.58	5,613.90	-185.32	-3.41%	33,737.31	36,048.16	-2,310.85	-6.85%
52 - CONTRACTUAL	3,281.63	3,065.75	215.88	6.58%	30,489.96	36,931.09	-6,441.13	-21.13%
53 - GENERAL SERVICES	41.59	38.20	3.39	8.15%	17,877.40	2,490.58	15,386.82	86.07%
Department 108 - DOWNTOWN Total:	8,751.80	8,717.85	33.95	0.39%	82,104.67	75,469.83	6,634.84	8.08%
Department: 201 - FINANCE								
51 - PERSONNEL	41,194.88	43,042.52	-1,847.64	-4.49%	260,795.41	268,485.99	-7,690.58	-2.95%
52 - CONTRACTUAL	12,804.00	21,453.05	-8,649.05	-67.55%	68,899.73	61,741.16	7,158.57	10.39%
53 - GENERAL SERVICES	0.00	24.25	-24.25	0.00%	558.46	666.97	-108.51	-19.43%
54 - MACHINE & EQUIPMENT MAI	0.00	8,995.00	-8,995.00	0.00%	92,182.11	137,835.81	-45,653.70	-49.53%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	35,330.00	-35,330.00	0.00%
56 - BANK CHARGES	100.00	515.44	-415.44	-415.44%	528.25	1,102.15	-573.90	-108.64%
Department 201 - FINANCE Total:	54,098.88	74,030.26	-19,931.38	-36.84%	422,963.96	505,162.08	-82,198.12	-19.43%
Department: 203 - INFORMATION TECHNOLOGY								
51 - PERSONNEL	16,584.32	17,395.58	-811.26	-4.89%	103,340.17	107,968.08	-4,627.91	-4.48%
52 - CONTRACTUAL	158.79	127.99	30.80	19.40%	3,166.92	3,498.95	-332.03	-10.48%
53 - GENERAL SERVICES	1,979.02	4,058.56	-2,079.54	-105.08%	17,132.67	114,236.44	-97,103.77	-566.78%
54 - MACHINE & EQUIPMENT MAI	12,490.62	7,376.58	5,114.04	40.94%	194,234.40	254,566.13	-60,331.73	-31.06%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	52,352.03	0.00	52,352.03	100.00%
Department 203 - INFORMATION TECHNOLOGY Total:	31,212.75	28,958.71	2,254.04	7.22%	370,226.19	480,269.60	-110,043.41	-29.72%
Department: 204 - TAX								
52 - CONTRACTUAL	57,731.16	64,839.06	-7,107.90	-12.31%	176,669.20	248,626.68	-71,957.48	-40.73%
Department 204 - TAX Total:	57,731.16	64,839.06	-7,107.90	-12.31%	176,669.20	248,626.68	-71,957.48	-40.73%
Department: 301 - LEGAL COUNSEL								
51 - PERSONNEL	7,914.27	12,768.98	-4,854.71	-61.34%	35,458.41	56,932.52	-21,474.11	-60.56%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	March Variance				YTD Variance			
	2024-2025 March Activity	2025-2026 March Activity	Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	Favorable / (Unfavorable)	Variance %
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	250.48	521.14	-270.66	-108.06%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	132.00	0.00	132.00	100.00%
Department 301 - LEGAL COUNSEL Total:	7,914.27	12,768.98	-4,854.71	-61.34%	35,840.89	57,453.66	-21,612.77	-60.30%
Department: 302 - MUNICIPAL COURT								
51 - PERSONNEL	6,245.54	6,457.64	-212.10	-3.40%	44,354.88	40,546.78	3,808.10	8.59%
52 - CONTRACTUAL	6,873.39	6,214.18	659.21	9.59%	23,943.36	23,055.34	888.02	3.71%
53 - GENERAL SERVICES	3,633.96	4,136.77	-502.81	-13.84%	14,506.02	16,643.55	-2,137.53	-14.74%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	7,604.79	12,225.39	-4,620.60	-60.76%
Department 302 - MUNICIPAL COURT Total:	16,752.89	16,808.59	-55.70	-0.33%	90,409.05	92,471.06	-2,062.01	-2.28%
Department: 402 - STREET MAINTENANCE								
51 - PERSONNEL	30,327.07	27,622.28	2,704.79	8.92%	214,407.62	198,353.53	16,054.09	7.49%
52 - CONTRACTUAL	36,112.59	697.95	35,414.64	98.07%	124,506.35	108,250.89	16,255.46	13.06%
53 - GENERAL SERVICES	1,692.90	1,974.80	-281.90	-16.65%	26,801.34	26,735.73	65.61	0.24%
54 - MACHINE & EQUIPMENT MAI	17,681.85	1,167.97	16,513.88	93.39%	59,222.17	28,516.35	30,705.82	51.85%
55 - CAPITAL OUTLAY	0.00	118,606.48	-118,606.48	0.00%	0.00	119,122.84	-119,122.84	0.00%
Department 402 - STREET MAINTENANCE Total:	85,814.41	150,069.48	-64,255.07	-74.88%	424,937.48	480,979.34	-56,041.86	-13.19%
Department: 501 - PARKS & RECREATION								
51 - PERSONNEL	75,009.42	81,008.55	-5,999.13	-8.00%	491,891.81	503,430.41	-11,538.60	-2.35%
52 - CONTRACTUAL	32,795.37	31,878.44	916.93	2.80%	199,288.00	173,154.14	26,133.86	13.11%
53 - GENERAL SERVICES	10,982.93	14,681.69	-3,698.76	-33.68%	73,306.63	60,068.05	13,238.58	18.06%
54 - MACHINE & EQUIPMENT MAI	6,777.64	7,291.19	-513.55	-7.58%	84,163.50	63,468.88	20,694.62	24.59%
55 - CAPITAL OUTLAY	79,083.70	0.00	79,083.70	100.00%	157,633.17	178,716.39	-21,083.22	-13.37%
Department 501 - PARKS & RECREATION Total:	204,649.06	134,859.87	69,789.19	34.10%	1,006,283.11	978,837.87	27,445.24	2.73%
Department: 504 - LIBRARY								
51 - PERSONNEL	17,017.66	17,749.26	-731.60	-4.30%	107,102.88	112,679.51	-5,576.63	-5.21%
52 - CONTRACTUAL	1,411.33	1,634.60	-223.27	-15.82%	9,500.31	10,203.20	-702.89	-7.40%
53 - GENERAL SERVICES	1,381.68	1,095.76	285.92	20.69%	10,815.50	8,839.04	1,976.46	18.27%
54 - MACHINE & EQUIPMENT MAI	70.00	71.05	-1.05	-1.50%	645.39	9,220.26	-8,574.87	-1,328.63%
Department 504 - LIBRARY Total:	19,880.67	20,550.67	-670.00	-3.37%	128,064.08	140,942.01	-12,877.93	-10.06%
Department: 506 - SENIOR CENTER								
51 - PERSONNEL	4,889.60	12,128.98	-7,239.38	-148.06%	36,669.78	78,892.24	-42,222.46	-115.14%
52 - CONTRACTUAL	5,865.78	4,599.56	1,266.22	21.59%	33,171.30	31,753.36	1,417.94	4.27%
53 - GENERAL SERVICES	6,089.44	763.24	5,326.20	87.47%	94,460.46	10,661.09	83,799.37	88.71%
54 - MACHINE & EQUIPMENT MAI	284.43	0.00	284.43	100.00%	5,514.74	11,368.69	-5,853.95	-106.15%
55 - CAPITAL OUTLAY	0.00	6,759.24	-6,759.24	0.00%	762,445.30	6,759.24	755,686.06	99.11%
Department 506 - SENIOR CENTER Total:	17,129.25	24,251.02	-7,121.77	-41.58%	932,261.58	139,434.62	792,826.96	85.04%
Department: 507 - AQUATIC CENTER								
51 - PERSONNEL	795.95	0.00	795.95	100.00%	3,410.64	141.01	3,269.63	95.87%
52 - CONTRACTUAL	5,384.26	2,987.78	2,396.48	44.51%	35,787.73	20,543.04	15,244.69	42.60%
53 - GENERAL SERVICES	10.00	0.00	10.00	100.00%	2,641.53	3,260.47	-618.94	-23.43%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	March Variance				YTD Variance			
	2024-2025 March Activity	2025-2026 March Activity	Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	Favorable / (Unfavorable)	Variance %
54 - MACHINE & EQUIPMENT MAI	1,092.36	0.00	1,092.36	100.00%	5,266.28	2,631.72	2,634.56	50.03%
Department 507 - AQUATIC CENTER Total:	7,282.57	2,987.78	4,294.79	58.97%	47,106.18	26,576.24	20,529.94	43.58%
Department: 601 - FIRE DEPARTMENT								
51 - PERSONNEL	382,473.21	352,652.44	29,820.77	7.80%	2,009,919.04	2,358,930.35	-349,011.31	-17.36%
52 - CONTRACTUAL	21,855.50	40,124.43	-18,268.93	-83.59%	128,146.26	178,931.85	-50,785.59	-39.63%
53 - GENERAL SERVICES	20,074.39	14,022.19	6,052.20	30.15%	135,227.69	145,507.13	-10,279.44	-7.60%
54 - MACHINE & EQUIPMENT MAI	10,622.34	16,894.43	-6,272.09	-59.05%	106,633.93	121,898.93	-15,265.00	-14.32%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	42,793.83	55.19	42,738.64	99.87%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	137,935.91	137,935.91	0.00	0.00%
Department 601 - FIRE DEPARTMENT Total:	435,025.44	423,693.49	11,331.95	2.60%	2,560,656.66	2,943,259.36	-382,602.70	-14.94%
Department: 701 - POLICE DEPARTMENT								
51 - PERSONNEL	376,272.15	495,289.97	-119,017.82	-31.63%	2,431,399.55	2,909,947.72	-478,548.17	-19.68%
52 - CONTRACTUAL	22,900.56	15,083.72	7,816.84	34.13%	252,154.95	308,223.86	-56,068.91	-22.24%
53 - GENERAL SERVICES	11,951.82	5,267.22	6,684.60	55.93%	112,583.83	127,795.77	-15,211.94	-13.51%
54 - MACHINE & EQUIPMENT MAI	107,342.96	46,031.08	61,311.88	57.12%	381,474.98	333,000.22	48,474.76	12.71%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
56 - BANK CHARGES	0.44	0.00	0.44	100.00%	0.44	0.00	0.44	100.00%
57 - DEBT SERVICE	51,512.55	0.00	51,512.55	100.00%	93,737.57	42,225.02	51,512.55	54.95%
Department 701 - POLICE DEPARTMENT Total:	569,980.48	561,671.99	8,308.49	1.46%	3,271,351.32	3,721,192.59	-449,841.27	-13.75%
Department: 801 - DEVELOPMENT SERVICES								
51 - PERSONNEL	37,421.66	39,618.82	-2,197.16	-5.87%	229,777.94	239,260.42	-9,482.48	-4.13%
52 - CONTRACTUAL	4,618.42	21,388.64	-16,770.22	-363.12%	29,899.44	90,010.09	-60,110.65	-201.04%
53 - GENERAL SERVICES	2,648.44	1,006.79	1,641.65	61.99%	23,496.29	33,556.88	-10,060.59	-42.82%
54 - MACHINE & EQUIPMENT MAI	0.00	1,981.63	-1,981.63	0.00%	17,855.25	38,100.88	-20,245.63	-113.39%
Department 801 - DEVELOPMENT SERVICES Total:	44,688.52	63,995.88	-19,307.36	-43.20%	301,028.92	400,928.27	-99,899.35	-33.19%
Department: 804 - GIS								
51 - PERSONNEL	6,624.68	6,854.02	-229.34	-3.46%	43,021.40	44,315.57	-1,294.17	-3.01%
52 - CONTRACTUAL	37.99	219.36	-181.37	-477.42%	1,155.62	1,192.42	-36.80	-3.18%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	202.95	621.58	-418.63	-206.27%
54 - MACHINE & EQUIPMENT MAI	0.00	30,200.00	-30,200.00	0.00%	31,264.94	31,264.94	0.00	0.00%
Department 804 - GIS Total:	6,662.67	37,273.38	-30,610.71	-459.44%	75,644.91	77,394.51	-1,749.60	-2.31%
Department: 900 - TRANSFERS								
59 - TRANSFER	0.00	0.00	0.00	0.00%	422,080.00	3,853,822.00	-3,431,742.00	-813.05%
Department 900 - TRANSFERS Total:	0.00	0.00	0.00	0.00%	422,080.00	3,853,822.00	-3,431,742.00	-813.05%
Expense Total:	1,699,795.69	1,719,253.53	-19,457.84	-1.14%	11,143,012.83	15,012,145.46	-3,869,132.63	-34.72%
