



AIRPORT ADVISORY BOARD

Stephenville Clark Regional Airport, 1050 Airport Road
Friday, February 07, 2025 at 12:00 PM

MINUTES

CALL TO ORDER

The meeting was called to order by H. Hampton at 12:05pm.

Board Members Present: Ricky Thurman, Shannon Truesdell, Austin Brown, Hardy Hampton

Board Members Absent: Tracy Gifford, Colby Sims, Craig Parks

Others Attending: Darrell Brown, Director of Administrative Services; Sean Clemmons, Airport Manager; Bryan Hammonds, Public; Todd Downs, Public; Bill Smith, Public

REGULAR AGENDA

1. Motion to Approve the Previous Meeting's Minutes
 - The board approved the minutes unanimously.
2. Airport Layout Plan – Update
 - R. Thurman wanted to know what the TxDOT Aviation funding for this project will be. D. Brown answered that it will be a 95%/5% match.
3. Tree Removal Update
 - Jim's Tree Service has won the city-wide tree removal contract. They stopped by to look at the trees slated for removal. Their estimate to remove the trees is \$55,300. It will go before the city at the next city council meeting.
4. Proposed Hangar Waiting & Upgrade Lists Policy
 - R. Thurman asked if priority can be given to city and/or county residents. S. Clemmons said he would inquire to see if that was legal.
5. Items to be Brought to City Council
 - Per R. Thurman, a board member may present to the city council once per quarter.
6. Upcoming Fly-in
 - D. Brown brought up the possibility of switching the car show parking area with the spectator parking area as this was a concern of Daniel Brock's. S. Clemmons stated that initially, D. Brock was okay with the original plan and that he would ask D. Brock if he were having second thoughts.
7. Manager's Report
 - S. Clemmons shared the statistics for aircraft operations, courtesy car use, and social media as well as all the updates since the last board meeting.

8. Next Meeting Date - March 21, 2025

- S. Clemmons will be out of town the following week.

CITIZENS GENERAL DISCUSSION

- A. Brown would like to discuss hangar rates at the next meeting.
- T. Downs asked if the airport would look into replacing the Fuelmaster credit card reader. It has been malfunctioning a lot lately.

ADJOURN

The meeting was adjourned at 1:02pm.


Hardy Hampton, Chairman

ATTEST:


Tracy Gifford, Secretary