



CITY COUNCIL
MEETING MINUTES
REGULAR MEETING
MARCH 3, 2026

CALL TO ORDER

The City Council of the City of Stephenville, Texas, convened on Tuesday, March 3, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Council Present:

City Council Mayor Lonn Reisman
City Council Place 1 LeAnn Durfey
City Council Place 2 Gerald Cook
City Council Place 4 Dean Parr
City Council Place 5 Maddie Smith
City Council Place 6 David Baskett
City Council Place 7 Brandon Greenhaw
City Council Place 8 Alan Nix

Council Absent:

Others Attending:

Jason King, City Manager
Randy Thomas, City Attorney
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 05:30 PM.

PLEDGES OF ALLEGIANCE

Council Member David Baskett led the pledges to the flags of the United States and the State of Texas.

INVOCATION

Minister David Bearden from Graham Street Church of Christ voiced the invocation.

PRESENTATIONS AND RECOGNITIONS

1. **Proclamation Recognizing the 2025 Tarleton State University Football Team**

The Mayor read the following proclamation on behalf of the Stephenville City Council:

WHEREAS, *Tarleton State University is a vibrant institution whose athletic programs bring pride, recognition, and unity to its students, alumni, and community; and*

WHEREAS, *during the 2025 college football season, the Tarleton State University Football Team achieved a remarkable 12-2 overall record, including a 7-1 mark in United Athletic Conference (UAC) play, earning a share of the conference championship and cementing their status as one of the nation's premier Football Championship Subdivision (FCS) programs; and*

WHEREAS, *the Texans compiled a powerful offensive and defensive performance throughout the season, averaging 42.43 points per game while allowing just 18.57 points per game, and outgaining opponents by more than 6,400 yards of total offense versus 4,640 for opponents; and*

WHEREAS, *Tarleton State's 2025 campaign featured signature victories, including a historic 30-27 double-overtime upset at Army — marking one of the most memorable wins in program history — and multiple dominant performances against FCS foes;*

WHEREAS, *the Texans achieved a program-best national ranking, finishing the season No. 6 in both the Stats Perform Top 25 and AFCA FCS Coaches Polls, the highest final ranking in the program's NCAA Division I era; and*

WHEREAS, *the Texans became the first team in 37 years to reach the FCS Playoffs Quarterfinals in one of their first two years NCAA Division I postseason eligibility, and one of four Texas programs to make the FCS Playoffs Quarterfinals in its first or second playoff appearance; and*

WHEREAS, *the leadership provided by Head Coach Todd Whitten and his coaching staff fostered a culture of discipline, resilience, and competitive excellence, inspiring student-athletes to succeed both on the field and in the classroom; and*

WHEREAS, *the Texan Cheer and Texan Stars organizations have demonstrated outstanding spirit, dedication, and community pride through their unwavering support of local student-athletes, teams, and school activities, contributing significantly to the encouragement, and morale;*

WHEREAS, *the accomplishments of the 2025 Tarleton State University Football Team brought great pride to the University, the City of Stephenville, the surrounding region, and the broader college football community;*

NOW, THEREFORE, BE IT PROCLAIMED *by the Stephenville City Council that we do hereby honor and commend the 2025 Tarleton State University Football Team for their outstanding performance, historic achievements, and exemplary representation of Tarleton State University and the community they serve.*

BE IT FURTHER PROCLAIMED *that the City extends its heartfelt appreciation to the players, coaches, support staff, families, and fans whose dedication and spirit contributed to a memorable and successful 2025 season.*

The proclamation was received by Head Coach Todd Whitten and Tarleton State University football coaches and staff.

2. **Stephenville Police Department Texas Best Practice Accreditation Recognition**

Texas Police Chiefs Association Foundation, Inc. presented the Stephenville Police Department with the Texas Law Enforcement Best Practice Accreditation Program Certificate of Accreditation.

CITIZENS GENERAL DISCUSSION

No one addressed the Council at this time.

REGULAR AGENDA

9. Consider Approval of Fee Waiver Request for Mural Sign Project

Director of Development Services Steve Killen presented the item to Council.

Local artist Stephanie Beach working with Tarleton State university requests fee waivers for a mural project for Tarleton State University students. She is requesting fee waivers for the project.

MOTION by David Baskett, second by LeAnn Durfey, to approve the fee waiver request for the Mural Sign Project as requested. MOTION CARRIED unanimously.

3. Consider Approval of an Assessment Resolution for Steering Committee of Cities Served by Oncor

City Manager Jason King presented this item to Council.