Fund 01 Surplus (Deficit):	-420,959.09	-256,122.47	164,836.62	39.16%	5,457,092.77	1,782,702.16	-3,674,390.61	-67.33%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 02 - WATER AND WASTEWATER FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	476.10	0.00	-476.10	-100.00%
44 - CHARGES FOR SERVICES	948,306.60	1,037,643.99	89,337.39	9.42%	5,875,053.42	6,523,562.99	648,509.57	11.04%
45 - OTHER REVENUE	41,503.84	35,176.14	-6,327.70	-15.25%	326,281.57	3,402,589.98	3,076,308.41	942.84%
49 - TRANSFER	0.00	0.00	0.00	0.00%	108,443.00	194,631.00	86,188.00	79.48%
Revenue Total:	989,810.44	1,072,820.13	83,009.69	8.39%	6,310,254.09	10,120,783.97	3,810,529.88	60.39%
Expense								
Department: 000 - UTILITIES ADMINISTRATION								
51 - PERSONNEL	81,538.80	76,406.49	5,132.31	6.29%	467,835.55	511,493.51	-43,657.96	-9.33%
52 - CONTRACTUAL	2,392.46	26,653.13	-24,260.67	-1,014.05%	18,439.32	44,388.28	-25,948.96	-140.73%
53 - GENERAL SERVICES	1,042.41	814.92	227.49	21.82%	5,542.08	6,985.14	-1,443.06	-26.04%
54 - MACHINE & EQUIPMENT MAI	0.00	15.00	-15.00	0.00%	3,776.45	206.37	3,570.08	94.54%
55 - CAPITAL OUTLAY	594,952.17	0.00	594,952.17	100.00%	-283,001.97	1,467.63	-284,469.60	-100.52%
Department 000 - UTILITIES ADMINISTRATION Total:	679,925.84	103,889.54	576,036.30	84.72%	212,591.43	564,540.93	-351,949.50	-165.55%
Department: 001 - WATER PRODUCTION								
51 - PERSONNEL	23,691.43	23,553.09	138.34	0.58%	141,532.22	147,953.87	-6,421.65	-4.54%
52 - CONTRACTUAL	28,204.76	38,349.54	-10,144.78	-35.97%	508,843.71	500,051.95	8,791.76	1.73%
53 - GENERAL SERVICES	1,397.32	1,565.09	-167.77	-12.01%	7,792.66	8,029.52	-236.86	-3.04%
54 - MACHINE & EQUIPMENT MAI	317.30	5,704.33	-5,387.03	-1,697.77%	8,291.88	124,197.41	-115,905.53	-1,397.82%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	-14,846.85	52,929.67	-67,776.52	-456.50%
Department 001 - WATER PRODUCTION Total:	53,610.81	69,172.05	-15,561.24	-29.03%	651,613.62	833,162.42	-181,548.80	-27.86%
Department: 002 - WATER DISTRIBUTION								
51 - PERSONNEL	20,355.28	12,424.13	7,931.15	38.96%	114,867.21	83,800.09	31,067.12	27.05%
52 - CONTRACTUAL	11,551.71	12,173.62	-621.91	-5.38%	58,533.59	65,026.97	-6,493.38	-11.09%
53 - GENERAL SERVICES	2,557.20	2,113.95	443.25	17.33%	29,985.79	28,122.96	1,862.83	6.21%
54 - MACHINE & EQUIPMENT MAI	28,149.54	4,433.52	23,716.02	84.25%	100,061.06	95,459.14	4,601.92	4.60%
55 - CAPITAL OUTLAY	36,650.00	0.00	36,650.00	100.00%	-67,648.28	38,995.00	-106,643.28	-157.64%
Department 002 - WATER DISTRIBUTION Total:	99,263.73	31,145.22	68,118.51	68.62%	235,799.37	311,404.16	-75,604.79	-32.06%
Department: 003 - CUSTOMER SERVICE								
51 - PERSONNEL	13,119.18	21,603.27	-8,484.09	-64.67%	86,421.19	117,905.52	-31,484.33	-36.43%
52 - CONTRACTUAL	345.93	293.52	52.41	15.15%	12,750.60	5,790.87	6,959.73	54.58%
53 - GENERAL SERVICES	798.80	1,951.81	-1,153.01	-144.34%	6,442.02	7,987.15	-1,545.13	-23.99%
54 - MACHINE & EQUIPMENT MAI	18,163.34	2,472.00	15,691.34	86.39%	180,925.68	70,795.69	110,129.99	60.87%
55 - CAPITAL OUTLAY	0.00	70,230.28	-70,230.28	0.00%	0.00	173,692.53	-173,692.53	0.00%
Department 003 - CUSTOMER SERVICE Total:	32,427.25	96,550.88	-64,123.63	-197.75%	286,539.49	376,171.76	-89,632.27	-31.28%
Department: 011 - WASTEWATER COLLECTION								
51 - PERSONNEL	23,653.08	19,112.53	4,540.55	19.20%	162,003.27	147,533.39	14,469.88	8.93%
52 - CONTRACTUAL	992.08	51.20	940.88	94.84%	26,108.90	18,849.60	7,259.30	27.80%
53 - GENERAL SERVICES	3,131.30	2,372.81	758.49	24.22%	12,880.92	11,156.09	1,724.83	13.39%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	March Variance				YTD Variance			
	2024-2025 March Activity	2025-2026 March Activity	Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	Favorable / (Unfavorable)	Variance %
54 - MACHINE & EQUIPMENT MAI	347.36	1,417.37	-1,070.01	-308.04%	16,182.19	29,076.31	-12,894.12	-79.68%
55 - CAPITAL OUTLAY	31,931.23	65,218.50	-33,287.27	-104.25%	1,656,244.52	297,047.25	1,359,197.27	82.07%
Department 011 - WASTEWATER COLLECTION Total:	60,055.05	88,172.41	-28,117.36	-46.82%	1,873,419.80	503,662.64	1,369,757.16	73.12%
Department: 012 - WASTEWATER TREATMENT								
52 - CONTRACTUAL	128,292.11	99,297.47	28,994.64	22.60%	620,112.25	651,737.95	-31,625.70	-5.10%
54 - MACHINE & EQUIPMENT MAI	15,302.40	3,771.01	11,531.39	75.36%	71,614.97	26,426.93	45,188.04	63.10%
55 - CAPITAL OUTLAY	42,573.34	0.00	42,573.34	100.00%	272,836.64	83,995.00	188,841.64	69.21%
Department 012 - WASTEWATER TREATMENT Total:	186,167.85	103,068.48	83,099.37	44.64%	964,563.86	762,159.88	202,403.98	20.98%
Department: 020 - BILLING & COLLECTION								
51 - PERSONNEL	7,044.28	12,905.74	-5,861.46	-83.21%	42,941.67	51,950.62	-9,008.95	-20.98%
52 - CONTRACTUAL	13,718.71	23,093.59	-9,374.88	-68.34%	55,576.95	82,445.29	-26,868.34	-48.34%
53 - GENERAL SERVICES	81,235.49	105,106.32	-23,870.83	-29.38%	354,866.87	555,578.26	-200,711.39	-56.56%
54 - MACHINE & EQUIPMENT MAI	2,108.97	0.00	2,108.97	100.00%	72,031.97	48,193.19	23,838.78	33.09%
Department 020 - BILLING & COLLECTION Total:	104,107.45	141,105.65	-36,998.20	-35.54%	525,417.46	738,167.36	-212,749.90	-40.49%
Department: 901 - NON-DEPARTMENTAL								
52 - CONTRACTUAL	64,220.45	83,936.44	-19,715.99	-30.70%	408,918.04	462,501.54	-53,583.50	-13.10%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	179.47	175.00	4.47	2.49%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	2,528,145.75	2,559,694.75	-31,549.00	-1.25%
59 - TRANSFER	0.00	0.00	0.00	0.00%	1,315,085.00	1,328,450.00	-13,365.00	-1.02%
Department 901 - NON-DEPARTMENTAL Total:	64,220.45	83,936.44	-19,715.99	-30.70%	4,252,328.26	4,350,821.29	-98,493.03	-2.32%
Expense Total:	1,279,778.43	717,040.67	562,737.76	43.97%	9,002,273.29	8,440,090.44	562,182.85	6.24%
Fund 02 Surplus (Deficit):	-289,967.99	355,779.46	645,747.45	222.70%	-2,692,019.20	1,680,693.53	4,372,712.73	162.43%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 03 - SANITARY LANDFILL FUND								
Revenue								
44 - CHARGES FOR SERVICES	184,009.57	170,549.17	-13,460.40	-7.32%	868,859.44	955,157.70	86,298.26	9.93%
45 - OTHER REVENUE	11,417.56	12,120.05	702.49	6.15%	69,560.79	1,010,884.95	941,324.16	1,353.24%
Revenue Total:	195,427.13	182,669.22	-12,757.91	-6.53%	938,420.23	1,966,042.65	1,027,622.42	109.51%
Expense								
Department: 030 - LANDFILL								
51 - PERSONNEL	24,435.32	25,578.23	-1,142.91	-4.68%	163,225.07	169,308.32	-6,083.25	-3.73%
52 - CONTRACTUAL	777.78	5,566.53	-4,788.75	-615.69%	59,944.63	54,115.42	5,829.21	9.72%
53 - GENERAL SERVICES	9,796.88	12,436.41	-2,639.53	-26.94%	53,147.85	56,705.64	-3,557.79	-6.69%
54 - MACHINE & EQUIPMENT MAI	10,195.61	11,913.51	-1,717.90	-16.85%	136,461.42	27,411.37	109,050.05	79.91%
55 - CAPITAL OUTLAY	14,480.00	0.00	14,480.00	100.00%	39,430.00	1,037,403.27	-997,973.27	-2,531.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	196,619.67	196,619.67	0.00	0.00%
59 - TRANSFER	0.00	0.00	0.00	0.00%	93,162.00	189,858.00	-96,696.00	-103.79%
Department 030 - LANDFILL Total:	59,685.59	55,494.68	4,190.91	7.02%	741,990.64	1,731,421.69	-989,431.05	-133.35%
Expense Total:	59,685.59	55,494.68	4,190.91	7.02%	741,990.64	1,731,421.69	-989,431.05	-133.35%
Fund 03 Surplus (Deficit):	135,741.54	127,174.54	-8,567.00	-6.31%	196,429.59	234,620.96	38,191.37	19.44%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 04 - AIRPORT FUND								
Revenue								
44 - CHARGES FOR SERVICES	6,411.06	8,161.13	1,750.07	27.30%	95,345.10	80,234.79	-15,110.31	-15.85%
45 - OTHER REVENUE	199.52	0.00	-199.52	-100.00%	203.52	35,768.75	35,565.23	17,475.05%
49 - TRANSFER	0.00	0.00	0.00	0.00%	79,134.00	597,064.00	517,930.00	654.50%
Revenue Total:	6,610.58	8,161.13	1,550.55	23.46%	174,682.62	713,067.54	538,384.92	308.21%
Expense								
Department: 040 - AIRPORT								
51 - PERSONNEL	5,847.92	6,508.06	-660.14	-11.29%	36,553.00	41,944.05	-5,391.05	-14.75%
52 - CONTRACTUAL	7,835.20	8,139.41	-304.21	-3.88%	46,317.20	47,189.80	-872.60	-1.88%
53 - GENERAL SERVICES	16.17	24.54	-8.37	-51.76%	106.92	568.73	-461.81	-431.92%
54 - MACHINE & EQUIPMENT MAI	4,399.49	1,449.95	2,949.54	67.04%	25,488.48	38,558.09	-13,069.61	-51.28%
55 - CAPITAL OUTLAY	23,582.57	0.00	23,582.57	100.00%	84,141.72	32,917.22	51,224.50	60.88%
Department 040 - AIRPORT Total:	41,681.35	16,121.96	25,559.39	61.32%	192,607.32	161,177.89	31,429.43	16.32%
Expense Total:	41,681.35	16,121.96	25,559.39	61.32%	192,607.32	161,177.89	31,429.43	16.32%
Fund 04 Surplus (Deficit):	-35,070.77	-7,960.83	27,109.94	77.30%	-17,924.70	551,889.65	569,814.35	3,178.93%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 05 - STORM WATER DRAINAGE FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	3,132.10	3,132.10	0.00%	10,114.31	8,721.51	-1,392.80	-13.77%
44 - CHARGES FOR SERVICES	120,821.39	124,728.12	3,906.73	3.23%	691,380.76	750,088.32	58,707.56	8.49%
45 - OTHER REVENUE	4,167.04	3,222.34	-944.70	-22.67%	29,896.09	25,153.31	-4,742.78	-15.86%
Revenue Total:	124,988.43	131,082.56	6,094.13	4.88%	731,391.16	783,963.14	52,571.98	7.19%
Expense								
Department: 050 - STORM WATER DRAINAGE								
52 - CONTRACTUAL	5,074.79	14,487.48	-9,412.69	-185.48%	5,855.44	40,002.25	-34,146.81	-583.16%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	368.20	381.02	-12.82	-3.48%
