



City Council Committee

Regular Meeting

Tuesday, August 19, 2025, 5:30 PM
City Hall Council Chambers
298 W Washington
Stephenville, Texas 76401

AGENDA

CALL TO ORDER

NOMINATIONS COMMITTEE

Maddie Smith, chair; LeAnn Durfey, Lonn Reisman, Alan Nix

1. Consider Recommendation of Citizen Board and Commission Nominations

PUBLIC WORKS COMMITTEE

Alan Nix, chair; Gerald Cook, Dean Parr, David Baskett

1. Review Proposed Amendment to Waste Connections Agreement

ADJOURN

EXECUTIVE SESSION NOTICE

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

Application for Citizen Boards & Commissions - Submission #367

Date Submitted: 7/31/2025

First Name*

Walter

Last Name*

Latham

Home Address*

[REDACTED]

City*

STEPHENVILLE

State*

Texas

Zip Code*

76401

Mailing Address

[REDACTED]

City

STEPHENVILLE

State

Texas

Zip Code

76401

Primary Phone Number*

[REDACTED] home

Alternate Phone Number

[REDACTED] cell

Email Address*

[REDACTED]@hotmail.com

Employment Status*

- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Not Employed
- ☒ Retired
- ☐ Self Employed
- ☐ Student

Employer*

Retired

Please indicate what board you are applying for. (First Choice)*

Board of Adjustment ▼

Please indicate what board you are applying for. (Second Choice)

-- Select One -- ▼

Please indicate what board you are applying for. (Third Choice)

-- Select One -- ▼

Are you currently serving on a board or commission?*

- ☐ Yes - Seeking Reappointment
- ☒ No - New Applicant
- ☐ No - Not currently serving, have served in the past

Have you ever attended a Board or Council meeting?*

- ☒ Yes
- ☐ No

Availability*

Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings. Are you available for daytime and/or evening meetings?

- ☒ Daytime (8 am to 5 pm)
- ☒ Evening (After 5 pm)

Are you registered to vote in Stephenville?*

This is required for some boards/commissions and will be verified prior to appointment.

- ☒ Yes
☐ No

Are you a property owner within the community?*

- ☒ Yes
☐ No

Do you or a family member own a business within the community?*

- ☐ Yes
☒ No

Please indicate which category of the local economy that you represent.*

General Public - Defined as those persons having no economic interest other than the community 

Reason for Applying*

Board of Adjustment is struggling to have a full quorum. Am available to attend to better the chances of having 5 members at each meeting.

Educational Background*

BBA/Math Minor Tarleton
58 Graduate Hours

Occupational Background*

Norton Co 9 years
Secondary Math and Business teacher
US Army 20 years

Relevant Experience*

I've been immersed in the local ordinances and regulations during the process of my request for a permit.
20 years of rules and regulations interpretation, compliance, and enforcement in the army.

Community Involvement*

Recently returned to Stephenville after military retirement. This is an excellent starting point.

Submit Application*

Walter J Latham Jr

By submitting this application, I certify that the information I have provided is true and correct to the best of my knowledge. I understand that information may be subject to disclosure under the Texas Public Information Act.

Date

7/31/2025

Print

Application for Citizen Boards & Commissions - Submission #388

Date Submitted: 8/6/2025

First Name*

Gabriel

Last Name*

Wood

Home Address*

[REDACTED]

City*

Stephenville

State*

Texas

Zip Code*

76401

Mailing Address

[REDACTED]

City

Stephenville

State

Texas

Zip Code

76401

Primary Phone Number*

[REDACTED]

Alternate Phone Number

Fax Number

Email Address*

[REDACTED]@gmail.com

Employment Status*

- ☒ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Not Employed
- ☐ Retired
- ☐ Self Employed
- ☐ Student

Employer*

Texas Workforce Commission

Please indicate what board you are applying for. (First Choice)*

Board of Adjustment ▼

Please indicate what board you are applying for. (Second Choice)

-- Select One -- ▼

Please indicate what board you are applying for. (Third Choice)

-- Select One -- ▼

Are you currently serving on a board or commission?*

- ☐ Yes - Seeking Reappointment
- ☒ No - New Applicant
- ☐ No - Not currently serving, have served in the past

Have you ever attended a Board or Council meeting?*

- ☒ Yes
- ☐ No

Availability*

Appointment to a Board, Commission, or Committee will require your consistent attendance at regularly scheduled meetings. Are you available for daytime and/or evening meetings?

