



Airport Advisory Board
Regular Meeting

Friday, November 21, 2025, 12:00 PM
Airport Terminal Conference Room
1050 Airport Rd.
Stephenville, TX 76401

MINUTES

CALL TO ORDER: The meeting was called to order at 12:15pm.

Board Members Present: Tracy Gifford, Ricky Thurman, Shannon Truesdell, Hardy Hampton

Board Members Absent: Austin Brown, Craig Parks, (Place 5 vacant)

City Staff Present: Darrell Brown, Administrative Services Director

City Staff Absent: Sean Clemmons, Airport Manager

Others Attending: Bill Smith, Stephenville Aviation; Todd Downs, Stephenville Aviation; Jeff Lively, Lively Aviation; Daryl Back, General Public; Brandon Johnson, General Public

REGULAR AGENDA

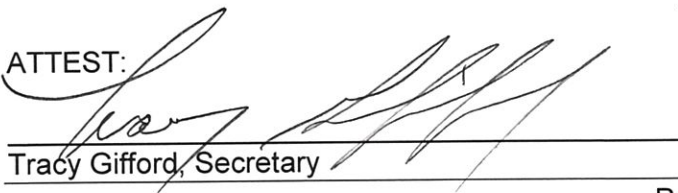
1. Approval of the Previous Meeting's Minutes
 - T. Gifford made a motion to approve the September 26th meeting's minutes, seconded by S. Truesdell.
 - Motion passed.
2. Airport Layout Plan/Runway Extension – Update
 - Darrell gave an update on the ALP and the Runway Extension.
3. Proposed Hangar Development
 - Darrell reported on the Hangar Development which was in reference to the hangar apron connection needed for York Gill and Hunter Meinzer's Hangar. TxDOT will not approve the Categorical Exclusion (CATEX) until a set of plans have been provided for review.
4. Manager's Report
 - Due to Sean's absence the visual review of his manager's report was passed around instead of following along via the computer. IT was unable to get the computer connected.
5. Next Meeting Date
 - Next Scheduled Meeting – January 30, 2026.

CITIZENS GENERAL DISCUSSION

- Darrell suggested to the board that they spend some time reviewing the Capital Improvement Plan (CIP) so we're all strategically striving for the same thing and in the same direction. This information is in the new/updated Airport Layout Plan.

ADJOURN: The meeting was adjourned at 12:40pm.

ATTEST:


Tracy Gifford, Secretary


Hardy Hampton, Chairman