55 - CAPITAL OUTLAY	149,306.75	728.00	148,578.75	99.51%	189,499.75	7,514.00	181,985.75	96.03%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	175.00	175.00	0.00	0.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	415,523.00	424,135.00	-8,612.00	-2.07%
59 - TRANSFER	0.00	0.00	0.00	0.00%	337,787.00	440,248.00	-102,461.00	-30.33%
Department 050 - STORM WATER DRAINAGE Total:	154,381.54	15,215.48	139,166.06	90.14%	949,208.39	912,455.27	36,753.12	3.87%
Expense Total:	154,381.54	15,215.48	139,166.06	90.14%	949,208.39	912,455.27	36,753.12	3.87%
Fund 05 Surplus (Deficit):	-29,393.11	115,867.08	145,260.19	494.20%	-217,817.23	-128,492.13	89,325.10	41.01%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 07 - HOTEL OCCUPANCY TAX FUND								
Revenue								
40 - TAXES	89,096.68	89,648.83	552.15	0.62%	365,109.35	391,957.28	26,847.93	7.35%
44 - CHARGES FOR SERVICES	350.00	1,155.00	805.00	230.00%	1,375.00	2,965.00	1,590.00	115.64%
45 - OTHER REVENUE	7,265.37	7,756.30	490.93	6.76%	43,145.89	44,904.77	1,758.88	4.08%
Revenue Total:	96,712.05	98,560.13	1,848.08	1.91%	409,630.24	439,827.05	30,196.81	7.37%
Expense								
Department: 070 - TOURISM								
51 - PERSONNEL	5,154.12	5,401.50	-247.38	-4.80%	31,428.88	33,205.11	-1,776.23	-5.65%
52 - CONTRACTUAL	8,183.73	2,030.75	6,152.98	75.19%	83,931.17	45,606.80	38,324.37	45.66%
53 - GENERAL SERVICES	45.42	337.57	-292.15	-643.22%	408.04	517.83	-109.79	-26.91%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	4,694.93	-4,694.93	0.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	13,469.09	0.00	13,469.09	100.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	100,375.00	104,400.00	-4,025.00	-4.01%
58 - GRANT DISBURSEMENTS	1,005.63	101,858.91	-100,853.28	-10,028.87%	12,452.12	139,247.66	-126,795.54	-1,018.26%
Department 070 - TOURISM Total:	14,388.90	109,628.73	-95,239.83	-661.90%	242,064.30	327,672.33	-85,608.03	-35.37%
Expense Total:	14,388.90	109,628.73	-95,239.83	-661.90%	242,064.30	327,672.33	-85,608.03	-35.37%
Fund 07 Surplus (Deficit):	82,323.15	-11,068.60	-93,391.75	-113.45%	167,565.94	112,154.72	-55,411.22	-33.07%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 08 - DEBT SERVICE FUND								
Revenue								
40 - TAXES	4,090.05	7,219.00	3,128.95	76.50%	298,658.22	272,629.09	-26,029.13	-8.72%
45 - OTHER REVENUE	776.20	732.54	-43.66	-5.62%	5,241.21	5,040.69	-200.52	-3.83%
49 - TRANSFER	0.00	0.00	0.00	0.00%	823,050.00	0.00	-823,050.00	-100.00%
Revenue Total:	4,866.25	7,951.54	3,085.29	63.40%	1,126,949.43	277,669.78	-849,279.65	-75.36%
Expense								
Department: 080 - DEBT SERVICE								
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	933,750.00	949,775.00	-16,025.00	-1.72%
Department 080 - DEBT SERVICE Total:	0.00	0.00	0.00	0.00%	933,750.00	949,775.00	-16,025.00	-1.72%
Expense Total:	0.00	0.00	0.00	0.00%	933,750.00	949,775.00	-16,025.00	-1.72%
Fund 08 Surplus (Deficit):	4,866.25	7,951.54	3,085.29	63.40%	193,199.43	-672,105.22	-865,304.65	-447.88%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 10 - CAPITAL PROJECTS FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	420.00	0.00	-420.00	-100.00%
44 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00%	0.00	2,194.50	2,194.50	0.00%
45 - OTHER REVENUE	21,910.18	24,246.03	2,335.85	10.66%	146,687.99	100,140.71	-46,547.28	-31.73%
49 - TRANSFER	0.00	0.00	0.00	0.00%	342,946.00	3,256,758.00	2,913,812.00	849.64%
Revenue Total:	21,910.18	24,246.03	2,335.85	10.66%	490,053.99	3,359,093.21	2,869,039.22	585.45%
Expense								
Department: 402 - STREET MAINTENANCE								
55 - CAPITAL OUTLAY	504,409.71	43,832.50	460,577.21	91.31%	-62,256.64	79,150.94	-141,407.58	-227.14%
Department 402 - STREET MAINTENANCE Total:	504,409.71	43,832.50	460,577.21	91.31%	-62,256.64	79,150.94	-141,407.58	-227.14%
Department: 501 - PARKS & RECREATION								
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	22,250.00	278,025.44	-255,775.44	-1,149.55%
Department 501 - PARKS & RECREATION Total:	0.00	0.00	0.00	0.00%	22,250.00	278,025.44	-255,775.44	-1,149.55%
Expense Total:	504,409.71	43,832.50	460,577.21	91.31%	-40,006.64	357,176.38	-397,183.02	-992.79%
Fund 10 Surplus (Deficit):	-482,499.53	-19,586.47	462,913.06	95.94%	530,060.63	3,001,916.83	2,471,856.20	466.33%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 11 - CHILD SAFETY FUND								
Revenue								
42 - FINES AND FORFEITURES	356.57	1,395.73	1,039.16	291.43%	3,164.94	4,660.23	1,495.29	47.25%
45 - OTHER REVENUE	62.74	72.06	9.32	14.85%	348.28	402.02	53.74	15.43%
Revenue Total:	419.31	1,467.79	1,048.48	250.05%	3,513.22	5,062.25	1,549.03	44.09%
Expense								
Department: 110 - CHILD SAFETY								
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	0.00	21,645.00	-21,645.00	0.00%
Department 110 - CHILD SAFETY Total:	0.00	0.00	0.00	0.00%	0.00	21,645.00	-21,645.00	0.00%
Expense Total:	0.00	0.00	0.00	0.00%	0.00	21,645.00	-21,645.00	0.00%
Fund 11 Surplus (Deficit):	419.31	1,467.79	1,048.48	250.05%	3,513.22	-16,582.75	-20,095.97	-572.01%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 12 - COURT TECHNOLOGY FUND								
Revenue								
42 - FINES AND FORFEITURES	1,189.68	1,737.94	548.26	46.08%	8,838.93	7,140.16	-1,698.77	-19.22%
45 - OTHER REVENUE	205.42	216.83	11.41	5.55%	1,161.93	1,260.62	98.69	8.49%
Revenue Total:	1,395.10	1,954.77	559.67	40.12%	10,000.86	8,400.78	-1,600.08	-16.00%
Expense								
Department: 120 - COURT TECHNOLOGY								
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	884.00	7,708.80	-6,824.80	-772.04%
Department 120 - COURT TECHNOLOGY Total:	0.00	0.00	0.00	0.00%	884.00	7,708.80	-6,824.80	-772.04%
Expense Total:	0.00	0.00	0.00	0.00%	884.00	7,708.80	-6,824.80	-772.04%
Fund 12 Surplus (Deficit):	1,395.10	1,954.77	559.67	40.12%	9,116.86	691.98	-8,424.88	-92.41%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 13 - PUBLIC SAFETY FUND								
Revenue								
43 - INTERGOVERNMENTAL	4,841.97	8,778.47	3,936.50	81.30%	8,804.25	8,778.47	-25.78	-0.29%
45 - OTHER REVENUE	505.31	650.23	144.92	28.68%	3,119.03	3,973.68	854.65	27.40%
Revenue Total:	5,347.28	9,428.70	4,081.42	76.33%	11,923.28	12,752.15	828.87	6.95%
Expense								
Department: 130 - PUBLIC SAFETY								
52 - CONTRACTUAL	35.00	0.00	35.00	100.00%	8,668.13	350.00	8,318.13	95.96%
53 - GENERAL SERVICES	2,060.50	0.00	2,060.50	100.00%	2,060.50	588.17	1,472.33	71.45%
55 - CAPITAL OUTLAY	0.00	11,354.50	-11,354.50	0.00%	0.00	11,354.50	-11,354.50	0.00%
Department 130 - PUBLIC SAFETY Total:	2,095.50	11,354.50	-9,259.00	-441.85%	10,728.63	12,292.67	-1,564.04	-14.58%
Expense Total:	2,095.50	11,354.50	-9,259.00	-441.85%	10,728.63	12,292.67	-1,564.04	-14.58%
Fund 13 Surplus (Deficit):	3,251.78	-1,925.80	-5,177.58	-159.22%	1,194.65	459.48	-735.17	-61.54%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 20 - TAX INCREMENT FINANCING FUND								
Revenue								
40 - TAXES	35,848.74	41,524.19	5,675.45	15.83%	412,677.21	469,698.35	57,021.14	13.82%
45 - OTHER REVENUE	7.13	463.03	455.90	6,394.11%	2,685.15	6,403.05	3,717.90	138.46%
Revenue Total:	35,855.87	41,987.22	6,131.35	17.10%	415,362.36	476,101.40	60,739.04	14.62%
Expense								
Department: 205 - TAX INCREMENT FINANCING								
59 - TRANSFER	0.00	0.00	0.00	0.00%	823,050.00	0.00	823,050.00	100.00%
Department 205 - TAX INCREMENT FINANCING Total:	0.00	0.00	0.00	0.00%	823,050.00	0.00	823,050.00	100.00%
Expense Total:	0.00	0.00	0.00	0.00%	823,050.00	0.00	823,050.00	100.00%
Fund 20 Surplus (Deficit):	35,855.87	41,987.22	6,131.35	17.10%	-407,687.64	476,101.40	883,789.04	216.78%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Categor...	2024-2025	2025-2026	March Variance		2024-2025	2025-2026	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 79 - SEDA								
Revenue								
40 - TAXES	61,913.18	74,487.44	12,574.26	20.31%	399,805.85	437,206.88	37,401.03	9.35%
45 - OTHER REVENUE	1,613.63	1,716.62	102.99	6.38%	12,692.83	11,657.79	-1,035.04	-8.15%
Revenue Total:	63,526.81	76,204.06	12,677.25	19.96%	412,498.68	448,864.67	36,365.99	8.82%
Expense								
Department: 790 - SEDA								
51 - PERSONNEL	25,968.56	29,887.16	-3,918.60	-15.09%	167,468.82	180,062.70	-12,593.88	-7.52%
52 - CONTRACTUAL	12,830.34	19,216.33	-6,385.99	-49.77%	43,652.99	85,314.69	-41,661.70	-95.44%
53 - GENERAL SERVICES	846.73	773.91	72.82	8.60%	87,197.56	10,144.42	77,053.14	88.37%
54 - MACHINE & EQUIPMENT MAI	245.06	1,271.35	-1,026.29	-418.79%	3,706.29	12,170.18	-8,463.89	-228.37%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	17,057.33	44,929.37	-27,872.04	-163.40%
58 - GRANT DISBURSEMENTS	0.00	1,117.66	-1,117.66	0.00%	50,063.56	54,960.28	-4,896.72	-9.78%
59 - TRANSFER	2,500.00	2,500.00	0.00	0.00%	15,000.00	15,000.00	0.00	0.00%
Department 790 - SEDA Total:	42,390.69	54,766.41	-12,375.72	-29.19%	384,146.55	402,581.64	-18,435.09	-4.80%
Expense Total:	42,390.69	54,766.41	-12,375.72	-29.19%	384,146.55	402,581.64	-18,435.09	-4.80%
Fund 79 Surplus (Deficit):	21,136.12	21,437.65	301.53	1.43%	28,352.13	46,283.03	17,930.90	63.24%
Total Surplus (Deficit):	-972,901.37	376,955.88	1,349,857.25	138.75%	3,251,076.45	7,070,333.64	3,819,257.19	117.48%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2026