- ☐ Daytime (8 am to 5 pm)
- ☒ Evening (After 5 pm)

Are you registered to vote in Stephenville?*

This is required for some boards/commissions and will be verified prior to appointment.

- ☒ Yes
- ☐ No

Are you a property owner within the community?*

- ☒ Yes
☐ No

Do you or a family member own a business within the community?*

- ☒ Yes
☐ No

Please indicate which category of the local economy that you represent.*

General Public - Defined as those persons having no economic interest othe ▼

Reason for Applying*

The growth of the community is important. My interest in the community's development would be to help ensure fair, balanced decision-making.

Educational Background*

I hold an MS in Applied Mathematics from Texas State University, and a BS in Engineering physics from Tarleton State.

Occupational Background*

I've worked in software development for State financial systems for the past 10 years, previous career in Aircraft Maintenance

Relevant Experience*

My career requires analysis of complex systems, interpreting regulations, and designing systems to ensure compliance and maximize business efficiency. I am proficient in handling data and making evidence-based decisions, which can aid in assessing the economic and practical implications of board decisions. My technical background could bring a unique perspective to the board, enhancing discussions on modernizing processes or integrating technology into local planning. I believe I would be a valuable asset in shaping balanced, forward-thinking community development.

Community Involvement*

I'm not nearly as involved in the community as I would like to be, I'm here to change that.

Submit Application*

Gabriel Wood

By submitting this application, I certify that the information I have provided is true and correct to the best of my knowledge. I understand that information may be subject to disclosure under the Texas Public Information Act.

Date

8/6/2025

BOARD OF ADJUSTMENT

PL

<u>#</u>	<u>First</u>	<u>Last</u>	<u>Original Term</u>	<u>Current Term</u>
1	J J	Conway	2022-23	2025-2026
2	Robert	Nimmo	2024-25	2024-25
3	Tina	Virgin	2024-2026	2025-2026
4	Moumin	Quazi	2012-13	2024-25
5	Mary	Beach-McGuire	2024-25	2025-2026
A1	VACANT			
A2	VACANT			
A3	VACANT			
A4	VACANT			

BOARD OF ADJUSTMENT

Purpose: The Board of Adjustment is a quasi-judicial body that can make interpretations of the meaning and intent of the City of Stephenville Zoning Ordinance. It may also grant special use permits or variance to the Zoning Ordinance. Board of Adjustment members also serve as the city's Buildings and Standards Commission

Membership: Five-member board with up to four alternate members. All members must be qualified voters of the City of Stephenville.

Term: The term of office begins January 1, with odd-numbered places beginning in odd-numbered years, and even-numbered places beginning in even-numbered years. Board members are subject to a three-term limit.

Attendance: Three consecutive absences from meetings of the board/commission shall be considered cause for removal as specified in City of Stephenville Code of Ordinance. In addition, four absences in any twelve-month period shall be considered cause for removal as specified in City of Stephenville Code of Ordinance.

Meetings: The Board of Adjustment meets on the second Thursday of the month at 4:00 p.m., as needed to hear cases.

Quorum: Three members constitute a quorum, however, decisions made by the Board of Adjustment require a 75% vote (4 members) to pass. Therefore, action cannot be taken with fewer than four members.

Public Works Department

STAFF REPORT



SUBJECT: Solid Waste Franchise Agreement – Amendment No. 10
MEETING: Public Works Committee Meeting – 19 AUG 2025
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends review of the proposed amendment for the collection, hauling, and disposal of municipal solid waste and construction and demolition waste in accordance with provisions of the existing exclusive franchise agreement.

BACKGROUND:

The City of Stephenville entered into an exclusive franchise agreement with IESI, TX Corporation in January of 2005. The agreement is currently operated by Waste Connections Lonestar, Inc.

