



CITY COUNCIL
MEETING MINUTES
SPECIAL MEETING
MAY 20, 2025

CALL TO ORDER

The City Council of the City of Stephenville, Texas, convened on Tuesday, May 20, 2025, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Council Present:

Mayor Pro Tem, Place 6 David Baskett
Place 1 LeAnn Durfey
Place 2 Gerald Cook
Place 5 Maddie Smith
Place 8 Alan Nix

Council Absent:

Mayor Doug Svien
Place 3 Lonn Reisman
Place 4 Dean Parr
Place 7 Brandon Greenhaw

Others Attending:

Jason King, City Manager
Randy Thomas, City Attorney
Sarah Lockenour, City Secretary

Mayor Pro Tem David Baskett called the Regular Meeting to order at 05:30 PM.

REGULAR AGENDA

1. Consider Approval of Appointment to Council Committees

Mayor Pro Tem David Baskett presented the Council Committee recommendations to the Council as follows:

	Finance	Parks/Leisure	Personnel	Development	Public Health & Safety	Nominations	Public Works	Tourism & Visitors
Durfey				1	1	1		1
Cook	1			1			1	1
Reisman		1			1	1		1
Parr	1		1		1		1	
Smith		1	1	1		1		
Baskett	1	1			1		1	
Greenhaw	1		1	1				1
Nix		1	1			1	1	

MOTION by Alan Nix, second by Gerald Cook, to accept appointment to Council Committees as presented. MOTION CARRIED Yes 5, No 0, Abstained 0.

NOMINATIONS COMMITTEE

2. Nominations Committee Report from April 15, 2025

Nominations Committee Chair Maddie Smith presented the committee report from April 15, 2025.

The committee met on April 15, 2025, to review nominations for Citizen Boards and Commissions with the discussion led by committee chair Maddie Smith.

The Nominations Committee considered the following nominations:
Planning and Zoning Commission: Lisa Pendleton

Planning and Zoning Commission

MOTION by Alan Nix, second by LeAnn Durfey, to recommend to full Council to appoint Lisa Pendleton to Alternate Place 1 as presented. MOTION CARRIED Yes 4, No 0, Abstained 0. Lisa Pendleton will be invited to the May 6 City Council meeting for a brief interview by Council.

3. Consider Approval of Applications for Citizen Boards and Commissions

Lisa Pendleton, 570 W Long Street, was present for the Council to interview.

MOTION by LeAnn Durfey, second by Alan Nix, to appoint Lisa Pendleton to Alternate 1 for the Planning and Zoning Commission as presented. MOTION CARRIED Yes 5, No 0, Abstained 0.

Mayor Pro Tem David Baskett recessed the Special City Council meeting to Council Committee meetings at 6:36 PM.

Mayor Pro Tem David Baskett reconvened the Special City Council meeting at 6:20 PM.

TOURISM AND VISITORS BUREAU COMMITTEE

4. Tourism and Visitors Bureau Committee Report from May 20, 2025 - Item 4

The Tourism and Visitors Bureau Committee met May 20, 2025. Item 4, presented by Committee Chair LeAnn Durfey, was to Consider Approval of Rodeo Athlete Sponsorships.

These sponsorships would be \$10,000 each to active rodeo athletes that would represent

Stephenville as their hometown when they travel or participate in rodeo events. Funds would be allocated for these sponsorships through HOT funds and the selection of recipients would be chosen by the Western Heritage Advisory Board.

MOTION by LeAnn Durfey, second by Gerald Cook, to recommend full council approval of \$40k for Rodeo Athlete Sponsorships from HOT funds as presented. MOTION CARRIED Yes 1, No 0, Abstained 0.

5. Consider Approval of Rodeo Athlete Sponsorships

MOTION by LeAnn Durfey, second by Alan Nix, to Approve Rodeo Athlete Sponsorships in the amount of \$40k from HOT funds as presented. MOTION CARRIED Yes 5, No 0, Abstained 0.

PLANNING AND ZONING COMMISSION

6. Consider Authorizing the City Manager to Initiate Negotiations and Enter into a Professional Services Agreement with Kendig Keast Collaborative for Updating the City's Land Use Regulations

City Manager Jason King presented this item to Council.

This item was discussed at the May 6, 2025, Regular City Council meeting as follows:

In August 2024, the City of Stephenville adopted a new Comprehensive Plan known as Stephenville 2050. This plan provides a pathway to a new approach in our zoning model, transitioning from a "Euclidean" zoning approach to a "Form" based zoning model. Current land use regulations and development codes do not fully align with the Stephenville 2050 plan. During last year's budget review, and in anticipation of the adoption of the new Comprehensive Plan, staff and City Council discussed the need for soliciting professional services for the update to the City's Development Codes.

Earlier this year a Request for Qualifications was issued with three firms responding. On March 14, 2025, the City opened three submittals. Kendig Keast Collaborative has experience with similar projects with numerous cities across the State. The review committee placed Kendig Keast Collaborative as number one on the ranking list.

Assuming successful negotiations, the City will enter a contract for professional services not to exceed \$250,000.

Staff recommends the City Manager be authorized to initiate negotiations with Kendig Keast Collaborative for professional services in updating the City's land use regulations.

MOTION by Gerald Cook, second by Doug Svien, to authorize the City Manager to negotiate and enter into a Professional Services Agreement with Kendig Keast Collaborative as presented.

Mayor Svien called for a roll call vote. The votes were as follows:

Place 1 - no
Place 2 - yes
Place 3 - no
Place 4 - no

Place 5 - no
Place 6 - no
Place 7 - no
Place 8 - no

MOTION Failed Yes 1, No 7, Abstained 0.

Mayor Svien recommended a Council Workshop to discuss and review the 2050 Comprehensive Plan.

In the time since the Regular City Council meeting, City Manager Jason King has met with each Council member individually for direction on this item. He feels it is ready to be reconsidered.

MOTION by Gerald Cook, second by LeAnn Durfey, to authorize the City Manager to initiate negotiations and enter into a Professional Service Agreement with Kendig Keast Collaborative and bring a recommendation back to the Council as presented. MOTION CARRIED Yes 4, No 1, Abstained 0.

ADJOURN

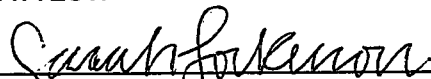
Mayor Pro Tem David Baskett adjourned the meeting at 06:36 PM.

EXECUTIVE SESSION NOTICE



Doug Svien, Mayor

ATTEST:



Sarah Lockenour, City Secretary