Fund Summary

Fund	2024-2025		2025-2026		March Variance		YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	-420,959.09	-256,122.47	164,836.62	39.16%	5,457,092.77	1,782,702.16	-3,674,390.61	-67.33%
02 - WATER AND WASTEWA...	-289,967.99	355,779.46	645,747.45	222.70%	-2,692,019.20	1,680,693.53	4,372,712.73	162.43%
03 - SANITARY LANDFILL FU...	135,741.54	127,174.54	-8,567.00	-6.31%	196,429.59	234,620.96	38,191.37	19.44%
04 - AIRPORT FUND	-35,070.77	-7,960.83	27,109.94	77.30%	-17,924.70	551,889.65	569,814.35	3,178.93%
05 - STORM WATER DRAINA...	-29,393.11	115,867.08	145,260.19	494.20%	-217,817.23	-128,492.13	89,325.10	41.01%
07 - HOTEL OCCUPANCY TAX ...	82,323.15	-11,068.60	-93,391.75	-113.45%	167,565.94	112,154.72	-55,411.22	-33.07%
08 - DEBT SERVICE FUND	4,866.25	7,951.54	3,085.29	63.40%	193,199.43	-672,105.22	-865,304.65	-447.88%
10 - CAPITAL PROJECTS FUND	-482,499.53	-19,586.47	462,913.06	95.94%	530,060.63	3,001,916.83	2,471,856.20	466.33%
11 - CHILD SAFETY FUND	419.31	1,467.79	1,048.48	250.05%	3,513.22	-16,582.75	-20,095.97	-572.01%
12 - COURT TECHNOLOGY F...	1,395.10	1,954.77	559.67	40.12%	9,116.86	691.98	-8,424.88	-92.41%
13 - PUBLIC SAFETY FUND	3,251.78	-1,925.80	-5,177.58	-159.22%	1,194.65	459.48	-735.17	-61.54%
20 - TAX INCREMENT FINANC...	35,855.87	41,987.22	6,131.35	17.10%	-407,687.64	476,101.40	883,789.04	216.78%
79 - SEDA	21,136.12	21,437.65	301.53	1.43%	28,352.13	46,283.03	17,930.90	63.24%
Total Surplus (Deficit):	-972,901.37	376,955.88	1,349,857.25	138.75%	3,251,076.45	7,070,333.64	3,819,257.19	117.48%

SUBJECT: Quarterly Investment Report for the Period Ending March 31, 2026

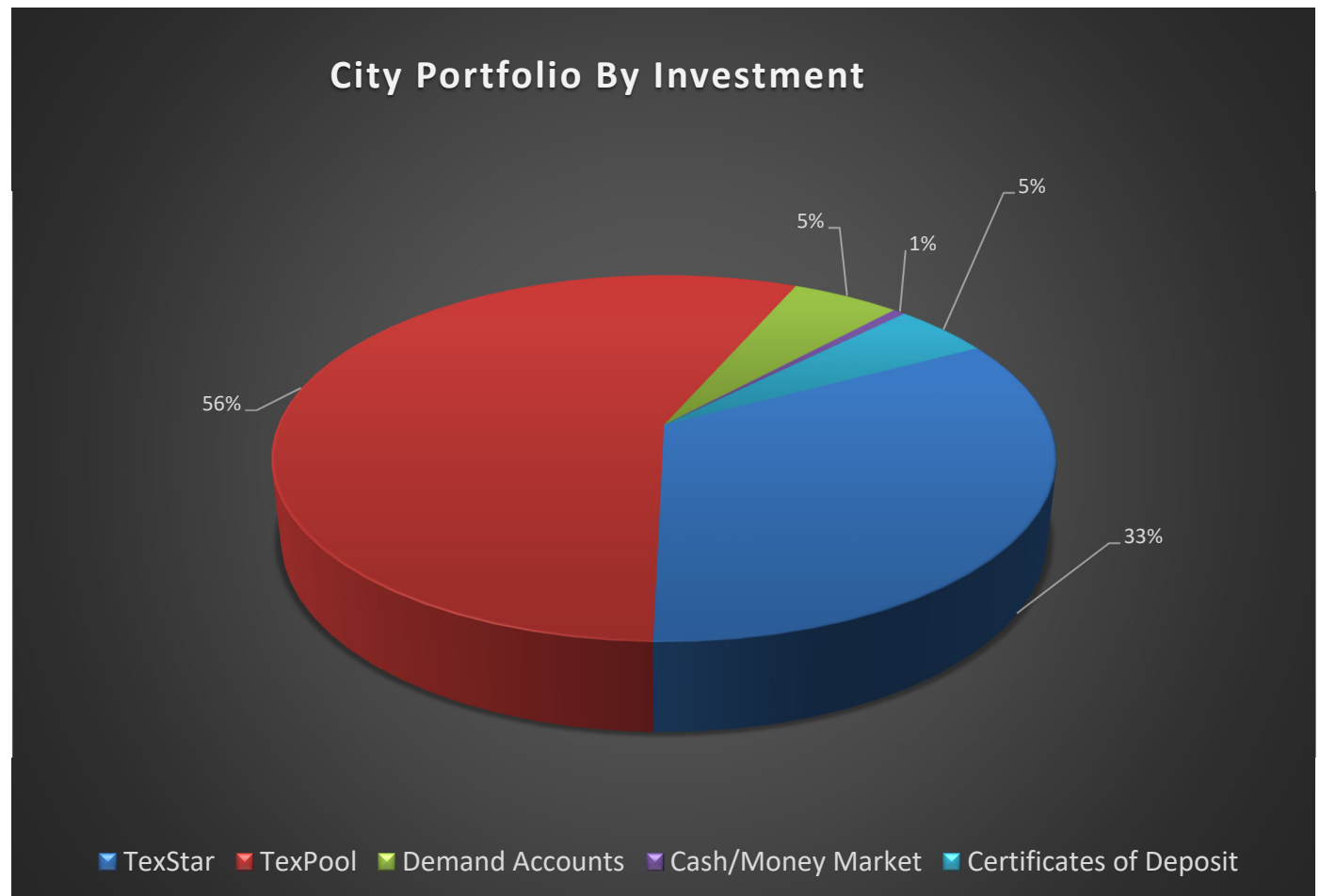
DEPARTMENT: Finance

STAFF CONTACT: Monica Harris

BACKGROUND:

The City of Stephenville’s total market value of cash and investments on March 31, 2026, was \$49,832,322, a \$5.5 million dollar increase over the quarter ending December 31, 2025. This is allocated 5% in demand accounts, less than 1% in cash/money market accounts, 5% in Certificates of Deposits, 33% in TexStar investment pool, and 56% in TexPool investment pool.

Cash and investment accounts earned \$431K in interest for the quarter. The average yield to maturity for all account types for the quarter was 3.58%. The average yield to maturity for investment accounts for the quarter was 3.65%. The average yield to maturity for a 3-month treasury bill for the quarter was 3.59%. The average weighted maturity in days of the portfolio was 8.35 days.





**Quarterly Investment Report
For the Period Ending
March 31, 2026**

City of Stephenville, Texas
 Quarterly Investment Report
 March 31, 2026
 Portfolio Summary Management Report

<u>Portfolio as of December 31, 2025:</u>		<u>Portfolio as of March 31, 2026</u>	
Beginning Book Value	\$ 44,301,099	Ending Book Value	\$ 49,832,472
Beginning Market Value	\$ 44,305,318	Ending Market Value	\$ 49,832,322
		Total Income for the Period	\$ 430,634
		Change in Book Value	\$ 5,531,374
		Change in Market Value	\$ 5,527,004
		Net Change in Value	\$ (4,370)

Average Yield to Maturity for period - Total	3.58%
Average Yield to Maturity for period - Non-Demand	3.65%
3 Month Treasury Average Jan-Mar 2026	3.59%
Weighted Average Maturity in Days	8.35