The exclusive franchise agreement was last updated and approved in August of 2023 where the agreement term was extended to December 31, 2028.

Waste Connections approached the city indicating service operations and efficiency times were being impacted by the additional work needed to service overfilled containers.

PROPOSAL:

Attached is a proposed draft Amendment Number Ten to the existing agreement. The proposed modification is limited to adding an “Overfill Charges” category to the Commercial, Industrial, and Multi-Family Residential Unit Services section.

The term “Overfill Charges” refers to the fees assessed when waste collection containers are used beyond their intended capacity in a manner that interferes with typical collection operations. Overfill conditions include, but are not limited to:

- Trash exceeding the container’s rim or preventing the lid from being able to close;
- Bags, boxes, or other waste materials (e.g., mattresses, furniture, etc.) placed outside, on top of, or around the container;
- Items protruding from the container preventing the truck’s automated arms from lifting or emptying the bin safely and efficiently or;
- Situations requiring the collection driver to exit the vehicle to manually adjust or remove debris before pickup.

Overfill Charges may be imposed when any of the above or similar conditions are met. First-time violations may receive a warning. The application of Overfill Charges will be supported with photographic documentation. In the event the application of Overfill Charges is challenged, City will maintain the final authority regarding the application of charges.

If recommended by committee, the amendment would be presented for council consideration at the next Regular Business Meeting to become effective on September 2, 2025.

FISCAL IMPACT SUMMARY:

The proposed amendment maintains all existing rates in the current agreement and adds the “Overfill Charges” category. The proposed cost for Overfill Charges matches the existing costs in the “Extra Pickups” category. An excerpt from the proposed amendment is shown below with the Overfill Charges included.

COMMERCIAL MONTHLY RATE SCHEDULE

Collections Per Week

Size / Pickup	1 x Week	2x Week	3x Week	4x Week	5x Week	6 x Week	Extra Pickups	Overfill Charges
2 Cubic Yard	\$92.29	\$155.11	\$217.93	\$224.48	\$ -	\$ -	\$58.22	\$58.22
3 Cubic Yard	\$126.06	\$169.00	\$257.71	\$338.71	\$419.66	\$ -	\$68.97	\$68.97
4 Cubic Yard	\$138.29	\$198.75	\$349.72	\$471.21	\$592.70	\$714.17	\$78.52	\$78.52
6 Cubic Yard	\$163.88	\$247.86	\$432.55	\$579.81	\$727.08	\$876.47	\$97.64	\$97.64
8 Cubic Yard	\$185.22	\$339.14	\$503.78	\$672.71	\$846.77	\$1,018.28	\$116.50	\$116.50

ATTACHMENTS:

[2025_08-19 Amendment No. 10 – DRAFT](#)

**TENTH AMENDMENT TO THE EXCLUSIVE FRANCHISE AGREEMENT
FOR THE COLLECTIONS, HAULING AND DISPOSAL OF MUNICIPAL SOLID WASTE AND
CONSTRUCTION AND DEMOLITION WASTE
IN THE CITY OF STEPHENVILLE, TEXAS**

This Tenth Amendment to the Exclusive Franchise Agreement for the Collections, Hauling and Disposal of Municipal Solid Waste and Construction and Demolition Waste in the City of Stephenville, Texas (the "Amendment") is entered into this 2nd day of September, 2025, by and between Progressive Waste Solutions of TX, Inc. d/b/a WC of Texas (the "Service Provider") and the City of Stephenville, Texas (the "City"). Service Provider and the City are each individually referred to herein as a "Party" and collectively as the "Parties". Any capitalized terms not otherwise defined herein shall be given the meaning ascribed to them within the Agreement (as defined below).