The City of Stephenville is a member of a 174-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rule makings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

MOTION by Gerald Cook, second by Maddie Smith, to approve Resolution No. 2026-R-05 for Steering Committee of Cities Served by Oncor. MOTION CARRIED unanimously.

4. Consider Approval of Notice of General Election for May 2, 2026

City Secretary Sarah Lockenour presented this item to Council.

Staff requests Council approve the Notice of Election, per Texas Election Code Chapter 4, Section 4.008, for the City of Stephenville General Election to be held on Saturday, May 2, 2026, for the purpose of electing the following:

- Council Member Place 2
- Council Member Place 4
- Council Member Place 6

Council Member Place 8
Mayor

MOTION by Maddie Smith, second by David Baskett, approving the Notice of General Election for May 2, 2026, as presented. MOTION CARRIED unanimously.

5. **Consider Approval of Order of Cancellation or Notice of Special Election May 2, 2026**

City Secretary Sarah Lockenour presented this item to Council.

The Filing Period for the 2026 Special Election ended March 3, 2026, 5:00 PM. No additional applications for a place on the ballot were received therefore an Order of Cancellation will need to be issued.

Staff requests Council approve an Order of Cancellation of Election, per Texas Election Code Section 2.053(a), for the City of Stephenville Special Election to be held on Saturday, May 2, 2026, for the purpose of electing the following:

- Council Member Place 3 (unexpired term)
- Council Member Place 7 (unexpired term)

MOTION by Maddie Smith, second by Brandon Greenhaw, to approve the Order of Cancellation for the Stephenville Special Election to be held May 2, 2026, as presented. MOTION CARRIED unanimously.

6. **Consider Approval of Expenditure for Motorola/Spillman CAD/RMS Annual Maintenance Cost**

Stephenville Police Department Chief Dan Harris presented this item to Council.

In March 2021, the Police Department went live with a new Computer Aided Dispatch/Records Management (CAD/RMS) system called Spillman Flex by Motorola. This is a budgeted line item. The annual cost this year is \$65,926.52 and includes both Police and Fire Department modules.

The expenditure amount of \$65,926.52 is more than the budgeted amount of \$61,613.56. The additional amount will be covered by budget savings from other budgeted items.

MOTION by Alan Nix, second by Gerald Cook, to approve the Motorola/Spillman CAD/RMS Annual Maintenance cost of \$61,613.56 as presented. MOTION CARRIED unanimously.

7. **Consider Award of Budgeted Riverside Drainage Improvements Project - Phase II**

Public Works Director Nick Williams presented this item to Council.

The first phase of the Riverside Drainage Improvements was completed last year per a utility easement agreement for the Eastside Sewer project where stormwater drainage improvements were installed near the confluence of Riverside Drive, Clifton Street, and Glen Rose Road. This second phase of the Riverside Drainage Improvements Project serves to improve the existing natural drainage and further alleviate area flooding.

The BuyBoard proposal received from B&L Construction Company agrees to install stormwater piping and construct drainage inlets. The work is anticipated to be completed within 90-calendar days following the award. The approved FY25-26 budget allocated \$80,000.00 specifically for construction of this project. The agreement provides a construction cost of \$72,800.00.

Staff recommends approval of the agreement with B&L Construction Company of Hico, Texas to construct budgeted stormwater drainage improvements along Riverside Drive.

MOTION by Alan Nix, second by David Baskett, to award budgeted Riverside Drainage Improvements Project - Phase II to B&L Construction Company as presented. MOTION CARRIED unanimously.

8. **Consider Approval of Interlocal Agreement with the City of Hamilton, Texas**

Director of Development Services Steve Killen presented the item to Council.

MOTION by Maddie Smith, second by LeAnn Durfey, to approve the Interlocal Agreement with the City of Hamilton, Texas for Code Enforcement Officer training for the City of Hamilton. MOTION CARRIED unanimously.

PLANNING AND ZONING COMMISSION

10. **Application No.: RZ 9493**

Justin Scrivner is Requesting a Rezone for Property Located at 3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas from Single-Family Residential (R-1) to Integrated Housing (R-2.5)

Director of Development Services Steve Killen presented the item to Council.

Mr. Scrivner is requesting a rezone to the "highest and best use" with the intention of building single-family homes. This property is in an area surrounded by single family dwellings. The requested zoning will allow smaller dimensions than the existing R-1 requirement. The property has roughly 96' of frontage and will be subdivided into two lots. Mr. Scrivner was granted R-2.5 zoning for property on Bob White in the past and constructed single family homes that complemented the area. Future Land use is designated as Complete Neighborhood which allows residential uses.