/s/ Monica D. Harris

Monica D. Harris, CPA
 Director of Finance
 City of Stephenville

/s/ Rebecca Pingleton

Rebecca Pingleton
 Assistant Director of Finance
 City of Stephenville

City of Stephenville, TX
Investment Report
3/31/2026

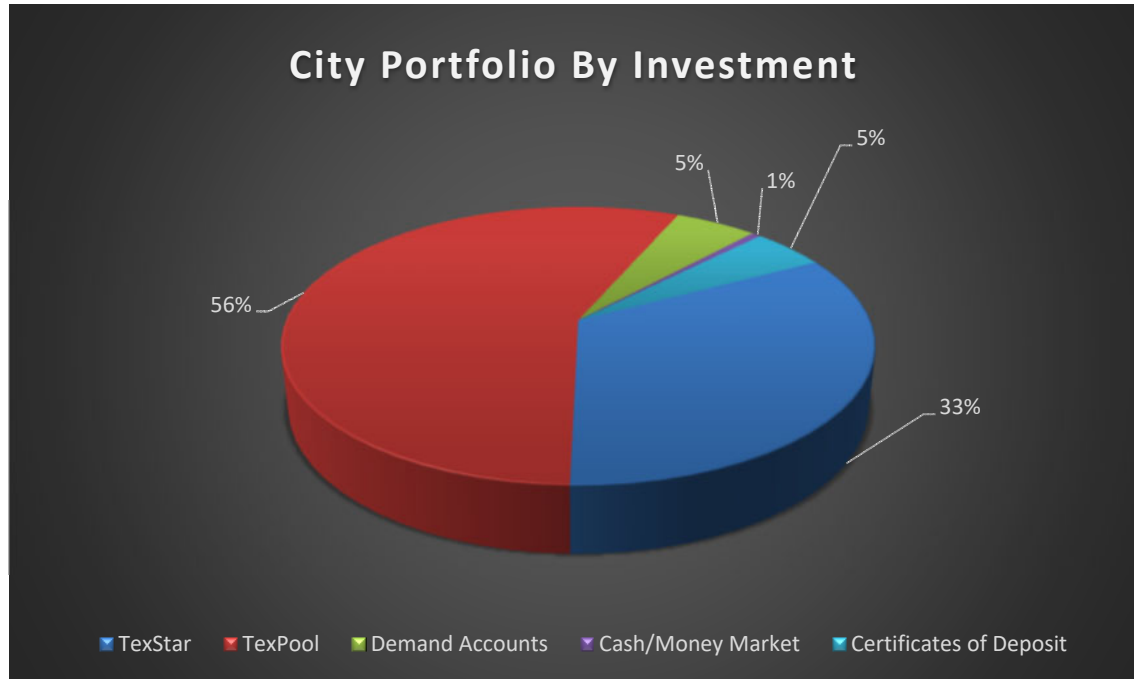
Purchase Date	Maturity Date	CUSIP	Investment Type	Par Amount	Coupon	Purchase Price	Purchase Yield	Beginning Book Value	Interest Earned January 2026	Interest Earned February 2026	Interest Earned March 2026	Interest Earned for the Quarter	Ending Book Value	Earnings YTD	Market Price	Market Value
Pooled Cash																
3/31/2026	4/1/2026	N/A	Demand	2,357,576.82	3.129%	100.000	3.129%	2,357,576.82	8,374.17	6,207.28	7,005.38	21,586.83	2,357,576.82	43,345.46	100.0000	2,357,576.82
Sub Total				2,357,576.82				2,357,576.82	8,374.17	6,207.28	7,005.38	21,586.83	2,357,576.82	43,345.46		2,357,576.82
General Fund																
3/31/2026	4/1/2026	N/A	Texpool	11,401,450.81	3.672%	100.000	3.672%	11,401,450.81	32,284.66	34,105.08	35,450.29	101,840.03	11,401,450.81	192,640.18	100.0000	11,401,450.81
3/31/2026	4/1/2026	N/A	TexSTAR	6,490,793.51	3.651%	100.000	3.651%	6,490,793.51	16,017.88	16,065.89	20,064.83	52,148.60	6,490,793.51	102,110.17	100.0000	6,490,793.51
3/31/2026	4/1/2026	N/A	Pershing	296,521.93	0.000%	100.000	0.000%	296,521.93	-	-	-	-	296,521.93	-	100.0000	296,521.93
3/27/2025	5/19/2026	020080CN5	CD	215,000.00	4.500%	100.629	4.500%	215,000.00	821.71	742.19	821.71	2,385.61	215,000.00	4,824.25	100.0730	215,156.95
3/31/2025	10/31/2025	09968TBR7	CD	-	0.000%	100.000	0.000%	-	-	-	-	-	-	845.75	0.0000	-
3/31/2025	3/31/2026	05890QDX9	CD	-	0.000%	100.000	0.000%	-	842.73	761.18	815.55	2,419.46	-	4,920.47	0.0000	-
3/31/2025	6/30/2026	32021MJS9	CD	245,000.00	4.050%	100.000	4.050%	245,000.00	842.73	761.17	842.74	2,446.64	245,000.00	4,947.66	100.0420	245,102.90
3/31/2025	7/31/2026	45776NHH2	CD	85,000.00	4.050%	100.000	4.050%	85,000.00	292.38	264.08	292.38	848.84	85,000.00	1,716.55	100.0570	85,048.45
4/2/2025	1/2/2026	98970LKC6	CD	-	0.000%	100.000	0.000%	-	27.86	-	-	27.86	-	5,069.81	0.0000	-
4/17/2025	4/17/2026	41166MAM7	CD	245,000.00	4.150%	100.000	4.150%	245,000.00	863.54	779.97	863.54	2,507.05	245,000.00	2,590.63	100.0060	245,014.70
5/30/2025	2/27/2026	740367WC7	CD	-	0.000%	100.000	0.000%	-	894.75	750.44	-	1,645.19	-	4,300.59	0.0000	-
6/5/2025	11/5/2025	21923LAX1	CD	-	0.000%	100.000	0.000%	-	-	-	-	-	-	1,021.95	0.0000	-
6/10/2025	7/10/2026	8578943A5	CD	245,000.00	4.250%	100.000	4.250%	245,000.00	884.35	798.77	884.35	2,567.47	245,000.00	5,191.98	100.0660	245,161.70
9/4/2025	9/4/2026	369674CZ7	CD	245,000.00	4.050%	100.000	4.050%	245,000.00	842.73	761.18	842.73	2,446.64	245,000.00	4,947.65	100.0370	245,090.65
11/13/2025	8/13/2026	06051XP22	CD	245,000.00	3.700%	100.000	3.700%	245,000.00	769.90	695.40	769.90	2,235.20	245,000.00	3,452.15	99.9150	244,791.75
11/20/2025	11/20/2026	01882MAM4	CD	245,000.00	4.000%	100.000	4.000%	245,000.00	832.33	751.78	832.33	2,416.44	245,000.00	3,544.11	100.0540	245,132.30
11/20/2025	2/22/2027	48836LDA7	CD	120,000.00	3.650%	100.000	3.650%	120,000.00	372.00	336.00	372.00	1,080.00	120,000.00	1,584.00	99.8060	119,767.20
3/6/2026	12/7/2026	949764UH5	CD	245,000.00	3.800%	100.000	3.800%	245,000.00	-	-	663.18	663.18	245,000.00	521.55	99.9560	244,892.20
3/11/2026	1/11/2027	740367XS1	CD	245,000.00	3.700%	100.000	3.700%	245,000.00	-	-	521.55	521.55	245,000.00	663.18	99.8740	244,691.30
Sub Total				20,568,766.25				20,568,766.25	56,589.55	57,573.13	64,037.08	178,199.76	20,568,766.25	344,892.63		20,568,616.35
Water/Wastewater																
3/31/2026	4/1/2026	N/A	Texpool	1,215,909.20	3.672%	100.0000	3.672%	1,215,909.20	4,391.57	4,014.25	3,780.63	12,186.45	1,215,909.20	26,096.07	100.0000	1,215,909.20
3/31/2026	4/1/2026	N/A	TexSTAR	891,773.73	3.651%	100.0000	3.651%	891,773.73	11,221.94	5,827.48	2,779.33	19,828.75	891,773.73	57,949.20	100.0000	891,773.73
3/31/2026	4/1/2026	N/A	TexSTAR	2,162,917.75	3.651%	100.0000	3.651%	2,162,917.75	6,749.10	6,064.40	6,686.11	19,499.61	2,162,917.75	40,825.51	100.0000	2,162,917.75
3/31/2026	4/1/2026	N/A	TexSTAR	2,923,906.16	3.651%	100.0000	3.651%	2,923,906.16	11,698.19	9,099.98	8,990.11	29,788.28	2,923,906.16	64,224.71	100.0000	2,923,906.16
3/31/2026	4/1/2026	N/A	TexSTAR	3,198,187.22	3.651%	100.0000	3.651%	3,198,187.22	963.97	9,887.18	10,851.15	3,198,187.22	3,198,187.22	100.0000	3,198,187.22	
Sub Total				10,392,694.06				10,392,694.06	34,060.80	25,970.08	32,123.36	92,154.24	10,392,694.06	189,095.49		10,392,694.06
Landfill																
3/31/2026	4/1/2026	N/A	Texpool	3,897,963.68	3.672%	100.0000	3.672%	3,897,963.68	12,295.55	11,132.41	12,120.05	35,548.01	3,897,963.68	74,285.20	100.0000	3,897,963.68
Sub Total				3,897,963.68				3,897,963.68	12,295.55	11,132.41	12,120.05	35,548.01	3,897,963.68	74,285.20		3,897,963.68
Storm Drainage																
3/31/2026	4/1/2026	N/A	Texpool	778,751.79	3.672%	100.0000	3.672%	778,751.79	3,247.21	2,839.27	2,429.58	8,516.06	778,751.79	16,281.56	100.0000	778,751.79
3/31/2026	4/1/2026	N/A	Texpool	257,578.14	3.672%	100.0000	3.672%	257,578.14	1,876.80	1,115.58	792.76	3,785.14	257,578.14	8,871.75	100.0000	257,578.14
Sub Total				1,036,329.93				1,036,329.93	5,124.01	3,954.85	3,222.34	12,301.20	1,036,329.93	25,153.31		1,036,329.93
Hotel Occupancy Tax																
3/31/2026	4/1/2026	N/A	Texpool	2,463,197.46	3.672%	100.0000	3.672%	2,463,197.46	7,384.89	6,894.21	7,661.19	21,940.29	2,463,197.46	43,401.71	100.0000	2,463,197.46
3/31/2026	4/1/2026	N/A	Texpool	31,338.85	3.672%	100.0000	3.672%	31,338.85	352.55	180.35	95.11	628.01	31,338.85	12,354.21	100.0000	31,338.85
Sub Total				2,494,536.31				2,494,536.31	7,737.44	7,074.56	7,756.30	22,568.30	2,494,536.31	55,755.92		2,494,536.31
Child Safety																
3/31/2026	4/1/2026	N/A	Texpool	23,171.18	3.672%	100.0000	3.672%	23,171.18	68.39	64.33	72.06	204.78	23,171.18	402.02	100.0000	23,171.18
Sub Total				23,171.18				23,171.18	68.39	64.33	72.06	204.78	23,171.18	402.02		23,171.18
Court Technology																
3/31/2026	4/1/2026	N/A	Texpool	69,728.08	3.672%	100.0000	3.672%	69,728.08	210.67	194.16	216.83	621.66	69,728.08	1,260.62	100.0000	69,728.08
Sub Total				69,728.08				69,728.08	210.67	194.16	216.83	621.66	69,728.08	1,260.62		69,728.08
Public Safety																
3/31/2026	4/1/2026	N/A	Texpool	209,126.38	3.672%	100.0000	3.672%	209,126.38	654.15	586.97	650.23	1,891.35	209,126.38	3,973.68	100.0000	209,126.38
Sub Total				209,126.38				209,126.38	654.15	586.97	650.23	1,891.35	209,126.38	3,973.68		209,126.38

City of Stephenville, TX
Investment Report
3/31/2026

Purchase Date	Maturity Date	CUSIP	Investment Type	Par Amount	Coupon	Purchase Price	Purchase Yield	Beginning Book Value	Interest Earned January 2026	Interest Earned February 2026	Interest Earned March 2026	Interest Earned for the Quarter	Ending Book Value	Earnings YTD	Market Price	Market Value
<u>SEDA</u>																
3/31/2026	4/1/2026	N/A	Texpool	551,928.68	3.672%	100.0000	3.672%	551,928.68	1,637.25	1,515.68	1,716.62	4,869.55	551,928.68	10,257.47	100.0000	551,928.68
				<u>551,928.68</u>				<u>551,928.68</u>	<u>1,637.25</u>	<u>1,515.68</u>	<u>1,716.62</u>	<u>4,869.55</u>	<u>551,928.68</u>	<u>10,257.47</u>		<u>551,928.68</u>
<u>Debt Service</u>																
3/31/2026	4/1/2026	N/A	Demand	286,530.63	3.129%	100.0000	3.129%	286,530.63	1,082.88	804.80	732.54	2,620.22	286,530.63	5,040.69	100.0000	286,530.63
				<u>286,530.63</u>				<u>286,530.63</u>	<u>1,082.88</u>	<u>804.80</u>	<u>732.54</u>	<u>2,620.22</u>	<u>286,530.63</u>	<u>5,040.69</u>		<u>286,530.63</u>
			Sub Total	<u>286,530.63</u>				<u>286,530.63</u>	<u>1,082.88</u>	<u>804.80</u>	<u>732.54</u>	<u>2,620.22</u>	<u>286,530.63</u>	<u>5,040.69</u>		<u>286,530.63</u>
<u>Employee Benefit</u>																
3/31/2026	4/1/2026	N/A	Demand	562.02	3.129%	100.0000	3.129%	562.02	260.07	211.43	216.00	687.50	562.02	1,422.10	100.0000	562.02
				<u>562.02</u>				<u>562.02</u>	<u>260.07</u>	<u>211.43</u>	<u>216.00</u>	<u>687.50</u>	<u>562.02</u>	<u>1,422.10</u>		<u>562.02</u>
			Sub Total	<u>562.02</u>				<u>562.02</u>	<u>260.07</u>	<u>211.43</u>	<u>216.00</u>	<u>687.50</u>	<u>562.02</u>	<u>1,422.10</u>		<u>562.02</u>
<u>Capital Projects</u>																
3/31/2026	4/1/2026	N/A	Texpool	6,942,702.32	3.672%	100.0000	3.672%	6,942,702.32	11,493.00	13,597.40	21,587.18	46,677.58	6,942,702.32	83,314.54	100.0000	6,942,702.32
3/31/2026	4/1/2026	N/A	TexSTAR	851,931.70	3.651%	100.0000	3.651%	851,931.70	2,701.34	2,411.61	2,658.85	7,771.80	851,931.70	16,826.17	100.0000	851,931.70
				<u>7,794,634.02</u>				<u>7,794,634.02</u>	<u>14,194.34</u>	<u>16,009.01</u>	<u>24,246.03</u>	<u>54,449.38</u>	<u>7,794,634.02</u>	<u>100,140.71</u>		<u>7,794,634.02</u>
			Sub Total	<u>7,794,634.02</u>				<u>7,794,634.02</u>	<u>14,194.34</u>	<u>16,009.01</u>	<u>24,246.03</u>	<u>54,449.38</u>	<u>7,794,634.02</u>	<u>100,140.71</u>		<u>7,794,634.02</u>
<u>Tax Increment Financing</u>																
3/31/2026	4/1/2026	N/A	Texpool	148,924.14	3.672%	100.0000	3.672%	148,924.14	1,610.61	857.69	463.03	2,931.33	148,924.14	6,403.05	100.0000	148,924.14
				<u>148,924.14</u>				<u>148,924.14</u>	<u>1,610.61</u>	<u>857.69</u>	<u>463.03</u>	<u>2,931.33</u>	<u>148,924.14</u>	<u>6,403.05</u>		<u>148,924.14</u>
			Sub Total	<u>148,924.14</u>				<u>148,924.14</u>	<u>1,610.61</u>	<u>857.69</u>	<u>463.03</u>	<u>2,931.33</u>	<u>148,924.14</u>	<u>6,403.05</u>		<u>148,924.14</u>
			Grand Total	<u>49,832,472.18</u>				<u>49,832,472.18</u>	<u>143,899.88</u>	<u>132,156.38</u>	<u>154,577.85</u>	<u>430,634.11</u>	<u>49,832,472.18</u>	<u>861,428.35</u>		<u>49,832,322.28</u>

