



## **AGENDA**

### **CALL TO ORDER**

### **PLEDGES OF ALLEGIANCE**

### **INVOCATION**

### **PRESENTATIONS AND RECOGNITIONS**

1. Proclamation Recognizing the 2025 Tarleton State University Football Team
2. Stephenville Police Department Texas Best Practice Accreditation Recognition

### **CITIZENS GENERAL DISCUSSION**

### **REGULAR AGENDA**

3. Consider Approval of an Assessment Resolution for Steering Committee of Cities Served by Oncor
4. Consider Approval of Notice of General Election for May 2, 2026
5. Consider Approval of Order of Cancellation or Notice of Special Election May 2, 2026
6. Consider Approval of Expenditure for Motorola/Spillman CAD/RMS Annual Maintenance Cost
7. Consider Award of Budgeted Riverside Drainage Improvements Project - Phase II
8. Consider Approval of Interlocal Agreement with the City of Hamilton, Texas
9. Consider Approval of Fee Waiver Request for Mural Sign Project

### **PLANNING AND ZONING COMMISSION**

Steve Killen, Director of Development Services

#### **10. Application No.: RZ 9493**

Justin Scrivner is Requesting a Rezone for Property Located at 3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas from Single-Family Residential (R-1) to Integrated Housing (R-2.5)

#### **11. Application No.: RZ 9493**

##### **PUBLIC HEARING**

12. Consider Approval Ordinance Rezoning Property Located at 3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas from Single-Family Residential (R-1) to Integrated Housing (R-2.5)

### **PUBLIC WORKS COMMITTEE**

Alan Nix, Chair

13. Public Works Committee Report from February 17, 2026
14. Consider Approval of Resolution Authorizing Application for the Downtown Revitalization / Main Street Program
15. Consider Award of Administrative Services Agreement to Public Management, Inc. for the TxCDBG Downtown Revitalization / Main Street Program

**NOMINATIONS COMMITTEE**

Maddie Smith, Chair

16. Nominations Committee Report from February 17, 2026
17. Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 32, Article I, Section 32.01 Airport Advisory Board — Membership
18. Consider Approval of Citizen Board and Commission Nominations for Airport Advisory Board

**FINANCIAL REPORTS**

Monica Harris, Director of Finance

19. Monthly Budget Report for the Period Ending January 31, 2026

**CONSENT AGENDA**

20. Consider Approval of Minutes from February 2, 2026 - Regular Meeting
21. Consider Approval of Minutes from February 17, 2026 - Special Meeting

**COMMENTS BY CITY MANAGER**

**COMMENTS BY COUNCIL MEMBERS**

**EXECUTIVE SESSION**

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

22. **Section 551.087 Deliberation Regarding Economic Development Negotiations - Project AS**

**ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

**ADJOURN**

**EXECUTIVE SESSION NOTICE**

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.



**CITY OF STEPHENVILLE RECOGNIZING THE  
2025 TARLETON STATE UNIVERSITY FOOTBALL TEAM**

**WHEREAS**, Tarleton State University is a vibrant institution whose athletic programs bring pride, recognition, and unity to its students, alumni, and community; and

**WHEREAS**, during the 2025 college football season, the Tarleton State University Football Team achieved a remarkable 12-2 overall record, including a 7-1 mark in United Athletic Conference (UAC) play, earning a share of the conference championship and cementing their status as one of the nation’s premier Football Championship Subdivision (FCS) programs; and

**WHEREAS**, the Texans compiled a powerful offensive and defensive performance throughout the season, averaging 42.43 points per game while allowing just 18.57 points per game, and outgaining opponents by more than 6,400 yards of total offense versus 4,640 for opponents; and

**WHEREAS**, Tarleton State’s 2025 campaign featured signature victories, including a historic 30-27 double-overtime upset at Army — marking one of the most memorable wins in program history — and multiple dominant performances against FCS foes;

**WHEREAS**, the Texans achieved a program-best national ranking, finishing the season No. 6 in both the Stats Perform Top 25 and AFCA FCS Coaches Polls, the highest final ranking in the program’s NCAA Division I era; and

**WHEREAS**, the Texans became the first team in 37 years to reach the FCS Playoffs Quarterfinals in one of their first two years NCAA Division I postseason eligibility, and one of four Texas programs to make the FCS Playoffs Quarterfinals in its first or second playoff appearance; and

**WHEREAS**, the leadership provided by Head Coach Todd Whitten and his coaching staff fostered a culture of discipline, resilience, and competitive excellence, inspiring student-athletes to succeed both on the field and in the classroom; and

**WHEREAS**, the Texan Cheer and Texan Stars organizations have demonstrated outstanding spirit, dedication, and community pride through their unwavering support of local student-athletes, teams, and school activities, contributing significantly to the encouragement, and morale;

**WHEREAS**, the accomplishments of the 2025 Tarleton State University Football Team brought great pride to the University, the City of Stephenville, the surrounding region, and the broader college football community;

**NOW, THEREFORE, BE IT PROCLAIMED** by the Stephenville City Council that we do hereby honor and commend the 2025 Tarleton State University Football Team for their outstanding performance, historic achievements, and exemplary representation of Tarleton State University and the community they serve.

**BE IT FURTHER PROCLAIMED** that the City extends its heartfelt appreciation to the players, coaches, support staff, families, and fans whose dedication and spirit contributed to a memorable and successful 2025 season.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Lonn Reisman, Mayor

\_\_\_\_\_  
LeAnn Durfey, Place 1

\_\_\_\_\_  
Gerald Cook, Place 2

\_\_\_\_\_  
Dean Parr, Place 4

\_\_\_\_\_  
Maddie Smith, Place 5

\_\_\_\_\_  
David Baskett, Place 6

\_\_\_\_\_  
Brandon Greenhaw, Place 7

\_\_\_\_\_  
Alan Nix, Place 8

**SUBJECT:** ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

**DEPARTMENT:** City Administration

**STAFF CONTACT:** Jason King, City Manager

## PURPOSE:

The City of Stephenville is a member of a 174-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

## BACKGROUND:

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

## EXPLANATION OF "BE IT RESOLVED" PARAGRAPHS:

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City's membership.

II. This paragraph authorizes payment of the City's assessment to the Steering Committee in the amount of ten cents (\$0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2026 assessment be made and a copy of the resolution be sent to the Steering Committee.

**PAYMENT OF ASSESSMENT:**

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*.

RESOLUTION NO. 2026-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Stephenville is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2025 meeting set a budget for 2026 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Stephenville and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to “*Steering Committee of Cities Served by Oncor*” shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 3<sup>rd</sup> day of March 2026, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of Stephenville, Texas.

\_\_\_\_\_  
Lonn Reisman, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary

\_\_\_\_\_  
Reviewed by Jason King,  
City Manager

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality

## OCSC Master List of Members (174 Total)

1. Addison	57. Flower Mound	112. Midlothian	167. Westover Hills
2. Allen	58. Forest Hill	113. Murchison	168. Westworth Village
3. Alvarado	59. Forney	114. Murphy	169. White Settlement
4. Andrews	60. Fort Worth	115. New Chapel Hill	170. Wichita Falls
5. Anna	61. Frisco	116. North Richland Hills	171. Willow Park
6. Archer	62. Frost	117. Northlake	172. Wilmer
7. Argyle	63. Gainesville	118. Oak Leaf	173. Woodway
8. Arlington	64. Garland	119. Oak Point	174. Wylie
9. Azle	65. Garrett	120. Odessa	
10. Bedford	66. Glenn Heights	121. O'Donnell	
11. Bellmead	67. Grand Prairie	122. Ovilla	
12. Belton	68. Granger	123. Palestine	
13. Benbrook	69. Grapevine	124. Pantego	
14. Beverly Hills	70. Gunter	125. Paris	
15. Big Spring	71. Haltom	126. Parker	
16. Breckenridge	72. Harker Heights	127. Plano	
17. Bridgeport	73. Haslet	128. Poetry	
18. Brownwood	74. Henrietta	129. Pottsboro	
19. Buffalo	75. Hewitt	130. Prosper	
20. Burkburnett	76. Highland Park	131. Ranger	
21. Burleson	77. Honey Grove	132. Red Oak	
22. Caddo Mills	78. Howe	133. Rhome	
23. Cameron	79. Hudson Oaks	134. Richardson	
24. Canton	80. Hurst	135. Richland Hills	
25. Carrollton	81. Hutchins	136. River Oaks	
26. Cedar Hill	82. Hutto	137. Roanoke	
27. Celina	83. Iowa Park	138. Robinson	
28. Centerville	84. Irving	139. Rockwall	
29. Cleburne	85. Jolly	140. Rosser	
30. Coahoma	86. Josephine	141. Rowlett	
31. Colleyville	87. Justin	142. Royse	
32. Collinsville	88. Kaufman	143. Sachse	
33. Colorado	89. Keene	144. Saginaw	
34. Comanche	90. Keller	145. Sansom Park	
35. Commerce	91. Kemp	146. Seagoville	
36. Coppell	92. Kennedale	147. Seymour	
37. Copperas Cove	93. Kerens	148. Sherman	
38. Corinth	94. Killeen	149. Snyder	
39. Cross Roads	95. Kleberg County	150. Southlake	
40. Crowley	96. Krum	151. Springtown	
41. Dallas	97. Lake Worth	152. Stephenville	
42. Dalworthington Gardens	98. Lakeside	153. Sulphur Springs	
43. De Leon	99. Lamesa	154. Sunnyvale	
44. Decatur	100. Lancaster	155. Sweetwater	
45. Denison	101. Lavon	156. Temple	
46. DeSoto	102. Lewisville	157. Terrell	
47. Duncanville	103. Lindale	158. The Colony	
48. Early	104. Lindsay	159. Thorndale	
49. Eastland	105. Little River Academy	160. Trophy Club	
50. Edgecliff Village	106. Malakoff	161. Tyler	
51. Ennis	107. Mansfield	162. University Park	
52. Euless	108. McGregor	163. Venus	
53. Everman	109. McKinney	164. Waco	
54. Fairview	110. Mesquite	165. Watauga	
55. Farmers Branch	111. Midland	166. Waxahachie	
56. Fate			

City of Arlington

# Invoice

C/O Oncor Cities Steering Committee  
Attn: Brandi Stigler  
PO Box 90231  
Arlington, TX 76004

Date	Invoice #
1/12/2026	26-140

Bill To
City of Stephenville

Item	Population	Per Capita	Amount
2026 Membership Assessment	21,946	0.10	2,194.60
Make check payable to: City of Arlington, C/O Oncor Cities Steering Committee, Attn: Brandi Stigler, PO Box 90231, Arlington, Texas 76004			<b>Total</b> \$2,194.60

# STAFF REPORT



**SUBJECT:** Notice of Election for May 2, 2026 General Election

**DEPARTMENT:** Administration

**STAFF CONTACT:** Sarah Lockenour, City Secretary

## RECOMMENDATION:

Staff requests Council approve the Notice of Election, per Texas Election Code Chapter 4, Section 4.008, for the City of Stephenville General Election to be held of Saturday, May 2, 2026, for the purpose of electing the following:

- Council Member Place 2
- Council Member Place 4
- Council Member Place 6
- Council Member Place 8
- Mayor

The City of Stephenville plans to contract with Erath County for this election.

**NOTICE OF GENERAL ELECTION  
AVISO DE ELECCIÓN GENERAL PARA MUNICIPIOS**

**CITY OF STEPHENVILLE, TEXAS**

To the registered voters of Stephenville, Texas:  
*A los votantes registrados del Ciudad de Stephenville, Texas:*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., on Saturday, May 2, 2026, for voting in a general election to elect one (1) candidate to each of the following places: **Place 2, Place 4, Place 6, Place 8 and Mayor.**

*Notifíquese por la presente, que los sitios de votación citadas abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 2 de Mayo de 2026 para votar en una elección general para elegir un (1) candidato a cada uno de los siguientes lugares: Lugar 2, Lugar 4, Lugar 6, Lugar 8 y Alcalde.*

**Location of Election Day Polling Places / Sitios de votación el Día de Elección**

**ERATH COUNTY ANNEX III**  
222 E College St,  
Stephenville, TX 76401

**DUBLIN ANNEX**  
219 S Grafton  
Dublin, TX 76446

**Texas A&M Agrilife Research & Extension Center**  
1229 N U.S. Hwy 281  
Stephenville, TX 76401

**Texas Bank**  
988 Wolfe Nursery Road  
Stephenville, TX 76401

**Location of Early Voting Polling Places / Sitio de votación adelantada**

**ERATH COUNTY ANNEX III (MAIN)**  
222 E College St.  
Stephenville, TX 76401

**DUBLIN ANNEX**  
219 S Grafton  
Dublin, TX 76446

**Early voting by personal appearance will be conducted each weekday from:**

**La votación adelantada en persona se llevará a cabo entre semana de:**

**April 20, Monday – Friday 8:00 am – 5:00 pm**  
**April 21, Tuesday – NO VOTING (legal holiday)**  
**April 22-24, Wednesday- Friday 8:00 am – 5:00 pm**  
**April 27-28, Monday – Tuesday 8:00 pm - 5:00 pm**

**Applications for ballot by mail shall be mailed to:**

**Las solicitudes para boletos que se votarán adelantada por correo deberán enviarse a:**

Erath County Election Officer  
222 E College St.  
Stephenville, Texas 76401  
(254) 965-8990  
[vote@co.erath.tx.us](mailto:vote@co.erath.tx.us)  
[www.co.erath.tx.us/184/Elections](http://www.co.erath.tx.us/184/Elections)

Applications for Ballots by Mail (ABBM) must be received no later than the close of business on Friday, April 17, 2026.

*Las solicitudes de papeletas por correo (ABBM) deben recibirse a más tardar al cierre de la jornada del viernes 17 de abril de 2026.*

Federal Post Card Applications (FPCAs) must be received no later than the close of business on Monday, April 20, 2026.

*Las Solicitudes de Tarjetas Postales Federales (FPCA) deben recibirse a más tardar al cierre del horario del lunes 20 de abril de 2026.*

Issued this 3<sup>rd</sup> day of March 2026.

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Lonnie Reisman, Mayor

# STAFF REPORT



**SUBJECT:** Consider Approval of Order of Cancellation or Notice of Special Election May 2, 2026

**DEPARTMENT:** Administration

**STAFF CONTACT:** Sarah Lockenour, City Secretary

## RECOMMENDATION:

**The Filing Period for the 2026 Special Election ends March 3, 2026, 5:00 PM.**

**If no other applications are received by that time an Order of Cancellation will need to be issued.**

Staff requests Council approve an Order of Cancellation of Election, per Texas Election Code Section 2.053(a), for the City of Stephenville Special Election to be held on Saturday, May 2, 2026, for the purpose of electing the following:

Council Member Place 3 (unexpired term)

Council Member Place 7 (unexpired term)

**If additional applications are received by that time a Notice of Special Election will need to be issued.**

Staff requests Council approve a Notice of Election, per Texas Election Code Chapter 4, Section 4.008, for the City of Stephenville Special Election to be held on Saturday, May 2, 2026, for the purpose of electing the following:

Council Member Place 3 (unexpired term)

Council Member Place 7 (unexpired term)

The City of Stephenville plans to contract with Erath County for this election.



**Motorola Solutions, Inc.**  
500 West Monroe  
Chicago IL 60661  
United States  
Federal Tax ID: 36-1115800

**Invoice 8230558005**

<b>Issue Date</b> Feb 14, 2026	<b>P.O. No.</b>	<b>P.O. Date</b>
<b>Contract No.</b> USC000361790	<b>Delivery No.</b>	<b>Customer No.</b> 1209114828

**Billing Address**

STEPHENVILLE POLICE DEPARTMENT  
ATTN: Accounts Payable  
356 N BELKNAP ST  
STEPHENVILLE TX 76401  
United States

**Shipping Address**

STEPHENVILLE POLICE DEPARTMENT  
356 N BELKNAP ST  
STEPHENVILLE TX 76401  
United States

**Important Information**

Project No: USTX20D011  
Project Name: STEPHENVILLE PD USTX20D011  
Contract Number: USC000361790-R15-NOV-25 04:16:51

**For all invoice payment inquiries contact**

SLT6ARB@motorolasolutions.com  
Telephone: +1 888-919-6551

**Special Instructions and Comments**

General Comment: Regular Invoice

**Payment Details**

**Payment Method / Terms**

Net Due in 30 Days

**Payment Address**

Motorola Solutions, Inc.  
13108 Collections Center Drive  
Chicago, IL 60693  
United States

**Bank**

Bank of America, Dallas

**Bank Account No.**

3756319806

**ABA Routing No. for ACH**

111000012

**ABA Routing No. for Wire Transfer**

026009593

**SWIFT**

BOFAUS3N

Invoice Total

**USD 65,926.52**

Payment Due Date Mar 16, 2026

**Pay Online**

[motorolasolutions.com/billing](https://motorolasolutions.com/billing)

**Payment Coupon**

**Invoice 8230558005**

**Issue Date**

Feb 14, 2026

**Customer No.**

1209114828

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

**Billing Address**

STEPHENVILLE POLICE DEPARTMENT  
ATTN: Accounts Payable  
356 N BELKNAP ST  
STEPHENVILLE TX 76401  
United States

**Payment Address**

Motorola Solutions, Inc.  
13108 Collections Center Drive  
Chicago, IL 60693  
United States

Invoice Total

**USD 65,926.52**

Tax Included 0.00

Payment Due Date **Mar 16, 2026**

Provide your remittance details to:  
**US.remittance@motorolasolutions.com**

#	Description	Service Period	Amount
1	FLEX QUICKEST ROUTE MAINTENANCE - STANDARD ITEM# SSV00S00468A-SP	Mar 16, 2026 - Mar 15, 2027	1,089.56
2	FLEX ESRI ARCGIS SERVER STANDARD MAINTENANCE ITEM# SSV00S00026A-SP	Mar 16, 2026 - Mar 15, 2027	3,651.65
3	FLEX ESRI ARCGIS SERVER HA STANDARD MAINTENANCE ITEM# SSV00S00208A-SP	Mar 16, 2026 - Mar 15, 2027	3,651.65
4	FLEX LAW RECORDS MAINTENANCE - STANDARD ITEM# SSV00S00033A-SP	Mar 16, 2026 - Mar 15, 2027	4,396.86
5	FLEX TRAFFIC INFORMATION MAINTENANCE - STANDARD ITEM# SSV00S00527A-SP	Mar 16, 2026 - Mar 15, 2027	1,304.28
6	FLEX TOUCH MAINTENANCE - STANDARD ITEM# SSV00S00028A-SP	Mar 16, 2026 - Mar 15, 2027	2,198.44
7	FLEX MOBILE ARREST FORM MAINTENANCE - STANDARD ITEM# SSV00S00331A-SP	Mar 16, 2026 - Mar 15, 2027	1,640.62
8	FLEX MOBILE AVL AND MAPPING MAINTENANCE - STANDARD ITEM# SSV00S00036A-SP	Mar 16, 2026 - Mar 15, 2027	1,640.62
9	FLEX MOBILE FIELD REPORT WITH FIELD INTERVIEW MAINTENANCE - STANDARD ITEM# SSV00S00334A-SP	Mar 16, 2026 - Mar 15, 2027	2,198.44
10	FLEX MOBILE RECORDS MAINTENANCE - STANDARD ITEM# SSV00S00038A-SP	Mar 16, 2026 - Mar 15, 2027	1,640.62
11	FLEX INSIGHT MAINTENANCE - STANDARD ITEM# SSV00S00280A-SP	Mar 16, 2026 - Mar 15, 2027	1,304.28
12	FLEX STATELINK MAINTENANCE - STANDARD ITEM# SSV00S00052A-SP	Mar 16, 2026 - Mar 15, 2027	3,640.95
13	FLEX TEXAS ACCIDENT FORM THIRD PARTY MAINTENANCE - STANDARD ITEM# SSV00S00507A-SP	Mar 16, 2026 - Mar 15, 2027	2,501.82
14	FLEX MOBILE STATE & NATIONAL QUERIES MAINTENANCE - STANDARD ITEM# SSV00S00352A-SP	Mar 16, 2026 - Mar 15, 2027	1,640.62
15	FLEX BRAZOS XML INTERFACE MAINTENANCE - STANDARD ITEM# SSV00S00103A-SP	Mar 16, 2026 - Mar 15, 2027	2,187.50
16	FLEX CAD MAINTENANCE (ENHANCED) - STANDARD ITEM# SSV00S00012A-SP	Mar 16, 2026 - Mar 15, 2027	3,173.32
17	FLEX CAD MAPPING MAINTENANCE - STANDARD ITEM# SSV00S00072A-SP	Mar 16, 2026 - Mar 15, 2027	2,198.44
18	FLEX NIBRS MAINTENANCE - STANDARD ITEM# SSV00S00040A-SP	Mar 16, 2026 - Mar 15, 2027	3,640.95
19	FLEX COMMAND STAFF PRODUCTIVITY DASHBOARD THIRD PARTY MAINTENANCE - STANDARD ITEM# SSV00S00145A-SP	Mar 16, 2026 - Mar 15, 2027	1,314.58
20	FLEX HUB MAINTENANCE (ENHANCED) - STANDARD ITEM# SSV00S00015A-SP	Mar 16, 2026 - Mar 15, 2027	6,905.17
21	FLEX COMPSTAT MANAGEMENT DASHBOARD THIRD PARTY MAINTENANCE - STANDARD ITEM# SSV00S00023A-SP	Mar 16, 2026 - Mar 15, 2027	2,629.21
22	FLEX IMAGING MAINTENANCE - STANDARD ITEM# SSV00S00262A-SP	Mar 16, 2026 - Mar 15, 2027	2,198.44
23	FLEX PIN MAPPING MAINTENANCE - STANDARD	Mar 16, 2026 - Mar 15, 2027	1,304.28

#	Description	Service Period	Amount
	ITEM# SSV00S00438A-SP		
24	FLEX EVIDENCE BARCODE AND AUDITING MAINTENANCE - STANDARD ITEM# SSV00S00190A-SP	Mar 16, 2026 - Mar 15, 2027	651.70
25	FLEX EVIDENCE MANAGEMENT MAINTENANCE - STANDARD ITEM# SSV00S00193A-SP	Mar 16, 2026 - Mar 15, 2027	1,304.28
26	FLEX DRIVER LICENSE SCANNING MAINTENANCE - STANDARD ITEM# SSV00S00178A-SP	Mar 16, 2026 - Mar 15, 2027	651.70
27	FLEX E9-1-1 INTERFACE MAINTENANCE - STANDARD ITEM# SSV00S00181A-SP	Mar 16, 2026 - Mar 15, 2027	868.91
28	FLEX MOBILE VOICELESS CAD MAINTENANCE - STANDARD ITEM# SSV00S00354A-SP	Mar 16, 2026 - Mar 15, 2027	1,640.62
29	FLEX MOTOROLA ASTRO RADIO LOCATION INTEGRATION MAINTENANCE - STANDARD ITEM# SSV00S00357A-SP	Mar 16, 2026 - Mar 15, 2027	1,452.73
30	FLEX OFFENDER TRACKING MAINTENANCE - STANDARD ITEM# SSV00S00405A-SP	Mar 16, 2026 - Mar 15, 2027	1,304.28
USD Subtotal			65,926.52
USD Total Tax			0.00
<b>USD Invoice Total</b>			<b>65,926.52</b>
USD Amount Due			65,926.52

Public Works  
**STAFF REPORT**



**SUBJECT:** Riverside Drainage Improvements Project – Phase II Proposal  
**MEETING:** Regular Business Meeting - 03 MAR 2026  
**DEPARTMENT:** Public Works  
**STAFF CONTACT:** Nick Williams, P.E., CFM, Director of Public Works

**RECOMMENDATION:**

Staff recommends approval of the agreement with B&L Construction Company of Hico, Texas to construct budgeted stormwater drainage improvements along Riverside Drive.

**BACKGROUND:**

The first phase of the Riverside Drainage Improvements was completed last year per a utility easement agreement for the Eastside Sewer project where stormwater drainage improvements were installed near the confluence of Riverside Drive, Clifton Street, and Glen Rose Road. This second phase of the Riverside Drainage Improvements Project serves to improve the existing natural drainage and further alleviate area flooding.

**PROJECT:**

The BuyBoard proposal received from B&L Construction Company agrees to install stormwater piping and construct drainage inlets. The work is anticipated to be complete within 90-calendar days following award.

**FISCAL IMPACT SUMMARY:**

The approved FY25-26 budget allocated \$80,000.00 specifically for construction of this project. The agreement provides a construction cost of \$72,800.00.

**ALTERNATIVES:**

The following alternatives are provided for council consideration:

1. Do not approve the proposal as presented;

**ADVANTAGES:**

Approval of the proposal allows the stormwater work to be completed quickly and addresses surfacing flooding concerns for neighboring residential properties. The cost is \$7,200 under the budgeted amount. The remaining budget will allow curb and gutter to be placed in the neighborhood to further assist with stormwater control.

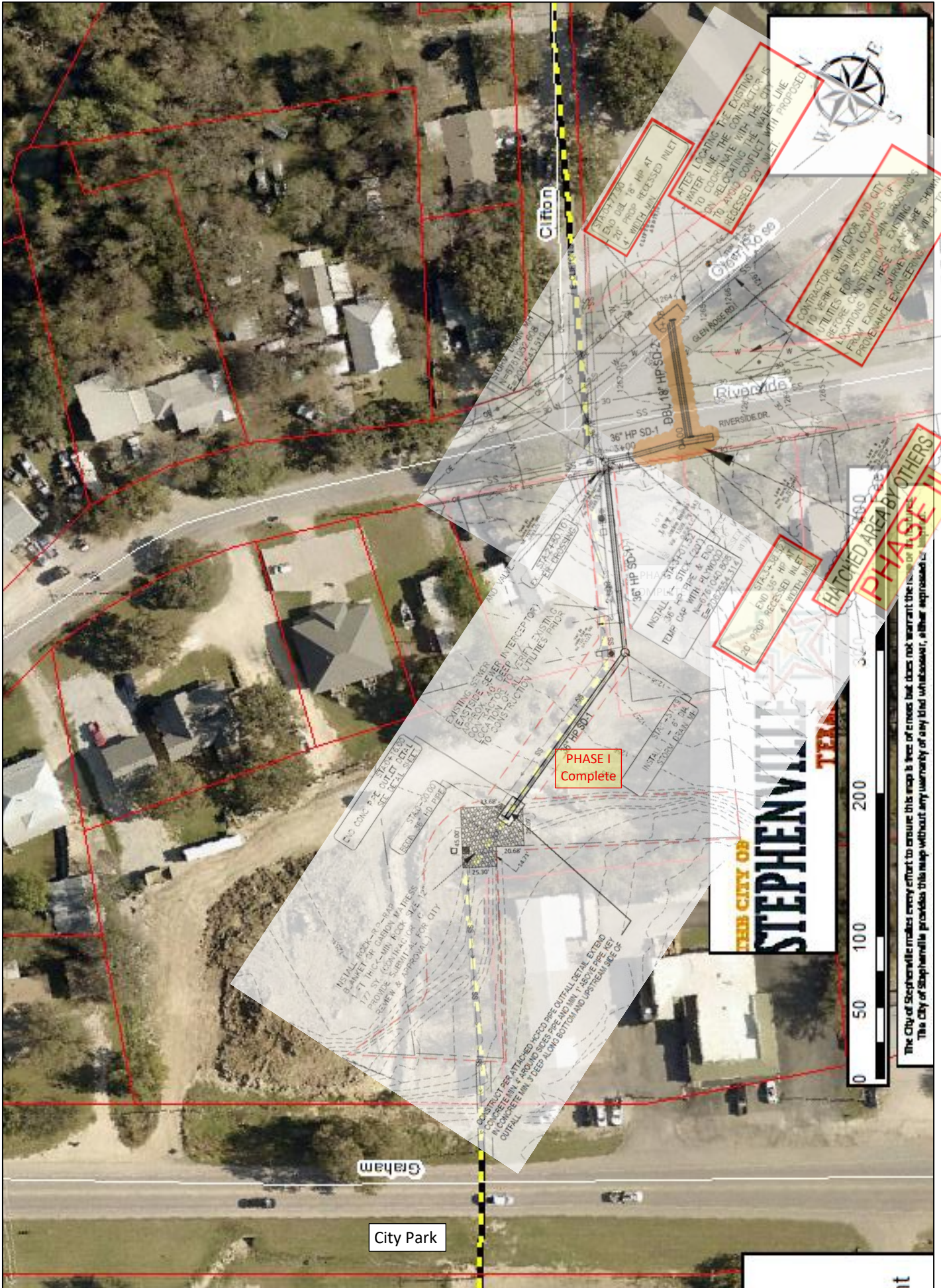
**DISADVANTAGES:**

No disadvantages have been identified.