RECITALS:

WHEREAS, the City and the Service Provider entered into an Exclusive Franchise Agreement dated January 1, 2014 followed by a First Amendment dated January 6, 2015, a Second Amendment dated September 4, 2018 extending the term to December 31, 2023, a Third Amendment dated December 3, 2019, a Fourth Amendment adjusting the rates, dated December 1, 2020, a Fifth Amendment adjusting rates, dated March 1, 2022, a Sixth Amendment updating the Fuel Surcharge Table, dated September 6, 2022, a Seventh Amendment adjusting the rates, dated March 7, 2023, an Eighth Amendment setting the term to December 31, 2028, and a Ninth Amendment adjusting rates (as amended, the "Agreement") to provide collection, hauling, and disposal services for Municipal Solid Waste and Construction and Demolition Waste within the City (as such terms are defined in the Agreement); and

WHEREAS, the City and the Service Provider mutually desire to amend the Agreement as further described herein.

AGREEMENT:

NOW, THEREFORE, and in consideration of the premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledge, the parties agree as follows:

1. Rates and Fees. Section 9 of the Agreement is hereby modified with the updated Commercial Monthly Rate Schedule herein enclosed. All other portions of Section 9 remain unchanged.

Subject to adjustment, as provided in Section 10 hereof, the rates and fees to be charged and received by the Service Provider are as follows for the commercial, Industrial and Multi-Family Residential Unit Services. All existing rates are to remain unchanged. This amendment adds an Overfill Charge to be assessed when containers are overfilled to a condition which interferes with normal collection operations. Overfill conditions are often recognized by bags, boxes, mattresses and/or furniture stacked around or protruding from the container.

- A. Commercial, Industrial and Multi-Family Residential Unit Services. For the as needed/requested Services provided to Commercial, Industrial, and Multi-Family Residential Units under Section 5 hereof, the Service Provider shall charge per month for each container utilizing the following rates:

COMMERCIAL MONTHLY RATE SCHEDULE

Collections Per Week

Size / Pickup	1 x Week	2x Week	3x Week	4x Week	5x Week	6 x Week	Extra Pickups	Overfill Charges
2 Cubic Yard	\$92.29	\$155.11	\$217.93	\$224.48	\$ -	\$ -	\$58.22	\$58.22
3 Cubic Yard	\$126.06	\$169.00	\$257.71	\$338.71	\$419.66	\$ -	\$68.97	\$68.97
4 Cubic Yard	\$138.29	\$198.75	\$349.72	\$471.21	\$592.70	\$714.17	\$78.52	\$78.52
6 Cubic Yard	\$163.88	\$247.86	\$432.55	\$579.81	\$727.08	\$876.47	\$97.64	\$97.64
8 Cubic Yard	\$185.22	\$339.14	\$503.78	\$672.71	\$846.77	\$1,018.28	\$116.50	\$116.50

B. The term "Overfill Charges" refers to the fees assessed when waste collection containers are used beyond the intended capacity in a manner that interferes with normal collection operations. Overfill conditions include, but are not limited to:

- Trash exceeding the container's rim or preventing the lid from being able to close;
- Bags, boxes, or other waste materials (e.g., mattresses, furniture, etc.) placed outside, on top of, or around the container;
- Items protruding from the container preventing the truck's automated arms from lifting or emptying the bin safely and efficiently or;
- Situations requiring the collection driver to exit the vehicle to manually adjust or remove debris before pickup.

Overfill Charges may be imposed when any of the above or similar conditions are met. First-time violations may receive a warning. Overfill Charges will be supported with photographic documentation. In the event the application of Overfill Charges is challenged, City will maintain the final authority regarding the application of charges.

2. Reaffirmation. The parties hereby restate and reaffirm their agreement with all the terms and provisions of the Agreement, as amended hereby.
3. Entire Agreement. The Agreement and this Amendment represent the entire agreement among the parties with respect to the matters that are the subject hereof.
4. Counterparts. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which collectively shall constitute one and the same instrument representing this Tenth Amendment between the parties hereto, and it shall not be necessary for the proof of this Tenth Amendment that any party produce or account for more than one such counterpart.

IN WITNESS WHEREOF, the undersigned have executed this Fourth Amendment as of the date first written above.

CITY OF STEPHENVILLE, TEXAS

WASTE CONNECTIONS LONE STAR, INC.

By: _____

David Baskett

By: _____

Sean Dowden

Title: Mayor Pro Tempore

Title: District Manager

ATTEST:

By: _____

Sarah Lockenour

Title: City Secretary