**City of Stephenville
Investment Diversification
For Period Ending March 31, 2026**

<u>Investments</u>	<u>Par Value</u>	<u>Market Value</u>	<u>% of Portfolio</u>	<u>Avg Yield</u>
TexStar	16,519,510.07	16,519,510.07	33.15%	3.63%
TexPool	27,991,770.71	27,991,770.71	56.17%	3.62%
Demand Accounts	2,644,669.47	2,644,669.47	5.31%	3.02%
Cash/Money Market	296,521.93	296,521.93	0.60%	0.00%
Certificates of Deposit	2,380,000.00	2,379,850.10	4.78%	4.21%
	49,832,472.18	49,832,322.28	100.00%	



City of Stephenville, TX

Consolidated Yield Worksheet

For the Period Ending March 31, 2026

<u>January</u>	<u>Average Monthly Balance</u>	<u>Net Monthly Earnings</u>	<u>Average Monthly Rate</u>
Brokered CD's	2,381,848.50	8,287.01	4.18%
Cash/Money Market	340,078.88	-	0.00%
Demand - Operating	3,162,710.72	8,374.17	3.18%
Demand - Others	489,766.94	1,342.95	3.29%
Texpool	24,920,226.63	77,507.30	3.73%
TexSTAR	15,367,479.56	48,388.45	3.78%
<i>Totals for January</i>	46,662,111.23	143,899.88	3.70%
<u>February</u>			
Brokered CD's	2,136,495.10	7,402.16	4.16%
Cash/Money Market	528,979.29	-	0.00%
Demand - Operating	2,739,184.69	6,207.28	2.72%
Demand - Others	429,515.04	1,016.23	2.84%
Texpool	27,336,367.81	77,097.38	3.38%
TexSTAR	14,335,829.02	40,433.33	3.38%
<i>Totals for February</i>	47,506,370.95	132,156.38	3.34%
<u>March</u>			
Brokered CD's	2,379,850.10	8,521.96	4.30%
Cash/Money Market	296,602.72	-	0.00%
Demand - Operating	2,781,492.76	7,005.38	3.02%
Demand - Others	369,230.35	948.54	3.08%
Texpool	27,907,542.74	87,035.56	3.74%
TexSTAR	16,468,443.66	51,066.41	3.72%
<i>Totals for March</i>	50,203,162.33	154,577.85	3.69%



CITY COUNCIL
MEETING MINUTES
REGULAR MEETING
APRIL 7, 2026

CALL TO ORDER

The City Council of the City of Stephenville, Texas, convened on Tuesday, April 7, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Council Present:

City Council Mayor Lonn Reisman
City Council Place 2 Gerald Cook
City Council Place 4 Dean Parr
City Council Place 5 Maddie Smith
City Council Place 6 David Baskett
City Council Place 7 Brandon Greenhaw
City Council Place 8 Alan Nix

Council Absent:

City Council Place 1 LeAnn Durfey

Others Attending:

Jason King, City Manager
Randy Thomas, City Attorney
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 05:30 PM.

PLEDGES OF ALLEGIANCE

Council member Maddie Smith led the pledges to the flags of the United States and the State of Texas.

INVOCATION

Jerod Osmotherly with Timber Ridge Church voiced the invocation.

PRESENTATIONS AND RECOGNITIONS

1. **Proclamation Recognizing Stop the Silence: National Sexual Assault Awareness Month, National Child Abuse Prevention Month, and National Crime Victim's Week**

Mayor Reisman read the following proclamation received by Laura Gabino with Cross Timbers Family Services:

Whereas, National Crime Victims' Rights Week was established in 1981 by President Ronald Reagan as part of an effort to bring attention and support to victims of crime and is being observed the week of April 19-25, 2026 with the theme of "Listen. Act. Advocate. Protect victims, serve communities." to recognize victims of crime in the United States. National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime; and

Whereas, in 1983, April was designated National Child Abuse Prevention Month, and our community acknowledges that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment; and

Whereas, National Sexual Assault Awareness month was first nationally recognized in April 2001 as an effort to bring awareness about sexual assault and educate communities and individuals on prevention of sexual violence; and

Whereas, our community has dedicated individuals and organizations who work daily to counter the problems and provide resources to victims of violent crimes, child abuse and neglect, and sexual assault; and

Whereas, since the passage of the Victims of Crime Act in 1984, and through the dedicated work of advocates, lawmakers, and victims service providers, there is a growing array of services and resources available to victims and their loved ones; and

Whereas, Stop the Silence has been created to combine awareness of these causes in Erath County.

NOW, THEREFORE, reaffirming this, the City of Stephenville, City of Dublin, Erath County and Tarleton State University commit to creating a victim service and criminal justice response that assists all victims of crimes throughout the year; and do hereby proclaim the week of April 19-25, 2026 as Crime Victims' Rights Week.

2. **Proclamation Honoring Fifty Women Strong**

Mayor Reisman read the following proclamation received by Rita Cook and other members of Fifty Women Strong:

WHEREAS, the City of Stephenville is proud to recognize the many individuals and organizations whose volunteerism, leadership, and dedication strengthen the quality of life for our residents and contribute to the continued growth and vitality of our community; and

WHEREAS, Fifty Women Strong has demonstrated an outstanding commitment to the betterment of Stephenville and Erath County through collective giving, volunteer service, and support of initiatives that enhance community development; and

WHEREAS, through their generosity, vision, and collaboration, the members of Fifty Women Strong have invested their time, talents, and resources to support local projects, charitable organizations, and initiatives that enrich the lives of citizens throughout Stephenville and Erath County; and

WHEREAS, since its founding, Fifty Women Strong has awarded \$249,000 in grants to 30 local organizations, providing meaningful support to programs and projects that improve the lives of residents and strengthen the fabric of our community; and

WHEREAS, the efforts of Fifty Women Strong exemplify the spirit of civic engagement and philanthropy that helps communities thrive, inspires others to serve, and strengthens the bonds that unite our citizens; and

WHEREAS, the City of Stephenville is honored to recognize and celebrate organizations such as Fifty Women Strong whose dedication, leadership, and compassion contribute meaningfully to the prosperity and well-being of our community.

NOW, THEREFORE, I, Lonn Reisman, Mayor of the City of Stephenville, do hereby proclaim our appreciation and recognition of FIFTY WOMEN STRONG for their remarkable contributions to community development and their unwavering service to the citizens of Stephenville and Erath County.

3. Presentation of Night Market Ran by Kandas Newby

Kandas Newby with Fae-Root & Fossil Market presented their plan of a night market to the Council.

CITIZENS GENERAL DISCUSSION

Mark Wallace, 1402 N Dale St., addressed the Council regarding street repairs.

REGULAR AGENDA

4. Consider Acceptance of Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2025

Finance Director Monica Harris and Jon Watson of BrooksWatson & Co. presented this item.

MOTION by Gerald Cook, second by Alan Nix, to approve the Annual Comprehensive Financial Report for the Fiscal Year ending September 30, 2025, as presented. MOTION CARRIED unanimously.

5. Discussion of Erath-Somervell County Sub-Regional Planning Commission and 765kv Transmission Lines

Discussion was led by City Manager Jason King.

The following also addressed the Council regarding the 765kv Transmission Lines:

- Vanessa Halford, 1817 CR 177
- David Castleberry, 1822 CR 393
- Bonnie Terrell, 279 W Collins

A resolution related to the transmission lines will be brought to Council for consideration at a later date.

6. Consider Approval of an Assessment Resolution for Steering Committee of Cities Served by Atmos

City Manager Jason King presented this item to Council.

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of 188 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because

Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 188 ACSC member cities, which represent more than 70 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

EXPLANATION OF “BE IT RESOLVED” PARAGRAPHS:

- I. This paragraph authorizes the continuation of the City's membership in ACSC.
- II. This paragraph authorizes payment of the City's assessment to the ACSC in the amount of four cents (\$0.04) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

MOTION by David Baskett, second by Maddie Smith, to approve Resolution No. 2026-R-08 for the steering committee of Cities Served by Atmos. MOTION CARRIED unanimously.

7. Consider Approval of Preliminary Development Agreement with North 94 Land Development LLC.

City Manager Jason King presented this item to Council.

MOTION by Alan Nix, second by Brandon Greenhaw, to approve the Preliminary Development Agreement with North 94 Land Development LLC. as presented. MOTION CARRIED unanimously.

8 Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 130, Article II, Section 130.16 - Sale of Alcoholic Beverages (B) Required; Fee

City Secretary Sarah Lockenour presented this item to Council.

In 2008 through Ordinance No. 2008-O-27, the Stephenville Code of Ordinances, CHAPTER 130, ARTICLE II, SECTION 130.16 – SALE OF ALCOHOLIC BEVERAGES (B) REQUIRED; FEE adopted as follows:

No person within the city shall manufacture, sell, distribute or store any alcoholic beverage or engage in any other activity in relation thereto, for which a permit or license is required by the state alcoholic beverage code, without first obtaining a license to do so from the city. The fee for such license or permit shall be an amount equal to one-half the permit or license fee charged by the state under the state alcoholic beverage code.

Per Senate Bill 1008 passed in the 89th Texas Legislature:

SECTION 7. Section 437.01235, Health and Safety Code, is amended to read as follows:

Sec. 437.01235. FEES FOR PREMISES WITH ALCOHOLIC BEVERAGE PERMIT OR LICENSE. Notwithstanding any other law, a [A] county, [or a] municipality, or public health district, including an authorized agent, employee, or department, [with a public health district that charges a fee for issuance or renewal of a permit under Section 437.012 or 437.0123 for a premises located in the county or municipality and permitted or licensed by the Texas Alcoholic Beverage Commission] may not [also] charge a fee under Section 11.38 or 61.36, Alcoholic Beverage Code, if the premises is a food service establishment, retail food store, mobile food unit, roadside food vendor, or temporary food service establishment that has already paid a fee to operate to the department or to any county, municipality, or public health district [for issuance of an alcoholic beverage permit or license for the premises].

Staff recommend amending the Code of Ordinances as follows:

No person within the city shall manufacture, sell, distribute or store any alcoholic beverage or engage in any other activity in relation thereto, for which a permit or license is required by the state alcoholic beverage code, without first obtaining a license to do so from the city, unless the licensee operates a food service establishment and has already paid a food service permit fee to the municipality. If required, the fee for such license or permit shall be an amount equal to one-half the permit or license fee charged by the state under the state alcoholic beverage code.

MOTION by Maddie Smith, second by Alan Nix, to approved Ordinance No. 2026-O-05 amending the City of Stephenville Code of Ordinances, Chapter 130, Article II, Section 130.16 – Sale of Alcoholic Beverages (B) Required; Fee as presented. MOTION CARRIED unanimously.

9. Consider Approval of Resolutions Reaffirming Policies in Connection with the TxCDBG CDV25-0328 Grant for Tarleton Street Infrastructure Improvements

Director of Public Works Nick Williams presented the item to Council.