**ATTACHMENTS:**

- [Location Exhibit](#)
- [B&L Construction Company Proposal – \\$72,800.00](#)

Location Exhibit



HATCHED AREA BY OTHERS  
PHASE II

PHASE I  
Complete



The City of Stephenville makes every effort to ensure this map is free of errors but does not warrant the use of this map. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied to



P.O. Box 551, Hico, Texas 76457

**Buyboard Proposal**  
 City of Stephenville - Riverside Drainage Improvements Phase II  
 Scope of Work

Item #	Description	Qty	Unit	Unit Cost	Amount	
1	Mobilization	1	LS	\$ 3,500.00	\$ 3,500.00	
2	Installation of 36" HP Storm Pipe (CIP)	60	LF	\$ 155.00	\$ 9,300.00	
3	Installation of Dual 18" HP Storm Pipe (CIP)	100	LF	\$ 155.00	\$ 15,500.00	
4	20' Recessed Curb Inlet (CIP)	2	EA	\$ 22,000.00	\$ 44,000.00	
5	Traffic Control	1	LS	\$ 500.00	\$ 500.00	
Notes:					Total	\$ 72,800.00

- 1) See attached Map, Plans, and details.
- 2) 36" and 18" HP Storm Pipe to be provided by the City of Stephenville (City). Contact the Public Works Department to coordinate pickup of stored
- 3) Embedment and backfill, including min. 12" flex base, to be completed by Contractor. Asphalt pavement repair to be completed by the City.
- 4) Contractor is responsible for removal and disposal of excess material.
- 5) Work shall be performed in accordance with City and North Central Texas Council of Government (NCTCOG) standard details and specifications.
- 6) Work shall not commence without authorization from the Public Works Department.
- 7) Contact the Public Works Department a minimum of 24 hours in advance of commencing work.
- 8) Work shall not be backfilled until it has been inspected by the Public Works Department.
- 9) Contractor is responsible for repairing any damage caused by Contractor outside of the designated work area.
- 10) Changes to scope of work must be agreed upon in writing by both parties.
- 11) Includes moving existing Water Line.

COUNTY OF ERATH       §  
                                     §  
STATE OF TEXAS       §

**INTERLOCAL AGREEMENT**  
**By and between**  
**CITY OF STEPHENVILLE AND CITY OF HAMILTON**

This **Interlocal Agreement by and between City of Stephenville, Texas and City of Hamilton, Texas** is executed as of this the 12<sup>th</sup> day of February, 2026, and is made pursuant to the authority granted by the “Texas Interlocal Cooperation Act,” Chapter 791 of the Texas Government Code, said statute providing for the cooperation between local government bodies. Thus, do the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

WHEREAS, City of Hamilton does not employ a Licensed Code Enforcement Officer; but does employ a person in training to obtain a Code Enforcement License, hereafter Hamilton Official; and

WHEREAS, City of Stephenville does employ a Licensed Code Enforcement Officer hereafter Stephenville Officer; and

WHEREAS, both parties agree that it would be beneficial to allow Stephenville Officer to advise and mentor Hamilton Official until he receives his Code Enforcement License.

NOW, THEREFORE, for and in consideration of the covenants and conditions described hereinafter and the benefits to accrue to the parties, the parties agree as follows.

**I.**

Hamilton Official shall be allowed to contact and communicate with Stephenville Officer concerning the general performance and operation of Municipal Code Officer at convenient times and places as determined by Stephenville Officer.

**II.**

Stephenville Officer shall not take any action, issue any permits or licenses for City of Hamilton and the parties specifically agree that Stephenville Officer is acting solely in an advisory capacity. City of Stephenville and it’s Officer have no duty or obligation to City of Hamilton.

**III.**

City of Hamilton agrees to indemnify City of Stephenville and Stephenville Officer for any and all claims, lawsuits or damages resulting from the performance of this Agreement.



IV.

The parties agree that this Agreement may be canceled with 3 days written notice by either party.

V.

This Agreement shall take affect upon execution by both parties.

EXECUTED this 13 day of <sup>February</sup>~~March~~, 2026.

**CITY OF STEPHENVILLE**

By: \_\_\_\_\_

**CITY OF HAMILTON**

By:   
Mayor

Mayor



# STAFF REPORT

**SUBJECT:** Fee Waiver Request – Mural Signs  
**DEPARTMENT:** Development Services  
**STAFF CONTACT:** Steve Killen, Director of Development Services

## BACKGROUND:

“[EXTERNAL]” Re: Tarleton mural project



Stephanie Beach <vivienleigh@hotmail.com>  
To: Steve Killen  
Cc: Ashley Thomas; Jan Strahan

Reply Reply All Forward

Tue 2/24/2026 12:56 PM

This sender vivienleigh@hotmail.com is from outside your organization.

Hi Steve! Regarding our conversation at lunch, can you please add us to the city council agenda for March 3rd? Thank you!  
Sent from my iPhone

On Feb 24, 2026, at 10:48 AM, Stephanie Beach <vivienleigh@hotmail.com> wrote:

Hello Steve! I have already told Ashley and Jan about our project and wanted to reach out to you concerning permitting. I am the resident artist at Tarleton now and we are creating a series of parrots to be painted around downtown to create a fun walking tour. I have received permission from the building owners and have filled out most of the permits for the paintings. As this is being paid for by Tarleton and a collective project, I had hoped we could come to an agreement on one fee for all of the paintings rather than individual ones. It is our goal to foster the relationship between the university and the town and collaborate when we can through art. I hope we can make this a fun way to do just that! Please let me know if we can come and bring you the permits and meet briefly with you this Thursday, the 26th, sometime between 9:30 and 12 pm. Thank you so much for your support and cooperation!  
Best,  
Stephanie Beach

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## FINANCIAL IMPLICATIONS:

The 2025-26 Fee Schedule for sign permits is \$100/sign.







# STAFF REPORT

**SUBJECT:** Application No.: RZ 2026-9493

Justin Scrivner is requesting a rezone for property located at 3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas from (R-1), Single-Family Residential, to (R-2.5), Integrated Housing.

**DEPARTMENT:** Development Services

**STAFF CONTACT:** Steve Killen, Director of Development Services

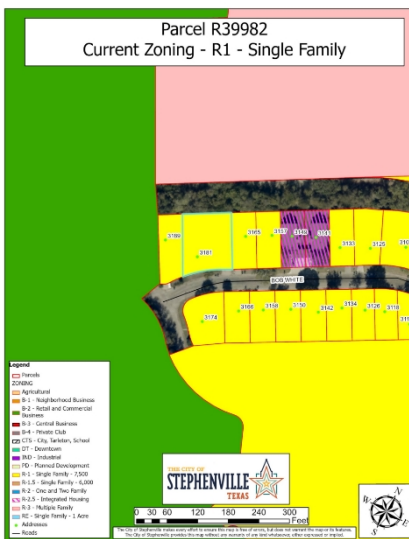
**RECOMMENDATION:**

The Planning and Zoning Commission convened February 18, 2026, and by a unanimous vote of 7/0, recommended the City Council approve the rezone request.

**BACKGROUND:**

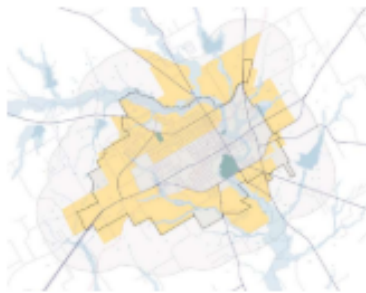
Mr. Scrivner is requesting a rezone to the “highest and best use” with the intention of building single-family homes. This property is in an area surrounded by single family dwellings. The requested zoning will allow smaller dimensions than the existing R-1 requirement. The property has roughly 96’ of frontage and will be subdivided into two lots. Mr. Scrivner was granted R-2.5 zoning for property on Bob White in the past and constructed single family homes that complemented the area. Future Land use is designated as Complete Neighborhood which allows residential uses.

**ROPERTY PROFILE:**



### Complete Neighborhood

The Complete Neighborhood land use accommodates a mix of uses at a moderate density. A mix of housing types is encouraged to accommodate a range of residents. Local retail and service businesses are located on active corridors and parks and green spaces are integrated within the district.



### Sec. 154.05.8 Integrated housing district (R-2.5).

**5.8.A Description.** This integrated residential housing district provides for medium-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, patio homes, condominiums and townhomes. Generally, this district is for developments resulting in individually platted homes or dwelling units and generally, owner occupied. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the aesthetic and functional well-being of the intended district environment. The Integrated Housing District will be applicable to all Residential Districts, B-1 Neighborhood Business District (B-1), Central Business District (B-3), and Downtown District (DT).

#### 5.8.B Permitted Uses.

1. Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals.
2. Two-to-four family dwellings, with each family limited as in division (1) above;
3. Townhouse dwellings, with each family limited as in division (1) above;
4. Condominium dwellings, with each family limited as in division (1) above;

#### 5.8.C Conditional Uses.

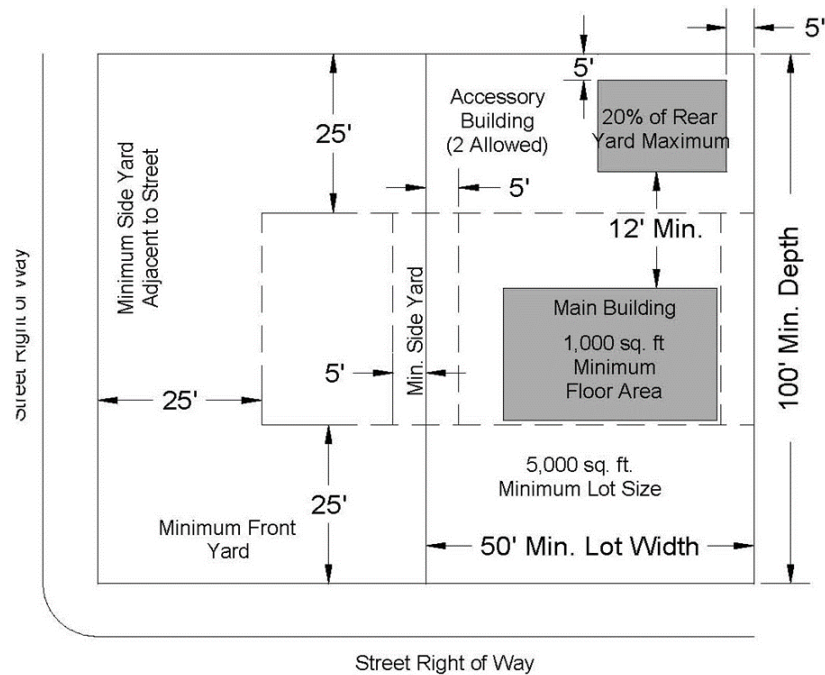
1. Home occupation;

2. Common facilities as the principal use of one or more platted lots in a subdivision;
3. Adult and/or children's day care centers;
4. Foster group home; and
5. Residence hall.

**5.8.D Height, Area, Yard and Lot Coverage Requirements.**

**A. Single family dwelling.**

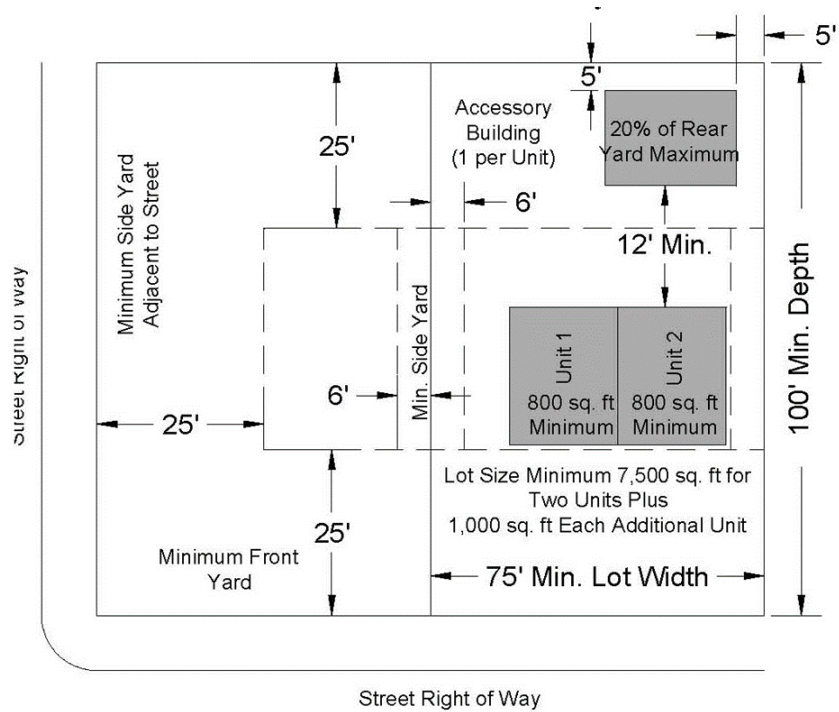
1. Minimum lot area: 3,000 ft<sup>2</sup>.
2. Minimum lot width and lot frontage: 50 feet.
3. Minimum lot depth: 60 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
  - a. Internal lot: five feet.
  - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
  - a. Maximum coverage as a percentage of lot area: 40%.
  - b. Single family dwelling: 1,000 ft<sup>2</sup>.
8. Accessory buildings:
  - a. Maximum accessory buildings coverage of rear yard: 20%.
  - b. Maximum number of accessory buildings: one.
  - c. Minimum depth of side setback: five feet.
  - d. Minimum depth of rear setback: five feet.
  - e. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



B. Two-to-four family.

1. Minimum lot area: 7,500 ft<sup>2</sup> for two dwelling units, plus 1,000 ft<sup>2</sup> for each additional dwelling unit.
2. Minimum lot width and lot frontage: 75 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
  - a. Internal lot: six feet.
  - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
  - a. Maximum coverage as a percentage of lot area: 40%.
  - b. Minimum area of each dwelling unit: 800 ft<sup>2</sup>.
8. Accessory buildings:
  - a. Maximum accessory building coverage of rear yard: 20%.
  - b. Maximum area of each accessory building: 200 ft<sup>2</sup>.
  - c. Maximum number of accessory buildings: one per unit.
  - d. Minimum depth of side setback: five feet.
  - e. Minimum depth of rear setback: five feet.
  - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.

10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



C. Townhouse/Condominium.

1. Minimum lot area: 3,000 ft<sup>2</sup> per unit.
2. Minimum average lot width and lot frontage: 30 feet.
3. Minimum lot depth: 100 feet.
4. Minimum depth of front setback: 15 feet.
5. Minimum depth of rear setback: 15 feet.
6. Minimum width of side setback:
  - a. Internal lot: five feet.
  - b. Corner lot: 15 feet from intersecting side street.
7. Building size:
  - a. Maximum building coverage as a percentage of lot area: 40%
  - b. Minimum area of each Townhouse dwelling unit: 800 ft<sup>2</sup>.
  - c. Minimum area of each Condominium of each dwelling unit: 500 ft<sup>2</sup> for one bedroom or less, plus 125 ft<sup>2</sup> of floor area for each additional bedroom.
8. Accessory buildings:
  - a. Maximum accessory building coverage of rear yard: 20%.
  - b. Maximum area of each accessory building: 200 ft<sup>2</sup>.
  - c. Maximum number of accessory buildings: one per unit.

- d. Minimum depth of side setback: five feet.
  - e. Minimum depth of rear setback: five feet.
  - f. Minimum depth from the edge of the main building: 12 feet.
9. Maximum height of structures: 35 feet.
  10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
  11. Maximum density of Townhome or Condominium Housing within the R-2.5 District shall not exceed 14 units per acres with each unit platted separately.
  12. Deviations from the required standards within the R-2.5 district will be subject to site plan review by the Planning and Zoning Commission and subsequent approval by City Council. Site plans should include renderings with elevations, a finish schedule and incorporate architectural designs that complement the existing structures of the area of integration.

**5.8.E Parking Regulations.** Lots in this District shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in Section 154.11 *Parking spaces for vehicles of*

this ordinance. ( Ord. No. 2021-O-28 , § 1, passed 9-7-2021)

**FACTORS TO CONSIDER:**

- Compliance with Comprehensive Plan?
- Is application consistent with Plan?
- If not, have conditions changed or new information been offered to support change?
- Surrounding Zoning and Land Use
- Infrastructure Impacts
- Size and Location of Parcel – is land large enough and in property location for proposed use?
- Reasonable Use of Property – does proposed change provide reasonable use of property?
- Zoning has great discretion – deny if applicant has not proven it is in the best interest of City to approve.

**ALTERNATIVES:**

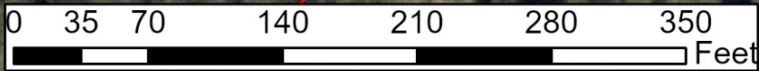
- 1) Accept the recommendation of the Planning and Zoning Commission and approve the rezone request.
- 2) Deny the rezone request.

# Parcel R39982 200 Ft Buffer



### Legend

- Parcels
- Addresses
- Roads
- 200 Ft Buffer



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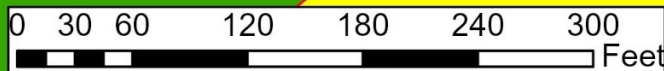
# Parcel R39982

## Current Zoning - R1 - Single Family



**Legend**

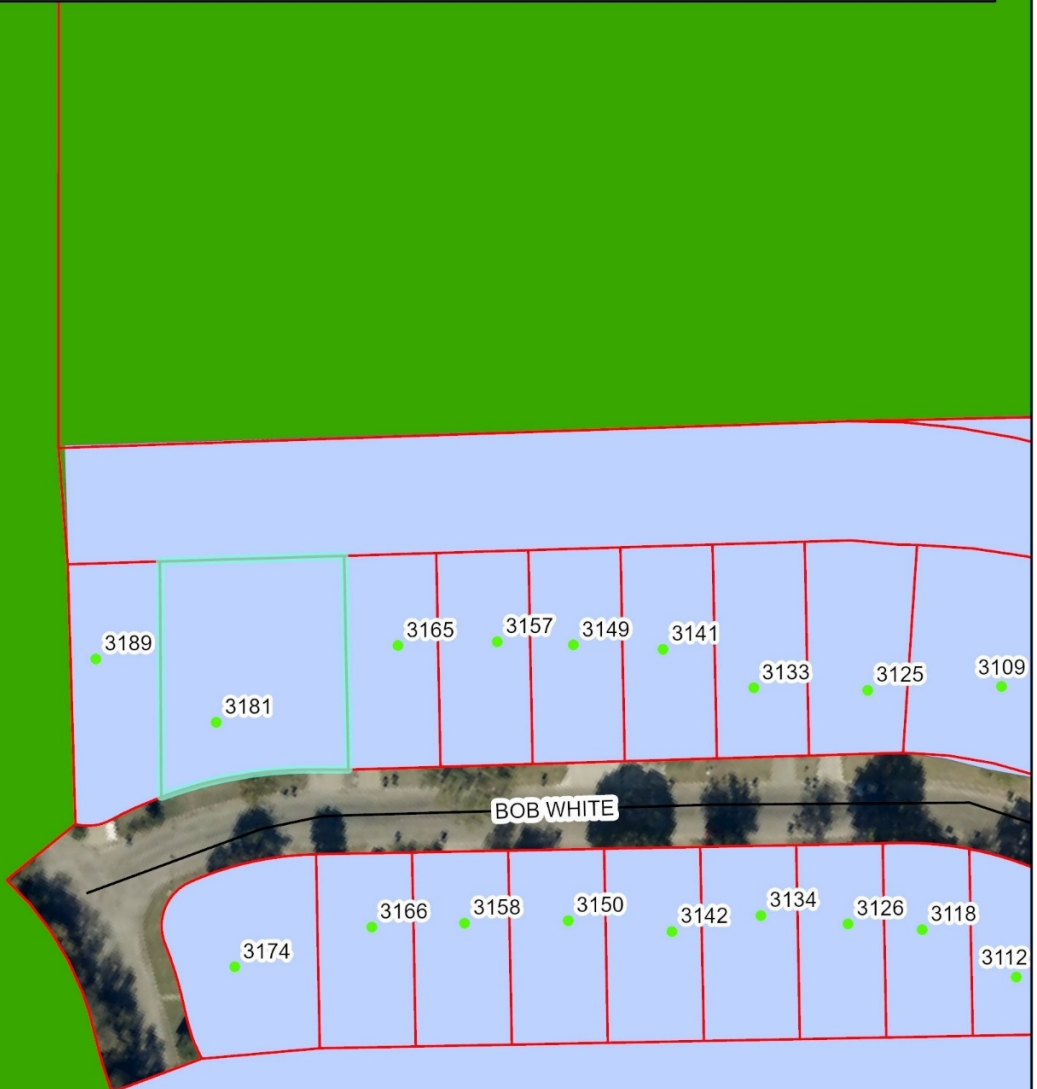
- Parcels
- ZONING**
- Agricultural
- B-1 - Neighborhood Business
- B-2 - Retail and Commercial Business
- B-3 - Central Business
- B-4 - Private Club
- CTS - City, Tarleton, School
- DT - Downtown
- IND - Industrial
- PD - Planned Development
- R-1 - Single Family - 7,500
- R-1.5 - Single Family - 6,000
- R-2 - One and Two Family
- R-2.5 - Integrated Housing
- R-3 - Multiple Family
- RE - Single Family - 1 Acre
- Addresses
- Roads



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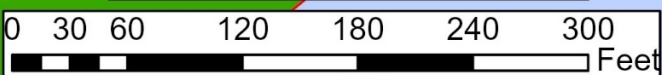
# Parcel R39982

## Future and Use 2023- Manufactured Homes



**Legend**

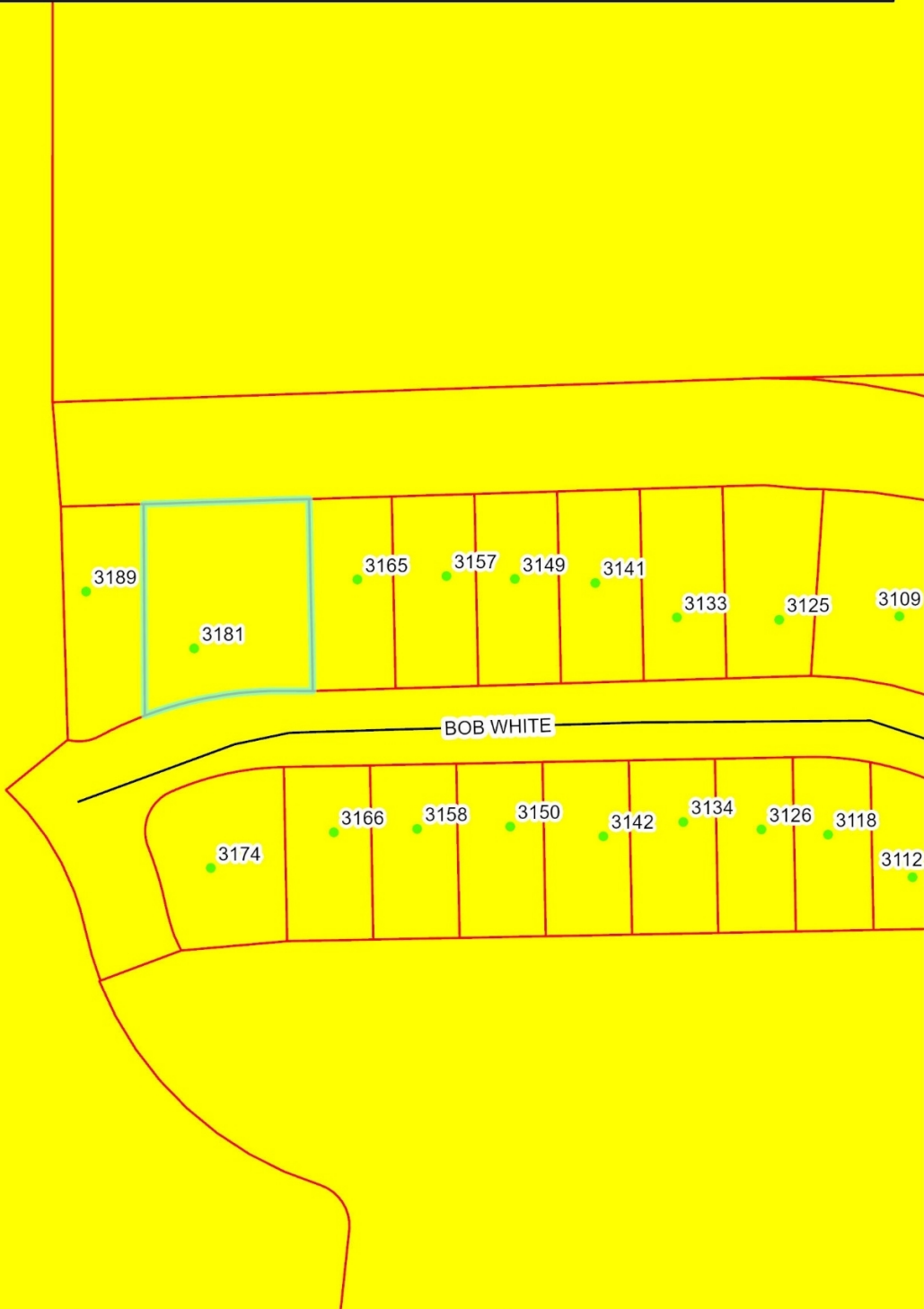
- Future Land Use 2023
- Ag/Open Space
- Office/Neighbor\_Bus
- Commercial
- Cent Business Dist
- City/Tarleton/SISD
- Downtown
- Industrial
- Planned Development
- Single Family
- 1\_2 Family
- Multi-Fam/Resident
- Duplex/Townhome
- Manufact Homes
- Parcels
- Addresses
- Roads



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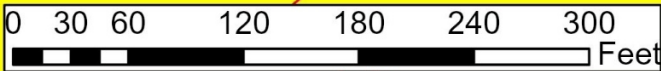
# Parcel R39982

## Future and Use 2050- Complete Neighborhood



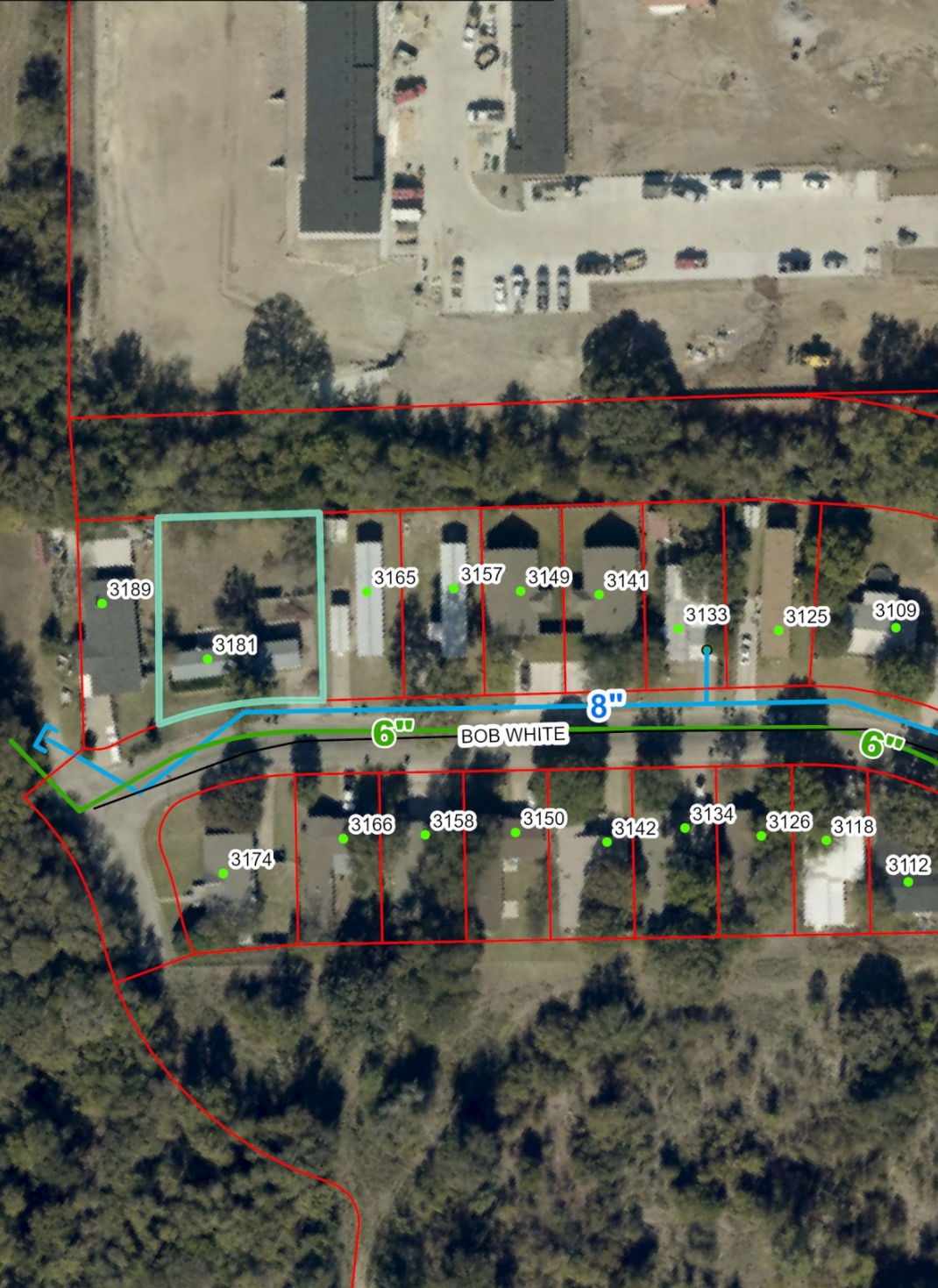
**Legend**

- Future Land Use 2050
- Community Core
- Complete Neighborhood
- Open Space/Hazard
- Rural
- Special District
- Town Center Mixed Use
- Parcels
- Addresses
- Roads








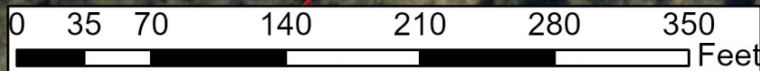
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# Parcel R39982 Water & Sewer Utilities



## Legend

-  Sewer Lines
-  Water Lines
-  Parcels
-  Addresses
-  Roads



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# Parcel R39982

## 200 ft Buffer Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000077987	3040 W WASHINGTON	ALPS-STEPHENVILLE LLC	PO BOX 65	STEPHENVILLE	TX	76401
R000039992	3174 BOB WHITE RD	BARHAM JACI	1539 HILL VALLEY	STEPHENVILLE	TX	76401
R000039982	3181 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039989	3150 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039990	3158 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039988	3142 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039987	3134 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000077947	3149 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039977	3141 BOB WHITE RD	CIRCLE M REAL ESTATE LLC	PO BOX 441	GORDON	TX	76453
R000039983	3189 BOB WHITE RD	DURAN JOSE JORGE	3189 BOB WHITE	STEPHENVILLE	TX	76401
R000057809	0 BOB WHITE RD	MILLS JAY	PO BOX 1669	STEPHENVILLE	TX	76401-0000
R000023754	0 BOB WHITE RD	REF INVESTMENTS LLC	681 PEACH ORCHARD RD	STEPHENVILLE	TX	76401
R000039976	3133 BOB WHITE RD	RIOJAS RAFAEL & ROSA	3133 BOB WHITE	STEPHENVILLE	TX	76401-0000
R000039980	3165 BOB WHITE RD	RIOS JAVIER R, SEBASTAIN CORDOVA & ABELINA LICEA	5524 COLORADO BREEZE WAY	NORTH LAS VEGAS	NV	89031
R000039979	3157 BOB WHITE RD	RIOS JAVIER RUIZ	5524 COLORADO BREEZE WAY	NORTH LAS VEGAS	NV	89031
R000039991	3166 BOB WHITE RD	VEH SERIES, LLC	PO BOX 1144	ROCKWALL	TX	75087
R000044948	3050 W WASHINGTON	WAYLAND JOHN R ET AL	560 CR383	STEPHENVILLE	TX	76401-8796

**ORDINANCE NO. 2026-O-\_\_\_\_\_**

**AN ORDINANCE REZONING THE LAND DESCRIBED SINGLE FAMILY RESIDENTIAL (R-1) TO INTEGRATED HOUSING (R-2.5)**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:**

All that lot, tract or parcel of land legally described as follows:

3181 Bob White, Parcel R39982, being BLK 1, Lot 10 & 11, of the S5530 QUAIL RUN ADDITION to the City of Stephenville, Erath County, Texas

is hereby rezoned and the zoning classification changed from the classification of Single Family Residential (R-1) to Integrated Housing (R-2.5), in accordance with the Zoning Ordinance of the City of Stephenville.

