



CITY COUNCIL
MEETING MINUTES
REGULAR MEETING
FEBRUARY 3, 2026

CALL TO ORDER

The City Council of the City of Stephenville, Texas, convened on Tuesday, February 3, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Council Present:

City Council Mayor Lon Reisman
City Council Place 1 LeAnn Durfey
City Council Place 2 Gerald Cook
City Council Place 4 Dean Parr
City Council Place 5 Maddie Smith
City Council Place 8 Alan Nix

Council Absent:

City Council Place 6 David Baskett
City Council Place 7 Brandon Greenhaw

Others Attending:

Jason King, City Manager
Sarah Lockenour, City Secretary

Mayor Lon Reisman called the Regular Meeting to order at 05:30 PM.

PLEDGES OF ALLEGIANCE

Council member Maddie Smith led the pledges to the flags of the United States and the State of Texas.

INVOCATION

Pastor Scott Fletcher with Life Church voiced the invocation.

- 2. Consider Approval of Resolution Recognizing the Stephenville Yellow Jackets Football Team - 2025 UIL 4A Division 1 State Champions**

MOTION by Maddie Smith, second by Gerald Cook, to approve Resolution No. 2026-R-03

recognizing the Stephenville Yellow Jackets Football team. MOTION CARRIED unanimously.

Mayor Reisman and City Council expressed congratulations to the team and presented Coach Doty with a Key to the City. The Resolution was received by Coach Doty and members of the 2026 Yellow Jacket Football team.

PRESENTATIONS AND RECOGNITIONS

1. Presentation by Lighthouse Community Church - Trail Life Program

Fletcher Matandika with Lighthouse Community Church and Trail Life presented on their program for youth.

CITIZENS GENERAL DISCUSSION

No one addressed Council during this time.

REGULAR AGENDA

3. 2025 Stephenville Police Department Racial Profiling Report

Police Chief Dan Harris presented the 2025 Stephenville Police Department Racial Profiling Report.

4. Consider Approval of Land Owner Petition for Release from Extraterritorial Jurisdiction Related to Acres 0.520, A0613 Pearson Henry; Firework Stand, Parcel R76089

Director of Development Services Steve Killen presented the item to Council.

Wayne Wildman, representing Mr. W Fireworks, Inc., is requesting that Parcel R76089 be released from the City's ETJ. Based on recent legislation (S.B. 1202) effective September 1, 2025, the municipality must release the area from the ETJ immediately. Failure to release within 45 days after the petition is received, or the next meeting of the governing body after the 30th day after the receipt of the petition, the area is released by operation of law.

Staff recommends releasing Parcel R76089 from the City's ETJ pursuant to the requirements of Section 42.105 of the Local Government Code.

MOTION by Alan Nix, second by Gerald Cook, to release parcel R76089 from the ETJ as presented. MOTION CARRIED unanimously.

5. Consider Approval of Amended Order of Election for General Election Held May 2, 2026

City Secretary Sarah Lockenour presented this item to Council.

Staff requests Council approve an Amended Order of Election for the City of Stephenville General Election to be held Saturday, May 2, 2026. This amendment is due to a change in early voting dates by the Texas Secretary of State Office.

MOTION by Maddie Smith, second by LeAnn Durfey, to approve the amended Order of Election for the General Election as presented. MOTION CARRIED unanimously.

6. **Consider Approval of Amended Order of Election for Special Election Held May 2, 2026**

City Secretary Sarah Lockenour presented this item to Council.

Staff requests Council approve an Amended Order of Election for the City of Stephenville Special Election to be held Saturday, May 2, 2026. This amendment is due to a change in early voting dates by the Texas Secretary of State Office.

MOTION by Maddie Smith, second by Gerald Cook, to approve Resolution No. 2026-R-04 amending the Order of Election for the Special Election as presented. MOTION CARRIED unanimously.

7. **Consideration and Action Taken on an Ordinance Authorizing the Issuance and Sale of City of Stephenville, Texas Tax Note, Series 2026; Levying an Annual Ad Valorem Tax and Providing for the Payment of Said Note; Providing an Effective Date; and Enacting Other Provisions Relating to the Subject**

City Manager Jason King and Director of Finance Monica Harris presented this item to Council.

MOTION by Alan Nix, second by LeAnn Durfey, to approve Ordinance No. 2026-O-02 authorizing the issuance and sale of City of Tax Note, Series 2026; Levying an Annual Ad Valorem Tax and Providing for the Payment of Said Note; Providing an Effective Date; and Enacting Other Provisions Relating to the Subject as presented. MOTION CARRIED unanimously.

8. **Consider Award of Longley Private Drive Relocation Project**

Director of Public Works Nick Williams presented this to the Council.

On January 15, 2026, the City of Stephenville received and opened five (5) bids for the above-mentioned project. The low bid of \$536,311.35 was received from Jay Mills Contracting, Inc. of Stephenville, Texas.