Resolution 2024-R-12 was passed on November 5, 2024, authorizing the TxCDBG Program application to be filed on behalf of the City of Stephenville with the TDA, and to be placed in competition for grant funding. The city was awarded the \$750,000 TxCDBG CDV25-0328 grant with a fifteen percent matching amount of \$112,500 in February of 2026. The project provides sidewalk reconstruction as well as water, sewer, and stormwater infrastructure improvements along Tarleton Street from McIlhaney to Everett Avenue. The TDA requires the adoption of specific resolutions, policies, and procedures as a condition of receiving Texas Community Development Block Grant (TxCDBG) funding. Accordingly, the following resolution and summarized policies have been prepared to ensure the City of Stephenville's compliance with all applicable federal and state requirements related to civil rights, citizen participation, fair housing, accessibility, and procurement standards.

Resolution Regarding Civil Rights The resolution affirms the City of Stephenville's commitment to complying with all applicable federal civil rights requirements tied to its TxCDBG funding. It ensures nondiscrimination in programs and activities, promotes equal access to opportunities, and requires adherence to laws related to fair housing, accessibility, limited English proficiency, and protections for vulnerable populations. The resolution also reaffirms key local policies, including citizen participation,

excessive force, fair housing, Section 504, and code of conduct, and commits the City to actions supporting Section 3 economic opportunities and fair housing initiatives.

Citizen Participation Plan The Citizen Participation Plan establishes the City of Stephenville's procedures for public involvement and complaint resolution related to its TxCDBG-funded projects. It outlines a formal process for submitting, investigating, and responding to complaints in a timely manner, while ensuring accessibility through language accommodations when needed.

Excessive Force Policy The Excessive Force Policy affirms the City of Stephenville's commitment to prohibiting the use of excessive force by law enforcement against individuals participating in non-violent civil rights demonstrations. It also requires enforcement of applicable laws to prevent the obstruction of access to or from such demonstration sites. The policy is formally adopted by resolution and supports compliance with federal requirements tied to TxCDBG funding.

Fair Housing Policy This Fair Housing Policy affirms the City of Stephenville's commitment to promoting fair housing and equal opportunity in accordance with the Fair Housing Act. The city agrees to support housing choice for all protected classes and to complete at least one activity during the grant period that affirmatively furthers fair housing. The policy is formally adopted by resolution as part of compliance with TxCDBG program requirements. .

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures This Section 504 Policy establishes the City of Stephenville's commitment to prohibiting discrimination against individuals with disabilities in all federally assisted programs and activities. It ensures equal access to services, participation, employment, and program benefits, and requires the city to provide appropriate accommodations and accessible communications for individuals with hearing or visual impairments.

Code of Conduct: Conflict of Interest Policy Pertaining to Procurement Procedures This Code of Conduct policy establishes the City of Stephenville's standards for preventing conflicts of interest in the procurement and administration of TxCDBG-funded contracts. It prohibits employees, officials, and agents from participating in contracting decisions where a real or perceived financial or personal interest exists and restricts the acceptance of gifts or favors from contractors.

The policy also ensures fair competition by barring entities involved in developing procurement specifications from competing for those contracts and extends conflict of interest restrictions to all parties benefiting from TxCDBG funds. Alleged violations are subject to review and may result in disciplinary action or legal consequences, ensuring integrity and transparency in the city's procurement processes.

Staff recommends approval of the proposed resolution and associated policies, as they are required by the Texas Department of Agriculture (TDA) as a condition of receiving Texas Community Development Block Grant (TxCDBG) funding. Adoption of these items ensures the City of Stephenville's compliance with applicable federal and state regulations, promotes transparency, and supports the city's continued eligibility for current and future grant funding opportunities.

MOTION by Alan Nix, second by Gerald Cook, to approve Resolution No. 2026-R-09 for the policies for the TxCDBG 0328 Grant Award — Tarleton Street Infrastructure Improvements Project. MOTION CARRIED unanimously.

10. **Review and Discuss Texas Department of Agriculture's Section 3 Policy Updated Information for the City's TxCDBG Contract CDV25-0328 Grant for Tarleton Street Infrastructure Improvements**

Director of Public Works Nick Williams presented the item to Council.

The City of Stephenville has been awarded TxCDBG Grant Contract No. CDV25-0328 in the amount of \$750,000 through the U.S. Department of Housing and Urban Development (HUD) and the Texas Department of Agriculture (TDA) for water, sewer, and sidewalk improvements.

As a condition of funding, the city is required to comply with Section 3 of the Housing and Urban Development Act of 1968, as amended. Updated federal regulations (24 CFR Part 75), effective November 30, 2020, and adopted by TDA on July 1, 2021, require grant recipients to present Section 3 requirements to their governing body.

No action is required at this time. This presentation is provided to fulfill TDA documentation requirements for the Texas Community Development Block Grant.

11. **Consider Approval of Utility Easement for Erath County Humane Society**

Director of Public Works Nick Williams presented the item to Council.

The ECHS development at 1300 County Road 454 is directly adjacent to the WWTP.

For the new ECHS facility to be able to utilize public sewer, the ECHS is requesting to install a private sanitary sewer service line from the new facility into the city's adjacent WWTP property.

The proposed private sewer service line will be owned and maintained by ECHS and will connect to an existing sanitary sewer manhole located outside the chain link fence that encloses the plant's active grounds. The easement is necessary to allow the ECHS the ability to construct the proposed private sanitary sewer service line and access the line for maintenance with proper city coordination.

The final easement agreement shall be subject to the review and approval of the city attorney. A copy of the proposed easement document including the metes and bounds description is attached.

There is no monetary cost to the city to grant the private sanitary sewer easement to ECHS or to install the proposed private sewer service line.

Staff recommends granting the Erath County Humane Society (ECHS) a private sanitary sewer easement at the Stephenville Wastewater Treatment Plant (WWTP).

MOTION by Maddie Smith, second by Dean Parr, to approve the utility easement for Erath County Humane Society as presented. MOTION CARRIED unanimously.

PLANNING AND ZONING COMMISSION

Mayor Reisman invited Larissa Saldana, 1498 N Belknap St, to the podium. Ms. Saldana addressed the Council opposing the rezone in Item 12.

12. **Application No.: RP&RZ 2026-9451**

Applicant Johnny Hopper, Representing Park 51, LLC., is Requesting Approval of a Replat with Simultaneous Rezoning of a Portion of Property Located at 125 W. Oak Street, Parcel R31420, being approximately 1.00 acres of the S3500 Frey First Addition, BLK. 26; LOT 9 of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)

City Manager Jason King presented this item to Council.

The applicant is requesting a rezone to R-2.5 to allow smaller lot dimensions for the construction of three single-family homes, two fronting Park St., and one fronting Belknap Steet. The remainder of the property will keep the existing Industrial Zoning. The replat establishes the appropriate lot dimensions and setback requirements as required for single-family residences; and generally speaking, subject to approval as a minor replat.

The Planning and Zoning Commission convened on March 18, 2026, and by unanimous vote, recommended the City Council approve the rezone request. The Commission also granted conditional approval of the replat. If the rezone is not approved by City Council, the replat is consequently denied.

Representing the developer, Steve Killen, addressed the Council regarding the rezone.

**13. Public Hearing
Application No.: RP & RZ 2026-9451**

Mayor Lonn Reisman entered into a Public Hearing at 6:54 PM.

No one spoke in favor or opposition regarding this annexation during the Public Hearing.

Mayor Lonn Reisman closed the Public Hearing at 6:54 PM

14. Application No.: RP&RZ 2026-9451

Consider Approval of a Replat with Simultaneous Rezoning of a Portion of Property Located at 125 W. Oak Street, Parcel R31420, being approximately 1.00 acres of the S3500 Frey First Addition, BLK. 26; LOT 9 of the City of Stephenville, Erath County, Texas from Industrial (I) to Integrated Housing (R-2.5)

MOTION by Alan Nix, second by Brandon Greenhaw, to approve Ordinance No. 2026-O-06 rezoning property located at 125 W. Oak Street as presented. MOTION CARRIED unanimously.

15. Application No.: PD 2026-9361

Applicant Alex Bryant, Representing TSU Catholic, LLC., Barefoot Equity Partners, LLC., and Chris and DeAnne Martinelli, is Presenting an Updated Development Plan for Property Located at the Following:

**1292 W Washington, Parcel R77944, being BLK. 134; LOTS 12; 18; 30B; 31 (PTS OF),
1334 W Washington, Parcel R30249, being BLK 134; LOT 40, ATM MACHINE,
1350 W Washington, Parcel R30251, being BLK. 134; LOTS 1;5;28,
1245 McNeill, Parcel R30278, being BLK 134; LOT 38A,
1255 McNeill, Parcel 30280, being BLK 134; Lots 38,
1303 McNeill, Parcel R30272, being BLK. 134; LOT 32,**

**1345 McNeill, Parcel R30271, being BLK. 134; LOT 31 (S150),
1353 McNeil, Parcel R30270, being BLK. 134; LOT 30A and
1357 McNeill, Parcel 30269, being BLK 134; south 150 feet of LOT 29 of the**

CITY ADDITION to the City of Stephenville, Erath County, Texas

Director of Development Services Steve Killen presented the item to Council.

In 2023, Mr. Thompson presented a Development Plan and a rezone request to Planned Development. The request was granted and ordinance 2023-O-09 was adopted. Updates have been presented to the Commission. Mr. Bryant is now requesting major amendments to the Development Plan and therefore, a new application process is required pursuant to Section 154.08 of the Zoning Ordinance. A conceptual plan was presented to the Commission on December 17, 2025. The applicant is returning for approval of the Development Plan. This Development Plan includes additional parcels to be acquired if the PD is approved. A separate agenda item will consider a recommendation to the City Council to repeal Ordinance 2023-O-09, should a favorable recommendation be offered for the Development Plan.

The Planning and Zoning Commission convened March 18, 2026, and by unanimous vote, recommended the City Council approve the updated Planned Development. If approved, the previous ordinance approving the original PD will need to be repealed and a new ordinance adopted.

**16. Public Hearing
Application No.: PD 2026-9361**

Mayor Lonn Reisman entered into a Public Hearing at 7:05 PM.

Regan Thompson representing the developer and Alex Bryant, Developer, spoke in favor of PD 2026-9361.

Mayor Lonn Reisman closed the Public Hearing at 7:11 PM.

17. Application No.: PD 2026-9361

Consider Approval of Ordinance Updating the Development Plan for Property Located at the Following:

**1292 W Washington, Parcel R77944, being BLK. 134; LOTS 12; 18; 30B; 31 (PTS OF),
1334 W Washington, Parcel R30249, being BLK 134; LOT 40, ATM MACHINE,
1350 W Washington, Parcel R30251, being BLK. 134; LOTS 1;5;28,
1245 McNeill, Parcel R30278, being BLK 134; LOT 38A,
1255 McNeill, Parcel 30280, being BLK 134; Lots 38,
1303 McNeill, Parcel R30272, being BLK. 134; LOT 32,
1345 McNeill, Parcel R30271, being BLK. 134; LOT 31 (S150),
1353 McNeil, Parcel R30270, being BLK. 134; LOT 30A and
1357 McNeill, Parcel 30269, being BLK 134; south 150 feet of LOT 29**

of the CITY ADDITION to the City of Stephenville, Erath County, Texas

MOTION by Gerald Cook, second by David Baskett, to approve Ordinance No. 2026-O-07 as presented. MOTION CARRIED unanimously.

18. **Application No.: REPEAL – 2023-O-09**

Applicant Alex Bryant, Representing TSU Catholic, LLC., and Barefoot Equity Partners, LLC., is Requesting Ordinance 2023-O-09 be Repealed

Director of Development Services Steve Killen presented the item to Council.

19. **Public Hearing**

Application No.: REPEAL - 2023-O-09

Mayor Lonn Reisman entered into a Public Hearing at 7:14 AM.

No one spoke in favor or opposition regarding this annexation.

Mayor Lonn Reisman closed the Public Hearing at 7:14 AM.

20. **Application No.: REPEAL – 2023-O-09**

Consider Approval of Ordinance Repealing Ordinance 2023-O-09

MOTION by David Baskett, second by Maddie Smith, to approve Ordinance No. 2026-O-08 repealing Ordinance No. 2023-O-09. MOTION CARRIED unanimously.