**PASSED AND APPROVED** this the 3<sup>rd</sup> day of March 2026.

\_\_\_\_\_  
Lonn Reisman, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary

\_\_\_\_\_  
Reviewed by Jason King,  
City Manager

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality

Public Works Committee  
**COMMITTEE REPORT**



**MEETING:** Public Works Committee Meeting – 17 FEB 2026  
**Present:** P8 Alan Nix, Chair; P2 Gerald Cook; P4 Dean Parr; P6 David Baskett  
**Absent:** None  
**DEPARTMENT:** Public Works  
**STAFF CONTACT:** Nick Williams

**Agenda Item 1: Review Administrative Services Selection for the 2026-2027 TxCDBG Application**

**Discussion:** Mr. Nix and Mr. King presented a brief overview of the FY26-27 Texas Community Development Block Grant (TxCDBG) Downtown Revitalization / Main Street grant program. It was noted the grant is only available to designated Main Street cities like Stephenville for infrastructure improvements such as sidewalks and lighting in designated downtown areas. The maximum grant award is \$1,000,000 and requires a five percent match of \$50,000 for the best possible scoring application. It was noted that staff initiated the grant application process which has an application deadline of April 3, 2026.

It was noted that Public Management, Inc. assisted the city on the grant application last fiscal year and the city scored fourth out of three awarded cities. It was further noted the cost of administrative services with Public Management, Inc. (PMI) would be paid from the grant award and no cost would be required if the city was not awarded the grant. A copy of the agreement with PMI was attached.

**Committee Action:** Following discussion, a motion was made by Mr. Cook, seconded by Mr. Baskett, to forward a positive recommendation to the full council to submit the grant application as presented.

**Recommendation:** The committee voted unanimously to forward a positive recommendation to the full council to submit the grant application as presented.

**Agenda Item 2: Review Bids for the 2026 Harbin Drive Crosswalk Beacons Project**

**Discussion:** Mr. Nix presented an overview of the project noting the bid for the 2026 Harbin Drive Crosswalk Beacons Project would provide pedestrian-activated crossing assistance across Harbin Drive at Tarleton Street. Mr. Nix noted the low bid was received from Texas Traffic, LLC of Everman, Texas at a cost of \$147,580.00 and staff checked and verified references.

It was noted the project would take approximately 120 calendar days to complete. It was further noted the crosswalk beacons were not specifically budgeted, but ample funds are available from the Annual Pavement Maintenance funds.

**Committee Action:** Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Parr, to forward a positive recommendation to the full council to award the project to Texas Traffic, LLC as presented.

**Recommendation:** The committee voted unanimously to forward a positive recommendation to the full council to award the project to Texas Traffic, LLC as presented.

**RESOLUTION NO. 2026-R-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF STEPHENVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION / MAIN STREET PROGRAM.**

WHEREAS, the City Council of the City of Stephenville desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Stephenville to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF STEPHENVILLE, TEXAS;

1. That a Texas Community Development Block Grant Program application for the Downtown Revitalization Program is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Downtown Revitalization/Main Street Program.
2. That the City of Stephenville requests to be considered for the Main Street Set-Aside and commits to select a project in coordination with the Texas Historical Commission, consistent with the current Main Street Program documentation and meets either the National Program Objective to Eliminate Slum and Blighted Conditions or to Benefit Low-to Moderate-Income Persons.
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the City of Stephenville is committing to provide \$50,000.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this 3<sup>rd</sup> day of March, 2026.

\_\_\_\_\_  
Lonn Reisman, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary

\_\_\_\_\_  
Reviewed by Jason King,  
City Manager

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality

# Public Works

## STAFF REPORT



**SUBJECT:** Administrative Services Selection for 2026-2027 TxCDBG Application  
**MEETING:** Public Works Committee Meeting – 17 FEB 2026  
**DEPARTMENT:** Public Works  
**STAFF CONTACT:** Nick Williams

### RECOMMENDATION:

Staff recommends the selection of Public Management, Inc. to assist the City of Stephenville with the no-cost application and, if awarded, the administrative services for the 2026-2027 Texas Community Development Block Grant (TxCDBG) Downtown Revitalization/Main Street Program operated by the Texas Department of Agriculture (TDA).

### BACKGROUND:

Staff issued a Request for Qualifications (RFQ) to assist the City of Stephenville in the administration and implementation of a TxCDBG Downtown Revitalization/Main Street Program project. Eligible activities include sidewalk rehabilitation, street reconstruction, street drainage improvements, and water/sewer improvements in support of the Downtown District/Main Street area.

The RFQ was advertised on January 15, 2026, and responses were due by February 3, 2026. A review committee was formed to evaluate qualifications based on the criteria outlined in the RFQ. Selection criteria included: Work Experience, Work Performance, and Capacity to Perform related to TxCDBG Downtown Revitalization/Main Street projects, as well as Cost-Effectiveness.

Public Management, Inc., (PMI) was the only administrative services firm to submit a qualifications package for consideration. PMI has assisted the City of Stephenville on several past projects and grants and has performed well. Attached is a copy of the RFQ rating sheet showing PMI as the only submittal.

The deadline for adopting a resolution and submitting the TxCDBG Community Application is April 3, 2026.

### FISCAL IMPACT SUMMARY:

This year, the maximum available award amount from the TDA for the Downtown Revitalization Main Street Set-side is \$1,000,000.00.

The grant has a minimum 2% matching requirement; however, the maximum scoring criteria points are awarded with a 5% match of \$50,000 to qualify for the full \$1,000,000 award amount.

If the city is not awarded a grant, there are no fees to pay the grant administrator.

If the city is awarded the grant, the grant administrator's fee is paid from the awarded grant amount, up to \$68,500 or 6.85% of the total grant funds requested, whichever is less.

### ALTERNATIVES:

The city could decline to participate in the grant program. If awarded the grant, the city could decline to accept.

### ATTACHMENTS:

[Rating Sheet Summary](#)

A copy of the signed evaluation criteria is attached to this memo.

[Agreement with Public Management, Inc.](#)

A copy of the proposed administrative services agreement with Public Management, Inc. is attached to this memo.

This contract ("Contract") is made and entered effective \_\_\_\_\_, 2026 by and between **PUBLIC MANAGEMENT, INC.**, a Texas corporation, of Houston, Harris County, Texas ("Consultant") and the **CITY OF STEPHENVILLE**, ("Client") for the purpose of retaining Consultant to render **Application Preparation** and **Administration Services** to the Client for Texas Community Development Block Grant Program (TxCDBG) – Downtown Revitalization/Mainstreet Program (DRP/MS Fund), administered by the Texas Department of Agriculture (TDA).

Client and Consultant agree that Consultant will provide services to Client on the terms and conditions outlined in this Contract.

**I.**

Consultant will provide Client with administrative services as follows:

PRE- FUNDING SERVICES:

**Application Preparation:** The Team will prepare the application as directed by the Client to apply for available funding sources adherent to the state and federal agencies guidelines. The Team will coordinate all activities and other service providers with regard to the preparation of the application, including, but not limited to:

- Advise on important deadlines and procedures;
- Schedule project meetings with client staff to evaluate proposed project and timeframes.
- Prepare project description in conjunction with staff and project engineer;
- Evaluate project objective and develop timelines/milestones;
- Prepare project maps in ArcGIS and PDF format;
- Prepare necessary preliminary Environmental Compliance documentation;
- Conduct public hearings (as applicable) for application submission and attend Client meeting to address application development;
- Package complete application with all pertinent supplemental documentation for client to review prior to submission;
- Identify and document beneficiaries;
- Advise client on funding availability, anticipated scoring, selection and award process.

POST FUNDING SERVICES

**GENERAL ADMINISTRATION SERVICES**

**Administrative Duties:** The Team will coordinate, as necessary, between Client and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontract and/or administrative agency to effectuate the services requested.

- Oversee the project and achieve all of the project goals within the constraints given by the funding agency;
- Develop and implement project phases to plan, budget, oversee, and document all aspects of the specific project;
- Coordinate all activities related to the project's successful completion with all other professionals and organizations associated with this project.

**Recordkeeping:** The Team will assist the Client with maintaining all records generated by the program. This includes all records required by the funding agency and the Client (i.e. program management records).

- Complete filing system will be developed and maintained at Client's office;
- Both physical and electronic form of records will be developed and accessible;
- Records will be updated as necessary to ensure compliance with funding source and administrative agency;
- Records will be retained for the appropriate period of time as dictated by the funding agency, with electronic records available for perpetuity.

**Financial Management:** The Team will assist the Client in keeping the general journal, general ledger, cash receipts journal and all other necessary financial documents, as well as monitor the Client's financial system.

- Utilize and assist with the agency's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.;
- Request fund expenditure in-line with project milestones;
- Develop a detailed Contract Ledger;
- Establish a filing system that accurately and completely reflects the financial expenditures of the program and project(s).
- Keep track of disbursement of funds and ensure that the vendors are paid within the required timeframe set out by the funding agency.

**Construction Management:** The Team will coordinate and supervise the project to ensure designated activities are realizing the intended outcomes as stated in contract documents. We will oversee specialized contractors and other personnel and allocate necessary resources.

- Assist the Client in submitting/setting up project applications in the Agency's system of record;
- Coordinate the development, completion, and execution of contract documents to ensure supporting documentation is in order;
- Conduct regular on-site visitations and assessments;
- Development and maintenance of construction management status log;
- Recommendation and development of scope realignments as prescribed by the project's complexities.

## CONTRACT ADMINISTRATION SERVICES

**Administrative Duties:** The Team will work with the Client's staff to provide the necessary administrative and planning services to see the project to completion. The Team will meet with officials on a regular basis to review progress on the objectives of the project and then take actions to see that those objectives are met.

- Act as the Client's liaison to the funding agency in all matters concerning the project;
- Coordinate communication via email, conference call, facsimile, and direct meetings to ensure the project is on schedule and all parties are properly informed;
- Prepare and submit any necessary reports required by the funding agency during the course of the project (i.e. Monthly/Quarterly Progress Reports, Project Monitoring Reports, Project Completion Reports, etc.);

- Provide Client staff specific instructions on the necessary administrative procedures that will assure a successful project;
- Establish and maintain record keeping systems;
- Assist with resolving monitoring and audit findings.

**Real Property Acquisition (as applicable):** The Team will assist the Client in the preliminary acquisition assessment as well as the development and/or coordination of acquisition of real property (real property in the context of acquisition refers to permanent interest in real property as well as certain less-than-full-fee interests in real property).

- Adherence to the Uniform Act (URA) which guides the acquisition of real property that may be necessary to the needs of the project;
- ***If it is determined that property needs to be acquired, Public Management, Inc. will perform the following services according to the URA for an additional fee.***
- Development and maintenance of appropriate file materials to ensure compliance with federal, state, and program requirements;
- Administrative coordination of parcels, values, correspondence;
- Coordinate property appraisals and determine just compensation;
- Ensure easement/right of way boundaries are in line with proposed project and survey;
- Completion and/or file closure of acquired property.

**Environmental Services:** The Team will prepare all documents and correspondence for environmental review and clearance as well as maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed. This project element will abide by the National Environmental Policy Act (NEPA) or any other Federal, State or local regulation as applicable.

- Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
- Prepare and maintain a written environmental review record;
- Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
- Conduct site-visits as necessary to ensure environmental compliance;
- Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
- Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
- Advise and complete environmental re-evaluations per 24 CFR 58.47 when evidence of further clearance or assessment is required;
- Assist in compliance with flood plain and wetlands management review guidelines;
- ***Not included in this service are archeological, engineering, or other special service costs mandated by environmental review record compliance agencies.***

**Civil Rights Requirements:** The Team will structure the program so that all procurement procedures, contracts, and polices will be in accordance with state and federal regulations associated thereto. Ensure that the contractors make affirmative efforts to employ Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises.

- Set up Civil Rights & Citizen Participation File;
- Designate a Civil Rights Officer (CRO);
- Adopt policies and grievance procedures regarding Citizen Participation;
- Adopt Policies and Pass Resolution/Proclamation/Ordinances regarding Civil Rights;
- Publish Citizen Participation and Civil Rights Notices;
- Place necessary documentation in Bid Packets for Contractors;
- Include required clauses in Construction Contracts between Grant Recipient and Contractor;
- Take action to Affirmatively Further Fair Housing;
- The Team will be diligent and consistent in implementing the project's civil rights responsibilities and will undertake further action and reporting requirements.

**Procurement/Bidding/Contracting:** Procurement is the process through which an entity obtains goods and services from vendors. The Team will assist the Client in following appropriate procurement procedures to obtain professional and construction services necessary to complete the project.

- Provide assistance to ensure compliance with Local Government Code Chapter 252 as applicable to goods and services;
- Provide assistance to ensure compliance with 2 CFR 200.320 (Methods of Procurement to be Followed).

**Labor Standards Monitoring:** The Team will ensure that all labor standards laws and regulations are observed during the course of the project. The Team will structure the program so that all procurement procedures and contracts will meet equal opportunity requirements. The Team will also ensure that the contractors make affirmative efforts to employ minority persons and minority subcontractors. Ensure compliance with laws regarding Labor Standards, which include:

- Davis-Bacon Act (40 USC Chapter 31, Subchapter IV);
- Contract Work Hours & Safety Standards Act (CWHSSA);
- Copeland (Anti-Kickback) Act (18 USC 874; 40 USC 3145);
- Fair Labor Standards Act.

**Force Account (as applicable):** The Team will assist the Client in preparing force account documentation for the project, if necessary, and will consolidate this information for suitable presentation to funding agency. ***Public Management, Inc. may consider an additional fee for these services depending upon the scope of Force Account activities.***

- Develop and maintain documentation of all associated costs;
- Using appropriate recordkeeping forms required by funding agency;
- Submit documentation upon completion of necessary milestones.

**Contract Close-out Assistance:** The Team will prepare any necessary reports required by the funding agency to close out the project. The Team will work with the Client in preparing the annual audits and necessary actions to ensure the project reaches the "Administratively Closed" status.

- Ensure projects outcomes are in line with contract documents and funding agency's goals and objectives;
- Ensure project beneficiaries are appropriately documented and reported;
- Develop, complete, and submit project completion report(s) and any other necessary administrative completion documents.

It is specifically agreed and understood that Consultant will not provide either personally or by contract any professional or technical services requiring a license by the State of Texas in any phase or aspect of the foregoing. Rather, Consultant will advise Client of the need of such services in furtherance of the planned objectives of Client's Program.

Client acknowledges that Consultant is providing Administrative Services only to Client and that Consultant is not responsible for any procurement activities for or on behalf of the Client. That is, Client, not Consultant, will advertise for and procure the services of any third party required to fulfill Program requirements. By way of example only, Client, not Consultant, must timely and properly post any advertisements necessary to fulfill Program requirements and Client, not Consultant, will enter into any required contracts with third parties necessary to fulfill Program requirements.

Client Initials \_\_\_\_\_

Consultant Initials \_\_\_\_\_

**II.**

Consultant hereby agrees that in the implementation of this Contract, Consultant will comply with the terms and conditions of **Attachment III**, which document is attached hereto and incorporated herein for all purposes, as if set out herein verbatim.

**III.**

Client is awarding this contract in accordance with the State of Texas Government Code 2254, Professional and Consulting Services.

**IV.**

It is agreed by the parties hereto that Consultant will, in the discharge of services herein, be considered as an Independent Contractor as that term is used and understood under the laws of the State of Texas and further for the purposes of governing Consultant's fees under the Procurement Standards of Title 2 CFR Part 200.

**V.**

For work associated to the **Texas Community Development Block Grant Program (TxCDBG)** and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed **ZERO DOLLARS (\$0.00)** for **Application Preparation Services**.

For work associated to **Texas Community Development Block Grant Program (TxCDBG)** and in consideration of the foregoing, Client agrees to pay Consultant a fee 6.85% of the grant request amount not to exceed **Sixty Thousand Dollars and Zero Cents (\$68,500.00)** for **Administrative Services**.

The proposed fee is based on the submission and award of an application that requests the maximum grant funds allowable (\$1,000,000.00). Final administration fee will be the lesser of 6.85% of the request amount or \$68,500.

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VI.

It is agreed that upon determination of total funding request amount Consultant and Client will execute the **Work Authorization (Attachment I)** that will detail final contract amount and cost for services. It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the agency indicate that personal services were compensated at greater than reasonable rates.

Services that fall outside the regular scope and/or are not part of the proposed scope will be billed according to the hourly rate and fee schedule defined in **Corporate Hourly Rate and Fee Schedule (Attachment II)**. *Prior to Consultant performing any services which are not part of the proposed scope, Consultant shall submit to Client, per paragraph of this contract, a projected hourly schedule and projected total fee for approval.*

VII.

Payment of the fees associated with (“**Part V. and VI.**”) - Payment Schedule of this Agreement – shall be contingent upon funding award. In the event that grant funds are not awarded to the Client this agreement shall be terminated by the Client.

VIII.

For purposes of this Contract, the Mayor or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for Consultant. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

IX.

This Contract shall extend and be in full force until the Program has been fully closed out by the agency. Notwithstanding the foregoing, this Contract may be terminated by Consultant, with or without cause, on forty-five (45) days’ written notice to Client.

X.

Termination for Cause by Client: If Consultant fails to fulfill in a timely and proper manner its obligations under this Contract, or if Consultant violates any of the covenants, conditions, contracts, or stipulations of this Contract, Client shall have the right to terminate this Contract by giving written notice to Consultant of such termination and specifying the effective date thereof, which shall be at least five (5) days before the effective date of such termination. In the event of termination for cause, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by Consultant pursuant to this Contract shall, at the option of Client, be turned over to Client and become the property of Client. In the event of termination for cause, Consultant shall be entitled to receive reasonable compensation for any necessary services actually and satisfactorily performed prior to the date of termination.

Termination for Convenience by Client: Client may at any time and for any reason terminate Consultant's services and work at Client's convenience upon providing written notice to the Consultant specifying the extent of termination and the effective date. Upon receipt of such notice, Consultant shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement. Upon such termination, Consultant shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Consultant as are permitted by the prime contract and approved by Client; (3) plus ten percent (10%) of the cost of the work referred to in subparagraph above for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Consultant prior to the date of the termination of this Agreement. Consultant shall not be entitled to any claim or claim of lien against Client for any additional compensation or damages in the event of such termination and payment.

Resolution of Program Non-Compliance and Disallowed Costs: In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or Program requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within thirty (30) days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties. If the matter is not resolved by negotiation within thirty (30) days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within sixty (60) days of the initiation of that procedure, either party may proceed to file suit.

## XI.

Client, the agency, the U.S. Department of Housing and Urban Development (HUD), Inspectors General, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of Consultant which are directly pertinent to this Program, for the purpose of making audit, examination, excerpts, and transcriptions, and to close out the Client's contract. Consultant agrees hereby to maintain all records made in connection with the Program for a period of three (3) years after Client makes final payment and all other pending matters are closed. All subcontracts of Consultant shall contain a provision that Client, the agency, and the Texas State Auditor's Office, or any successor agency or representative, shall have access to all books, documents, papers and records relating to subcontractor's contract with Consultant for the administration, construction, engineering or implementation of the Program between the agency and Client.

**XII.**

If, by reason of force majeure, either party hereto shall be rendered unable, wholly or in part, to carry out its obligations under this Contract, then if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "force majeure" as employed herein shall mean acts of God, acts of public enemy, orders of any governmental entity of the United States or of the State of Texas, or any civil or military authority, and any other cause not reasonably within the control of the party claiming such inability.

**XIII.**

This document embodies the entire Contract between Consultant and Client. Client may, from time to time, request changes in the services Consultant will perform under this Contract. Such changes, including any increase or decrease in the amount of Consultant's compensation, must be agreed to by all parties and finalized through a signed, written amendment to this Contract.

**XIV.**

If a portion of this Contract is illegal or is declared illegal, the validity of the remainder and balance of the Contract will not be affected thereby.

**XV.**

Any provision of this Contract which imposes upon Consultant or Client an obligation after termination or expiration of this Contract will survive termination or expiration of this Contract and be binding on Consultant or Client.

**XVI.**

No waiver of any provision of this Contract will be deemed, or will constitute, a waiver of any other provision, whether or not similar, nor will any waiver constitute a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver.

**XVII.**

This Contract will be governed by and construed in accordance with the laws of the State of Texas.

**XVIII.**

Any dispute between Consultant and Client related to this contract which is not resolved through informal discussion will be submitted to a mutually agreeable mediation service or provider. The parties

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to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.

**XIX.**

The party who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney fees and all costs of such proceeding.

**XX.**

Consultant and Client, each after consultation with an attorney of its own selection (which counsel was not directly or indirectly identified, suggested, or selected by the other party), both voluntarily waive a trial by jury of any issue arising in an action or proceeding between the parties or their successors, under or connected with this contract or its provisions. Consultant and Client acknowledge to each other that Consultant and Client are not in significantly disparate bargaining positions.



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PATRICK K. WILTSHIRE  
President/CEO

*Client*

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Chief Elected Official

ATTEST:

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**Attachment I  
Work Authorization**

For work associated to City of Stephenville Contract No. XXXXX-XXXX and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed:

**Sixty-Eight Thousand Five Hundred Dollars and Zero Cents (\$68,500.00)**

The fees are payable upon receipt of invoice from Consultant in accordance with the following schedule for Administrative Services.

<b><u>ADMINISTRATIVE SERVICES</u></b>		
Preliminary Administrative Requirements	<b>25%</b>	<b>\$17,125.00</b>
Environmental Review	<b>25%</b>	<b>\$17,125.00</b>
Start of Construction	<b>20%</b>	<b>\$13,700.00</b>
Construction Completion	<b>20%</b>	<b>\$13,700.00</b>
Closeout Documents	<b>10%</b>	<b>\$6,850.00</b>
<b>TOTAL FEE</b>		<b>\$68,500.00</b>

It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the client indicate that personal services were compensated at greater than reasonable rates.

\_\_\_\_\_  
 PATRICK K. WILTSHIRE  
 President/CEO

\_\_\_\_\_  
 Chief Elected Official

ATTEST:

\_\_\_\_\_

**Attachment II  
Corporate Hourly Rate & Fee Schedule**

PUBLIC MANAGEMENT, INC.  
2026 Hourly Rate

Principal Consultant	\$275.00/HR
Senior Consultant	\$250.00/HR
Senior Project Manager	\$225.00/HR
Environmental Specialist	\$200.00/HR
Project Manager	\$200.00/HR
Planner	\$200.00/HR
GIS Manager	\$200.00/HR
GIS Technician	\$185.00/HR
Assistant Project Manager/Planner	\$170.00/HR
Compliance Specialist	\$150.00/HR
Executive Assistant	\$125.00/HR

*Hourly rates for personnel not listed will be billed at direct payroll cost*

**REIMBURSABLE EXPENSES**

- Travel (vehicle miles traveled) at allowable IRS rate per mile, or at actual out-of-pocket cost.
- Actual cost of subsistence and lodging.
- Actual cost of long-distance telephone calls, expenses, charges, delivery charges, and postage.
- Actual invoiced cost of materials required for the job and used in drafting and allied activities, including printing and reproduction.

This rate schedule will be applicable through December 31, 2026. In January, 2027, if increases are necessary due to increases in wages or other salary related costs, the rates shown will be adjusted accordingly.

**ATTACHMENT III**  
**TERMS AND CONDITIONS**

I.

## Equal Employment Opportunity

During the performance of this Contract, Consultant agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The Contractor will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for

purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the applicant

agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

(c) Subcontracts. Each nonexempt prime contractor or subcontractor shall include the equal opportunity clause in each of its nonexempt subcontracts.

(d) Incorporation by reference. The equal opportunity clause may be incorporated by reference in all Government contracts and subcontracts, including Government bills of lading, transportation requests, contracts for deposit of Government funds, and contracts for issuing and paying U.S. savings bonds and notes, and such other contracts and subcontracts as the Deputy Assistant Secretary may designate.

(e) Incorporation by operation of the order. By operation of the order, the equal opportunity clause shall be considered to be a part of every contract and subcontract required by the order and the regulations in this part to include such a clause whether or not it is physically incorporated in such contracts and whether or not the contract between the agency and the contractor is written.

(f) Adaptation of language. Such necessary changes in language may be made in the equal opportunity clause as shall be appropriate to identify properly the parties and their undertakings. [43 FR 49240, Oct. 20, 1978, as amended at 62 FR 66971, Dec. 22, 1997; 79 FR 72993, Dec. 9, 2014; 80 FR 54934, September 11, 2015]

II.

Civil Rights Act of 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

III.

Section 109 of the Housing and Community Development Act of 1974

The Contractor shall comply with the provisions of Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the ground of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

IV.

Section 504 Rehabilitation Act of 1973, as Amended

The Contractor agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including

discrimination in employment, under any program or activity receiving federal financial assistance.

V.

Age Discrimination Act of 1975

The Contractor shall comply with the Age Discrimination Act of 1975 which provides that no person in the United States shall on the basis of age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

VI.

Economic Opportunities for Section 3 Residents and Section 3 Business Concerns.

a) The work to be performed under this Contract is subject to the requirements of section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

b) The parties to this Contract agree to comply with HUD's regulations in 24 CFR part 75, which implement section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.

c) The Contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.

d) The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR

part 75 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 CFR part 75. Minimum expectations of effort to direct employment opportunities to such workers are identified in the TxCDBG Project Implementation Manual.

e) Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this Contract for default, and debarment or suspension from future HUD assisted contracts.

VII.

Section 503 of the Rehabilitation Act (the "Act") - Handicapped Affirmative Action for Handicapped Workers

a) Consultant will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. Consultant agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment, upgrading, demotion or transfer, recruitment, advertising layoff or termination rates of pay or other forms of compensation, and selection for training, including apprenticeship.

b) Consultant agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

c) In the event of Consultant's non-compliance with requirements of this clause, actions for non-compliance may be taken in accordance with rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

d) Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the director, provided by or through the contracting officer. Such notices shall state the contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

e) Consultant will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973 and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.

f) Consultant will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more unless exempted by rules, regulations, or orders of the Secretary Issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

VIII.

Interest of Members of Client

No member of the governing body of Client and no other officer, employee, or agent of Client who exercises any functions or responsibilities in connection with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract and Consultant shall take reasonably appropriate steps to assure compliance.

IX.

Interest of Other Local Public Officials

No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connections with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract; and Consultant shall take appropriate steps to assure compliance.

X.

Interest of Consultant and Employees

Consultant covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the performance of this Contract, no person having any such interest shall be employed.

XI.

Debarment and Suspension (Executive Orders 12549 and 12689)

The Consultant certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, or otherwise excluded from or ineligible for participation in federally-assisted programs under Executive Orders 12549 (1986) and 12689

(1989). The term "principal" for purposes of this Agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Consultant. The

Consultant understands that it must not make any award or permit any award (or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

XII.

Copyrights and Rights in Data

FEMA has no regulations pertaining to copyrights or rights in data as provided in 24 CFR 85.36. FEMA requirements, Article 45 of the General Conditions to the Contract for Construction (form FEMA-5370) requires that contractors pay all royalties and license fees.

---

All drawings and specifications prepared by the Design Professional pursuant to this contract will identify any applicable patents to enable the general contractor to fulfill the requirements of the construction contract.