The Planning and Zoning Commission convened February 18, 2026, and by a unanimous vote of 7/0, recommended the City Council approve the rezone request.

11. **Application No.: RZ 9493**
PUBLIC HEARING

Mayor Lonn Reisman entered into a Public Hearing at 6:06 PM for Application No.: RZ9493

No one spoke in favor or opposition regarding this annexation.

Mayor Lonn Reisman closed the Public Hearing at 6:07 PM.

12. **Consider Approval Ordinance Rezoning Property Located at 3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas from Single-Family Residential (R-1) to Integrated Housing (R-2.5)**

MOTION by Alan Nix, second by Brandon Greenhaw, to approve Ordinance No. 2026-O-03 rezoning property located at 3181 Bob White to R-2.5 as presented. MOTION CARRIED unanimously.

PUBLIC WORKS COMMITTEE

13. Public Works Committee Report from February 17, 2026

Public Works Committee Chair Alan Nix presented the Committee Report from February 17, 2026.

Agenda Item 1: Review Administrative Services Selection for the 2026-2027 TxCDBG Application

Mr. Nix and Mr. King presented a brief overview of the FY26-27 Texas Community Development Block Grant (TxCDBG) Downtown Revitalization / Main Street grant program. It was noted the grant is only available to designated Main Street cities like Stephenville for infrastructure improvements such as sidewalks and lighting in designated downtown areas. The maximum grant award is \$1,000,000 and requires a five percent match of \$50,000 for the best possible scoring application. It was noted that staff initiated the grant application process which has an application deadline of April 3, 2026. It was noted that Public Management, Inc. assisted the city on the grant application last fiscal year and the city scored fourth out of three awarded cities. It was further noted the cost of administrative services with Public Management, Inc. (PMI) would be paid from the grant award and no cost would be required if the city was not awarded the grant. A copy of the agreement with PMI was attached.

Following discussion, a motion was made by Mr. Cook, seconded by Mr. Baskett, to forward a positive recommendation to the full council to submit the grant application as presented.

The committee voted unanimously to forward a positive recommendation to the full council to submit the grant application as presented.

14. Consider Approval of Resolution Authorizing Application for the Downtown Revitalization / Main Street Program

MOTION by Alan Nix, second by Gerald Cook, to approve Resolution No. 2026-R-06 authorizing the application for the Downtown Revitalization/Main Street Program as presented. MOTION CARRIED unanimously.

15. Consider Award of Administrative Services Agreement to Public Management, Inc. for the TxCDBG Downtown Revitalization / Main Street Program

MOTION by Alan Nix, second by LeAnn Durfey, to authorize Public Management Inc.

MOTION AMENDED by Alan Nix, second by Leann Durfey, to award contract to Public Management, Inc. for the TxCDBG Downtown Revitalization/Main Street Program. MOTION CARRIED unanimously.

NOMINATIONS COMMITTEE

16. Nominations Committee Report from February 17, 2026

Nominations Committee Chair Maddie Smith presented the Committee Report from February 17, 2026.

Item 1: CONSIDER APPROVAL OF ORDINANCE AMENDING THE STEPHENVILLE CODE OF ORDINANCES, CHAPTER 32, ARTICLE 1, SECTION 32.01 AIRPORT ADVISORY

BOARD - MEMBERSHIP

In 2021 through Ordinance No. 2021-O-43, the Stephenville Code of Ordinances, Chapter 32, Article I, Section 32.01 Airport Advisory Board – Membership was amended to the following:

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. At least four members of the Board must be residents of the city; those not residing in the city must be residents of Erath County. Each of the seven members shall be appointed for two-year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

Currently there are only 2 of the 7 seats filled by City Residents. Nominations has three applicants to fill place 7 but they are also County Residents.

Staff recommend amending the Code of Ordinances as follows:

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. All board members must be residents of Erath County. Each of the seven members shall be appointed for two-year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

This amendment would bring the board into compliance and allow place 7 to be filled with one of the existing applicants.

MOTION by Maddie Smith, second by Alan Nix, to amend the current ordinance as presented. MOTION CARRIED unanimously. This will move forward to full Council with a positive recommendation.

Item 2: CONSIDER RECOMMENDATION OF CITIZEN BOARD AND COMMISSION NOMINATIONS

For the Airport Advisory Board, currently Place 7 is vacant.