The project includes the removal of an existing base driveway, excavation, application of lime treatment, base, asphalt, reinforced concrete culvert installations and fence relocation. The purpose of the project is to relocate a private driveway, as part of the land negotiation, to allow for the extension of the Stephenville Airport runway. The work is projected to be completed within ninety (90) calendar days following the contract start time.

Project funding, in the amount of \$832,023, was appropriated for this construction project in the adopted FY25-26 budget. A letter of recommendation from KSA Engineering, the Engineer of Record, has been received supporting the award to Jay Mills Contracting, Inc. of Stephenville, Texas. The difference between the two lowest bids is \$92,238.25 or approximately 17.20%.

Staff recommends award of the Longley Private Drive Relocation Project to Jay Mills Contracting, Inc. for \$536,311.35.

MOTION by Maddie Smith, second by Gerald Cook, to award the Longley Private Drive Relocation Project to Jay Mills Contracting, Inc. as presented. MOTION CARRIED unanimously.

PARKS AND LEISURE SERVICES COMMITTEE

9. Committee Report from January 20, 2026

Director of Parks and Leisure Services presented this item to the Council.

These projects were approved as part of the Fiscal Year 2026 Budget. The Splashville replacement project is intended to reduce the City's annual fiscal impact associated with operating and maintaining the existing Splashville aquatic facility by transitioning to more efficient, modern recreational amenities. This approach allows the City to provide updated infrastructure while lowering long-term operational and maintenance costs.

Improvements at the Splashville site will include a new splash pad, four (4) covered pickleball courts, and enhanced play amenities for children, creating a multi-use recreational destination serving residents of all ages. The Optimist Jaycee Park splash pad will add a modern, accessible water-play feature in another area of the community, expanding equitable access to recreational opportunities citywide.

The total cost of the Splashville replacement project, including the new splash pad, four (4) covered pickleball courts, and children's play amenities, is \$2,185,678.80. Funding is included in the Fiscal Year 2026 Budget.

Staff recommend acceptance of proposals associated with the Splashville replacement project and the construction of a new splash pad at Optimist Jaycee Park.

The Splashville replacement project includes the development of a new splash pad, four (4) covered pickleball courts, and additional play amenities for children. The Optimist Jaycee Park project includes the construction and installation of an approximately 1,500-square-foot splash pad with a 30-foot shade structure.

Both projects were approved and funded as part of the Fiscal Year 2026 Budget and align with the City's ongoing efforts to enhance parks, recreation amenities, and overall quality of life for residents.

10. Consider Approval of Contract with Kraftsman Commercial Playgrounds and Waterparks

MOTION by Maddie Smith, second by LeAnn Durfey to approve the contract with Kraftsman Commercial Playgrounds and Waterparks as presented. MOTION CARRIED unanimously.

PUBLIC HEALTH AND SAFETY COMMITTEE

11. Committee Report from January 20, 2026

Committee Chair Dean Parr presented this item to the Council.

The Health and Safety Committee met on January 20th and discussed the renewal of the Fire Department medical physicals and the addition of Public Works to the contract. The committee unanimously approved moving the action forward to Council for approval.

The Stephenville Fire Department and Stephenville Public Works Department seeks approval for annual wellness physicals. These comprehensive medical evaluations align with the state-mandated standards for fire department personnel and address the similar health risks faced by public works employees. This initiative is aimed to promote wellness, reduce work-related injuries, and enhance overall job performance.

Frontline Mobile Health has provided our departments with medical physicals for the past three years, monitoring individual health trends and facilitating timely interventions when necessary. The metric tracking of each members allows for a detailed health picture, encouraging optimal health.

This year, we propose expanding the annual contract to include the Public Works Department. Collaborating with Frontline Mobile Health and Public Works, we have assessed the shared risk factors in both job environments and believe this initiative will yield mutual benefits.

12. Consider Approval of Annual Firefighter and Public Works Medical Physical Evaluations

MOTION by Dean Parr, second by LeAnn Durfey, to approve the annual Firefighter and Public Works medical physical evaluations as presented. MOTION CARRIED unanimously.

PUBLIC WORKS COMMITTEE

13. Committee Report from January 20, 2026

Committee Chair Alan Nix presented this item to the Council.

Mr. King, City Manager, recapped the history of previous rate model discussions noting the city ties the utility rate structure back to the capital projects being performed and proposed and specifically noted a few of the larger projects completed over the last few years including a well field, pump station, 1MG ground storage tank, transmission pipeline, and the first phase of the Eastside Sewer. Mr. Richard Campbell with NewGen Strategies presented an analysis of the data and noted the model included an annual ten percent increase in both water and sewer rates from 2027-2031 shown as an example of funding methodology. It was noted the larger projects such as the third phase of the Eastside Sewer, an elevated water tower and associated pump station, and the future expansion of the wastewater treatment plant were identified as the main drivers of the proposed utility rate model. It was also noted the model accounted for both capital projects as well as routine operations and maintenance costs. The terms for capital items were based on a 20-year timeframe with a conservative five percent interest rate incorporated in the example. It was noted that no action was necessary as the meeting was to discuss the model and methodology for determining utility rates. It was further reiterated that the rates for the FY2026 budget were previously adopted and no action was requested.