XIII.

Clean Air and Water.  
(Applicable to contracts in excess of \$150,000)

Due to 24 CFR 85.36(i)(12) and federal law, the Design Professional shall comply with applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. § 1857h-4 transferred to 42 USC § 7607, section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15), on all contracts, subcontracts, and sub grants of amounts in excess of \$100,000.

XIV.

Energy Efficiency

Pursuant to Federal regulations (24 C.F.R 85.36(i)(13)) and Federal law, except when working on an Indian housing authority Project on an Indian reservation, the Design Professional shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163 codified at 42 U.S.C.A. § 6321 et. seq.).

XV.

Retention and Inspection of Records

Pursuant to 24 CFR 85.26(i)(10) and (11), access shall be given by the Design Professional to the Owner, HUD, the Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records of the Design Professional which are directly pertinent to that specific Contract for the purpose of making an audit, examination, excerpts, and transcriptions. All required records shall be retained for three years after the Owner or Design Professional and other sub grantees make final payments and all other pending matters are closed.

# COMMITTEE REPORT



**REPORT TYPE:** Nominations Committee Report  
**MEETING:** February 17, 2026  
**Present:** Maddie Smith, LeAnn Durfey, Lonn Reisman, Alan Nix  
**Absent:**  
**DEPARTMENT:** Administration  
**STAFF CONTACT:** Sarah Lockenour, City Secretary

**CONSIDER APPROVAL OF ORDINANCE AMENDING THE STEPHENVILLE CODE OF ORDINANCES, CHAPTER 32, ARTICLE 1, SECTION 32.01 AIRPORT ADVISORY BOARD - MEMBERSHIP**

**DISCUSSION:**

In 2021 through Ordinance No. 2021-O-43, the Stephenville Code of Ordinances, Chapter 32, Article 1, Section 32.01 Airport Advisory Board – Membership was amended to the following:

*There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. **At least four members of the Board must be residents of the city; those not residing in the city must be residents of Erath County.** Each of the seven members shall be appointed for two-year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.*

Currently there are only 2 of the 7 seats filled by City Residents. Nominations has three applicants to fill place 7 but they are also County Residents.

**RECOMMENDATION:**

Amend the Code of Ordinances as follows:

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. **All board members must be residents of Erath County.** Each of the seven members shall be appointed for two-year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

This amendment would bring the board into compliance and allow place 7 to be filled with one of the existing applicants.

**COMMITTEE ACTION:**

MOTION by Maddie Smith, second by Alan Nix, to amend the current ordinance as presented. MOTION CARRIED unanimously. This will move forward to full Council with a positive recommendation.

**CONSIDER RECOMMENDATION OF CITIZEN BOARD AND COMMISSION NOMINATIONS**

**DISCUSSION:**

**AIRPORT ADVISORY BOARD**

<u>PL</u>					
<u>#</u>	<u>First</u>	<u>Last</u>	<u>Original Term</u>	<u>Current Term</u>	
1	Tracy	Gifford	2019-20	2025-2026	COUNTY
2	Ricky	Thurman	2023-25	2026-27	CITY
3	Shannon	Truesdell	2017-18	2025-2026	COUNTY
4	Austin	Brown	2022-23	2026-27	COUNTY
5	Devan	Hanson	2026-28	2026-26	COUNTY
6	Hardy	Hampton	2004-05	2026-27	CITY
7					

**CURRENT NOMINATIONS:**

- BRANDON JOHNSON
- PAUL DICKINSON
- YORK GILL

**COMMITTEE ACTION:**

MOTION by Maddie Smith, second by LeAnn Durfey, to appoint Brandon Johnson to Place 7 of the Airport Advisory Board. MOTION CARRIED unanimously. This will move forward to full Council with a positive recommendation.

**ORDINANCE NO. 2026-O-xx**

**AN ORDINANCE AMENDING THE CITY OF STEPHENVILLE CODE OF ORDINANCES, CHAPTER 32, ARTICLE I, SECTION 32.01 AIRPORT ADVISORY BOARD - MEMBERSHIP**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:**

**SECTION 1.**

The City of Stephenville Code of Ordinances, Sec. 32.01. *Airport Advisory Board – Membership* currently reads:

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. At least four members of the Board must be residents of the city; those not residing in the city must be residents of Erath County. Each of the seven members shall be appointed for two year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

**SECTION 2.**

The City of Stephenville Code of Ordinances, Sec. 32.01. *Airport Advisory Board – Membership* is hereby amended as indicated below:

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's airport facility, and such board shall be known as the Airport Advisory Board. **All board members must be residents of Erath County.** Each of the seven members shall be appointed for two-year terms and until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

This ordinance shall become effective immediately upon its passage.

**PASSED AND APPROVED** this the 3<sup>rd</sup> day of March 2026.

---

Lonn Reisman, Mayor

ATTEST:

---

Sarah Lockenour, City Secretary

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Reviewed by Jason King,  
City Manager

---

Randy Thomas, City Attorney  
Approved as to form and legality

Print

**Application for Citizen Boards & Commissions - Submission #1017**

Date Submitted: 11/27/2025

**First Name\***

Brandon

**Last Name\***

Johnson

**Home Address\***

[REDACTED]

**City\***

DUBLIN

**State\***

TX

**Zip Code\***

76446

**Mailing Address**

[REDACTED]

**City**

DUBLIN

**State**

TX

**Zip Code**

76446

**Primary Phone Number\***

[REDACTED]

**Alternate Phone Number**

Fax Number

**Email Address\***

[REDACTED]

**Employment Status\***

- Employed Full-Time
- Employed Part-Time
- Not Employed
- Retired
- Self Employed
- Student

**Employer\***

self

**Are you currently serving on a board or commission?\***

- Yes - Seeking Reappointment
- No - New Applicant
- No - Not currently serving, have served in the past

**Please indicate what board you are applying for. (First Choice)\***

Airport Advisory Board ▼

**Please indicate what board you are applying for. (Second Choice)**

-- Select One -- ▼

**Please indicate what board you are applying for. (Third Choice)**

-- Select One -- ▼

**Typical meetings are schedule as follows:**

**Airport Advisory Board** - last Friday of every other month, 12:00 PM

**Board of Adjustment** - 2nd Thursday of each month, 4:00 PM

**Library Advisory Board** - 3rd Wednesday of the month, quarterly (January, April, October, July), 5:00 PM

**Parks and Leisure Services Advisory Board** - Tuesday or Thursday, quarterly, 4:30 PM

**Planning and Zoning Commission** - 3rd Wednesday of each month, 5:30 PM

**Tourism and Visitors Bureau Advisory Board** - 4th Monday of each month, 4:30 PM

**Western Heritage Advisory Board** - 3rd Month of each month, 4:00 PM

**Building Board, Electrical Board, Mechanical Board, Plumbing Board** - as needed basis

\*\* these meeting schedules are tentative to change based on need\*\*

**Availability\***

Appointment to a Board or Commission will require your consistent attendance at regularly scheduled meetings.

Are you available to attend the meetings for the board you are applying for?

- Yes! no problem.
- No, I am not available during the listed time time.

**Have you ever attended a Board or Council meeting?\***

- Yes
- No

**Are you registered to vote in Stephenville?\***

This is required for some boards/commissions and will be verified prior to appointment.

- Yes
- No

**Are you a property owner within the community?\***

- Yes
- No

**Do you or a family member own a business within the community?\***

- Yes
- No

**Please indicate which category of the local economy that you represent.\***

General Public - Defined as those persons having no economic interest other than a normal consumer



**Reason for Applying\***

I'm a recently retired firefighter, army veteran, have built and sold multiple private sector businesses, and a pilot for the last 20 years. I want to ensure a long, mutually beneficial relationship for the city and airport users. The city I worked for made some critical mistakes decades ago, and now the airport is a source of financial and logistical friction while surrounding airports are successful and bring tax dollars to the community. I have an understanding of the limitations of government and the desires of the user group at the airport and would like to serve the airport community/city.

**Educational Background\***

College Graduate

**Occupational Background\***

Infantry officer turned civil affairs officer  
Firefighter  
history in real estate development (including municipal co-developed projects), education company, and retail

**Relevant Experience\***

Pilot, development experience, and municipal service for 20+ years.

**Community Involvement\***

Started a 501c3 to benefit public safety and military veterans over a decade ago that boasts 100% pass through of funds (zero salaries).

community service projects

**Submit Application\***

Brandon Johnson

By submitting this application, I certify that the information I have provided is true and correct to the best of my knowledge. I understand that information may be subject to disclosure under the Texas Public Information Act.

**Date**

11/27/2025

Print

Application for Citizen Boards & Commissions - Submission #983

Date Submitted: 11/19/2025

First Name\*

Paul

Last Name\*

Dickinson

Home Address\*

[REDACTED]

City\*

Stephenville

State\*

tx

Zip Code\*

76401

Mailing Address

[REDACTED]

City

Stephenville

State

Texas

Zip Code

76401-7369

Primary Phone Number\*

[REDACTED]

Alternate Phone Number

Fax Number

Email Address\*

[REDACTED]

**Employment Status\***

- Employed Full-Time
- Employed Part-Time
- Not Employed
- Retired
- Self Employed
- Student

**Employer\***

Retired

**Are you currently serving on a board or commission?\***

- Yes - Seeking Reappointment
- No - New Applicant
- No - Not currently serving, have served in the past

**Please indicate what board you are applying for. (First Choice)\***

Airport Advisory Board ▼

**Please indicate what board you are applying for. (Second Choice)**

-- Select One -- ▼

**Please indicate what board you are applying for. (Third Choice)**

-- Select One -- ▼

**Typical meetings are schedule as follows:**

**Airport Advisory Board** - last Friday of every other month, 12:00 PM

**Board of Adjustment** - 2nd Thursday of each month, 4:00 PM

**Library Advisory Board** - 3rd Wednesday of the month, quarterly (January, April, October, July), 5:00 PM

**Parks and Leisure Services Advisory Board** - Tuesday or Thursday, quarterly, 4:30 PM

**Planning and Zoning Commission** - 3rd Wednesday of each month, 5:30 PM

**Tourism and Visitors Bureau Advisory Board** - 4th Monday of each month, 4:30 PM

**Western Heritage Advisory Board** - 3rd Month of each month, 4:00 PM

**Building Board, Electrical Board, Mechanical Board, Plumbing Board** - as needed basis

\*\* these meeting schedules are tentative to change based on need\*\*

**Availability\***

Appointment to a Board or Commission will require your consistent attendance at regularly scheduled meetings.

Are you available to attend the meetings for the board you are applying for?

- Yes! no problem.
- No, I am not available during the listed time time.

**Have you ever attended a Board or Council meeting?\***

- Yes
- No

**Are you registered to vote in Stephenville?\***

This is required for some boards/commissions and will be verified prior to appointment.

- Yes
- No

**Are you a property owner within the community?\***

- Yes
- No

**Do you or a family member own a business within the community?\***

- Yes
- No

**Please indicate which category of the local economy that you represent.\***

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer th ▼

**Reason for Applying\***

As a pilot and aircraft owner I'm interested in seeing Stephenville keep, maintain and improve its aviation infrastructure for the benefit of all of Stephenville

**Educational Background\***

FWISD High School Graduate  
3 years college at Texas Wesleyan University and Tarleton State University  
North Texas Precision Machining Institute

**Occupational Background\***

Aircraft Mechanic for Lockheed Martin for 38 years  
Director of Aero Placards Inc manufacturing and marketing aircraft accessories

**Relevant Experience\***

Private Pilot  
Aircraft Owner  
Aircraft Mechanic  
Aircraft Parts Manufacturer

**Community Involvement\***

31 year resident of Stephenville  
Long time member and multi-year past officer of Stephenville Evening Lions Club  
Long time member and multi-year past officer of Erath County Antique Tractor Club

**Submit Application\***

Paul Dickinson

By submitting this application, I certify that the information I have provided is true and correct to the best of my knowledge. I understand that information may be subject to disclosure under the Texas Public Information Act.

**Date**

11/19/2025

Print

Application for Citizen Boards & Commissions - Submission #1155

Date Submitted: 1/15/2026

First Name\*

York

Last Name\*

Gill

Home Address\*

[REDACTED]

City\*

stephenville

State\*

TX

Zip Code\*

76401

Mailing Address

[REDACTED]

City

City

State

State

Zip Code

Zip Code

Primary Phone Number\*

[REDACTED]

Alternate Phone Number

Fax Number

Email Address\*

[REDACTED]

**Employment Status\***

- Employed Full-Time
- Employed Part-Time
- Not Employed
- Retired
- Self Employed
- Student

**Employer\***

self

**Are you currently serving on a board or commission?\***

- Yes - Seeking Reappointment
- No - New Applicant
- No - Not currently serving, have served in the past

**Please indicate what board you are applying for. (First Choice)\***

Airport Advisory Board

**Please indicate what board you are applying for. (Second Choice)**

Airport Advisory Board

**Please indicate what board you are applying for. (Third Choice)**

Airport Advisory Board

**Typical meetings are schedule as follows:**

**Airport Advisory Board** - last Friday of every other month, 12:00 PM

**Board of Adjustment** - 2nd Thursday of each month, 4:00 PM

**Library Advisory Board** - 3rd Wednesday of the month, quarterly (January, April, October, July), 5:00 PM

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**Planning and Zoning Commission** - 3rd Wednesday of each month, 5:30 PM

**Tourism and Visitors Bureau Advisory Board** - 4th Monday of each month, 4:30 PM

**Western Heritage Advisory Board** - 3rd Month of each month, 4:00 PM

**Building Board, Electrical Board, Mechanical Board, Plumbing Board** - as needed basis

\*\* these meeting schedules are tentative to change based on need\*\*

**Availability\***

Appointment to a Board or Commission will require your consistent attendance at regularly scheduled meetings.

Are you available to attend the meetings for the board you are applying for?

- Yes! no problem.
- No, I am not available during the listed time time.

**Have you ever attended a Board or Council meeting?\***

- Yes
- No

**Are you registered to vote in Stephenville?\***

This is required for some boards/commissions and will be verified prior to appointment.

- Yes
- No

**Are you a property owner within the community?\***

- Yes
- No

**Do you or a family member own a business within the community?\***

- Yes
- No

**Please indicate which category of the local economy that you represent.\***

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer than 50 employees

**Reason for Applying\***

I want to help ensure the airport remains financially sound, safe, and positioned for future growth. Serving on the board allows me to contribute to strategic planning, infrastructure decisions, and responsible use of public resources. I am an active hanger tenant at the Stephenville airport.

**Educational Background\***

BA in business from Tarleton State University

**Occupational Background\***

Real Estate Broker/developer

**Relevant Experience\***

As an active pilot and aircraft owner/operator, I bring firsthand knowledge of airport operations, safety considerations, and user needs. This perspective helps bridge the gap between airport management and the aviation community.

**Community Involvement\***

As a local small real estate business owner we support the Tarleton Rodeo and other Erath county equine events.

**Submit Application\***

York Gill

By submitting this application, I certify that the information I have provided is true and correct to the best of my knowledge. I understand that information may be subject to disclosure under the Texas Public Information Act.

**Date**

1/15/2026

# STAFF REPORT

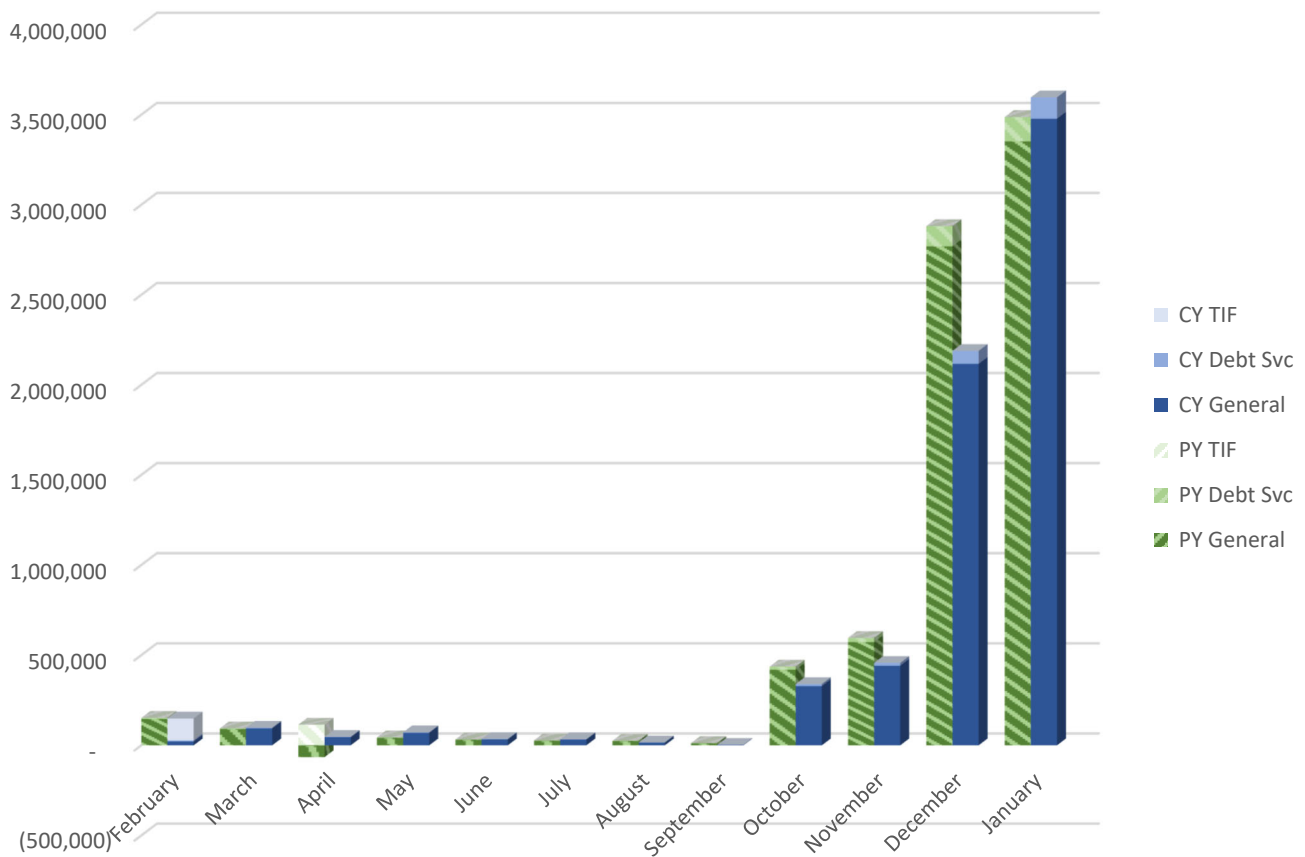


**SUBJECT:** Monthly Budget Report for the Period Ending January 31, 2026  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Monica Harris

## BACKGROUND:

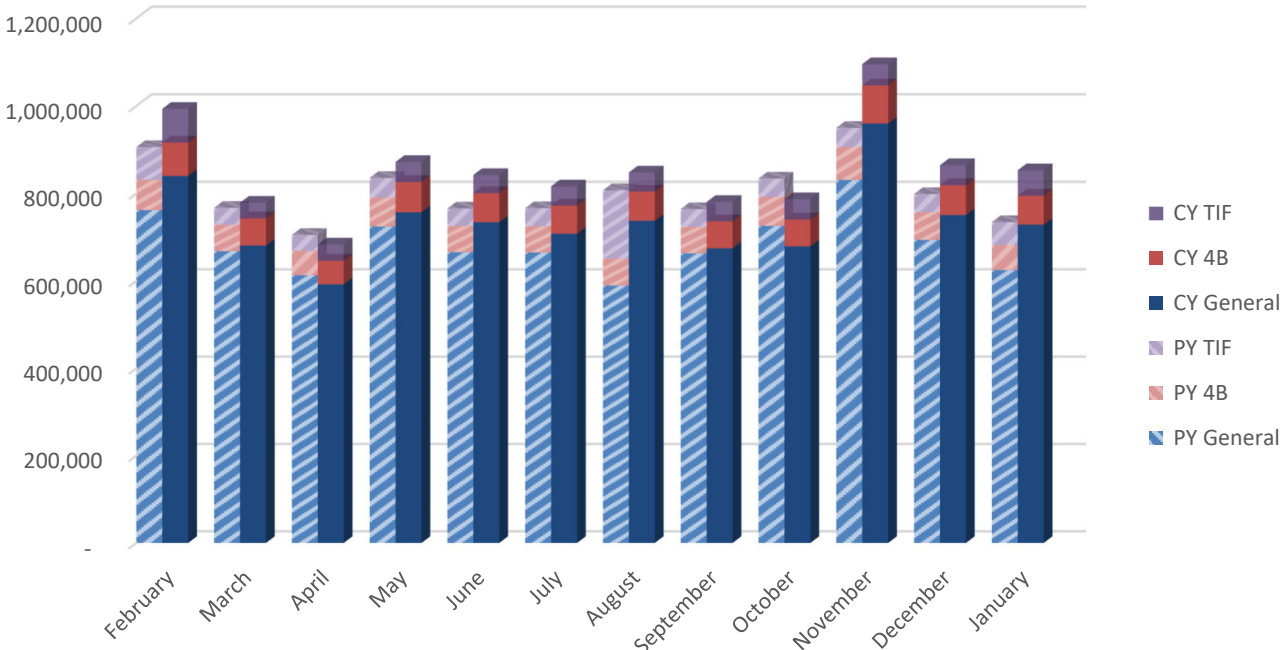
In reviewing the financial statements ending January 31, 2026, the financial indicators are overall as or better than anticipated except for property taxes and debt issuance.

Property Tax Collections  
 2 year 12 month rolling comparison

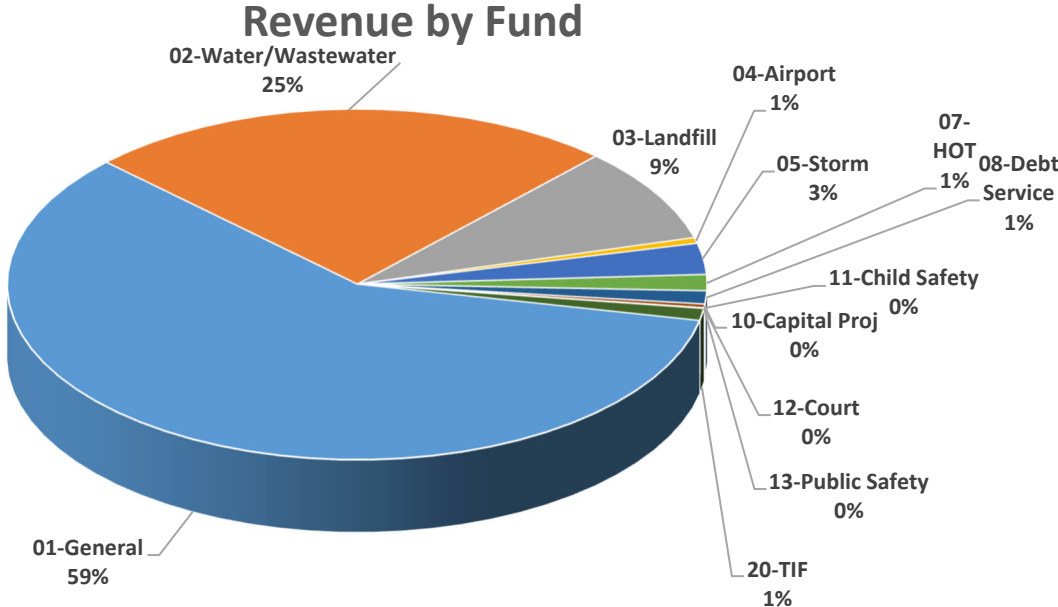


We received \$3.6 million in property taxes in the month of January, resulting in an \$819K decrease in the funds collected last fiscal year to date. The amount collected is 79% of the \$8.3 million budget, which is \$1.2 million less than anticipated.

### Sales and Use Tax 2 year 12 month rolling comparison

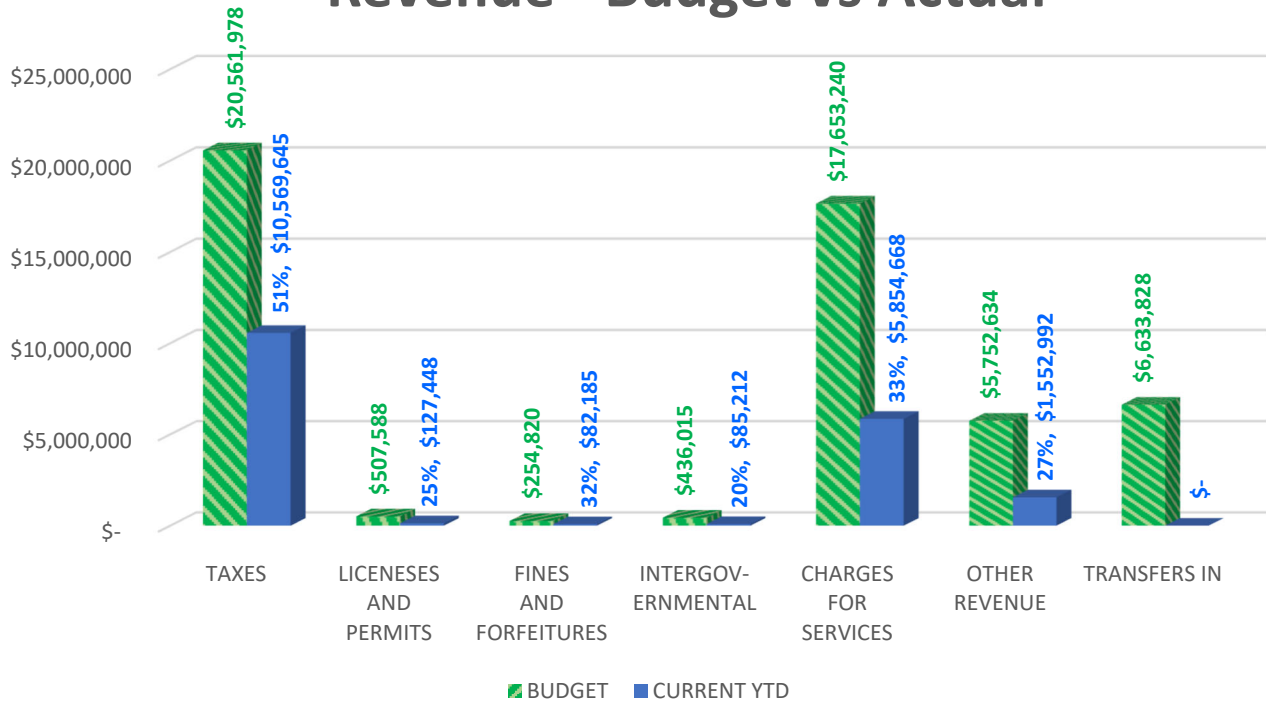


We received \$853K in sales tax in January, resulting in \$283K or 8.5% more than the funds collected last fiscal year to date. The amount collected is 37% of the \$9.6 million budget, which is \$209K more than anticipated.



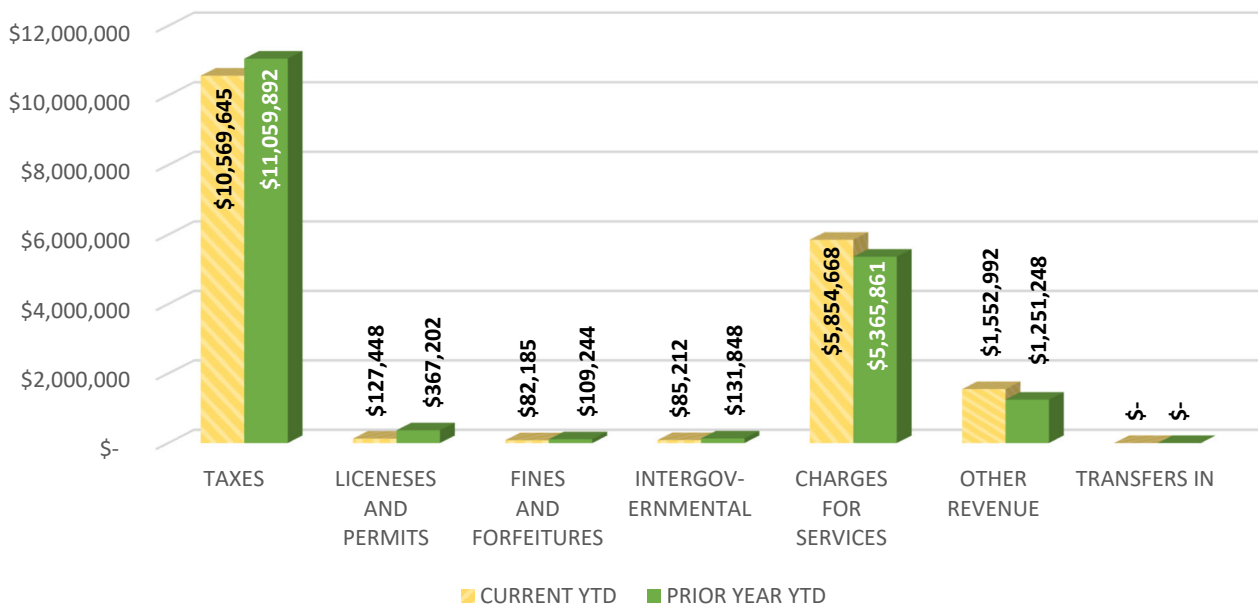
Of the \$18.2 million revenue received to date, 59% was received in the General Fund, 25% was received in the Water/Wastewater Fund, 9% was received in the Landfill Fund, and 3% was received in the Storm Water Drainage Fund. The remaining funds received 1% or less.