FINANCIAL REPORTS

21. **Monthly Budget Review for the Period Ending February 28, 2026**

Director of Finance Monica Harris presented the monthly budget report as follows:

In reviewing the financial statements ending February 28, 2026, the financial indicators are overall as or better than anticipated.

Property Tax Collections: We received \$1.4 million in property taxes in the month of February, resulting in a \$484K increase in the funds collected last fiscal year to date. The amount collected is 96% of the \$8.3 million budget, which is \$15k more than anticipated.

Sales and Use Tax: We received \$1 million in sales tax in February, resulting in \$326K or 7.6% more than the funds collected last fiscal year to date. The amount collected is 48% of the \$9.6 million budget, which is \$349K more than anticipated.

Revenue (by fund): Of the \$32 million revenue received to date, 48% was received in the General Fund, 28% was received in the Water/Wastewater Fund, 11% was received in the Capital Projects Fund, 6% was received in the Landfill Fund, 2% was received in the Storm Water Drainage Fund, and 2% was received in the Airport Fund. The remaining funds received 1% or less.

Revenue (budget vs. actual): We received 62% of the total budgeted revenue through February, which is \$802k more than anticipated due to property taxes and charges for services.

Revenue (prior year comparison): We received \$7.5 million more revenue through February than last fiscal year to date due to property taxes, charges for services, debt proceeds, and interfund transfers.

Expenditures (by fund): Of the \$24.6 million spent to date, 52% was expended in the General Fund, 31% was expended in the Water/Wastewater Fund, 7% was expended in the Landfill Fund, 4% was expended in the Stormwater Drainage Fund, and 4% was expended in the Debt Service Fund. The remaining funds spent 1% or less of the expenditures.

Expenditures (budget vs. actual): We have expended 39% of the total budgeted expenditures through February, which is \$9.6 million less than anticipated due to personnel, contractual, capital outlay, and interfund transfers.

Expenditures (prior year comparison): We spent \$4.3 million more in expenditures through February than last fiscal year to date due to personnel, capital outlay, and transfers related to capital outlay.

SEDA Revenue Comparison: SEDA has received 47% of budgeted revenue through February, which is \$23K more than last fiscal year to date due to taxes and \$26K more than anticipated due to taxes and interest income.

SEDA Expenditure Comparison: SEDA has spent an overall 44% of budgeted expenditures through February, which is \$6K more than last fiscal year to date due to contractual and \$6K more than anticipated due to equipment maintenance and capital outlay.

CONSENT AGENDA

MOTION by David Baskett, second by Gerald Cook, to approve Consent Agenda items as presented.

22. **Consider Approval of Minutes from March 3, 2026 - Regular Meeting**

23. **Consider Approval of Minutes from March 17, 2026 - Special Meeting**

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

Mayor Lonn Reisman recessed the Regular City Council meeting at 7:25 PM and convened the Executive Session at 7:31 PM.

Mayor Lonn Reisman adjourned the Executive Session at 7:36 PM and reconvened the Regular City Council meeting at 7:38 PM.

24. **Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S2600 CITY ADDITION**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

MOTION by Alan Nix, second by David Baskett, to authorize staff to execute a Utility Easement upon approval by the City Attorney as discussed in Executive Session. MOTION CARRIED unanimously.

ADJOURN

Mayor Lonn Reisman adjourned the meeting at 07:39 PM.

EXECUTIVE SESSION NOTICE

Lonon Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary



CITY COUNCIL
MEETING MINUTES
SPECIAL MEETING
APRIL 21, 2026

CALL TO ORDER

The City Council of the City of Stephenville, Texas, convened on Tuesday, April 21, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Council Present:

City Council Mayor Lonn Reisman
City Council Place 1 LeAnn Durfey
City Council Place 2 Gerald Cook
City Council Place 4 Dean Parr
City Council Place 6 David Baskett
City Council Place 7 Brandon Greenhaw
City Council Place 8 Alan Nix

Council Absent:

City Council Place 5 Maddie Smith

Others Attending:

Jason King, City Manager
Randy Thomas, City Attorney
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 06:40 PM.

PUBLIC HEALTH AND SAFETY COMMITTEE

1. Public Health and Safety Committee Report from April 21, 2026 - Items 1 and 2

Committee Chair Dean Parr gave a Committee Report from April 21, 2026.

1. Consider Recommendation of Memorandum Of Agreement for the 287(g) Task Force Model

The Stephenville Police Department and the Erath County District Attorney's Office recently met with representatives of the U.S. Immigration and Customs Enforcement to learn about the 287(g) task force program.

The program will empower Stephenville Police Department Officers to enforce some aspects of U.S. immigration law to make our community safer.

Other area Law Enforcement agencies, including the Erath County Sheriff's Office, Dublin PD, and other closely related agencies, participate in the program.

There is a one-time \$100,000 payment for vehicles. Each quarter, the department will receive \$15,000 for each SPD Officer who has completed the required training.

The MOA can be canceled, and SPD can withdraw from the program at any time without penalties.

MOTION by Dean Parr, second by LeAnn Durfey, to recommend the MOA for the 287(g) Task Force Model to full Council. MOTION CARRIED Unanimously.

2. Consider Recommendation of Automated License Plate Reader Cameras – TxDOT Agreement

The Stephenville Police Department is seeking to implement Automated License Plate Recognition (ALPR) technology to enhance public safety, assist in criminal investigations, and improve the identification of stolen vehicles and wanted individuals. ALPR systems capture and analyze license plate data from passing vehicles and provide actionable information to law enforcement personnel.

In order to install ALPR cameras within TxDOT right-of-way, the City must enter into a Multiple-Use Agreement with the Texas Department of Transportation. Approval of this item authorizes the Chief of Police to execute the agreement and proceed with deployment in strategic locations throughout the city.

Consider approving the resolution authorizing the Chief of Police to enter into a Multiple-Use Agreement with the Texas Department of Transportation (TxDOT) for the installation and operation of Automated License Plate Recognition (ALPR) cameras within TxDOT right-of-way.

MOTION by Dean Parr, second by LeAnn Durfey, to recommend approval of the Automated License Plate Reader Camera - TxDOT Agreement to Council. MOTION CARRIED.

2. Consider Approval of Memorandum of Agreement for the 287(g) Task Force Model

MOTION by David Baskett, second by LeAnn Durfey, to approve the MOA for the 287(g) Task Force Model as presented. MOTION CARRIED unanimously.

3. Consider Approval of Automated License Plate Reader Cameras Through TxDOT Agreement

MOTION, by Gerald Cook, second by Alan Nix, to approve Resolution No. 2026-R-10 approving the Automated License Plate Reader Cameras through TxDOT Agreement as presented. MOTION CARRIED unanimously.

EXECUTIVE SESSION

Mayor Lonn Reisman recessed the Special City Council meeting at 6:42 PM and convened the Executive Session at 6:47 PM.

Mayor Lonn Reisman adjourned the Executive Session at 7:01 PM and reconvened the Special City Council meeting at 7:03 PM.

4. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Local Health Authority**

5. **Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S5400 Park Place Addition and S4000 Groesbeck & McClelland Addition**

6. **Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S4000 Groesbeck & McClelland Addition**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

4. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Local Health Authority**

MOTION by LeAnn Durfey, second by Alan Nix, to renew Dr. Kelly Doggett as Local Health Authority for City of Stephenville as discussed in Executive Session. MOTION CARRIED unanimously.

5. **Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S5400 Park Place Addition and S4000 Groesbeck & McClelland Addition**

MOTION by Alan Nix, second by David Baskett, to initiate the abandonment process on St. Peter Street as discussed in Executive Session. MOTION CARRIED unanimously.

6. **Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S4000 Groesbeck & McClelland Addition**

MOTION by Alan Nix, second by Dean Parr, to initiate the abandonment process on St. Felix Street from Tarleton to Turner as discussed in Executive Session. MOTION CARRIED unanimously.

ADJOURN

Mayor Lonn Reisman adjourned the meeting at 7:04 PM.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Public Works
STAFF REPORT



SUBJECT: 2025 City Park Sewer Improvements – Project Acceptance
MEETING: Council Meeting – 05 MAY 2026
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends acceptance of the above noted project as complete and requests authorization for the city manager to issue final payment to the contractor. An appropriate resolution is attached.

BACKGROUND:

The City of Stephenville City Council awarded the contract for the above referenced project on October 18, 2022, for \$126,670.00 to B&L Construction Company of Hico, Texas. The contractor has completed the work in accordance with the plans and specifications.

FISCAL IMPACT SUMMARY:

The project was completed for \$138,255.00 of which \$129,442.25 has been paid to the contractor. The remaining balance of \$8,812.75 will be released to the contractor following formal project acceptance by the city council. An appropriate resolution is attached.

A recommendation for final payment has been received from the engineer of record. There are no identified outstanding construction issues and a signed Final Bills Paid Affidavit has been received.

Additionally, all known subcontractors have been contacted to confirm payment.

ATTACHMENT(S):

[Resolution No. 2026-R-XX](#)

RESOLUTION NO. 2026-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, TO ACCEPT THE 2025 CITY PARK SEWER IMPROVEMENTS PROJECT AND AUTHORIZE FINAL PAYMENT TO JAY MILLS CONTRACTING, INC.; FINDING AND DETERMINING THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City of Stephenville entered into a unit price contract with B&L Construction Company, with a final estimated total cost of \$126,670.00; and

WHEREAS, the actual work was completed at a total cost of \$138,255.00 of which \$129,442.25 has been previously paid to the contractor, leaving an amount due of \$8,81275; and

WHEREAS, the City has received an executed Final Bills Paid Affidavit from the Contractor and a recommendation of final payment from the design engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT;

SECTION 1. The 2025 City Park Improvements Project is hereby accepted, and the City Manager is authorized to make final payment to the contractor.

SECTION 2. It is hereby officially found and determined the meeting which this resolution was passed was open to the public as required by law.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Jason M. King, City Manager
Reviewed

Randy Thomas, City Attorney
Approved as to form and legality

Public Works
STAFF REPORT



SUBJECT: West Long Street Reconstruction – Project Acceptance
MEETING: Council Meeting – 05 MAY 2026
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends acceptance of the above noted project as complete and requests authorization for the city manager to issue final payment to the contractor. An appropriate resolution is attached.

BACKGROUND:

The City of Stephenville City Council awarded the contract for the above referenced project on October 18, 2022, for \$5,964,423.94 to Jay Mills Contracting, Inc. of Stephenville, Texas. The contractor has completed the work in accordance with the plans and specifications.

FISCAL IMPACT SUMMARY:

The project was completed for \$5,743,764.95 of which \$5,686,327.30 has been paid to the contractor. The remaining balance of \$57,437.65 will be released to the contractor following formal project acceptance by the city council. An appropriate resolution is attached.

A recommendation for final payment has been received from the engineer of record. There are no identified outstanding construction issues and a signed Final Bills Paid Affidavit has been received.

Additionally, all known subcontractors have been contacted to confirm payment.

ATTACHMENT(S):

[Resolution No. 2026-R-XX](#)

RESOLUTION NO. 2026-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, TO ACCEPT THE WEST LONG STREET RECONSTRUCTION PROJECT AND AUTHORIZE FINAL PAYMENT TO JAY MILLS CONTRACTING, INC.; FINDING AND DETERMINING THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City of Stephenville entered into a unit price contract with Jay Mills Contracting, Inc., with a final estimated total cost of \$5,964,423.94; and

WHEREAS, the actual work was completed at a total cost of \$5,743,764.95 of which \$5,686,327.30 has been previously paid to the contractor, leaving an amount due of \$57,437.65; and

WHEREAS, the City has received an executed Final Bills Paid Affidavit from the Contractor and a recommendation of final payment from the design engineering firm.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT;

SECTION 1. The West Long Street Reconstruction Project is hereby accepted, and the City Manager is authorized to make final payment to the contractor.

SECTION 2. It is hereby officially found and determined the meeting which this resolution was passed was open to the public as required by law.

PASSED AND APPROVED this the 5th day of May 2026.

Lonn Reisman, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Jason M. King, City Manager
Reviewed

Randy Thomas, City Attorney
Approved as to form and legality