



Airport Advisory Board Regular Meeting

Friday, September 26, 2025, 12:00 PM
Airport Terminal Conference Room
1050 Airport Rd.
Stephenville, TX 76401

MINUTES

CALL TO ORDER: The meeting was called to order at 12:04pm.

Board Members Present: Tracy Gifford, Ricky Thurman, Shannon Truesdell, Austin Brown, Hardy Hampton

Board Members Absent: Lee Sims, Craig Parks

City Staff Present: Sean Clemmons, Airport Manager; Darrell Brown, Administrative Services Director

Others Attending: Bill Smith, Stephenville Aviation; Todd Downs, Stephenville Aviation; Jeff Lively, Lively Aviation; Joshua Scrivner, Lively Aviation; Paul Dickinson, General Public; Daryl Back, General Public

REGULAR AGENDA

1. Motion to Approve Previous Meeting's Minutes
 - T. Gifford made a motion to approve the May 30th meeting's minutes, seconded by S. Truesdell
 - The board approved the minutes unanimously.
2. Airport Layout Plan/Runway Extension – Update
 - August 5 – the City agreed to TXDOT's commitment to reimbursing up to 50% of the road relocation costs.
 - September 4 – TxDOT Aviation gave their approval for the ALP to be submitted into the FAA's obstruction analysis system.
 - September 8 – TxDOT Aviation sent us the signed amendment for the grant agreement for the driveway relocation. Sean and Darrell met with the purchasing department about going out for bid for the driveway.
 - September 17 – The barbed wire fence installation on both sides of CR 480 was completed.
3. Manager's Report
 - S. Clemmons shared data for aircraft operations, courtesy car use, and social media. S. Clemmons also shared the National Aviation Day coloring contest results. The winners were notified on September 5.
 - On August 20, Public Works finished remediating the Longley Property flooding after the trees were removed.
 - August 24-26, Sean attended the AAAE's national General Aviation Conference in Arlington.
 - September 5 – The FAA had no objections to the construction of the proposed hangar in the proposed location.
 - The airport will be sharing a newsletter starting next quarter.
4. Next Meeting Date
 - Next Scheduled Meeting – November 21st.
 - The 28th is the day after Thanksgiving.

CITIZENS GENERAL DISCUSSION

- H. Hampton asked J. Lively to share the high school aviation education program in Stephenville. Lively and Hampton met with Stephenville ISD officials regarding setting up an aviation program at Stephenville High School. The Stephenville ISD staff were in favor of such a program. Such a program would begin no sooner than the Fall of 2026.

- D. Back asked what it would take to build more T-hangars at the airport, which has 46 people on the waiting list, including himself and all these new students learning to fly, who will need a place to keep an aircraft after they buy one. S. Truesdell added that even if only one row of hangars was built so as not to overbuild, the hangars would fill up.
- A. Brown shared that developers are discouraged from building T-hangars because they would have to compete with the city's lower hangar rent rates. A. Brown stated he had this conversation with Jeremy Allen roughly 7 years ago and that he considered building hangars to meet the demand but elected not to because the city hasn't raised their rates to keep up with the cost of operation. S. Clemmons added that Brandon Johnson wanted to do the same thing roughly 1.5 years ago but elected to build his own box hangar rather than a row of T-hangars for the same reason, he would not be able to compete with the city.

ADJOURN: The meeting was adjourned at 12:42pm.



Hardy Hampton, Chairman

ATTEST:



Tracy Gifford, Secretary