## Revenue - Budget vs Actual



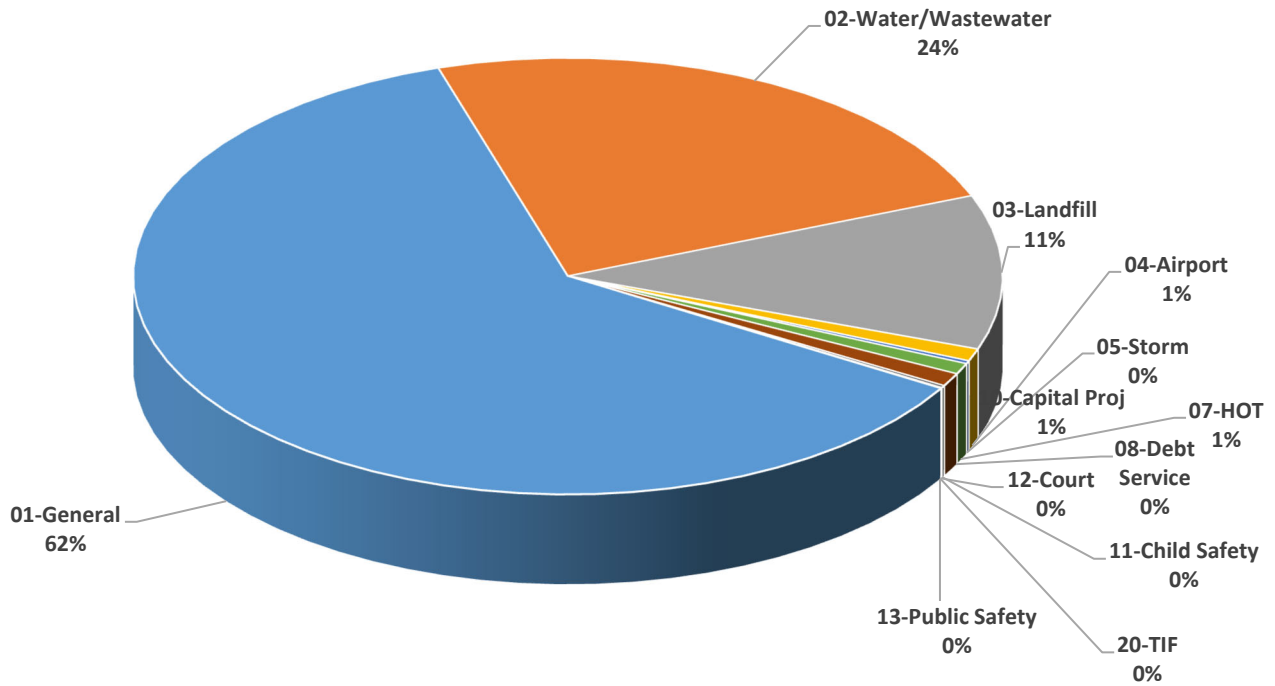
We received 35% of the total budgeted revenue through January, which is \$8.8 million less than anticipated due to property taxes, debt proceeds, for which debt was not issued until February, and delayed interfund transfers.

## Revenue - Prior Year Comparison



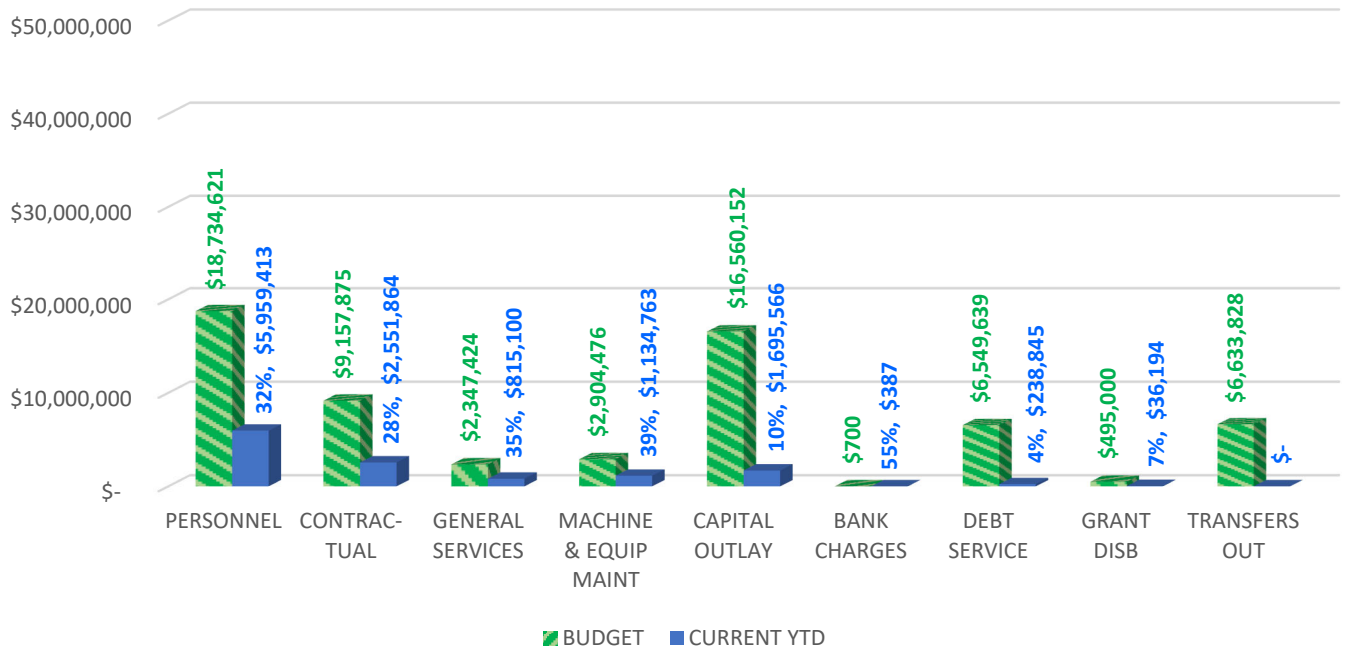
We received \$13K less revenue through January than last fiscal year to date due to taxes.

## Expenditures by Fund



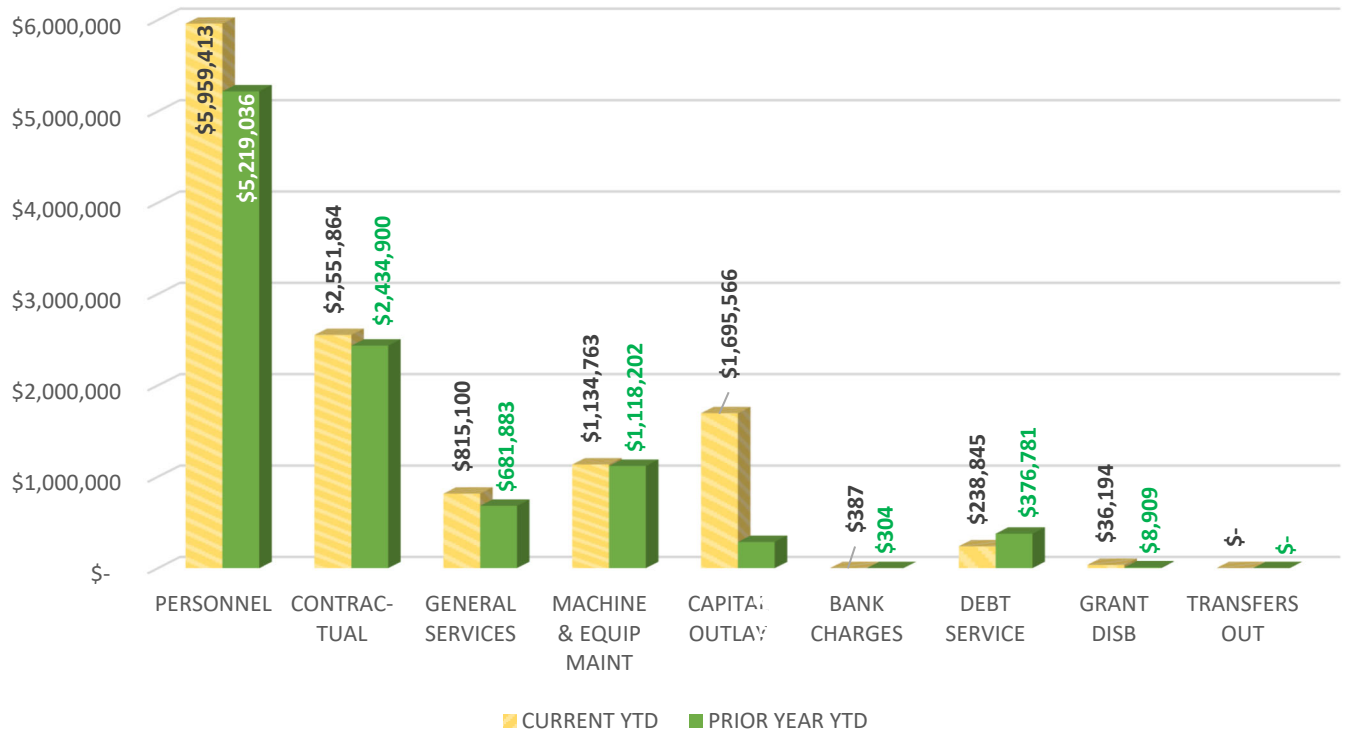
Of the \$12.4 million spent to date, 62% was expended in the General Fund, 24% was expended in the Water/Wastewater Fund, and 11% was expended in the Landfill Fund. The remaining funds spent 1% or less of the expenditures.

## Expenditures - Budget vs Actual



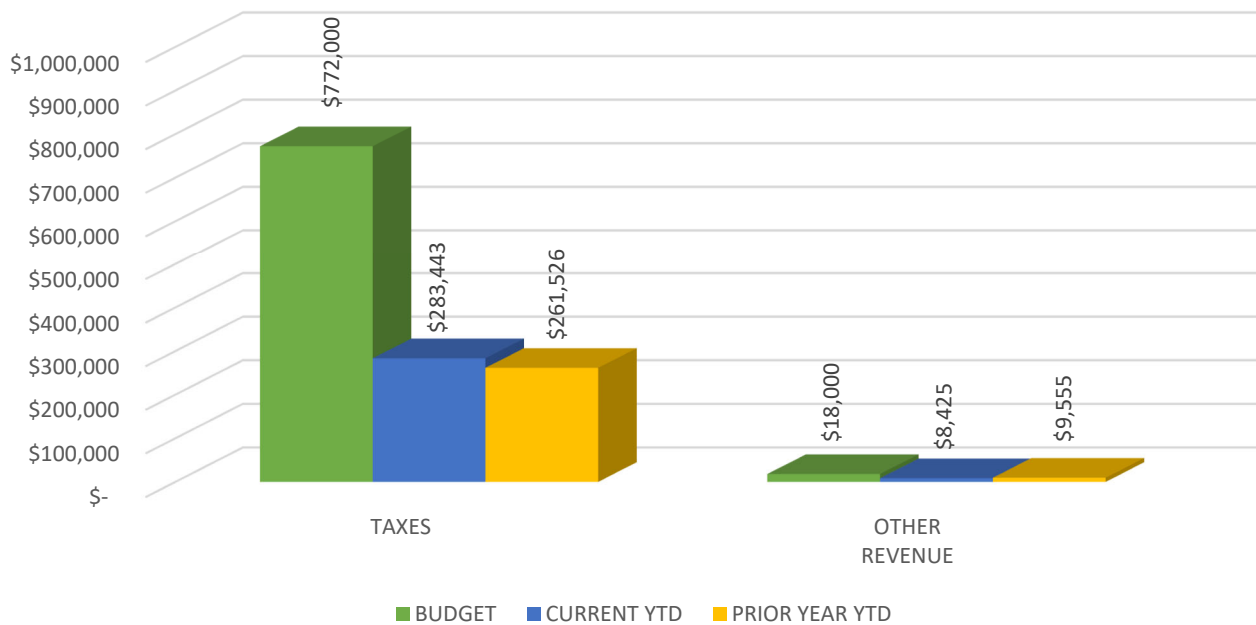
We have expended 20% of the total budgeted expenditures through January, which is \$12.5 million less than anticipated due to personnel, contractual, capital outlay, and delayed interfund transfers.

## Expenditures - Prior Year Comparison



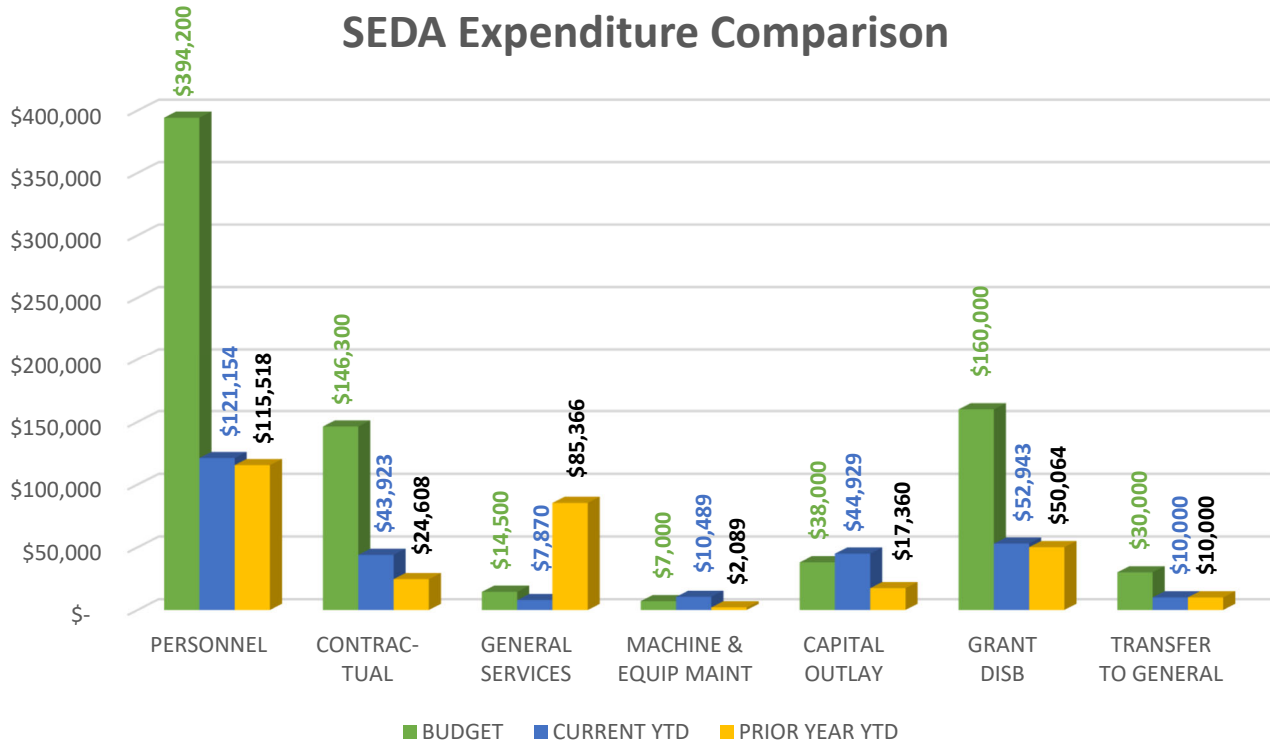
We spent \$2.3 million more in expenditures through January than last fiscal year to date due personnel, operating expenditures, and capital outlay.

## SEDA Revenue Comparison



SEDA has received 37% of budgeted revenue through January, which is \$21K more than last fiscal year to date due to taxes and \$18K more than anticipated due to taxes and interest income.

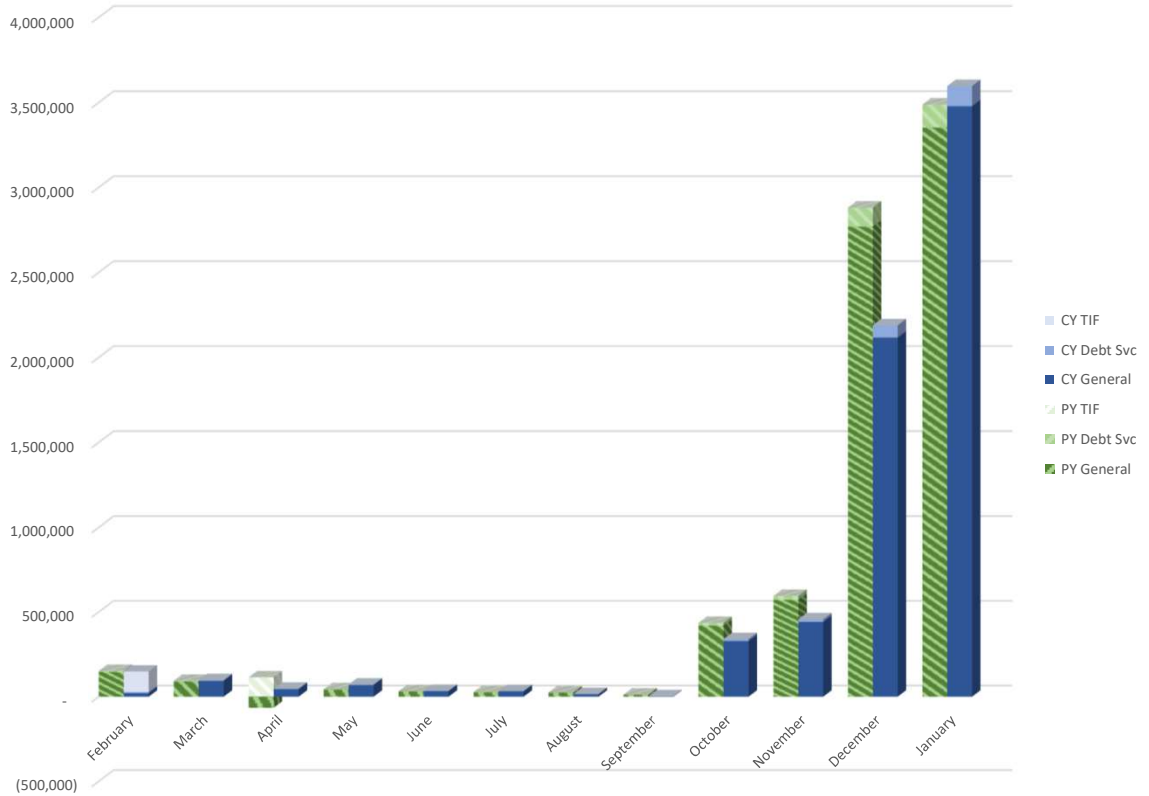
## SEDA Expenditure Comparison



SEDA has spent an overall 37% of budgeted expenditures through January, which is \$13K less than last fiscal year to date due to general services and \$10K more than anticipated due to machine & equipment maintenance and capital outlay.



Property Tax Collections  
2 year 12 month rolling comparison



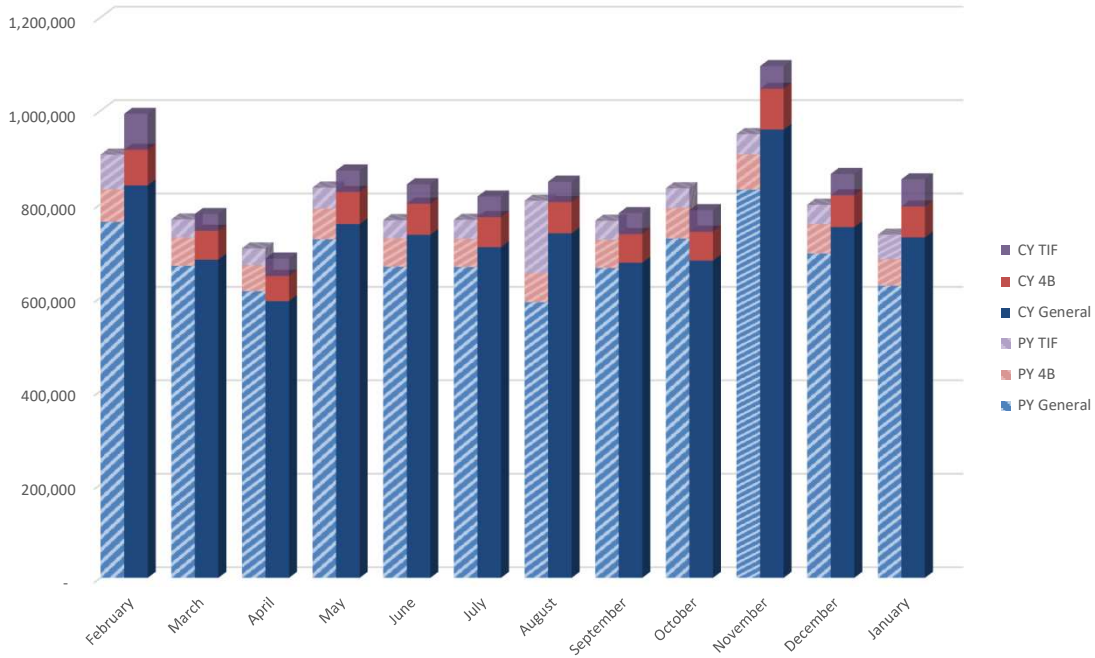
Month	General Fund	Debt Svc	TIF	Total	Month	General Fund	Debt Svc	TIF	Total
Feb-24	146,100	6,211	-	152,311	Feb-25	21,399	6,171	120,967	148,537
Mar-24	90,280	3,823	-	94,103	Mar-25	93,741	4,036	-	97,777
Apr-24	(64,868)	2,038	112,569	49,740	Apr-25	44,997	1,671	-	46,668
May-24	42,319	1,798	-	44,117	May-25	69,035	3,018	-	72,053
Jun-24	31,592	1,335	-	32,927	Jun-25	33,214	1,309	-	34,523
Jul-24	26,485	1,127	-	27,612	Jul-25	31,861	1,235	-	33,097
Aug-24	24,665	1,029	-	25,693	Aug-25	15,271	618	-	15,889
Sep-24	12,040	580	-	12,620	Sep-25	2,309	95	-	2,404
Oct-24	419,463	16,988	-	436,451	Oct-25	328,693	11,233	-	339,926
Nov-24	572,344	23,175	-	595,519	Nov-25	441,635	15,363	-	456,998
Dec-24	2,769,471	112,240	-	2,881,711	Dec-25	2,116,585	72,262	-	2,188,848
Jan-25	3,351,878	135,722	-	3,487,600	Jan-26	3,477,872	118,667	-	3,596,539
12 month total				<u>7,840,404</u>	12 month total				<u>7,033,258</u>
Oct 2024-Jan 2025				<u>7,401,281</u>	Oct 2025-Jan 2026				<u>6,582,310</u>
FY 2024-2025 Total				7,852,251	FY 2025-2026 Budget				8,348,434

Collection to date as percentage of fiscal year total 94.26%

Collection to date as percentage of fiscal year budget 78.84%



Sales and Use Tax  
2 year 12 month rolling comparison



Month	General	4B	TIF	Total	Month	General	4B	TIF	Total	% Change +/-
Feb-24	762,215	69,292	74,566	906,073	Feb-25	840,039	76,367	76,939	993,345	9.63%
Mar-24	668,209	60,746	38,135	767,091	Mar-25	681,045	61,913	35,849	778,807	1.53%
Apr-24	613,466	55,770	36,003	705,239	Apr-25	592,310	53,846	37,288	683,444	-3.09%
May-24	724,651	65,877	45,017	835,545	May-25	757,090	68,826	46,109	872,024	4.37%
Jun-24	665,869	60,534	39,286	765,689	Jun-25	734,178	66,744	41,323	842,245	10.00%
Jul-24	665,181	60,471	40,825	766,477	Jul-25	707,782	64,344	44,173	816,299	6.50%
Aug-24	589,750	61,970	155,514	807,234	Aug-25	737,417	67,038	43,579	848,033	5.05%
Sep-24	663,362	60,306	40,724	764,391	Sep-25	674,670	61,334	44,644	780,649	2.13%
Oct-24	726,284	66,026	41,726	834,036	Oct-25	678,926	61,721	46,386	787,033	-5.64%
Nov-24	831,028	75,548	43,386	949,962	Nov-25	959,624	87,239	48,669	1,095,531	15.32%
Dec-24	694,219	63,111	41,377	798,707	Dec-25	750,664	68,242	45,676	864,582	8.25%
Jan-25	625,250	56,841	52,434	734,525	Jan-26	728,657	66,242	58,244	853,142	16.15%
12 month total				<u>9,634,967</u>	12 month total				<u>10,215,133</u>	6.02%
Oct 2024-Jan 2025				<u>3,317,229</u>	Oct 2025-Jan 2026				<u>3,600,288</u>	8.53%
FY 2024-2025 Total				9,932,074	FY 2025-2026 Budget				9,682,020	
Collection to date as percentage of fiscal year total				33.40%	Collection to date as percentage of fiscal year budget				37.19%	



City of Stephenville

# Budget Variance Report

As Of: 01/31/2026

**Fund: 01 - GENERAL FUND**

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
TAXES	4,296,800.44	4,683,354.44	(386,554.00)	9,912,123.42	10,830,219.30	(918,095.88)	54	18,421,659.00	(8,509,535.58)	46
LICENSES AND PERMITS	31,976.00	33,923.95	(1,947.95)	121,858.96	206,795.60	(84,936.64)	25	485,088.00	(363,229.04)	75
FINES AND FORFEITURES	31,187.87	(316.80)	31,504.67	75,542.74	67,088.90	8,453.84	32	233,440.00	(157,897.26)	68
INTERGOVERNMENTAL	300.00	300.00	0.00	85,212.15	51,200.00	34,012.15	26	332,665.00	(247,452.85)	74
CHARGES FOR SERVICES	84,637.74	48,142.99	36,494.75	315,432.31	355,196.76	(39,764.45)	27	1,189,705.00	(874,272.69)	73
OTHER REVENUE	78,839.52	42,258.87	36,580.65	257,823.39	155,258.58	102,564.81	41	628,689.00	(370,865.61)	59
TRANSFER	0.00	1,763,925.00	(1,763,925.00)	0.00	1,763,925.00	(1,763,925.00)	0	1,763,925.00	(1,763,925.00)	100
<b>TOTAL REVENUE</b>	<b>4,523,741.57</b>	<b>6,571,588.45</b>	<b>(2,047,846.88)</b>	<b>10,767,992.97</b>	<b>13,429,684.14</b>	<b>(2,661,691.17)</b>	<b>47</b>	<b>23,055,171.00</b>	<b>(12,287,178.03)</b>	<b>53</b>
<b>EXPENSE SUMMARY</b>										
CITY COUNCIL	17,491.61	14,221.79	(3,269.82)	84,437.22	76,783.07	(7,654.15)	44	192,126.00	(107,688.78)	56
CITY MANAGER	60,244.79	52,772.73	(7,472.06)	166,956.17	171,506.61	4,550.44	34	488,975.00	(322,018.83)	66
CITY SECRETARY	21,569.07	21,766.42	197.35	136,199.24	122,109.00	(14,090.24)	53	255,665.00	(119,465.76)	47
EMERGENCY MANAGEMENT	385.95	1,806.36	1,420.41	11,171.93	16,084.16	4,912.23	52	21,660.00	(10,488.07)	48
MUNICIPAL BUILDING	8,492.56	11,005.21	2,512.65	45,180.54	58,272.64	13,092.10	32	143,052.00	(97,871.46)	68
MUNICIPAL SERVICES CTR	19,594.26	13,099.33	(6,494.93)	72,104.50	74,978.15	2,873.65	44	163,814.00	(91,709.50)	56
HUMAN RESOURCES	21,638.07	37,653.39	16,015.32	91,631.87	123,656.32	32,024.45	25	365,366.00	(273,734.13)	75
DOWNTOWN	10,110.11	17,853.69	7,743.58	60,761.88	65,206.97	4,445.09	32	190,914.00	(130,152.12)	68
FINANCE	80,109.62	81,514.51	1,404.89	384,583.96	381,340.74	(3,243.22)	46	828,915.00	(444,331.04)	54
INFORMATION TECHNOLOGY	115,810.34	128,403.11	12,592.77	409,254.89	276,455.75	(132,799.14)	61	673,635.00	(264,380.11)	39
TAX	0.00	62,000.00	62,000.00	183,787.62	184,029.56	241.94	61	302,832.00	(119,044.38)	39
LEGAL COUNSEL	11,340.07	13,312.35	1,972.28	35,519.01	52,322.22	16,803.21	22	160,053.00	(124,533.99)	78
MUNICIPAL COURT	11,327.11	16,973.73	5,646.62	62,730.91	62,165.88	(565.03)	34	182,355.00	(119,624.09)	66
STREET MAINTENANCE	63,174.43	360,704.07	297,529.64	249,516.99	633,688.46	384,171.47	19	1,305,726.00	(1,056,209.01)	81
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