The meeting was for informational purposes, and no action was taken by the committee.

The meeting was for informational purposes, and no recommendation was made by the committee.

FINANCIAL REPORTS

14. Monthly Budget Report for the Period Ending December 31, 2025

Monthly Budget Report for the ending December 31, 2025, Director of Finance Monica Harris presented the monthly budget report as follows:

In reviewing the financial statements ending December 31, 2025, the financial indicators are overall as or better than anticipated.

Property Tax Collections: We received \$2.1 million in property taxes in the month of December, resulting in a \$928K decrease in the funds collected last fiscal year to date. The amount collected is 36% of the \$8.3 million budget, which is \$800K less than anticipated.

Sales and Use Tax: We received \$864K in sales tax in December, resulting in \$164K or 6% more than the funds collected last fiscal year to date. The amount collected is 28% of the \$9.6 million budget, which is \$125K more than anticipated.

Revenue (by fund): Of the \$12.1 million revenue received to date, 51% was received in the General Fund, 29% was received in the Water/Wastewater Fund, 12% was received in the Landfill Fund, 3% was received in the Storm Water Drainage Fund, 2% was received in the HOT Fund, 1% was received in the TIF Fund, 1% was received in the Debt Service Fund and 1% was received in the Airport fund.

Revenue (budget vs. actual): We received 23% of the total budgeted revenue through December, which is \$3.2 million less than anticipated due to property taxes and debt proceeds, for which debt has not been issued.

Revenue (prior year comparison): We received \$123K less revenue through December than last fiscal year to date due to taxes.

Expenditures (by fund): Of the \$9.5 million spent to date, 59% was expended in the General Fund, 24% was expended in the Water/Wastewater Fund, 14% was expended in the Landfill Fund, 1% was expended in the Capital Projects Fund, 1% was expended in the HOT Fund, and 1% was expended in the Airport Fund.

Expenditures (budget vs. actual): We have expended 15% of the total budgeted expenditures through December, which is \$4.3 million less than anticipated due to personnel, contractual and capital outlay.

Expenditures (prior year comparison): We spent \$2.2 million more on expenditures through December than last fiscal year to date due personnel, contractual, and capital outlay.

SEDA Revenue Comparison: SEDA has received 28% of budgeted revenue through December, which is \$11K more than last fiscal year to date due to taxes and \$13K more than anticipated also due to taxes.

SEDA Expenditure Comparison: SEDA has spent an overall 28% of budgeted expenditures through December, which is \$2K less than last fiscal year to date due to general services and \$1K more than anticipated due to machine & equipment maintenance and grant disbursements.

15. **Quarterly Investment Report for the Period Ending December 31, 2025**

Finance Director Monica Harris presented the item.

The City of Stephenville's total market value of cash and investments on December 31, 2025, was \$44,305,318, a \$1.1 million dollar increase over the quarter ending September

30, 2025. This is allocated 8% in demand accounts, less than 1% in cash/money market accounts, 6% in Certificates of Deposits, 35% in TexStar investment pool, and 51% in TexPool investment pool.

Cash and investment accounts earned \$431K in interest for the quarter. The average yield to maturity for all account types for the quarter was 3.96%. The average yield to maturity for investment accounts for the quarter was 4.02%. The average yield to maturity for a 3-month treasury bill for the quarter was 3.73%. The average weighted maturity in days of the portfolio was 11.04 days.

CONSENT AGENDA

MOTION by Gerald Cook, second by Maddie Smith, to approve the consent agenda as presented. MOTION CARRIED unanimously.

16. **Consider Approval of Minutes from January 6, 2026 - Regular Meeting**
17. **Consider Approval of Minutes from January 20, 2026 - Special Meeting**

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

Mayor Lonn Reisman recessed the Regular meeting at 6:38 PM and convened Executive Session at 6:42 PM.

Mayor Lonn Reisman adjourned the Executive Session at 7:19 PM and reconvened the Regular City Council meeting at 7:20 PM.

18. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Executive Assistant to the City Manager**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

MOTION by Alan Nix, second by Gerald Cook, to approve the assignment pay as discussed in Executive Session. MOTION CARRIED unanimously.

ADJOURN

Mayor Lonn Reisman adjourned the meeting at 07:21 PM.

EXECUTIVE SESSION NOTICE

Lon Reisman
Lon Reisman, Mayor

ATTEST:

Sarah Lockenour
Sarah Lockenour, City Secretary