CURRENT NOMINATIONS:

- BRANDON JOHNSON
- PAUL DICKINSON
- YORK GILL

MOTION by Maddie Smith, second by LeAnn Durfey, to appoint Brandon Johnson to Place 7 of the Airport Advisory Board. MOTION CARRIED unanimously. This will move forward to full Council with a positive recommendation.

17. **Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 32, Article I, Section 32.01 Airport Advisory Board — Membership**

MOTION by Maddie Smith, second by LeAnn Durfey, to approve Ordinance No. 2026-O-04

amending Stephenville Code of Ordinances as presented in the Nominations Committee Report from February 17, 2026. MOTION CARRIED unanimously.

18. **Consider Approval of Citizen Board and Commission Nominations for Airport Advisory Board**

MOTION by Madde Smith, second by LeAnn Durfey, to appoint Brandon Johnson to Place 7 of the Airport Advisory Board. MOTION CARRIED unanimously.

FINANCIAL REPORTS

19. **Monthly Budget Report for the Period Ending January 31, 2026**

Monthly Budget Report for the Period Ending January 31, 2026, Director of Finance Monica Harris presented the monthly budget report as follows:

In reviewing the financial statements ending January 31, 2026, the financial indicators are overall as or better than anticipated except for property taxes and debt issuance.

Property Tax Collections: We received \$3.6 million in property taxes in the month of January, resulting in an \$819K decrease in the funds collected last fiscal year to date. The amount collected is 79% of the \$8.3 million budget, which is \$1.2 million less than anticipated.

Sales and Use Tax: We received \$853K in sales tax in January, resulting in \$283K or 8.5% more than the funds collected last fiscal year to date. The amount collected is 37% of the \$9.6 million budget, which is \$209K more than anticipated.

Revenue (by fund): Of the \$18.2 million revenue received to date, 59% was received in the General Fund, 25% was received in the Water/Wastewater Fund, 9% was received in the Landfill Fund, and 3% was received in the Storm Water Drainage Fund. The remaining funds received 1% or less.

Revenue (budget vs. actual): We received 35% of the total budgeted revenue through January, which is \$8.8 million less than anticipated due to property taxes, debt proceeds, for which debt was not issued until February, and delayed interfund transfers.

Revenue (prior year comparison): We received \$13K less revenue through January than last fiscal year to date due to taxes.

Expenditures (by fund): Of the \$12.4 million spent to date, 62% was expended in the General Fund, 24% was expended in the Water/Wastewater Fund, and 11% was expended in the Landfill Fund. The remaining funds spent 1% or less of the expenditures.

Expenditures (budget vs. actual): We have expended 20% of the total budgeted expenditures through January, which is \$12.5 million less than anticipated due to personnel, contractual, capital outlay, and delayed interfund transfers.

Expenditures (prior year comparison): We spent \$2.3 million more in expenditures through January than last fiscal year to date due personnel, operating expenditures, and capital outlay.

SEDA Revenue Comparison: SEDA has received 37% of budgeted revenue through January, which is \$21K more than last fiscal year to date due to taxes and \$18K more than anticipated due to taxes and interest income.

SEDA Expenditure Comparison: SEDA has spent an overall 37% of budgeted expenditures

through January, which is \$13K less than last fiscal year to date due to general services and \$10K more than anticipated due to machine & equipment maintenance and capital outlay.

CONSENT AGENDA

MOTION by David Baskett, second by Brandon Greenhaw, to approve Consent Agenda as presented. MOTION CARRIED unanimously.

20. **Consider Approval of Minutes from February 2, 2026 - Regular Meeting**

21. **Consider Approval of Minutes from February 17, 2026 - Special Meeting**

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

Mayor Lonn Reisman recessed the Regular Meeting at 6:27 PM and convened the Executive Session at 6:30 PM.

Mayor Lonn Reisman adjourned the Executive Session at 6:47 PM and reconvened the Regular City Council meeting at 6:49 PM.

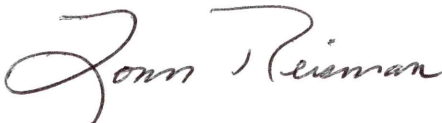
22. **Section 551.087 Deliberation Regarding Economic Development Negotiations - Project AS**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

ADJOURN

Mayor Lonn Reisman adjourned the meeting at 06:49 PM.

EXECUTIVE SESSION NOTICE



Lonn Reisman, Mayor

ATTEST:



Sarah Lockenour, City Secretary