**Budget Variance Report**  
**Fund: 01 - GENERAL FUND**

**As Of: 01/31/2026**

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	142,516.86	370,835.21	228,318.35	688,267.79	937,389.38	249,121.59	27	2,585,664.00	(1,897,396.21)	73
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	29,707.42	31,259.78	1,552.36	98,826.42	106,612.75	7,786.33	31	315,611.00	(216,784.58)	69
SENIOR CENTER	23,741.60	26,734.82	2,993.22	93,071.47	99,664.21	6,592.74	33	279,958.00	(186,886.53)	67
AQUATIC CENTER	1,697.66	5,782.99	4,085.33	21,673.28	28,232.15	6,558.87	30	71,585.00	(49,911.72)	70
FIRE DEPARTMENT	622,749.21	691,365.10	68,615.89	1,934,126.97	2,039,549.78	105,422.81	35	5,489,940.00	(3,555,813.03)	65
POLICE DEPARTMENT	714,428.01	950,894.19	236,466.18	2,550,591.53	3,413,140.78	862,549.25	25	10,087,902.00	(7,537,310.47)	75
DEVELOPMENT SERVICES	68,959.98	95,617.79	26,657.81	241,195.15	345,836.29	104,641.14	25	972,988.00	(731,792.85)	75
CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
GIS	10,071.55	10,715.29	643.74	32,646.06	36,056.53	3,410.47	25	130,425.00	(97,778.94)	75
TRANSFERS	0.00	3,853,822.00	3,853,822.00	0.00	3,853,822.00	3,853,822.00	0	3,927,687.00	(3,927,687.00)	100
<b>TOTAL EXPENSE</b>	<b>2,055,160.28</b>	<b>6,870,113.86</b>	<b>4,814,953.58</b>	<b>7,654,235.40</b>	<b>13,158,903.40</b>	<b>5,504,668.00</b>	<b>26</b>	<b>29,136,848.00</b>	<b>21,482,612.60</b>	<b>74</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>2,468,581.29</b>	<b>(298,525.41)</b>	<b>2,767,106.70</b>	<b>3,113,757.57</b>	<b>270,780.74</b>	<b>2,842,976.83</b>		<b>(6,081,677.00)</b>	<b>(33,769,790.63)</b>	

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0	1,000.00	(1,000.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	1,014,978.79	581,833.46	433,145.33	4,358,749.67	3,796,244.61	562,505.06	33	13,022,592.00	(8,663,842.33)	67
OTHER REVENUE	40,744.59	28,640.42	12,104.17	151,394.63	3,104,776.88	(2,953,382.25)	5	3,328,020.00	(3,176,625.37)	95
TRANSFER	0.00	194,631.00	(194,631.00)	0.00	194,631.00	(194,631.00)	0	194,631.00	(194,631.00)	100
<b>TOTAL REVENUE</b>	<b>1,055,723.38</b>	<b>805,104.88</b>	<b>250,618.50</b>	<b>4,510,144.30</b>	<b>7,095,652.49</b>	<b>(2,585,508.19)</b>	<b>27</b>	<b>16,546,243.00</b>	<b>(12,036,098.70)</b>	<b>73</b>
<b>EXPENSE SUMMARY</b>										
UTILITIES ADMINISTRATION	120,334.22	152,360.06	32,025.84	373,717.08	545,511.49	171,794.41	25	1,510,101.00	(1,136,383.92)	75
WATER PRODUCTION	114,045.50	121,901.54	7,856.04	616,916.32	672,777.15	55,860.83	41	1,494,421.00	(877,504.68)	59
WATER DISTRIBUTION	45,613.03	328,818.04	283,205.01	231,703.77	1,301,111.74	1,069,407.97	6	3,876,632.00	(3,644,928.23)	94
CUSTOMER SERVICE	34,832.49	58,571.15	23,738.66	132,682.88	236,521.55	103,838.67	21	635,836.00	(503,153.12)	79
WASTEWATER COLLECTION	45,794.36	193,558.54	147,764.18	300,760.99	761,357.54	460,596.55	13	2,227,920.00	(1,927,159.01)	87
WASTEWATER TREATMENT	102,228.68	234,115.45	131,886.77	499,459.90	977,116.80	477,656.90	18	2,850,753.00	(2,351,293.10)	82
BILLING & COLLECTION	119,987.01	150,052.28	30,065.27	500,254.69	471,597.43	(28,657.26)	38	1,307,414.00	(807,159.31)	62
NON-DEPARTMENTAL	60,444.91	1,392,434.02	1,331,989.11	304,606.26	1,627,790.96	1,323,184.70	5	5,884,988.00	(5,580,381.74)	95
<b>TOTAL EXPENSE</b>	<b>643,280.20</b>	<b>2,631,811.08</b>	<b>1,988,530.88</b>	<b>2,960,101.89</b>	<b>6,593,784.66</b>	<b>3,633,682.77</b>	<b>15</b>	<b>19,788,065.00</b>	<b>16,827,963.11</b>	<b>85</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>412,443.18</b>	<b>(1,826,706.20)</b>	<b>2,239,149.38</b>	<b>1,550,042.41</b>	<b>501,867.83</b>	<b>1,048,174.58</b>		<b>(3,241,822.00)</b>	<b>(28,864,061.81)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 03 - SANITARY LANDFILL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
CHARGES FOR SERVICES	134,655.50	133,138.12	1,517.38	614,491.96	533,972.62	80,519.34	35	1,775,175.00	(1,160,683.04)	65
OTHER REVENUE	12,295.55	8,676.00	3,619.55	987,632.49	973,538.00	14,094.49	93	1,062,850.00	(75,217.51)	7
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>146,951.05</b>	<b>141,814.12</b>	<b>5,136.93</b>	<b>1,602,124.45</b>	<b>1,507,510.62</b>	<b>94,613.83</b>	<b>56</b>	<b>2,838,025.00</b>	<b>(1,235,900.55)</b>	<b>44</b>
<b><u>EXPENSE SUMMARY</u></b>										
LANDFILL	58,276.13	388,300.99	330,024.86	1,422,083.93	1,788,845.11	366,761.18	53	2,665,300.00	(1,243,216.07)	47
<b>TOTAL EXPENSE</b>	<b>58,276.13</b>	<b>388,300.99</b>	<b>330,024.86</b>	<b>1,422,083.93</b>	<b>1,788,845.11</b>	<b>366,761.18</b>	<b>53</b>	<b>2,665,300.00</b>	<b>1,243,216.07</b>	<b>47</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>88,674.92</b>	<b>(246,486.87)</b>	<b>335,161.79</b>	<b>180,040.52</b>	<b>(281,334.49)</b>	<b>461,375.01</b>		<b>172,725.00</b>	<b>(2,479,116.62)</b>	

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	100,000.00	(100,000.00)	100
CHARGES FOR SERVICES	7,946.24	9,754.14	(1,807.90)	61,609.89	55,579.38	6,030.51	48	128,610.00	(67,000.11)	52
OTHER REVENUE	0.00	0.00	0.00	35,768.75	0.00	35,768.75	8	453,355.00	(417,586.25)	92
TRANSFER	0.00	597,064.00	(597,064.00)	0.00	597,064.00	(597,064.00)	0	597,064.00	(597,064.00)	100
<b>TOTAL REVENUE</b>	<b>7,946.24</b>	<b>606,818.14</b>	<b>(598,871.90)</b>	<b>97,378.64</b>	<b>652,643.38</b>	<b>(555,264.74)</b>	<b>8</b>	<b>1,279,029.00</b>	<b>(1,181,650.36)</b>	<b>92</b>
<b>EXPENSE SUMMARY</b>										
AIRPORT	46,263.51	98,261.99	51,998.48	114,527.81	400,970.06	286,442.25	10	1,171,437.00	(1,056,909.19)	90
<b>TOTAL EXPENSE</b>	<b>46,263.51</b>	<b>98,261.99</b>	<b>51,998.48</b>	<b>114,527.81</b>	<b>400,970.06</b>	<b>286,442.25</b>	<b>10</b>	<b>1,171,437.00</b>	<b>1,056,909.19</b>	<b>90</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(38,317.27)</b>	<b>508,556.15</b>	<b>(546,873.42)</b>	<b>(17,149.17)</b>	<b>251,673.32</b>	<b>(268,822.49)</b>		<b>107,592.00</b>	<b>(2,238,559.55)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	0.00	0.00	0.00	5,589.41	0.00	5,589.41	28	20,000.00	(14,410.59)	72
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	124,581.35	69,808.41	54,772.94	500,864.82	432,008.46	68,856.36	34	1,454,904.00	(954,039.18)	66
OTHER REVENUE	5,124.01	3,720.00	1,404.01	17,976.12	10,424.00	7,552.12	45	40,000.00	(22,023.88)	55
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>129,705.36</b>	<b>73,528.41</b>	<b>56,176.95</b>	<b>524,430.35</b>	<b>442,432.46</b>	<b>81,997.89</b>	<b>35</b>	<b>1,514,904.00</b>	<b>(990,473.65)</b>	<b>65</b>
<b>EXPENSE SUMMARY</b>										
STORM WATER DRAINAGE	6,995.15	503,660.20	496,665.05	27,858.07	693,896.80	666,038.73	2	1,688,087.00	(1,660,228.93)	98
<b>TOTAL EXPENSE</b>	<b>6,995.15</b>	<b>503,660.20</b>	<b>496,665.05</b>	<b>27,858.07</b>	<b>693,896.80</b>	<b>666,038.73</b>	<b>2</b>	<b>1,688,087.00</b>	<b>1,660,228.93</b>	<b>98</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>122,710.21</b>	<b>(430,131.79)</b>	<b>552,842.00</b>	<b>496,572.28</b>	<b>(251,464.34)</b>	<b>748,036.62</b>		<b>(173,183.00)</b>	<b>(2,650,702.58)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
TAXES	62,447.31	47,191.32	15,255.99	241,022.54	193,030.78	47,991.76	24	1,018,274.00	(777,251.46)	76
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	650.00	3,750.00	(3,100.00)	1,325.00	15,000.00	(13,675.00)	2	69,754.00	(68,429.00)	98
OTHER REVENUE	7,737.44	5,864.00	1,873.44	30,073.91	19,232.00	10,841.91	38	80,000.00	(49,926.09)	62
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>70,834.75</b>	<b>56,805.32</b>	<b>14,029.43</b>	<b>272,421.45</b>	<b>227,262.78</b>	<b>45,158.67</b>	<b>23</b>	<b>1,168,028.00</b>	<b>(895,606.55)</b>	<b>77</b>
<b>EXPENSE SUMMARY</b>										
TOURISM	19,792.10	224,556.24	204,764.14	101,602.02	327,644.56	226,042.54	10	1,020,830.00	(919,227.98)	90
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL EXPENSE</b>	<b>19,792.10</b>	<b>224,556.24</b>	<b>204,764.14</b>	<b>101,602.02</b>	<b>327,644.56</b>	<b>226,042.54</b>	<b>10</b>	<b>1,020,830.00</b>	<b>919,227.98</b>	<b>90</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>51,042.65</b>	<b>(167,750.92)</b>	<b>218,793.57</b>	<b>170,819.43</b>	<b>(100,381.78)</b>	<b>271,201.21</b>		<b>147,198.00</b>	<b>(1,814,834.53)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	118,666.53	118,261.63	404.90	217,525.18	231,852.36	(14,327.18)	86	252,480.00	(34,954.82)	14
OTHER REVENUE	1,082.88	933.80	149.08	3,503.35	2,223.90	1,279.45	50	7,000.00	(3,496.65)	50
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	821,450.00	(821,450.00)	100
<b>TOTAL REVENUE</b>	<b>119,749.41</b>	<b>119,195.43</b>	<b>553.98</b>	<b>221,028.53</b>	<b>234,076.26</b>	<b>(13,047.73)</b>	<b>20</b>	<b>1,080,930.00</b>	<b>(859,901.47)</b>	<b>80</b>
<b><u>EXPENSE SUMMARY</u></b>										
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0	1,100,725.00	(1,100,725.00)	100
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>1,100,725.00</b>	<b>1,100,725.00</b>	<b>100</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>119,749.41</b>	<b>119,195.43</b>	<b>553.98</b>	<b>221,028.53</b>	<b>234,076.26</b>	<b>(13,047.73)</b>		<b>(19,795.00)</b>	<b>(1,960,626.47)</b>	

Fund: 10 - CAPITAL PROJECTS FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	0.00	117.45	(117.45)	0.00	1,205.85	(1,205.85)	0	1,500.00	(1,500.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	3,056.76	(3,056.76)	2,194.50	4,532.43	(2,337.93)	18	12,500.00	(10,305.50)	82
OTHER REVENUE	14,194.34	12,208.00	1,986.34	59,885.67	44,464.00	15,421.67	43	140,000.00	(80,114.33)	57
TRANSFER	0.00	3,256,758.00	(3,256,758.00)	0.00	3,256,758.00	(3,256,758.00)	0	3,256,758.00	(3,256,758.00)	100
<b>TOTAL REVENUE</b>	<b>14,194.34</b>	<b>3,272,140.21</b>	<b>(3,257,945.87)</b>	<b>62,080.17</b>	<b>3,306,960.28</b>	<b>(3,244,880.11)</b>	<b>2</b>	<b>3,410,758.00</b>	<b>(3,348,677.83)</b>	<b>98</b>
<b>EXPENSE SUMMARY</b>										
STREET MAINTENANCE	0.00	245,179.30	245,179.30	33,337.87	980,717.20	947,379.33	1	2,943,329.00	(2,909,991.13)	99
PARKS & RECREATION	0.00	249,900.00	249,900.00	88,680.00	999,600.00	910,920.00	3	3,000,000.00	(2,911,320.00)	97
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>495,079.30</b>	<b>495,079.30</b>	<b>122,017.87</b>	<b>1,980,317.20</b>	<b>1,858,299.33</b>	<b>2</b>	<b>5,943,329.00</b>	<b>5,821,311.13</b>	<b>98</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>14,194.34</b>	<b>2,777,060.91</b>	<b>(2,762,866.57)</b>	<b>(59,937.70)</b>	<b>1,326,643.08</b>	<b>(1,386,580.78)</b>		<b>(2,532,571.00)</b>	<b>(9,169,988.96)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
FINES AND FORFEITURES	750.51	467.50	283.01	2,558.78	2,354.37	204.41	41	6,250.00	(3,691.22)	59
OTHER REVENUE	68.39	53.56	14.83	265.63	178.62	87.01	37	720.00	(454.37)	63
<b>TOTAL REVENUE</b>	<b>818.90</b>	<b>521.06</b>	<b>297.84</b>	<b>2,824.41</b>	<b>2,532.99</b>	<b>291.42</b>	<b>41</b>	<b>6,970.00</b>	<b>(4,145.59)</b>	<b>59</b>
<b>EXPENSE SUMMARY</b>										
CHILD SAFETY	0.00	0.00	0.00	21,645.00	22,050.00	405.00	98	22,050.00	(405.00)	2
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,645.00</b>	<b>22,050.00</b>	<b>405.00</b>	<b>98</b>	<b>22,050.00</b>	<b>405.00</b>	<b>2</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>818.90</b>	<b>521.06</b>	<b>297.84</b>	<b>(18,820.59)</b>	<b>(19,517.01)</b>	<b>696.42</b>		<b>(15,080.00)</b>	<b>(4,550.59)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
FINES AND FORFEITURES	1,222.46	1,260.32	(37.86)	4,083.22	5,041.28	(958.06)	27	15,130.00	(11,046.78)	73
OTHER REVENUE	210.67	138.60	72.07	849.63	451.40	398.23	42	2,000.00	(1,150.37)	58
<b>TOTAL REVENUE</b>	<b>1,433.13</b>	<b>1,398.92</b>	<b>34.21</b>	<b>4,932.85</b>	<b>5,492.68</b>	<b>(559.83)</b>	<b>29</b>	<b>17,130.00</b>	<b>(12,197.15)</b>	<b>71</b>
<b>EXPENSE SUMMARY</b>										
COURT TECHNOLOGY	7,458.80	0.00	(7,458.80)	7,708.80	14,833.00	7,124.20	52	14,833.00	(7,124.20)	48
<b>TOTAL EXPENSE</b>	<b>7,458.80</b>	<b>0.00</b>	<b>(7,458.80)</b>	<b>7,708.80</b>	<b>14,833.00</b>	<b>7,124.20</b>	<b>52</b>	<b>14,833.00</b>	<b>7,124.20</b>	<b>48</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(6,025.67)</b>	<b>1,398.92</b>	<b>(7,424.59)</b>	<b>(2,775.95)</b>	<b>(9,340.32)</b>	<b>6,564.37</b>		<b>2,297.00</b>	<b>(19,321.35)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	3,350.00	(3,350.00)	100
OTHER REVENUE	654.15	361.60	292.55	2,736.48	1,242.40	1,494.08	68	4,000.00	(1,263.52)	32
<b>TOTAL REVENUE</b>	<b>654.15</b>	<b>361.60</b>	<b>292.55</b>	<b>2,736.48</b>	<b>1,242.40</b>	<b>1,494.08</b>	<b>37</b>	<b>7,350.00</b>	<b>(4,613.52)</b>	<b>63</b>
<b><u>EXPENSE SUMMARY</u></b>										
PUBLIC SAFETY	0.00	2,325.00	2,325.00	350.00	10,761.00	10,411.00	3	10,761.00	(10,411.00)	97
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>2,325.00</b>	<b>2,325.00</b>	<b>350.00</b>	<b>10,761.00</b>	<b>10,411.00</b>	<b>3</b>	<b>10,761.00</b>	<b>10,411.00</b>	<b>97</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>654.15</b>	<b>(1,963.40)</b>	<b>2,617.55</b>	<b>2,386.48</b>	<b>(9,518.60)</b>	<b>11,905.08</b>		<b>(3,411.00)</b>	<b>(15,024.52)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	58,243.77	53,046.72	5,197.05	198,973.97	180,837.77	18,136.20	23	869,565.00	(670,591.03)	77
OTHER REVENUE	1,610.61	484.20	1,126.41	5,082.33	1,443.60	3,638.73	85	6,000.00	(917.67)	15
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>59,854.38</b>	<b>53,530.92</b>	<b>6,323.46</b>	<b>204,056.30</b>	<b>182,281.37</b>	<b>21,774.93</b>	<b>23</b>	<b>875,565.00</b>	<b>(671,508.70)</b>	<b>77</b>
<b><u>EXPENSE SUMMARY</u></b>										
TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00	0.00	0.00	0	821,450.00	(821,450.00)	100
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>821,450.00</b>	<b>821,450.00</b>	<b>100</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>59,854.38</b>	<b>53,530.92</b>	<b>6,323.46</b>	<b>204,056.30</b>	<b>182,281.37</b>	<b>21,774.93</b>		<b>54,115.00</b>	<b>(1,492,958.70)</b>	

Budget Variance Report

As Of: 01/31/2026

Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	66,241.53	60,833.60	5,407.93	283,442.79	268,270.00	15,172.79	37	772,000.00	(488,557.21)	63
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
OTHER REVENUE	1,637.25	1,611.00	26.25	8,425.49	5,428.80	2,996.69	47	18,000.00	(9,574.51)	53
<b>TOTAL REVENUE</b>	<b>67,878.78</b>	<b>62,444.60</b>	<b>5,434.18</b>	<b>291,868.28</b>	<b>273,698.80</b>	<b>18,169.48</b>	<b>37</b>	<b>790,000.00</b>	<b>(498,131.72)</b>	<b>63</b>
<b><u>EXPENSE SUMMARY</u></b>										
SEDA	57,791.09	59,713.19	1,922.10	291,307.67	281,439.51	(9,868.16)	37	790,000.00	(498,692.33)	63
<b>TOTAL EXPENSE</b>	<b>57,791.09</b>	<b>59,713.19</b>	<b>1,922.10</b>	<b>291,307.67</b>	<b>281,439.51</b>	<b>(9,868.16)</b>	<b>37</b>	<b>790,000.00</b>	<b>498,692.33</b>	<b>63</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>10,087.69</b>	<b>2,731.41</b>	<b>7,356.28</b>	<b>560.61</b>	<b>(7,740.71)</b>	<b>8,301.32</b>		<b>0.00</b>	<b>(996,824.05)</b>	



# Prior-Year Comparative Income Statement Group Summary

For the Period Ending 01/31/2026

Categor...	2024-2025 Jan. Activity	2025-2026 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2024-2025 YTD Activity	2025-2026 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - GENERAL FUND</b>								
<b>Revenue</b>								
40 - TAXES	4,061,891.47	4,296,800.44	234,908.97	5.78%	10,376,970.97	9,912,123.42	-464,847.55	-4.48%
41 - LICENSES AND PERMITS	88,156.04	31,976.00	-56,180.04	-63.73%	356,191.38	121,858.96	-234,332.42	-65.79%
42 - FINES AND FORFEITURES	46,180.20	31,187.87	-14,992.33	-32.46%	101,145.18	75,542.74	-25,602.44	-25.31%
43 - INTERGOVERNMENTAL	130,948.43	300.00	-130,648.43	-99.77%	131,848.43	85,212.15	-46,636.28	-35.37%
44 - CHARGES FOR SERVICES	64,594.90	84,637.74	20,042.84	31.03%	323,055.91	315,432.31	-7,623.60	-2.36%
45 - OTHER REVENUE	74,954.06	78,839.52	3,885.46	5.18%	792,644.61	257,823.39	-534,821.22	-67.47%
<b>Revenue Total:</b>	<b>4,466,725.10</b>	<b>4,523,741.57</b>	<b>57,016.47</b>	<b>1.28%</b>	<b>12,081,856.48</b>	<b>10,767,992.97</b>	<b>-1,313,863.51</b>	<b>-10.87%</b>
<b>Expense</b>								
<b>Department: 101 - CITY COUNCIL</b>								
51 - PERSONNEL	2,153.00	1,937.70	215.30	10.00%	8,029.41	7,133.36	896.05	11.16%
52 - CONTRACTUAL	20,002.99	15,387.53	4,615.46	23.07%	106,053.71	76,082.27	29,971.44	28.26%
53 - GENERAL SERVICES	578.39	166.38	412.01	71.23%	2,232.42	1,221.59	1,010.83	45.28%
<b>Department 101 - CITY COUNCIL Total:</b>	<b>22,734.38</b>	<b>17,491.61</b>	<b>5,242.77</b>	<b>23.06%</b>	<b>116,315.54</b>	<b>84,437.22</b>	<b>31,878.32</b>	<b>27.41%</b>
<b>Department: 102 - CITY MANAGER</b>								
51 - PERSONNEL	47,638.48	59,493.36	-11,854.88	-24.89%	143,934.86	156,383.56	-12,448.70	-8.65%
52 - CONTRACTUAL	589.63	751.43	-161.80	-27.44%	6,100.57	9,434.25	-3,333.68	-54.65%
53 - GENERAL SERVICES	63.28	0.00	63.28	100.00%	541.92	1,138.36	-596.44	-110.06%
<b>Department 102 - CITY MANAGER Total:</b>	<b>48,291.39</b>	<b>60,244.79</b>	<b>-11,953.40</b>	<b>-24.75%</b>	<b>150,577.35</b>	<b>166,956.17</b>	<b>-16,378.82</b>	<b>-10.88%</b>
<b>Department: 103 - CITY SECRETARY</b>								
51 - PERSONNEL	19,113.28	20,124.75	-1,011.47	-5.29%	56,817.85	59,455.78	-2,637.93	-4.64%
52 - CONTRACTUAL	1,660.32	1,444.32	216.00	13.01%	11,083.87	13,296.76	-2,212.89	-19.96%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	52.98	282.69	-229.71	-433.58%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	54,624.20	63,164.01	-8,539.81	-15.63%
<b>Department 103 - CITY SECRETARY Total:</b>	<b>20,773.60</b>	<b>21,569.07</b>	<b>-795.47</b>	<b>-3.83%</b>	<b>122,578.90</b>	<b>136,199.24</b>	<b>-13,620.34</b>	<b>-11.11%</b>
<b>Department: 104 - EMERGENCY MANAGEMENT</b>								
52 - CONTRACTUAL	828.48	385.95	442.53	53.41%	13,748.99	11,171.93	2,577.06	18.74%
<b>Department 104 - EMERGENCY MANAGEMENT Total:</b>	<b>828.48</b>	<b>385.95</b>	<b>442.53</b>	<b>53.41%</b>	<b>13,748.99</b>	<b>11,171.93</b>	<b>2,577.06</b>	<b>18.74%</b>
<b>Department: 105 - MUNICIPAL BUILDING</b>								
51 - PERSONNEL	3,109.94	3,249.09	-139.15	-4.47%	10,256.72	10,604.23	-347.51	-3.39%
52 - CONTRACTUAL	3,000.06	1,924.98	1,075.08	35.84%	14,303.22	13,238.41	1,064.81	7.44%
53 - GENERAL SERVICES	2,016.25	591.55	1,424.70	70.66%	3,740.97	2,173.53	1,567.44	41.90%
54 - MACHINE & EQUIPMENT MAI	1,316.51	726.94	589.57	44.78%	17,172.52	17,164.37	8.15	0.05%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
55 - CAPITAL OUTLAY	0.00	2,000.00	-2,000.00	0.00%	0.00	2,000.00	-2,000.00	0.00%
<b>Department 105 - MUNICIPAL BUILDING Total:</b>	<b>9,442.76</b>	<b>8,492.56</b>	<b>950.20</b>	<b>10.06%</b>	<b>45,473.43</b>	<b>45,180.54</b>	<b>292.89</b>	<b>0.64%</b>
<b>Department: 106 - MUNICIPAL SERVICES CTR</b>								
51 - PERSONNEL	7,040.04	3,098.59	3,941.45	55.99%	21,239.75	17,887.12	3,352.63	15.78%
52 - CONTRACTUAL	2,577.86	2,191.04	386.82	15.01%	14,846.84	12,325.62	2,521.22	16.98%
53 - GENERAL SERVICES	-3,596.49	14,084.63	-17,681.12	-491.62%	-6,616.43	-3,123.02	-3,493.41	-52.80%
54 - MACHINE & EQUIPMENT MAI	308.91	220.00	88.91	28.78%	1,212.37	2,338.35	-1,125.98	-92.87%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	42,676.43	-42,676.43	0.00%
<b>Department 106 - MUNICIPAL SERVICES CTR Total:</b>	<b>6,330.32</b>	<b>19,594.26</b>	<b>-13,263.94</b>	<b>-209.53%</b>	<b>30,682.53</b>	<b>72,104.50</b>	<b>-41,421.97</b>	<b>-135.00%</b>
<b>Department: 107 - HUMAN RESOURCES</b>								
51 - PERSONNEL	17,745.89	17,879.03	-133.14	-0.75%	49,775.79	64,383.91	-14,608.12	-29.35%
52 - CONTRACTUAL	7,739.40	3,754.70	3,984.70	51.49%	36,687.35	27,083.30	9,604.05	26.18%
53 - GENERAL SERVICES	35.24	4.34	30.90	87.68%	209.22	164.66	44.56	21.30%
<b>Department 107 - HUMAN RESOURCES Total:</b>	<b>25,520.53</b>	<b>21,638.07</b>	<b>3,882.46</b>	<b>15.21%</b>	<b>86,672.36</b>	<b>91,631.87</b>	<b>-4,959.51</b>	<b>-5.72%</b>
<b>Department: 108 - DOWNTOWN</b>								
51 - PERSONNEL	7,854.91	8,116.27	-261.36	-3.33%	22,877.44	24,814.35	-1,936.91	-8.47%
52 - CONTRACTUAL	1,144.59	1,443.84	-299.25	-26.14%	26,281.81	33,542.11	-7,260.30	-27.62%
53 - GENERAL SERVICES	10,872.39	550.00	10,322.39	94.94%	17,478.75	2,405.42	15,073.33	86.24%
<b>Department 108 - DOWNTOWN Total:</b>	<b>19,871.89</b>	<b>10,110.11</b>	<b>9,761.78</b>	<b>49.12%</b>	<b>66,638.00</b>	<b>60,761.88</b>	<b>5,876.12</b>	<b>8.82%</b>
<b>Department: 201 - FINANCE</b>								
51 - PERSONNEL	59,769.19	62,648.25	-2,879.06	-4.82%	178,256.45	188,153.70	-9,897.25	-5.55%
52 - CONTRACTUAL	26,127.13	17,375.87	8,751.26	33.49%	46,148.03	33,580.36	12,567.67	27.23%
53 - GENERAL SERVICES	0.00	85.17	-85.17	0.00%	558.46	612.38	-53.92	-9.66%
54 - MACHINE & EQUIPMENT MAI	3,135.00	0.00	3,135.00	100.00%	90,182.11	126,520.81	-36,338.70	-40.29%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	35,330.00	-35,330.00	0.00%
56 - BANK CHARGES	0.00	0.33	-0.33	0.00%	300.00	386.71	-86.71	-28.90%
<b>Department 201 - FINANCE Total:</b>	<b>89,031.32</b>	<b>80,109.62</b>	<b>8,921.70</b>	<b>10.02%</b>	<b>315,445.05</b>	<b>384,583.96</b>	<b>-69,138.91</b>	<b>-21.92%</b>
<b>Department: 203 - INFORMATION TECHNOLOGY</b>								
51 - PERSONNEL	24,063.34	25,243.64	-1,180.30	-4.90%	70,162.82	73,157.37	-2,994.55	-4.27%
52 - CONTRACTUAL	510.07	127.99	382.08	74.91%	2,837.93	3,242.97	-405.04	-14.27%
53 - GENERAL SERVICES	8,527.02	77,924.92	-69,397.90	-813.86%	11,450.85	95,554.63	-84,103.78	-734.48%
54 - MACHINE & EQUIPMENT MAI	16,897.95	12,513.79	4,384.16	25.94%	151,881.07	237,299.92	-85,418.85	-56.24%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	52,352.03	0.00	52,352.03	100.00%
<b>Department 203 - INFORMATION TECHNOLOGY Total:</b>	<b>49,998.38</b>	<b>115,810.34</b>	<b>-65,811.96</b>	<b>-131.63%</b>	<b>288,684.70</b>	<b>409,254.89</b>	<b>-120,570.19</b>	<b>-41.77%</b>
<b>Department: 204 - TAX</b>								
52 - CONTRACTUAL	2,089.60	0.00	2,089.60	100.00%	118,703.64	183,787.62	-65,083.98	-54.83%
<b>Department 204 - TAX Total:</b>	<b>2,089.60</b>	<b>0.00</b>	<b>2,089.60</b>	<b>100.00%</b>	<b>118,703.64</b>	<b>183,787.62</b>	<b>-65,083.98</b>	<b>-54.83%</b>
<b>Department: 301 - LEGAL COUNSEL</b>								
51 - PERSONNEL	7,497.39	11,340.07	-3,842.68	-51.25%	19,350.05	35,032.87	-15,682.82	-81.05%
52 - CONTRACTUAL	41.86	0.00	41.86	100.00%	250.48	486.14	-235.66	-94.08%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	132.00	0.00	132.00	100.00%
<b>Department 301 - LEGAL COUNSEL Total:</b>	<b>7,539.25</b>	<b>11,340.07</b>	<b>-3,800.82</b>	<b>-50.41%</b>	<b>19,732.53</b>	<b>35,519.01</b>	<b>-15,786.48</b>	<b>-80.00%</b>
<b>Department: 302 - MUNICIPAL COURT</b>								
51 - PERSONNEL	7,548.93	8,282.90	-733.97	-9.72%	31,791.35	27,663.05	4,128.30	12.99%
52 - CONTRACTUAL	3,849.19	1,214.18	2,635.01	68.46%	13,236.71	12,910.42	326.29	2.47%
53 - GENERAL SERVICES	1,983.13	1,830.03	153.10	7.72%	8,001.15	9,932.05	-1,930.90	-24.13%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	7,604.79	12,225.39	-4,620.60	-60.76%
<b>Department 302 - MUNICIPAL COURT Total:</b>	<b>13,381.25</b>	<b>11,327.11</b>	<b>2,054.14</b>	<b>15.35%</b>	<b>60,634.00</b>	<b>62,730.91</b>	<b>-2,096.91</b>	<b>-3.46%</b>
<b>Department: 402 - STREET MAINTENANCE</b>								
51 - PERSONNEL	44,663.58	43,581.78	1,081.80	2.42%	153,160.17	142,407.43	10,752.74	7.02%
52 - CONTRACTUAL	17,083.69	16,360.54	723.15	4.23%	71,937.50	74,754.33	-2,816.83	-3.92%
53 - GENERAL SERVICES	2,530.48	412.11	2,118.37	83.71%	22,353.79	9,269.66	13,084.13	58.53%
54 - MACHINE & EQUIPMENT MAI	3,140.50	2,820.00	320.50	10.21%	30,045.64	22,569.21	7,476.43	24.88%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	516.36	-516.36	0.00%
<b>Department 402 - STREET MAINTENANCE Total:</b>	<b>67,418.25</b>	<b>63,174.43</b>	<b>4,243.82</b>	<b>6.29%</b>	<b>277,497.10</b>	<b>249,516.99</b>	<b>27,980.11</b>	<b>10.08%</b>
<b>Department: 501 - PARKS &amp; RECREATION</b>								
51 - PERSONNEL	108,036.69	111,561.84	-3,525.15	-3.26%	339,143.69	343,096.97	-3,953.28	-1.17%
52 - CONTRACTUAL	33,830.73	18,243.03	15,587.70	46.08%	152,209.45	121,400.21	30,809.24	20.24%
53 - GENERAL SERVICES	15,558.17	2,225.90	13,332.27	85.69%	57,755.70	36,978.88	20,776.82	35.97%
54 - MACHINE & EQUIPMENT MAI	13,016.26	3,778.59	9,237.67	70.97%	61,304.77	30,299.24	31,005.53	50.58%
55 - CAPITAL OUTLAY	0.00	6,707.50	-6,707.50	0.00%	78,549.47	156,492.49	-77,943.02	-99.23%
<b>Department 501 - PARKS &amp; RECREATION Total:</b>	<b>170,441.85</b>	<b>142,516.86</b>	<b>27,924.99</b>	<b>16.38%</b>	<b>688,963.08</b>	<b>688,267.79</b>	<b>695.29</b>	<b>0.10%</b>
<b>Department: 504 - LIBRARY</b>								
51 - PERSONNEL	24,437.17	25,456.74	-1,019.57	-4.17%	73,127.82	77,157.50	-4,029.68	-5.51%
52 - CONTRACTUAL	1,358.08	974.67	383.41	28.23%	6,077.48	6,737.21	-659.73	-10.86%
53 - GENERAL SERVICES	3,834.16	1,183.71	2,650.45	69.13%	7,934.00	5,858.43	2,075.57	26.16%
54 - MACHINE & EQUIPMENT MAI	0.00	2,092.30	-2,092.30	0.00%	499.00	9,073.28	-8,574.28	-1,718.29%
<b>Department 504 - LIBRARY Total:</b>	<b>29,629.41</b>	<b>29,707.42</b>	<b>-78.01</b>	<b>-0.26%</b>	<b>87,638.30</b>	<b>98,826.42</b>	<b>-11,188.12</b>	<b>-12.77%</b>
<b>Department: 506 - SENIOR CENTER</b>								
51 - PERSONNEL	8,520.13	17,563.83	-9,043.70	-106.15%	26,521.10	53,750.66	-27,229.56	-102.67%
52 - CONTRACTUAL	7,933.34	5,733.86	2,199.48	27.72%	22,296.77	21,888.55	408.22	1.83%
53 - GENERAL SERVICES	19,705.81	264.93	19,440.88	98.66%	53,826.98	7,854.52	45,972.46	85.41%
54 - MACHINE & EQUIPMENT MAI	2,737.00	178.98	2,558.02	93.46%	3,024.74	9,577.74	-6,553.00	-216.65%
55 - CAPITAL OUTLAY	3,860.00	0.00	3,860.00	100.00%	748,262.30	0.00	748,262.30	100.00%
<b>Department 506 - SENIOR CENTER Total:</b>	<b>42,756.28</b>	<b>23,741.60</b>	<b>19,014.68</b>	<b>44.47%</b>	<b>853,931.89</b>	<b>93,071.47</b>	<b>760,860.42</b>	<b>89.10%</b>
<b>Department: 507 - AQUATIC CENTER</b>								
51 - PERSONNEL	0.00	0.00	0.00	0.00%	2,545.00	132.00	2,413.00	94.81%
52 - CONTRACTUAL	10,945.54	1,697.66	9,247.88	84.49%	23,131.83	15,649.09	7,482.74	32.35%
53 - GENERAL SERVICES	1,272.30	0.00	1,272.30	100.00%	2,061.88	3,260.47	-1,198.59	-58.13%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	1,923.92	2,631.72	-707.80	-36.79%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Department 507 - AQUATIC CENTER Total:</b>	<b>12,217.84</b>	<b>1,697.66</b>	<b>10,520.18</b>	<b>86.11%</b>	<b>29,662.63</b>	<b>21,673.28</b>	<b>7,989.35</b>	<b>26.93%</b>
<b>Department: 601 - FIRE DEPARTMENT</b>								
51 - PERSONNEL	431,685.73	586,031.20	-154,345.47	-35.75%	1,300,233.65	1,634,692.67	-334,459.02	-25.72%
52 - CONTRACTUAL	5,899.53	5,185.17	714.36	12.11%	93,078.93	109,144.84	-16,065.91	-17.26%
53 - GENERAL SERVICES	18,488.03	27,628.18	-9,140.15	-49.44%	97,246.63	106,378.01	-9,131.38	-9.39%
54 - MACHINE & EQUIPMENT MAI	15,045.88	3,904.66	11,141.22	74.05%	91,652.76	83,856.26	7,796.50	8.51%
55 - CAPITAL OUTLAY	6,543.03	0.00	6,543.03	100.00%	42,793.83	55.19	42,738.64	99.87%
57 - DEBT SERVICE	137,935.91	0.00	137,935.91	100.00%	137,935.91	0.00	137,935.91	100.00%
<b>Department 601 - FIRE DEPARTMENT Total:</b>	<b>615,598.11</b>	<b>622,749.21</b>	<b>-7,151.10</b>	<b>-1.16%</b>	<b>1,762,941.71</b>	<b>1,934,126.97</b>	<b>-171,185.26</b>	<b>-9.71%</b>
<b>Department: 701 - POLICE DEPARTMENT</b>								
51 - PERSONNEL	559,853.95	669,041.70	-109,187.75	-19.50%	1,666,912.46	1,959,386.62	-292,474.16	-17.55%
52 - CONTRACTUAL	34,512.79	20,908.61	13,604.18	39.42%	210,006.28	266,895.89	-56,889.61	-27.09%
53 - GENERAL SERVICES	22,038.39	8,653.78	13,384.61	60.73%	85,537.85	89,258.55	-3,720.70	-4.35%
54 - MACHINE & EQUIPMENT MAI	72,995.11	15,823.92	57,171.19	78.32%	254,468.70	192,825.45	61,643.25	24.22%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	42,225.02	42,225.02	0.00	0.00%
<b>Department 701 - POLICE DEPARTMENT Total:</b>	<b>689,400.24</b>	<b>714,428.01</b>	<b>-25,027.77</b>	<b>-3.63%</b>	<b>2,259,150.31</b>	<b>2,550,591.53</b>	<b>-291,441.22</b>	<b>-12.90%</b>
<b>Department: 801 - DEVELOPMENT SERVICES</b>								
51 - PERSONNEL	49,951.01	52,766.41	-2,815.40	-5.64%	158,040.03	161,363.82	-3,323.79	-2.10%
52 - CONTRACTUAL	4,511.21	15,059.04	-10,547.83	-233.81%	21,043.70	50,877.32	-29,833.62	-141.77%
53 - GENERAL SERVICES	4,481.70	1,134.53	3,347.17	74.69%	11,618.14	12,960.01	-1,341.87	-11.55%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	17,855.25	15,994.00	1,861.25	10.42%
<b>Department 801 - DEVELOPMENT SERVICES Total:</b>	<b>58,943.92</b>	<b>68,959.98</b>	<b>-10,016.06</b>	<b>-16.99%</b>	<b>208,557.12</b>	<b>241,195.15</b>	<b>-32,638.03</b>	<b>-15.65%</b>
<b>Department: 804 - GIS</b>								
51 - PERSONNEL	9,670.91	9,976.06	-305.15	-3.16%	29,767.56	30,600.02	-832.46	-2.80%
52 - CONTRACTUAL	37.99	37.99	0.00	0.00%	1,079.64	923.60	156.04	14.45%
53 - GENERAL SERVICES	12.87	57.50	-44.63	-346.78%	202.95	57.50	145.45	71.67%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	1,064.94	1,064.94	0.00	0.00%
<b>Department 804 - GIS Total:</b>	<b>9,721.77</b>	<b>10,071.55</b>	<b>-349.78</b>	<b>-3.60%</b>	<b>32,115.09</b>	<b>32,646.06</b>	<b>-530.97</b>	<b>-1.65%</b>
<b>Expense Total:</b>	<b>2,011,960.82</b>	<b>2,055,160.28</b>	<b>-43,199.46</b>	<b>-2.15%</b>	<b>7,636,344.25</b>	<b>7,654,235.40</b>	<b>-17,891.15</b>	<b>-0.23%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>2,454,764.28</b>	<b>2,468,581.29</b>	<b>13,817.01</b>	<b>0.56%</b>	<b>4,445,512.23</b>	<b>3,113,757.57</b>	<b>-1,331,754.66</b>	<b>-29.96%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 02 - WATER AND WASTEWATER FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	476.10	0.00	-476.10	-100.00%
44 - CHARGES FOR SERVICES	912,119.74	1,014,978.79	102,859.05	11.28%	3,965,017.96	4,358,749.67	393,731.71	9.93%
45 - OTHER REVENUE	56,035.88	40,744.59	-15,291.29	-27.29%	246,541.46	151,394.63	-95,146.83	-38.59%
<b>Revenue Total:</b>	<b>968,155.62</b>	<b>1,055,723.38</b>	<b>87,567.76</b>	<b>9.04%</b>	<b>4,212,035.52</b>	<b>4,510,144.30</b>	<b>298,108.78</b>	<b>7.08%</b>
<b>Expense</b>								
<b>Department: 000 - UTILITIES ADMINISTRATION</b>								
51 - PERSONNEL	102,211.42	118,011.44	-15,800.02	-15.46%	315,386.62	353,476.00	-38,089.38	-12.08%
52 - CONTRACTUAL	1,115.87	1,723.17	-607.30	-54.42%	14,314.72	14,064.40	250.32	1.75%
53 - GENERAL SERVICES	496.34	599.61	-103.27	-20.81%	4,256.37	4,517.68	-261.31	-6.14%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	3,766.45	191.37	3,575.08	94.92%
55 - CAPITAL OUTLAY	821.41	0.00	821.41	100.00%	-877,954.14	1,467.63	-879,421.77	-100.17%
<b>Department 000 - UTILITIES ADMINISTRATION Total:</b>	<b>104,645.04</b>	<b>120,334.22</b>	<b>-15,689.18</b>	<b>-14.99%</b>	<b>-540,229.98</b>	<b>373,717.08</b>	<b>-913,947.06</b>	<b>-169.18%</b>
<b>Department: 001 - WATER PRODUCTION</b>								
51 - PERSONNEL	29,288.84	30,582.54	-1,293.70	-4.42%	97,031.03	102,434.35	-5,403.32	-5.57%
52 - CONTRACTUAL	98,383.12	38,551.68	59,831.44	60.81%	453,477.14	418,543.53	34,933.61	7.70%
53 - GENERAL SERVICES	831.33	1,218.25	-386.92	-46.54%	5,724.33	4,563.82	1,160.51	20.27%
54 - MACHINE & EQUIPMENT MAI	-1,042.57	24,261.39	-25,303.96	-2,427.08%	5,193.77	62,184.95	-56,991.18	-1,097.30%
55 - CAPITAL OUTLAY	0.00	19,431.64	-19,431.64	0.00%	-14,846.85	29,189.67	-44,036.52	-296.61%
<b>Department 001 - WATER PRODUCTION Total:</b>	<b>127,460.72</b>	<b>114,045.50</b>	<b>13,415.22</b>	<b>10.52%</b>	<b>546,579.42</b>	<b>616,916.32</b>	<b>-70,336.90</b>	<b>-12.87%</b>
<b>Department: 002 - WATER DISTRIBUTION</b>								
51 - PERSONNEL	25,617.33	18,736.88	6,880.45	26.86%	77,635.14	58,307.31	19,327.83	24.90%
52 - CONTRACTUAL	11,080.57	10,355.26	725.31	6.55%	37,050.88	43,260.89	-6,210.01	-16.76%
53 - GENERAL SERVICES	5,495.54	1,201.73	4,293.81	78.13%	24,859.21	11,143.39	13,715.82	55.17%
54 - MACHINE & EQUIPMENT MAI	5,174.49	15,319.16	-10,144.67	-196.05%	41,518.54	79,997.18	-38,478.64	-92.68%
55 - CAPITAL OUTLAY	36,650.00	0.00	36,650.00	100.00%	-104,998.28	38,995.00	-143,993.28	-137.14%
<b>Department 002 - WATER DISTRIBUTION Total:</b>	<b>84,017.93</b>	<b>45,613.03</b>	<b>38,404.90</b>	<b>45.71%</b>	<b>76,065.49</b>	<b>231,703.77</b>	<b>-155,638.28</b>	<b>-204.61%</b>
<b>Department: 003 - CUSTOMER SERVICE</b>								
51 - PERSONNEL	18,560.35	32,473.40	-13,913.05	-74.96%	60,718.42	71,425.13	-10,706.71	-17.63%
52 - CONTRACTUAL	2,424.65	293.52	2,131.13	87.89%	12,041.74	5,203.83	6,837.91	56.79%
53 - GENERAL SERVICES	1,112.29	908.98	203.31	18.28%	5,328.49	3,905.56	1,422.93	26.70%
54 - MACHINE & EQUIPMENT MAI	19,229.26	1,156.59	18,072.67	93.99%	94,431.78	27,191.65	67,240.13	71.20%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	24,956.71	-24,956.71	0.00%
<b>Department 003 - CUSTOMER SERVICE Total:</b>	<b>41,326.55</b>	<b>34,832.49</b>	<b>6,494.06</b>	<b>15.71%</b>	<b>172,520.43</b>	<b>132,682.88</b>	<b>39,837.55</b>	<b>23.09%</b>
<b>Department: 011 - WASTEWATER COLLECTION</b>								
51 - PERSONNEL	35,305.83	34,711.31	594.52	1.68%	117,988.54	105,207.07	12,781.47	10.83%
52 - CONTRACTUAL	103.49	50.33	53.16	51.37%	25,025.89	18,148.36	6,877.53	27.48%
53 - GENERAL SERVICES	1,381.83	902.75	479.08	34.67%	8,685.87	6,593.29	2,092.58	24.09%
54 - MACHINE & EQUIPMENT MAI	3,718.42	820.97	2,897.45	77.92%	8,019.45	27,021.27	-19,001.82	-236.95%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance		2024-2025	2025-2026	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
55 - CAPITAL OUTLAY	1,790.00	9,309.00	-7,519.00	-420.06%	576,596.39	143,791.00	432,805.39	75.06%
<b>Department 011 - WASTEWATER COLLECTION Total:</b>	<b>42,299.57</b>	<b>45,794.36</b>	<b>-3,494.79</b>	<b>-8.26%</b>	<b>736,316.14</b>	<b>300,760.99</b>	<b>435,555.15</b>	<b>59.15%</b>
<b>Department: 012 - WASTEWATER TREATMENT</b>								
52 - CONTRACTUAL	115,182.04	96,228.68	18,953.36	16.46%	398,023.54	438,914.34	-40,890.80	-10.27%
54 - MACHINE & EQUIPMENT MAI	24,708.45	0.00	24,708.45	100.00%	53,390.28	5,700.56	47,689.72	89.32%
55 - CAPITAL OUTLAY	0.00	6,000.00	-6,000.00	0.00%	230,263.30	54,845.00	175,418.30	76.18%
<b>Department 012 - WASTEWATER TREATMENT Total:</b>	<b>139,890.49</b>	<b>102,228.68</b>	<b>37,661.81</b>	<b>26.92%</b>	<b>681,677.12</b>	<b>499,459.90</b>	<b>182,217.22</b>	<b>26.73%</b>
<b>Department: 020 - BILLING &amp; COLLECTION</b>								
51 - PERSONNEL	10,013.30	11,904.32	-1,891.02	-18.89%	28,930.60	33,050.42	-4,119.82	-14.24%
52 - CONTRACTUAL	5,110.34	19,586.11	-14,475.77	-283.26%	33,339.92	52,710.71	-19,370.79	-58.10%
53 - GENERAL SERVICES	57,438.51	88,231.58	-30,793.07	-53.61%	219,582.75	367,095.37	-147,512.62	-67.18%
54 - MACHINE & EQUIPMENT MAI	5,186.03	265.00	4,921.03	94.89%	67,871.97	47,398.19	20,473.78	30.17%
<b>Department 020 - BILLING &amp; COLLECTION Total:</b>	<b>77,748.18</b>	<b>119,987.01</b>	<b>-42,238.83</b>	<b>-54.33%</b>	<b>349,725.24</b>	<b>500,254.69</b>	<b>-150,529.45</b>	<b>-43.04%</b>
<b>Department: 901 - NON-DEPARTMENTAL</b>								
52 - CONTRACTUAL	62,018.61	60,444.91	1,573.70	2.54%	280,141.13	304,606.26	-24,465.13	-8.73%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	4.47	0.00	4.47	100.00%
<b>Department 901 - NON-DEPARTMENTAL Total:</b>	<b>62,018.61</b>	<b>60,444.91</b>	<b>1,573.70</b>	<b>2.54%</b>	<b>280,145.60</b>	<b>304,606.26</b>	<b>-24,460.66</b>	<b>-8.73%</b>
<b>Expense Total:</b>	<b>679,407.09</b>	<b>643,280.20</b>	<b>36,126.89</b>	<b>5.32%</b>	<b>2,302,799.46</b>	<b>2,960,101.89</b>	<b>-657,302.43</b>	<b>-28.54%</b>
<b>Fund 02 Surplus (Deficit):</b>	<b>288,748.53</b>	<b>412,443.18</b>	<b>123,694.65</b>	<b>42.84%</b>	<b>1,909,236.06</b>	<b>1,550,042.41</b>	<b>-359,193.65</b>	<b>-18.81%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 03 - SANITARY LANDFILL FUND</b>								
<b>Revenue</b>								
44 - CHARGES FOR SERVICES	135,282.05	134,655.50	-626.55	-0.46%	545,546.66	614,491.96	68,945.30	12.64%
45 - OTHER REVENUE	11,306.81	12,295.55	988.74	8.74%	47,812.62	987,632.49	939,819.87	1,965.63%
<b>Revenue Total:</b>	<b>146,588.86</b>	<b>146,951.05</b>	<b>362.19</b>	<b>0.25%</b>	<b>593,359.28</b>	<b>1,602,124.45</b>	<b>1,008,765.17</b>	<b>170.01%</b>
<b>Expense</b>								
<b>Department: 030 - LANDFILL</b>								
51 - PERSONNEL	35,959.37	37,640.84	-1,681.47	-4.68%	113,433.79	116,946.93	-3,513.14	-3.10%
52 - CONTRACTUAL	14,755.97	7,292.34	7,463.63	50.58%	57,536.53	44,758.70	12,777.83	22.21%
53 - GENERAL SERVICES	10,894.16	7,586.76	3,307.40	30.36%	36,810.42	34,616.56	2,193.86	5.96%
54 - MACHINE & EQUIPMENT MAI	4,642.31	5,756.19	-1,113.88	-23.99%	40,393.55	11,038.80	29,354.75	72.67%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	24,950.00	1,018,103.27	-993,153.27	-3,980.57%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	196,619.67	196,619.67	0.00	0.00%
<b>Department 030 - LANDFILL Total:</b>	<b>66,251.81</b>	<b>58,276.13</b>	<b>7,975.68</b>	<b>12.04%</b>	<b>469,743.96</b>	<b>1,422,083.93</b>	<b>-952,339.97</b>	<b>-202.74%</b>
<b>Expense Total:</b>	<b>66,251.81</b>	<b>58,276.13</b>	<b>7,975.68</b>	<b>12.04%</b>	<b>469,743.96</b>	<b>1,422,083.93</b>	<b>-952,339.97</b>	<b>-202.74%</b>
<b>Fund 03 Surplus (Deficit):</b>	<b>80,337.05</b>	<b>88,674.92</b>	<b>8,337.87</b>	<b>10.38%</b>	<b>123,615.32</b>	<b>180,040.52</b>	<b>56,425.20</b>	<b>45.65%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 04 - AIRPORT FUND</b>								
<b>Revenue</b>								
44 - CHARGES FOR SERVICES	7,211.80	7,946.24	734.44	10.18%	82,688.09	61,609.89	-21,078.20	-25.49%
45 - OTHER REVENUE	0.00	0.00	0.00	0.00%	4.00	35,768.75	35,764.75	894,118.75%
<b>Revenue Total:</b>	<b>7,211.80</b>	<b>7,946.24</b>	<b>734.44</b>	<b>10.18%</b>	<b>82,692.09</b>	<b>97,378.64</b>	<b>14,686.55</b>	<b>17.76%</b>
<b>Expense</b>								
<b>Department: 040 - AIRPORT</b>								
51 - PERSONNEL	8,480.17	9,453.69	-973.52	-11.48%	24,850.29	28,912.51	-4,062.22	-16.35%
52 - CONTRACTUAL	8,512.33	2,750.89	5,761.44	67.68%	32,029.03	32,223.98	-194.95	-0.61%
53 - GENERAL SERVICES	13.98	23.30	-9.32	-66.67%	90.75	398.76	-308.01	-339.40%
54 - MACHINE & EQUIPMENT MAI	9,223.29	25,268.00	-16,044.71	-173.96%	18,215.04	34,649.65	-16,434.61	-90.23%
55 - CAPITAL OUTLAY	32,372.53	8,767.63	23,604.90	72.92%	46,713.94	18,342.91	28,371.03	60.73%
<b>Department 040 - AIRPORT Total:</b>	<b>58,602.30</b>	<b>46,263.51</b>	<b>12,338.79</b>	<b>21.06%</b>	<b>121,899.05</b>	<b>114,527.81</b>	<b>7,371.24</b>	<b>6.05%</b>
<b>Expense Total:</b>	<b>58,602.30</b>	<b>46,263.51</b>	<b>12,338.79</b>	<b>21.06%</b>	<b>121,899.05</b>	<b>114,527.81</b>	<b>7,371.24</b>	<b>6.05%</b>
<b>Fund 04 Surplus (Deficit):</b>	<b>-51,390.50</b>	<b>-38,317.27</b>	<b>13,073.23</b>	<b>25.44%</b>	<b>-39,206.96</b>	<b>-17,149.17</b>	<b>22,057.79</b>	<b>56.26%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 05 - STORM WATER DRAINAGE FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	10,114.31	5,589.41	-4,524.90	-44.74%
44 - CHARGES FOR SERVICES	122,208.81	124,581.35	2,372.54	1.94%	449,552.02	500,864.82	51,312.80	11.41%
45 - OTHER REVENUE	5,660.05	5,124.01	-536.04	-9.47%	21,071.51	17,976.12	-3,095.39	-14.69%
<b>Revenue Total:</b>	<b>127,868.86</b>	<b>129,705.36</b>	<b>1,836.50</b>	<b>1.44%</b>	<b>480,737.84</b>	<b>524,430.35</b>	<b>43,692.51</b>	<b>9.09%</b>
<b>Expense</b>								
<b>Department: 050 - STORM WATER DRAINAGE</b>								
52 - CONTRACTUAL	780.65	6,995.15	-6,214.50	-796.07%	780.65	20,691.05	-19,910.40	-2,550.49%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	381.02	-381.02	0.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	19,750.00	6,786.00	12,964.00	65.64%
<b>Department 050 - STORM WATER DRAINAGE Total:</b>	<b>780.65</b>	<b>6,995.15</b>	<b>-6,214.50</b>	<b>-796.07%</b>	<b>20,530.65</b>	<b>27,858.07</b>	<b>-7,327.42</b>	<b>-35.69%</b>
<b>Expense Total:</b>	<b>780.65</b>	<b>6,995.15</b>	<b>-6,214.50</b>	<b>-796.07%</b>	<b>20,530.65</b>	<b>27,858.07</b>	<b>-7,327.42</b>	<b>-35.69%</b>
<b>Fund 05 Surplus (Deficit):</b>	<b>127,088.21</b>	<b>122,710.21</b>	<b>-4,378.00</b>	<b>-3.44%</b>	<b>460,207.19</b>	<b>496,572.28</b>	<b>36,365.09</b>	<b>7.90%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 07 - HOTEL OCCUPANCY TAX FUND</b>								
<b>Revenue</b>								
40 - TAXES	80,516.70	62,447.31	-18,069.39	-22.44%	215,658.51	241,022.54	25,364.03	11.76%
44 - CHARGES FOR SERVICES	0.00	650.00	650.00	0.00%	0.00	1,325.00	1,325.00	0.00%
45 - OTHER REVENUE	7,145.75	7,737.44	591.69	8.28%	29,419.89	30,073.91	654.02	2.22%
<b>Revenue Total:</b>	<b>87,662.45</b>	<b>70,834.75</b>	<b>-16,827.70</b>	<b>-19.20%</b>	<b>245,078.40</b>	<b>272,421.45</b>	<b>27,343.05</b>	<b>11.16%</b>
<b>Expense</b>								
<b>Department: 070 - TOURISM</b>								
51 - PERSONNEL	7,294.29	7,644.13	-349.84	-4.80%	21,117.82	22,396.45	-1,278.63	-6.05%
52 - CONTRACTUAL	3,547.33	608.65	2,938.68	82.84%	74,644.39	38,289.84	36,354.55	48.70%
53 - GENERAL SERVICES	123.33	0.00	123.33	100.00%	224.17	26.98	197.19	87.96%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	4,694.93	-4,694.93	0.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	13,469.09	0.00	13,469.09	100.00%
58 - GRANT DISBURSEMENTS	1,333.55	11,539.32	-10,205.77	-765.31%	8,908.90	36,193.82	-27,284.92	-306.27%
<b>Department 070 - TOURISM Total:</b>	<b>12,298.50</b>	<b>19,792.10</b>	<b>-7,493.60</b>	<b>-60.93%</b>	<b>118,364.37</b>	<b>101,602.02</b>	<b>16,762.35</b>	<b>14.16%</b>
<b>Expense Total:</b>	<b>12,298.50</b>	<b>19,792.10</b>	<b>-7,493.60</b>	<b>-60.93%</b>	<b>118,364.37</b>	<b>101,602.02</b>	<b>16,762.35</b>	<b>14.16%</b>
<b>Fund 07 Surplus (Deficit):</b>	<b>75,363.95</b>	<b>51,042.65</b>	<b>-24,321.30</b>	<b>-32.27%</b>	<b>126,714.03</b>	<b>170,819.43</b>	<b>44,105.40</b>	<b>34.81%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 08 - DEBT SERVICE FUND</b>								
Revenue								
40 - TAXES	135,765.50	118,666.53	-17,098.97	-12.59%	288,340.32	217,525.18	-70,815.14	-24.56%
45 - OTHER REVENUE	1,238.23	1,082.88	-155.35	-12.55%	3,521.65	3,503.35	-18.30	-0.52%
<b>Revenue Total:</b>	<b>137,003.73</b>	<b>119,749.41</b>	<b>-17,254.32</b>	<b>-12.59%</b>	<b>291,861.97</b>	<b>221,028.53</b>	<b>-70,833.44</b>	<b>-24.27%</b>
<b>Fund 08 Total:</b>	<b>137,003.73</b>	<b>119,749.41</b>	<b>-17,254.32</b>	<b>-12.59%</b>	<b>291,861.97</b>	<b>221,028.53</b>	<b>-70,833.44</b>	<b>-24.27%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 10 - CAPITAL PROJECTS FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	210.00	0.00	-210.00	-100.00%	420.00	0.00	-420.00	-100.00%
44 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00%	0.00	2,194.50	2,194.50	0.00%
45 - OTHER REVENUE	23,685.95	14,194.34	-9,491.61	-40.07%	104,925.33	59,885.67	-45,039.66	-42.93%
<b>Revenue Total:</b>	<b>23,895.95</b>	<b>14,194.34</b>	<b>-9,701.61</b>	<b>-40.60%</b>	<b>105,345.33</b>	<b>62,080.17</b>	<b>-43,265.16</b>	<b>-41.07%</b>
<b>Expense</b>								
<b>Department: 402 - STREET MAINTENANCE</b>								
55 - CAPITAL OUTLAY	18,603.02	0.00	18,603.02	100.00%	-566,666.35	33,337.87	-600,004.22	-105.88%
<b>Department 402 - STREET MAINTENANCE Total:</b>	<b>18,603.02</b>	<b>0.00</b>	<b>18,603.02</b>	<b>100.00%</b>	<b>-566,666.35</b>	<b>33,337.87</b>	<b>-600,004.22</b>	<b>-105.88%</b>
<b>Department: 501 - PARKS &amp; RECREATION</b>								
55 - CAPITAL OUTLAY	12,750.00	0.00	12,750.00	100.00%	17,250.00	88,680.00	-71,430.00	-414.09%
<b>Department 501 - PARKS &amp; RECREATION Total:</b>	<b>12,750.00</b>	<b>0.00</b>	<b>12,750.00</b>	<b>100.00%</b>	<b>17,250.00</b>	<b>88,680.00</b>	<b>-71,430.00</b>	<b>-414.09%</b>
<b>Expense Total:</b>	<b>31,353.02</b>	<b>0.00</b>	<b>31,353.02</b>	<b>100.00%</b>	<b>-549,416.35</b>	<b>122,017.87</b>	<b>-671,434.22</b>	<b>-122.21%</b>
<b>Fund 10 Surplus (Deficit):</b>	<b>-7,457.07</b>	<b>14,194.34</b>	<b>21,651.41</b>	<b>290.35%</b>	<b>654,761.68</b>	<b>-59,937.70</b>	<b>-714,699.38</b>	<b>-109.15%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 11 - CHILD SAFETY FUND</b>								
<b>Revenue</b>								
42 - FINES AND FORFEITURES	813.85	750.51	-63.34	-7.78%	2,214.33	2,558.78	344.45	15.56%
45 - OTHER REVENUE	58.13	68.39	10.26	17.65%	230.77	265.63	34.86	15.11%
<b>Revenue Total:</b>	<b>871.98</b>	<b>818.90</b>	<b>-53.08</b>	<b>-6.09%</b>	<b>2,445.10</b>	<b>2,824.41</b>	<b>379.31</b>	<b>15.51%</b>
<b>Expense</b>								
<b>Department: 110 - CHILD SAFETY</b>								
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	0.00	21,645.00	-21,645.00	0.00%
<b>Department 110 - CHILD SAFETY Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>21,645.00</b>	<b>-21,645.00</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>21,645.00</b>	<b>-21,645.00</b>	<b>0.00%</b>
<b>Fund 11 Surplus (Deficit):</b>	<b>871.98</b>	<b>818.90</b>	<b>-53.08</b>	<b>-6.09%</b>	<b>2,445.10</b>	<b>-18,820.59</b>	<b>-21,265.69</b>	<b>-869.73%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 12 - COURT TECHNOLOGY FUND</b>								
<b>Revenue</b>								
42 - FINES AND FORFEITURES	1,877.79	1,222.46	-655.33	-34.90%	5,884.50	4,083.22	-1,801.28	-30.61%
45 - OTHER REVENUE	194.43	210.67	16.24	8.35%	777.13	849.63	72.50	9.33%
<b>Revenue Total:</b>	<b>2,072.22</b>	<b>1,433.13</b>	<b>-639.09</b>	<b>-30.84%</b>	<b>6,661.63</b>	<b>4,932.85</b>	<b>-1,728.78</b>	<b>-25.95%</b>
<b>Expense</b>								
<b>Department: 120 - COURT TECHNOLOGY</b>								
54 - MACHINE & EQUIPMENT MAI	0.00	7,458.80	-7,458.80	0.00%	884.00	7,708.80	-6,824.80	-772.04%
<b>Department 120 - COURT TECHNOLOGY Total:</b>	<b>0.00</b>	<b>7,458.80</b>	<b>-7,458.80</b>	<b>0.00%</b>	<b>884.00</b>	<b>7,708.80</b>	<b>-6,824.80</b>	<b>-772.04%</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>7,458.80</b>	<b>-7,458.80</b>	<b>0.00%</b>	<b>884.00</b>	<b>7,708.80</b>	<b>-6,824.80</b>	<b>-772.04%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>2,072.22</b>	<b>-6,025.67</b>	<b>-8,097.89</b>	<b>-390.78%</b>	<b>5,777.63</b>	<b>-2,775.95</b>	<b>-8,553.58</b>	<b>-148.05%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 13 - PUBLIC SAFETY FUND</b>								
<b>Revenue</b>								
45 - OTHER REVENUE	514.55	654.15	139.60	27.13%	2,157.18	2,736.48	579.30	26.85%
<b>Revenue Total:</b>	<b>514.55</b>	<b>654.15</b>	<b>139.60</b>	<b>27.13%</b>	<b>2,157.18</b>	<b>2,736.48</b>	<b>579.30</b>	<b>26.85%</b>
<b>Expense</b>								
<b>Department: 130 - PUBLIC SAFETY</b>								
52 - CONTRACTUAL	532.00	0.00	532.00	100.00%	5,350.13	350.00	5,000.13	93.46%
<b>Department 130 - PUBLIC SAFETY Total:</b>	<b>532.00</b>	<b>0.00</b>	<b>532.00</b>	<b>100.00%</b>	<b>5,350.13</b>	<b>350.00</b>	<b>5,000.13</b>	<b>93.46%</b>
<b>Expense Total:</b>	<b>532.00</b>	<b>0.00</b>	<b>532.00</b>	<b>100.00%</b>	<b>5,350.13</b>	<b>350.00</b>	<b>5,000.13</b>	<b>93.46%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>-17.45</b>	<b>654.15</b>	<b>671.60</b>	<b>3,848.71%</b>	<b>-3,192.95</b>	<b>2,386.48</b>	<b>5,579.43</b>	<b>174.74%</b>

**Prior-Year Comparative Income Statement**

**For the Period Ending 01/31/2026**

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 20 - TAX INCREMENT FINANCING FUND</b>								
Revenue								
40 - TAXES	52,433.98	58,243.77	5,809.79	11.08%	178,922.27	198,973.97	20,051.70	11.21%
45 - OTHER REVENUE	847.80	1,610.61	762.81	89.98%	2,141.44	5,082.33	2,940.89	137.33%
<b>Revenue Total:</b>	<b>53,281.78</b>	<b>59,854.38</b>	<b>6,572.60</b>	<b>12.34%</b>	<b>181,063.71</b>	<b>204,056.30</b>	<b>22,992.59</b>	<b>12.70%</b>
<b>Fund 20 Total:</b>	<b>53,281.78</b>	<b>59,854.38</b>	<b>6,572.60</b>	<b>12.34%</b>	<b>181,063.71</b>	<b>204,056.30</b>	<b>22,992.59</b>	<b>12.70%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Categor...	2024-2025	2025-2026	Jan. Variance	Variance %	2024-2025	2025-2026	YTD Variance	Variance %
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 79 - SEDA</b>								
<b>Revenue</b>								
40 - TAXES	56,840.88	66,241.53	9,400.65	16.54%	261,525.53	283,442.79	21,917.26	8.38%
45 - OTHER REVENUE	1,720.98	1,637.25	-83.73	-4.87%	9,554.96	8,425.49	-1,129.47	-11.82%
<b>Revenue Total:</b>	<b>58,561.86</b>	<b>67,878.78</b>	<b>9,316.92</b>	<b>15.91%</b>	<b>271,080.49</b>	<b>291,868.28</b>	<b>20,787.79</b>	<b>7.67%</b>
<b>Expense</b>								
<b>Department: 790 - SEDA</b>								
51 - PERSONNEL	45,916.21	41,436.08	4,480.13	9.76%	115,517.54	121,153.99	-5,636.45	-4.88%
52 - CONTRACTUAL	13,778.18	11,415.16	2,363.02	17.15%	24,607.80	43,922.67	-19,314.87	-78.49%
53 - GENERAL SERVICES	7,863.52	1,216.01	6,647.51	84.54%	85,365.79	7,870.19	77,495.60	90.78%
54 - MACHINE & EQUIPMENT MAI	996.45	293.83	702.62	70.51%	2,088.84	10,488.83	-8,399.99	-402.14%
55 - CAPITAL OUTLAY	9,000.00	0.00	9,000.00	100.00%	17,360.33	44,929.37	-27,569.04	-158.80%
58 - GRANT DISBURSEMENTS	63.56	930.01	-866.45	-1,363.20%	50,063.56	52,942.62	-2,879.06	-5.75%
59 - TRANSFER	2,500.00	2,500.00	0.00	0.00%	10,000.00	10,000.00	0.00	0.00%
<b>Department 790 - SEDA Total:</b>	<b>80,117.92</b>	<b>57,791.09</b>	<b>22,326.83</b>	<b>27.87%</b>	<b>305,003.86</b>	<b>291,307.67</b>	<b>13,696.19</b>	<b>4.49%</b>
<b>Expense Total:</b>	<b>80,117.92</b>	<b>57,791.09</b>	<b>22,326.83</b>	<b>27.87%</b>	<b>305,003.86</b>	<b>291,307.67</b>	<b>13,696.19</b>	<b>4.49%</b>
<b>Fund 79 Surplus (Deficit):</b>	<b>-21,556.06</b>	<b>10,087.69</b>	<b>31,643.75</b>	<b>146.80%</b>	<b>-33,923.37</b>	<b>560.61</b>	<b>34,483.98</b>	<b>101.65%</b>
<b>Total Surplus (Deficit):</b>	<b>3,139,110.65</b>	<b>3,304,468.18</b>	<b>165,357.53</b>	<b>5.27%</b>	<b>8,124,871.64</b>	<b>5,840,580.72</b>	<b>-2,284,290.92</b>	<b>-28.11%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2026

Fund Summary

Fund	2024-2025		2025-2026		Jan. Variance		2024-2025		2025-2026		YTD Variance	
	Jan. Activity	Jan. Activity	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	2,454,764.28	2,468,581.29	13,817.01	0.56%	4,445,512.23	3,113,757.57	-1,331,754.66	-29.96%				
02 - WATER AND WASTEWA...	288,748.53	412,443.18	123,694.65	42.84%	1,909,236.06	1,550,042.41	-359,193.65	-18.81%				
03 - SANITARY LANDFILL FU...	80,337.05	88,674.92	8,337.87	10.38%	123,615.32	180,040.52	56,425.20	45.65%				
04 - AIRPORT FUND	-51,390.50	-38,317.27	13,073.23	25.44%	-39,206.96	-17,149.17	22,057.79	56.26%				
05 - STORM WATER DRAINA...	127,088.21	122,710.21	-4,378.00	-3.44%	460,207.19	496,572.28	36,365.09	7.90%				
07 - HOTEL OCCUPANCY TAX ...	75,363.95	51,042.65	-24,321.30	-32.27%	126,714.03	170,819.43	44,105.40	34.81%				
08 - DEBT SERVICE FUND	137,003.73	119,749.41	-17,254.32	-12.59%	291,861.97	221,028.53	-70,833.44	-24.27%				
10 - CAPITAL PROJECTS FUND	-7,457.07	14,194.34	21,651.41	290.35%	654,761.68	-59,937.70	-714,699.38	-109.15%				
11 - CHILD SAFETY FUND	871.98	818.90	-53.08	-6.09%	2,445.10	-18,820.59	-21,265.69	-869.73%				
12 - COURT TECHNOLOGY F...	2,072.22	-6,025.67	-8,097.89	-390.78%	5,777.63	-2,775.95	-8,553.58	-148.05%				
13 - PUBLIC SAFETY FUND	-17.45	654.15	671.60	3,848.71%	-3,192.95	2,386.48	5,579.43	174.74%				
20 - TAX INCREMENT FINANC...	53,281.78	59,854.38	6,572.60	12.34%	181,063.71	204,056.30	22,992.59	12.70%				
79 - SEDA	-21,556.06	10,087.69	31,643.75	146.80%	-33,923.37	560.61	34,483.98	101.65%				
<b>Total Surplus (Deficit):</b>	<b>3,139,110.65</b>	<b>3,304,468.18</b>	<b>165,357.53</b>	<b>5.27%</b>	<b>8,124,871.64</b>	<b>5,840,580.72</b>	<b>-2,284,290.92</b>	<b>-28.11%</b>				



**CITY COUNCIL**  
MEETING MINUTES  
REGULAR MEETING  
FEBRUARY 3, 2026

**CALL TO ORDER**

The City Council of the City of Stephenville, Texas, convened on Tuesday, February 3, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**Council Present:**

City Council Mayor Lonn Reisman  
City Council Place 1 LeAnn Durfey  
City Council Place 2 Gerald Cook  
City Council Place 4 Dean Parr  
City Council Place 5 Maddie Smith  
City Council Place 8 Alan Nix

**Council Absent:**

City Council Place 6 David Baskett  
City Council Place 7 Brandon Greenhaw

**Others Attending:**

Jason King, City Manager  
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 05:30 PM.

**PLEDGES OF ALLEGIANCE**

Council member Maddie Smith led the pledges to the flags of the United States and the State of Texas.

**INVOCATION**

Pastor Scott Fletcher with Life Church voiced the invocation.

2. **Consider Approval of Resolution Recognizing the Stephenville Yellow Jackets Football Team - 2025 UIL 4A Division 1 State Champions**

MOTION by Maddie Smith, second by Gerald Cook, to approve Resolution No. 2026-R-03

recognizing the Stephenville Yellow Jackets Football team. MOTION CARRIED unanimously.

Mayor Reisman and City Council expressed congratulations to the team and presented Coach Doty with a Key to the City. The Resolution was received by Coach Doty and members of the 2026 Yellow Jacket Football team.

## **PRESENTATIONS AND RECOGNITIONS**

### **1. Presentation by Lighthouse Community Church - Trail Life Program**

Fletcher Matandika with Lighthouse Community Church and Trail Life presented on their program for youth.

## **CITIZENS GENERAL DISCUSSION**

No one addressed Council during this time.

## **REGULAR AGENDA**

### **3. 2025 Stephenville Police Department Racial Profiling Report**

Police Chief Dan Harris presented the 2025 Stephenville Police Department Racial Profiling Report.

### **4. Consider Approval of Land Owner Petition for Release from Extraterritorial Jurisdiction Related to Acres 0.520, A0613 Pearson Henry; Firework Stand, Parcel R76089**

Director of Development Services Steve Killen presented the item to Council.

Wayne Wildman, representing Mr. W Fireworks, Inc., is requesting that Parcel R76089 be released from the City's ETJ. Based on recent legislation (S.B. 1202) effective September 1, 2025, the municipality must release the area from the ETJ immediately. Failure to release within 45 days after the petition is received, or the next meeting of the governing body after the 30<sup>th</sup> day after the receipt of the petition, the area is released by operation of law.

Staff recommends releasing Parcel R76089 from the City's ETJ pursuant to the requirements of Section 42.105 of the Local Government Code.

MOTION by Alan Nix, second by Gerald Cook, to release parcel R76089 from the ETJ as presented. MOTION CARRIED unanimously.

### **5. Consider Approval of Amended Order of Election for General Election Held May 2, 2026**

City Secretary Sarah Lockenour presented this item to Council.

Staff requests Council approve an Amended Order of Election for the City of Stephenville General Election to be held Saturday, May 2, 2026. This amendment is due to a change in early voting dates by the Texas Secretary of State Office.

MOTION by Maddie Smith, second by LeAnn Durfey, to approve the amended Order of Election for the General Election as presented. MOTION CARRIED unanimously.

6. **Consider Approval of Amended Order of Election for Special Election Held May 2, 2026**

City Secretary Sarah Lockenour presented this item to Council.

Staff requests Council approve an Amended Order of Election for the City of Stephenville Special Election to be held Saturday, May 2, 2026. This amendment is due to a change in early voting dates by the Texas Secretary of State Office.

MOTION by Maddie Smith, second by Gerald Cook, to approve Resolution No. 2026-R-04 amending the Order of Election for the Special Election as presented. MOTION CARRIED unanimously.

7. **Consideration and Action Taken on an Ordinance Authorizing the Issuance and Sale of City of Stephenville, Texas Tax Note, Series 2026; Levying an Annual Ad Valorem Tax and Providing for the Payment of Said Note; Providing an Effective Date; and Enacting Other Provisions Relating to the Subject**

City Manager Jason King and Director of Finance Monica Harris presented this item to Council.

MOTION by Alan Nix, second by LeAnn Durfey, to approve Ordinance No. 2026-O-02 authorizing the issuance and sale of City of Tax Note, Series 2026; Levying an Annual Ad Valorem Tax and Providing for the Payment of Said Note; Providing an Effective Date; and Enacting Other Provisions Relating to the Subject as presented. MOTION CARRIED unanimously.

8. **Consider Award of Longley Private Drive Relocation Project**

Director of Public Works Nick Williams presented this to the Council.

On January 15, 2026, the City of Stephenville received and opened five (5) bids for the above-mentioned project. The low bid of \$536,311.35 was received from Jay Mills Contracting, Inc. of Stephenville, Texas.

The project includes the removal of an existing base driveway, excavation, application of lime treatment, base, asphalt, reinforced concrete culvert installations and fence relocation. The purpose of the project is to relocate a private driveway, as part of the land negotiation, to allow for the extension of the Stephenville Airport runway. The work is projected to be completed within ninety (90) calendar days following the contract start time.

Project funding, in the amount of \$832,023, was appropriated for this construction project in the adopted FY25-26 budget. A letter of recommendation from KSA Engineering, the Engineer of Record, has been received supporting the award to Jay Mills Contracting, Inc. of Stephenville, Texas. The difference between the two lowest bids is \$92,238.25 or approximately 17.20%.

Staff recommends award of the Longley Private Drive Relocation Project to Jay Mills Contracting, Inc. for \$536,311.35.

MOTION by Maddie Smith, second by Gerald Cook, to award the Longley Private Drive Relocation Project to Jay Mills Contracting, Inc. as presented. MOTION CARRIED unanimously.

## **PARKS AND LEISURE SERVICES COMMITTEE**

### **9. Committee Report from January 20, 2026**

Director of Parks and Leisure Services presented this item to the Council.

These projects were approved as part of the Fiscal Year 2026 Budget. The Splashville replacement project is intended to reduce the City's annual fiscal impact associated with operating and maintaining the existing Splashville aquatic facility by transitioning to more efficient, modern recreational amenities. This approach allows the City to provide updated infrastructure while lowering long-term operational and maintenance costs.

Improvements at the Splashville site will include a new splash pad, four (4) covered pickleball courts, and enhanced play amenities for children, creating a multi-use recreational destination serving residents of all ages. The Optimist Jaycee Park splash pad will add a modern, accessible water-play feature in another area of the community, expanding equitable access to recreational opportunities citywide.

The total cost of the Splashville replacement project, including the new splash pad, four (4) covered pickleball courts, and children's play amenities, is \$2,185,678.80. Funding is included in the Fiscal Year 2026 Budget.

Staff recommend acceptance of proposals associated with the Splashville replacement project and the construction of a new splash pad at Optimist Jaycee Park.

The Splashville replacement project includes the development of a new splash pad, four (4) covered pickleball courts, and additional play amenities for children. The Optimist Jaycee Park project includes the construction and installation of an approximately 1,500-square-foot splash pad with a 30-foot shade structure.

Both projects were approved and funded as part of the Fiscal Year 2026 Budget and align with the City's ongoing efforts to enhance parks, recreation amenities, and overall quality of life for residents.

### **10. Consider Approval of Contract with Kraftsman Commercial Playgrounds and Waterparks**

MOTION by Maddie Smith, second by LeAnn Durfey to approve the contract with Kraftsman Commercial Playgrounds and Waterparks as presented. MOTION CARRIED unanimously.

## **PUBLIC HEALTH AND SAFETY COMMITTEE**

### **11. Committee Report from January 20, 2026**

Committee Chair Dean Parr presented this item to the Council.

The Health and Safety Committee met on January 20<sup>th</sup> and discussed the renewal of the Fire Department medical physicals and the addition of Public Works to the contract. The committee unanimously approved moving the action forward to Council for approval.

The Stephenville Fire Department and Stephenville Public Works Department seeks approval for annual wellness physicals. These comprehensive medical evaluations align with the state-mandated standards for fire department personnel and address the similar health risks faced by public works employees. This initiative is aimed to promote wellness, reduce work-related injuries, and enhance overall job performance.

Frontline Mobile Health has provided our departments with medical physicals for the past three years, monitoring individual health trends and facilitating timely interventions when necessary. The metric tracking of each members allows for a detailed health picture, encouraging optimal health.

This year, we propose expanding the annual contract to include the Public Works Department. Collaborating with Frontline Mobile Health and Public Works, we have assessed the shared risk factors in both job environments and believe this initiative will yield mutual benefits.

**12. Consider Approval of Annual Firefighter and Public Works Medical Physical Evaluations**

MOTION by Dean Parr, second by LeAnn Durfey, to approve the annual Firefighter and Public Works medical physical evaluations as presented. MOTION CARRIED unanimously.

**PUBLIC WORKS COMMITTEE**

**13. Committee Report from January 20, 2026**

Committee Chair Alan Nix presented this item to the Council.

Mr. King, City Manager, recapped the history of previous rate model discussions noting the city ties the utility rate structure back to the capital projects being performed and proposed and specifically noted a few of the larger projects completed over the last few years including a well field, pump station, 1MG ground storage tank, transmission pipeline, and the first phase of the Eastside Sewer. Mr. Richard Campbell with NewGen Strategies presented an analysis of the data and noted the model included an annual ten percent increase in both water and sewer rates from 2027-2031 shown as an example of funding methodology. It was noted the larger projects such as the third phase of the Eastside Sewer, an elevated water tower and associated pump station, and the future expansion of the wastewater treatment plant were identified as the main drivers of the proposed utility rate model. It was also noted the model accounted for both capital projects as well as routine operations and maintenance costs. The terms for capital items were based on a 20-year timeframe with a conservative five percent interest rate incorporated in the example. It was noted that no action was necessary as the meeting was to discuss the model and methodology for determining utility rates. It was further reiterated that the rates for the FY2026 budget were previously adopted and no action was requested.

The meeting was for informational purposes, and no action was taken by the committee.

The meeting was for informational purposes, and no recommendation was made by the committee.

## FINANCIAL REPORTS

### 14. Monthly Budget Report for the Period Ending December 31, 2025

Monthly Budget Report for the Period Ending December 31, 2025, Director of Finance Monica Harris presented the monthly budget report as follows:

In reviewing the financial statements ending December 31, 2025, the financial indicators are overall as or better than anticipated.

*Property Tax Collections:* We received \$2.1 million in property taxes in the month of December, resulting in a \$928K decrease in the funds collected last fiscal year to date. The amount collected is 36% of the \$8.3 million budget, which is \$800K less than anticipated.

*Sales and Use Tax:* We received \$864K in sales tax in December, resulting in \$164K or 6% more than the funds collected last fiscal year to date. The amount collected is 28% of the \$9.6 million budget, which is \$125K more than anticipated.

*Revenue (by fund):* Of the \$12.1 million revenue received to date, 51% was received in the General Fund, 29% was received in the Water/Wastewater Fund, 12% was received in the Landfill Fund, 3% was received in the Storm Water Drainage Fund, 2% was received in the HOT Fund, 1% was received in the TIF Fund, 1% was received in the Debt Service Fund and 1% was received in the Airport fund.

*Revenue (budget vs. actual):* We received 23% of the total budgeted revenue through December, which is \$3.2 million less than anticipated due to property taxes and debt proceeds, for which debt has not been issued.

*Revenue (prior year comparison):* We received \$123K less revenue through December than last fiscal year to date due to taxes.

*Expenditures (by fund):* Of the \$9.5 million spent to date, 59% was expended in the General Fund, 24% was expended in the Water/Wastewater Fund, 14% was expended in the Landfill Fund, 1% was expended in the Capital Projects Fund, 1% was expended in the HOT Fund, and 1% was expended in the Airport Fund.

*Expenditures (budget vs. actual):* We have expended 15% of the total budgeted expenditures through December, which is \$4.3 million less than anticipated due to personnel, contractual and capital outlay.

*Expenditures (prior year comparison):* We spent \$2.2 million more on expenditures through December than last fiscal year to date due to personnel, contractual, and capital outlay.

*SEDA Revenue Comparison:* SEDA has received 28% of budgeted revenue through December, which is \$11K more than last fiscal year to date due to taxes and \$13K more than anticipated also due to taxes.

*SEDA Expenditure Comparison:* SEDA has spent an overall 28% of budgeted expenditures through December, which is \$2K less than last fiscal year to date due to general services and \$1K more than anticipated due to machine & equipment maintenance and grant disbursements.

### 15. Quarterly Investment Report for the Period Ending December 31, 2025

Finance Director Monica Harris presented the item.

The City of Stephenville's total market value of cash and investments on December 31, 2025, was \$44,305,318, a \$1.1 million dollar increase over the quarter ending September 30, 2025. This is allocated 8% in demand accounts, less than 1% in cash/money market accounts, 6% in Certificates of Deposits, 35% in TexStar investment pool, and 51% in TexPool investment pool.

Cash and investment accounts earned \$431K in interest for the quarter. The average yield to maturity for all account types for the quarter was 3.96%. The average yield to maturity for investment accounts for the quarter was 4.02%. The average yield to maturity for a 3-month treasury bill for the quarter was 3.73%. The average weighted maturity in days of the portfolio was 11.04 days.

## **CONSENT AGENDA**

MOTION by Gerald Cook, second by Maddie Smith, to approve the consent agenda as presented. MOTION CARRIED unanimously.

16. **Consider Approval of Minutes from January 6, 2026 - Regular Meeting**
17. **Consider Approval of Minutes from January 20, 2026 - Special Meeting**

## **COMMENTS BY CITY MANAGER**

## **COMMENTS BY COUNCIL MEMBERS**

## **EXECUTIVE SESSION**

Mayor Lonn Reisman recessed the Regular meeting at 6:38 PM and convened Executive Session at 6:42 PM.

Mayor Lonn Reisman adjourned the Executive Session at 7:19 PM and reconvened the Regular City Council meeting at 7:20 PM.

18. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Executive Assistant to the City Manager**

## **ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

MOTION by Alan Nix, second by Gerald Cook, to approve the assignment pay as discussed in Executive Session. MOTION CARRIED unanimously.

## **ADJOURN**

Mayor Lonn Reisman adjourned the meeting at 07:21 PM.

## **EXECUTIVE SESSION NOTICE**

Lonn Reisman, Mayor

ATTEST:

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Sarah Lockenour, City Secretary



**CITY COUNCIL**  
MEETING MINUTES  
SPECIAL MEETING  
FEBRUARY 17, 2026

**CALL TO ORDER**

The City Council of the City of Stephenville, Texas, convened on Tuesday, February 17, 2026, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**Council Present:**

City Council Mayor Lonn Reisman  
City Council Place 1 LeAnn Durfey  
City Council Place 2 Gerald Cook  
City Council Place 4 Dean Parr  
City Council Place 5 Maddie Smith  
City Council Place 6 David Baskett  
City Council Place 7 Brandon Greenhaw  
City Council Place 8 Alan Nix

**Council Absent:**

**Others Attending:**

Jason King, City Manager  
Randy Thomas, City Attorney  
Sarah Lockenour, City Secretary

Mayor Lonn Reisman called the Regular Meeting to order at 05:40 PM.

**REGULAR AGENDA**

**1. Consider Approval of WiFi Replacement**

City Manager Jason King presented this item to Council.

The Ubiquiti equipment is outdated and support has always been difficult. The Ubiquiti equipment is not really enterprise class. The Fortinet WiFi system is integrated with the Fortigate firewalls we already have and will put management in a "single pane of glass". Plus, it is true enterprise class equipment. Note that this equipment provides service directly to the public at the Park, Library, Legacy Center and City Hall. The cost is anticipated to be a total of \$74,723.30, which is \$2,723.30 more than we budgeted for the

2026 fiscal year. Staff recommends replacing all outdated Ubiquiti WiFi equipment with new Fortinet WiFi equipment.

MOTION by Maddie Smith, second by Dean Parr, to approve the WiFi Replacement as presented. MOTION CARRIED unanimously.

**2. Discussion of Administrative Building**

City Manager Jason King presented this item to Council.

**3. Consider Approval of Development Contract**

MOTION by Alan Nix, second by Brandon Greenhaw, to approve a Development Contract with North 94 Land Development, LLC for the potential design and construction of a new Administration Building. MOTION CARRIED unanimously.

**ADJOURN**

Mayor Lonn Reisman adjourned the meeting at 05:51 PM.

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Lonon Reisman, Mayor

ATTEST:

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Sarah Lockenour, City Secretary

